Legal Notice
Request for Proposal
For
SARP10 Program
RFP No. 179821.78.0021 Sewer System Evaluation Survey (SSES) Phase 3 Project

Black & Veatch and Overland Contracting (a subsidiary of Black & Veatch), as the Program Manager and Construction Manager for the Sewer Assessment and Rehabilitation (SARP10) Program on behalf of the City of Memphis, is soliciting Request for Proposal (RFP) for the Sewer System Evaluation Survey (SSES) Phase 3 Project scope of Work.

Beginning on May 6, 2015, the documents comprising the RFP may be obtained from Overland Contracting Inc., Attn: Brad Davis, 3485 Poplar Avenue, Suite 230, Memphis, TN 38111 during the hours of 8:30 AM-4:00 PM Monday through Friday. This information will also be available on the City of Memphis website:

http://www.memphistn.gov/Government/PublicWorks/UpcomingProjects.aspx

This information may also be examined at the address below:

Ms. Marilyn Robinson, Executive Director
Nashville Minority Business Office
1919 Charlotte Avenue, Suite 310
Nashville, TN 37203
(615) 255-0432

The Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) Requirements:

Per Executive Order 11625 and SRF Fair Share Goals:
MBE goal
Supplies, Services, and Equipment **5.2%**
WBE goal
Supplies, Services, and Equipment **5.2%**
(Vendors from the TDOT TNUCP DBE list, other State or Federal DBE lists, or the City of Memphis EBO list)

Overall MWBE Participation goal: 21%
(Vendors from the City of Memphis EBO list only)

Registration:

Bidders will need to complete Black & Veatch's Supplier/Subcontractor Registry process. Beginning on May 6, 2015, the Registry will be available. Bidding firms are encouraged to start the registration process at this time. Instructions are provided below detailing the Registry.

B&V registration is valid for one year from date of approval and will apply for all related construction contracts under the SARP10 Program.

Firms must electronically submit the following registration information as soon as possible, but no later than May 26, 2015. If the Firm is currently prequalified with B&V for similar scope the Firm is not obligated to reapply.

- Successful completion of Black & Veatch's Supplier/Subcontractor Registry process:
    - First step is to register at the following web address and reference "SARP10 Program" in the Products, Services, Location (s) field Web Address: http://bv.com/home/capabilities/service/Procurement Then select Supplier and Subcontractor Registration on the left hand side of the screen.
    - During the second step, a Black & Veatch Sourcing Specialist will send a separate email requesting the following information for review and approval by B&V:

Financial Information

- Firm's Dunn & Bradstreet number and the Annual Financial Report for the last two years. Note Black & Veatch will require a D&B rating of a Financial Stress Score and Commercial Credit Class Score both at a 3 or above and 20% of sales must be greater to or equal to the potential contract value. If either of these criteria are not met, further financial review will be required. Please also include bonding capacity letter for review.

Safety Requirements

- Written safety, health and accident prevention policy.
- Full time Safety and Health Manager. If yes, provide resume.
- Documented safety, health, and accident prevention program/system.
- Documented safety and health training program.
- Documented drug & alcohol free workplace program that includes pre-employment testing, post accident testing, for cause testing, random testing, and if program includes all employees.
- The Firm's present Experience Modification Rate (EMR), expected to be less than 1.0.
- The Firm's EMR rate for the prior two years, expected to be less than 1.0.
- A copy of the last three years OSHA 300 and 300A logs, the recordable injury rate is expected to be 3.5% or less and the days away rate is less than 1.2%.
- Details of any federal or state plan OSHA citations received in the past 3 years.

Quality

- Written quality assurance policy, and provide an uncontrolled copy.
- Full time QA Manager resume.

Profile & Capabilities

- Number of years in business
- Corporate headquarters address
- Address of the local office where work on this project will be performed
- Copy of Tennessee certifications pertinent to type of work
- Copy of Tennessee licenses pertinent to the type of work
- Total number of employees overall and in the local office
- Breakdown of the number of employees by job classification. For example, list number of project managers, superintendents, trades, estimators, field people, clerical, etc., overall and in the local office.

- To the extent possible, provide names and addresses of any subcontractors that are contemplated for the project, and the services they will provide.
- Brief description of all litigation and outcome(s) during the last three years, plus any pending litigation.

Project Staffing

- Resumes for key staff.

Experience of the Firm

- List at least 5 recent similar projects completed by the firm of at least $50,000 or more.
- Detail how the firm has managed and partnered with DBE/MBE/WBE/SBE companies on other projects with similar scope and magnitude.
- Identify the specific year(s) projects were completed; owner name; owner contact person, telephone number and email address; brief project description, project size; project location; project completion date; initial and final contract price. List all local projects first.

Experience of the Project Manager(s)

- List at least 2 similar recent projects completed by the Project Manager and Project Superintendent of at least $50,000 or more for project construction.
- List the specific year(s) projects were completed; owner name; owner contact person, telephone number and email address; brief project description, project size; project location; project completion date; initial and final contract price. List all local projects first.

Licenses

- The Firm must be properly certified by the Tennessee Secretary of State to do business in Tennessee. Provide a copy of certification for proper incorporation from the Tennessee Secretary of State. State if company is a corporation, joint venture, or partnership.
- The Firm must be properly licensed at the time of submission. Provide copy of current Tennessee General Contractor license.

No proposals will be accepted from any Firm who has not successfully completed the registration process and met the minimal qualification standard ratings as defined above.

SELECTION SCHEDULE

The following schedule will be adhered to during the selection process. It is subject to change at the sole discretion of Black & Veatch.

Event	Completed By
RFP Advertising Date, RFP Available, Vendor Registration for Prequalification is open	May 6, 2015
Pre-Proposal Meeting	May 14, 2015
Last date for receipt of questions, Registration for Prequalification Information Deadline	May 26, 2015
Issue Final Addendum to answer questions	June 2, 2015
Receive Proposals and Public Opening	June 16, 2015 by 3:00 local time

Event	Completed By
Public Notice of Award	June 29, 2015
Preconstruction Meeting with Subcontractor	July 20, 2015
Tentative Notice to Proceed	July 22, 2015

Sealed proposals will be received at the Office of the City of Memphis Environmental Administration, Room 620, City Hall, 125 N. Main, Memphis, TN 38103, until **3:00 p.m., June 16, 2015** for furnishing the City of Memphis with the following: FOR THE DIVISION OF: PUBLIC WORKS FOR THE CONSTRUCTION OF: **SARP10 179821.78.0021 Sewer System Evaluation Survey (SSES) Phase 3 Project.** Late proposals will be rejected and will not be considered for award.

DAVIS-BACON ACT REQUIREMENTS

This project is being funded by a State Revolving Fund loan from FY 2010 (or later) EPA Capitalization Grant Funds. The loan recipient must be in compliance with all applicable Davis-Bacon Act requirements.

DISADVANTAGED BUSINESS ENTERPRISES (DBE) REQUIREMENTS

Any contract or contracts awarded by the Owner through this invitation for proposals will be funded by a State Revolving Fund (SRF) loan from the State of Tennessee. State and Federal funds will be involved in this project, and, as a result, Bidders must comply with the SRF Loan Program's Disadvantaged Business Enterprises (DBE) requirements including contacting a minimum of 10 qualified DBE sub-contractors, professional service providers, vendors, and/or suppliers by certified mail to solicit proposals. The apparent successful Bidder must submit to the Owner copies of the certified letters and return receipts prior to contract award. Neither the State of Tennessee nor any of its departments, agencies, or employees is or will be a party to this Invitation for Proposals or any resulting contract(s) awarded by the Owner.

Black & Veatch / OCI is an affirmative action employer. Accordingly, the parties hereby incorporate by reference the requirements of Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60; 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 and/or 60-300; and 29 C.F.R. Part 471, Appendix A to Subpart A.

SPECIAL NOTICE TO DISADVANTAGED BUSINESS ENTERPRISES (DBE) FIRMS

All qualified Disadvantaged Business Enterprises (DBE) firms desiring to bid as a General Contractor, subcontractor, professional service provider, supplier, or equipment vendor are encouraged to contact Ms. Marilyn Robinson at the Nashville Minority Business Center office listed above to review bidding/contract documents. Qualified Disadvantaged Business Enterprises (DBE) firms may also contact Brad Davis, 3485 Poplar Avenue, Suite 230, Memphis, TN 38111 during the hours of 8:30 AM-4:00 PM Monday through Friday 901-495-2646, in order to obtain a list of prospective bidding General Contractors or to obtain copies of bidding/contract documents.