
City of Memphis



MISSION

The City of Memphis, its Employees, and City Partnerships will provide responsive and cost effective services through the enhancement of Employee, Neighborhood, Youth, and Business Development.

VISION

To be recognized globally as the City of choice in which to live, learn, work, and recreate.

CORE VALUES

- Honesty, in All Transactions
- Excellence, in All We Do
- Responsiveness, to All We Serve
- Safety, in All Environments



CITY OF MEMPHIS
A C Wharton Jr., MAYOR
George M. Little, CHIEF ADMINISTRATIVE OFFICER

ADMINISTRATION

Brian Collins Director, Finance
Alvin Benson Director, Fire Services
Toney Armstrong Director, Police Services
Dwan Gilliom Director, Public Works
Quintin Robinson Director, Human Resources
Janet Hooks Director, Parks & Neighborhoods
Martha Lott Director, General Services
Robert Lipscomb Director, Housing & Community Development/MHA
Richard Copeland Director, Planning and Development
Herman Morris City Attorney, Legal
John Cameron City Engineer, Engineering
Brenton Nair Chief Information Officer

CITY COUNCIL

Edmund Ford, Jr., Chairperson (District 6)

Bill Morrison District 1
William C Boyd District 2
Harold B. Collins District 3
Wanda Halbert District 4
Jim Strickland District 5
Edmund Ford, Jr District 6
Lee Harris District 7
Joe W. Brown District 8-1
Janis Fullilove District 8-2
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Kemp Conrad District 9-1
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This document presents the City of Memphis' budget in sections: Introduction, Financial Summary, General Fund Revenue and General Fund Expenditures. Sections are also presented for the other funds that provide major support for the City's operation. An Appendix section providing statistical information and a glossary conclude this document.

Introduction

This section presents the Mayor's comments on the budget, the City government's structure, a discussion about the City's strategic financial goals, policies, and initiatives, the Budget Process and calendar, the City's Policies, and the City's long-term strategic Financial Plan. These documents provide the reader an explanation of the policy basis for the City.

Financial Summary

This section presents an overview of the City's budget along with the summary and detail of all funds. The Budget Ordinance, the personnel Authorized Complement, and a summary of the Capital Improvement Program are separately identified sections within the financial summary.

General Fund Revenues

This section provides a summary of the City's revenue resources and the detail within these resources. Detailed analyses are provided on the top ten (10) revenue sources.

General Fund Expenditures

This section provides a summary of the operating budget for each division of City of Memphis government on a category basis. Within each division we have included at each legal level the mission, fiscal year 2012 performance highlights, and fiscal year 2013 measures and metrics.

OTHER FUNDS

Enterprise Funds

This section includes budget projects for the various enterprise funds of the City which are supported by user fees. The Sewer Fund and Storm Water Fund represents the City's Enterprise Funds.

Internal Service Funds

This section included the Internal Service Funds for the City which provides services to other departments of the City on a cost reimbursement basis. Health Insurance Fund and Fleet Management Fund comprise the City's Internal Services Funds.

Special Revenue Funds

This section is used to budget for specific revenues that are restricted as to their use. Two examples include the Solid Waste Fund and certain activities of the Office of Planning and Development.

Debt Service Fund

This section contains the projected revenue and expenditures for the Debt Service Fund and the debt service trend indicators.





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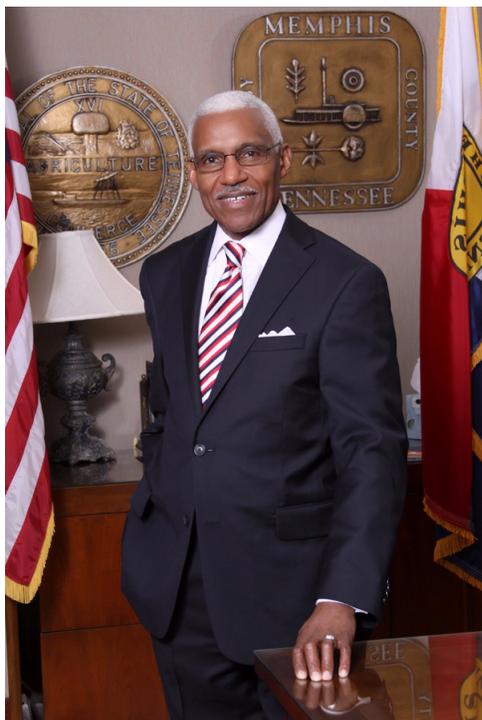


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Members of the City Council and Citizens of Memphis,

With this letter, I am submitting the administration's proposed Operating Budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015 (the FY 2015 Operating Budget), as well as, the Capital Improvement Plan budget (FY 2015 CIP Budget). Both budgets reflect the challenging times in which we live.

While these difficult financial times force us to prioritize and cut operating expenditures, we have strategically funded our budget to place emphasis on our essential priorities: to create safe and vibrant neighborhoods, grow prosperity and opportunity for all, invest in our young people and advance a culture of excellence in government.

Moreover, the balanced budget of \$597 million that I am presenting to you today is \$17 million less than the FY 2014 budget. This is the second year in a row that there has been a decrease in spending. Additionally, since 2009, the number of employees has dropped 6 percent with minimal layoffs.

The administration's proposed budget is designed to get us closer to restoring the City's financial stability. In 2009, in the wake of the Great Recession, financial markets fell, real estate values plummeted (sharply cutting property tax revenues), unemployment rose sharply, incomes fell and the value of our employee pension plan declined by over half a billion dollars. Since 2009, the condition of our pension fund has worsened to the point that it is now the City single biggest financial issue. Over the same period, the costs of our medical plans - for employees and retirees - have skyrocketed. The proposed 2015 Budget is designed to address these challenges by rebalancing our priorities to reflect this new reality.

The proposed FY 2015 Operating Budget includes an increase of approximately \$15 million to help fund our pension system. Combined with a FY14 contribution of \$20 million, pension payments will be approximately \$35 million. Since 2008, financial constraints have prevented us from paying the full Actuarially Required Contribution (ARC) needed to maintain solvency long-term. The current ARC is approximately \$95 million. Under newly enacted Tennessee law, the City will be required to ramp up our annual contributions until we reach 100%, no later than 2020.

The FY 2015 Operating Budget includes fundamental changes to medical benefits provided to current and former employees. First, the FY 2015 Budget assumes that the city will no longer pay 70% of the health care premium of retired, Medicare-eligible employees, their spouses and dependents. These retirees will have options: remain on the City's plan; join plans offered by either their current employers or their spouses' employers; purchase Medicare supplement plans; or join the new Affordable Care Act's health insurance exchanges or private exchanges. This change will save approximately \$27 million in FY 2015. Also, it will be the first step toward eliminating the \$1.3 billion unfunded OPEB (Other Post Employee Benefits Programs) liability. Second, the Budget assumes that we implement long overdue changes to the base health plan that will result in an additional \$4 million savings in FY 2015.

The FY 2015 Operating Budget holds spending on public safety (Police and Fire) basically flat. Spending and headcount in Police and Fire have been trending downward for the past two years and are at or near levels recommended by experts. We are evaluating cost-saving opportunities that would result from shifting certain public safety services to other City departments, where the work can be done more cost effectively. Also, we will be reorganizing within Police and Fire, shifting more of the work to non-commissioned staff. The goal is to keep the "boots on the street" when and where they are needed, and move non-core work to

other divisions or to civilian workers. Over time, we believe this effort will yield significant savings without compromising public safety.

Regarding revenue, there are modest increases that reflect an improving economy, which include increases for licenses and permits and revenue from the new parking initiative. These increases total approximately \$2.7 million.

It is envisioned these modest increases in revenue and substantial changes to medical benefits provide us much needed financial flexibility. In this proposed FY 2015 Budget, we proactively created a Pension/ Public Safety Reserve of approximately \$15 million to address any issues that may arise from either the implementation of the medical reforms or from unforeseen expenses in public safety. This strategy prepares us to meet our growing pension obligation (ARC) in FY2016.

As we reprioritize and economize our Operating Budget, we must keep an eye on the future and continue to help grow our economy through strategic and visionary capital investments. Our FY 2015 CIP Budget is \$83 million. Most significantly, I have proposed the purchase, demolition and redevelopment of the old Raleigh Springs Mall property. In its place will be a new multi-purpose government service / shopping center that will include a police precinct, a new library, and a community center. The adjoining property will be available for retail development. This \$24 million investment will help stabilize the area and provide the momentum to help surrounding neighborhoods become safer, healthier and more vibrant communities. The cost is significant, but the payoff will be even greater.

Our goal in the years ahead will be to continually access our service delivery model to ensure the most efficient and effective service possible, and direct all savings to our pension obligations. We will work to capture more revenue from a recovering and growing economy, and allocate additional revenue gains to pay our pension obligations and enhance core services.

In summary, our ability to sustain a financial recovery will depend in large part on reforming our pension system. In March, after six months of presentations and discussion, I presented my ordinance to move to a Defined Contribution Plan for unvested and new employees. It is ready for a vote. I urge the City Council to pass that ordinance, clear away the dark cloud that hangs over our City so that we can see our way to a more vibrant future. This proposed budget is a significant step toward financial stability and continued growth.

Having emerged from one of the worst financial crises our country's history, we are remain well-positioned for the possibilities of the future. And, this future will rise or fall based upon our vision and collective will.

In closing, I want to thank every employee of the City of Memphis for their hard work and continued dedication during this difficult period. I look forward to working with the City Council to produce a budget that will help restore Memphis as a City of Choice in which we all will want to live, work and play.

We are a strong city, and with your commitment, we will emerge stronger through this budgetary process.



A C Wharton, Jr.

Mayor, City of Memphis

THE CITY OF MEMPHIS, TENNESSEE

Memphis is located on the east bank of the Mississippi River in the southwest corner of Tennessee. Memphis is the State's largest city and the county seat of Shelby County. The corporate limits contain 343 square miles, representing 45 percent of the total land area of Shelby County. Memphis ranks as the 18th largest city in the nation. The 2005 population was 646,356 according to the State of Tennessee Department of Economic and Community Development.

GOVERNMENTAL STRUCTURE

The City of Memphis was incorporated as a city in 1826. Memphis operated under a commission form of government from 1909 until January 1, 1968. At that time, a Mayor-Council form of government was established. The City Council is composed of thirteen representative citizens who are elected for four-year terms. Six council members are elected at large in multi-member districts, with territorial boundaries determined by dividing the City in half with each multi-member district consisting of three (3) council member numbered positions. The remaining seven (7) council members are elected by single member districts, numbered 1-7. The Council elects its own chairperson, exercises legislative powers, approves budgets and establishes the tax rate. The Mayor is elected to a four-year term. The Mayor carries out the policies of the City and appoints City board members, officers and division directors, with Council approval. The City's operating and service departments are organized under the Chief Administrative Officer and Chief Financial Officer who are appointed by and serve at the will and pleasure of the Mayor. The Mayor may veto action of the City Council, but a simple majority can override any veto.

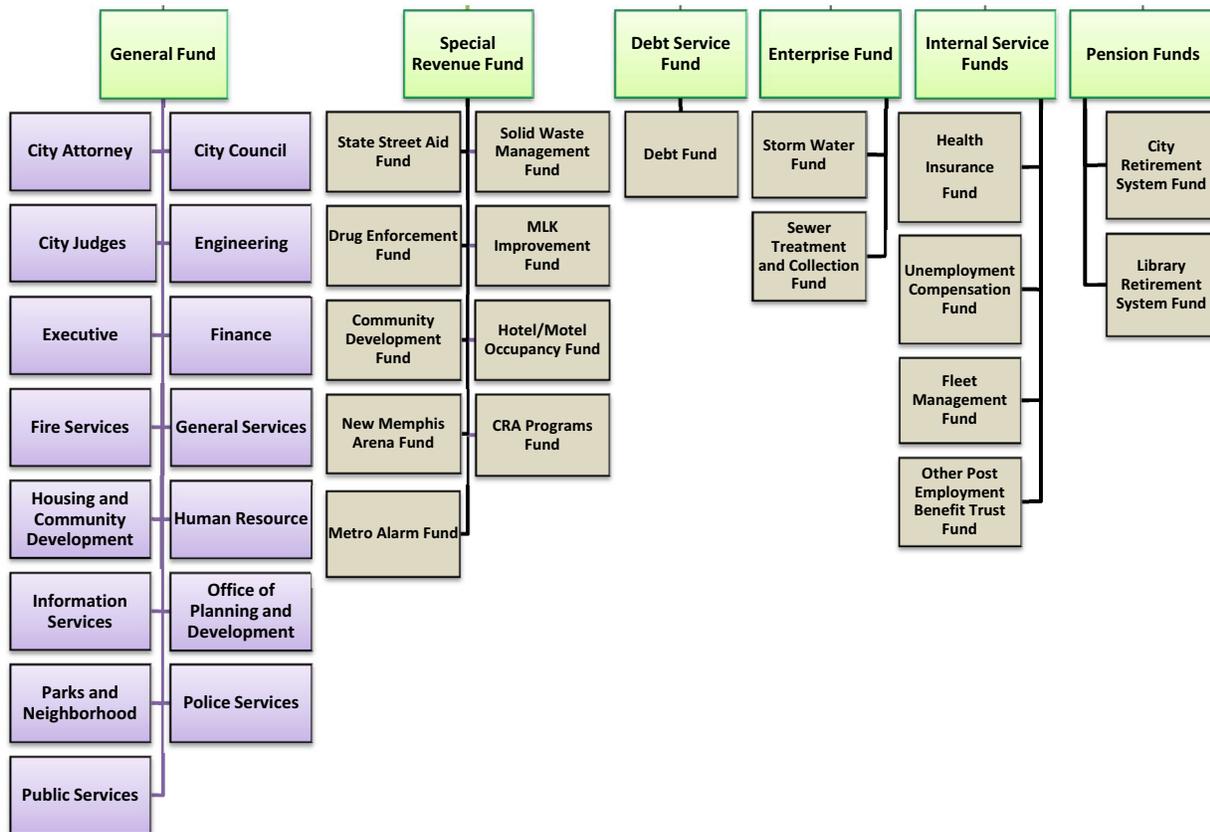
The Chief Administrative Officer and Chief Financial Officer, under the direction of the Mayor, coordinate the activities of all administrative divisions of City government, acting as liaisons between the Mayor and all divisions, bureaus, boards, commissions and authorities. The directors of all divisions report to the Chief Officers on administrative procedures.

The major administrative divisions of the City include: Engineering; Executive; Finance; Fire Services; General Services; Information Services; Housing and Community Development; Legal; Parks and Neighborhoods; Human Resources; Police Services; Public Works/Sanitation; and the Office of Planning and Development.

The Mayor is responsible for all city appointments to boards, which serve the City. These include the boards of the Memphis Light, Gas and Water Division (MLG&W); Memphis Area Transit Authority; Memphis Housing Authority; Center City Commission; Memphis & Shelby County Convention Center Complex; Memphis Brooks Museum of Art; Memphis & Shelby County Building Code Advisory Board; Memphis & Shelby County Public Library Board. The Mayor appoints five of the seven members of the Board of the Memphis & Shelby County Airport Authority. Most of the members of these boards are private citizens giving their time to the City without compensation.

CITY OF MEMPHIS, TENNESSEE ORGANIZATION CHART

City of Memphis Organization Structure by Funds



The Mayor makes appointments to Boards and Authorities whose budgets are separate but are related organizations, jointly owned or joint ventures. These boards and authorities include, Memphis Area Transit Authority, Memphis Light, Gas & Water, Retirement and Pension system, Memphis & Shelby County Airport Authority, Memphis & Shelby County Convention Center, Memphis & Shelby County Building Code Advisory and City Center Commission.

BUDGETING AND APPROPRIATIONS PROCEDURES

The financial plans of the City are included in the annual capital and operating budgets. These budgets project all receipts and disbursements, and present the level of governmental services and the method of distributing costs to the various segments of the community through the collection of taxes and fees.

The Council has final responsibility for approving certain program and fiscal policies, approving the annual Operating Budget and the Capital Improvement Program, and setting the tax rate and fees for services. The Administration is responsible for proposing programs and recommending funding levels to the Council and for implementing service programs in accordance with established goals and objectives.

Operating Budget The Annual Operating Budget is submitted to the Council approximately 90 days prior to the end of the fiscal year in April. At least 3 to 4 weeks prior to the end of the fiscal year, the City Council approves the Operating Budget.

The City of Memphis operates on a July through June fiscal year and is required by City Charter to submit and have approved a balanced budget each fiscal year.

The budget process is a series of reviews and analyses of budget requests submitted by the various city departments. The staff of the Budget Office, along with the Finance Director and each division director, Chief Administrative and Financial Officers, Mayor, City Council and the public are all involved to ensure that the approved budget is reflective of the needs and desires of the entire community.

The adopted budget ordinance appropriates spending and provides for budgetary control at program levels. Program budgets cannot be exceeded without the approval of the City Council except for the year -end clean up process authorized via budget ordinance. Strict budgetary compliance is maintained by an automated accounting system to assure effective fiscal management and accountability. All requests for purchases or payments are checked by the budgetary control system to assure that funds are available. Purchase Orders and contracts are encumbered prior to their release to vendors. Those Purchase Orders and contracts that exceed appropriated amounts cannot be executed until additional appropriations are made available, either by transfer of existing appropriations or by a resolution granting additional appropriations by Council. The system controls are maintained at the program levels and are basically set up within Personnel, Operations and Maintenance and Capital categories.

Capital Budget The Capital budget and Capital Improvement Program are prepared annually to present the capital expenditures planned for each of the next five fiscal years. The total costs of each project and the sources of funding (local, state, federal and private) required to finance each project are estimated. The Capital Improvement Program is prepared after a rigorous review and evaluation of all proposed projects by the Capital Review Committee. The Mayor approves the single year Capital Budget and five year Capital Improvement Programs and presents them to the Council for adoption. The single year Capital Improvement Plan allocates the capital expenditures to be made in the current budget year.

Additional authorizations (appropriations) for each capital project in the Capital Budget must precede the expenditures of construction funds. The Capital Budget must be in full conformity with that part of the Capital Improvement Program applicable to the fiscal year which it covers.

The timetable for approval of the Capital Budget and Capital Improvement Program closely parallels that of the Operating Budget.

BUDGET DEVELOPMENT PROCESS

The Budget Office uses financial data provided by city divisions to facilitate the review and approval of the Operating and Capital Improvement Budgets. This service center is responsible for ensuring the operation of all divisions within financial guidelines established by Administrative policy and City Council legislation. The Budget Office is also responsible for forecasting all general revenue for the City.

The Operating Budget is established annually. The process begins in October for the following fiscal year. Divisions are asked to enter Personnel, Materials & Supplies and Capital outlay into the Budget System over a three week period. The information is then analyzed and divisions are consulted with respect to noticeable budgetary changes. The process continues in January with the second quarter forecast and revision of next year's operating budget. Administrative hearings are held In March to examine each service center's budget and to make necessary revisions. After finalizing any necessary revisions, the Operating Budget is presented to Council in April. The Council then conducts its own hearings to scrutinize the budget. The process ends in June with Council's approval of the budget and the June loading into the Accounting system of the new budget. Funding approvals are limited to one fiscal year, with surpluses or deficits corrected through fund balance.

The Capital Improvement Program (CIP) is a five-year plan for capital allocations, which is reviewed annually for priority and project changes and additions. This plan examines each project in which the City participates and specifies the source of financing for the projected expenditures. The process for the CIP also begins in October with the divisions entering their requests into the Budget System. The projects are analyzed by the Budget Office and the CIP Committee and then administrative hearings are held in January with each division to assist them in justifying their requests. After finalizing revisions, the CIP Budget is presented to Council in April. The Council then conducts its own hearings to scrutinize the budget. The process ends in June with Council's approval of the budget and the June loading into the Accounting system of the new budget.

The Council adoption of the CIP authorizes a portion of engineering, architecture, land acquisition and development costs through administrative appropriation. Funds for construction costs, equipment, and acquisition contracts are subject to additional authorization by the Council. Prior and current CIP allocations will remain in the plan until the Division in charge of the project or Council determines that the project is completed or is not needed.

The Budget Office ensures operation with the legally established financial guidelines by monitoring the budgets and reviewing mid-year changes to the budget. The Budget Office monitors the CIP by using tracking reports, which are usually completed during budget submission and may be requested at various intervals during the year. The Budget Office also monitors the operation budget through forecasts provided by service centers management personnel. This enables the Budget Office to project citywide surpluses and deficits. These forecasts help the Administration to determine which service centers need additional assistance in planning or funding. Both CIP and Operating Budgets change during the fiscal year (mid-year changes) when user service centers process transfers and resolutions. The CIP Committee reviews and approves resolutions and transfers and forwards them to the Finance Director, City Attorney, CAO, and Council for legal actions.

Due to changes in the yearly Budget Submission process, both Operating and CIP, the Budget Office staff provides training and reference manuals, which are available to division personnel responsible for the budget submission. Documentation of the past years' budgets is available for review electronically, in the Annual Report, and in Appropriation Ordinances.

BUDGET CALENDAR

July – August

Prior Year Performance and Budget Highlights
4th Quarter & Year End Total Actuals due
Budget Policies developed for current year forecast and next year's budget request

September

Initial revenue projections for current year and next year
Final personnel and supplies/services cost assumptions prepared
Budget training material published

October

Operating Budget training sessions with divisions for 1st quarter forecast and next year's budget
Memphis Poll conducted
Capital Improvement Program Training & Preparation
Current Year 1st Quarter Actuals reviewed

November

Divisions submit 1st Quarter Operating and next year's requests to Budget Office
Divisions submit CIP to Budget Office
Divisions develop Measures and Metrics

December, January

Revenue projections updated for current year and next year
Budget meeting with divisions for 2nd Quarter forecast and next year's budget request
Review of Divisional GOPMs conducted for next Budget Year
Current Year 2nd Quarter GOPM Actuals reviewed

February, March

Operating Budget/CIP Administrative hearings with divisions
Operating Budget/CIP review with Mayor, CAO
Final recommendations made and budget documents prepared

April

Operating Budget/CIP is presented to the City Council on the third Council Tuesday in April
Current Year 3rd Quarter Actuals reviewed

May, June

Budget hearings with the City Council Operating Budget and CIP Committee
Property Tax Rate set and adopted and tax bills prepared by Treasurer's Office

OPERATING BUDGET PROCESS

The Operating budget process is a continuous cycle. Each division is responsible for completing a current year forecast and next year's budget request. Once this is done and data is input into the budget system, the Budget Office generates line item forecast reports and submits them to each division. Summaries are presented to the Director of Finance, the Chief Administrative Officer, and the Mayor.

The need for accuracy and thoroughness in the preparation of the forecast and budget requests cannot be over-emphasized. During the administrative hearings in March, each division submits budget requests that are reviewed by the Operating Budget Committee. The Mayor uses the data obtained through that process to determine each division's spending trends and decides if any revisions are necessary to meet the City's needs.

After the hearings are completed, the Budget Office finalizes the Proposed Operating Budget Book, which the Mayor submits to the Council. Each division is scheduled to have Council Committee hearings in April and May. The Operating Budget must be approved by a majority of the full Council. Also, in April, the Budget Office completes an internal forecast for the current year only. This is used to determine the year-end spending for each service center and any projected deficits.

MID-YEAR CHANGES TO THE OPERATING BUDGET

The Operating budget is a guideline or plan of operation for each division. However, budget changes may be necessary during the fiscal year (for example, new grant monies can be made available or changes in a service center's personnel can disrupt an otherwise successful budget). When unforeseen circumstances arise, changes can be made to the budget two ways: Intra-Category Line Item Transfer (Black Line) or Inter-Category Line Item Transfer (Red Line).

Intra-Category Line Items Transfers

Intra-category line item transfers, called administrative transfers, are used to transfer budgeted funds from one expenditure to another as long as the transfer is within the same legal level and does not exceed \$50,000 between categories or a cumulative total of \$100,000 for the year.

Administrative transfers are necessary when transferring small amounts of funds within a legal level, such as moving \$1,000 from document reproduction to City Hall printing within a service center. The Request for Transfer of Budget Appropriation Intra-Category Line item Transfer must be completed in full including a justification of the transfer. The explanation should address why surplus funds are available and why funds are needed. This form must be signed by the division director and forwarded to the Budget Office for approval.

Inter-Category Line Item Transfers

Inter-category line item transfers, called council transfers, are used to transfer funds from one legal level to another or between categories. The council transfer form is very similar to the administrative form. Since the changes require approval of the City Council, each transfer must be accompanied by a resolution and a Council Agenda Check-Off Sheet.

Budget Overview

The City's Mission and Priorities

The City's Mission: to provide responsive and cost effective services through the enhancement of employees, neighborhoods, youth and business development.

The City's Priorities:

1. Create safe and vibrant neighborhoods – *goal:* To enhance crime prevention, provide support for at-risk and ex-offender populations, and promote community partnerships and citizen participation.
2. Grow prosperity and opportunity for all – *goal:* Improved business incentives and business-related government processes and the elimination of barriers related to economic issues.
3. Invest in our young people – *goal:* Education and developing opportunities to retain and attract youth for productive service to our businesses and communities.
4. Advance a culture of excellence in government – *goal:* Reformation of government processes and improvement of organizational coordination, clarification of customer service standards, improving internal quality assessment and accountability, and both increasing and improving opportunities for citizen feedback.

The Fiscal Year 2015 (FY 15) Budget funds all aspects of the, aforementioned, priorities that will help to accomplish our Mission. However, we have two large overarching issues that require attention: pensions and healthcare. Given today's economic reality it is essential that these issues continue to be responsibly confronted in order to restore stability to those areas severely impacted by the great recession of 2008.

General Fund Discussion

The Economic Impact on Budget Planning

Although the Memphis economy is diverse and the City is attracting new businesses, (we look forward to Bass Pro shops opening one of its largest nationwide stores, in December), there is a correlating response in the performance of our local economy with that of the United States economy. As such, The City of Memphis FY 2015 Budget is presented in the context of the current economic conditions that are impacting the U.S. economy. Consequently, this budget proposal is predicated on the continuing assumption that the Memphis MSA will experience slow to moderate growth during FY 2015, which is reflective of the anticipated economic performance of the U.S. economy in general. In the FY 2015 budget proposal, this translates into moderate revenue growth for our local economy.

While we have seen a leveling off and a slow return to normalcy, we do not anticipate a return to the previous declining levels of revenue performance experienced in FY 2008. Our new paradigm is that of a stagnated population base unable to generate sufficient new local revenue to match costs pressures of needed services. Therefore, we are ever more diligent in balancing services to match expected revenue resources. In summary, the economic outlook for Memphis is slow but steady growth resulting in relatively flat revenues.

Revenues



Relying on multiple considerations, the revenue budget, forecasted by the University of Memphis (U of M), placed particular emphasis on the economic trends of the City's top ten revenue sources. The U of M forecasters independently prepare quarterly reports (IS THIS Sentence Relevant?). Based on U of M forecasts and managements' review, we project revenues to remain relatively flat. There are, however, new programs built into the revenue plan. New fees are included in this budget due to updating our parking meter system and adjusting its fee structure. In addition, the City will be installing 30 new read light cameras. The imposition of fee adjustments in ambulance services and more aggressive collection efforts for delinquent accounts are also initiatives that will contribute to revenue increases. Miscellaneous and one-time revenues are down when compared to the FY 2014 budget, as those were one-time occurrences. In order to address the increased cost of debt servicing, property tax revenue was transferred to the Debt Fund. As a result, the FY 2015 General Fund Budget is \$613.0 million. This is \$13.4 million less than the FY 2014 Adopted General Fund Budget of \$626.4 million.

Notable FY 2015 General Fund Budget revenue increases and decreases are as follows:

- ❖ \$ 1.0 million – Beer tax
- ❖ \$ 1.1 million – State Sales tax
- ❖ \$ (11.0) million – Revenue (tax rate) moved to Debt Fund
- ❖ \$.8 million – Auto registration fees
- ❖ \$.3 million – Parking meter and fee program
- ❖ \$ 3.2 million – Revenues from the installation of 30 new red light cameras
- ❖ \$ (1.7) million – Court fees
- ❖ \$ (6.0) million – Miscellaneous/Non reoccurring revenues

Expenditures

For FY 2015, our budget reflects the State's mandate to fully fund municipal pension system's annual required contribution (ARC). In addition, it reduces the unfunded liability of our other post-employment benefits (OPEB). This budget adds \$15.0 million to our pension system, bringing total ARC contributions to \$35.0 million. The budget pays for the increased pension costs by transitioning away from contributions to OPEB (healthcare) costs. This is a significant change in how we manage the cost of employee healthcare. The cost reduction associated with this transition is \$27.0 million. The City will continue to pay healthcare cost for those retirees ineligible for Medicare. These transitions will preserve viable and effective pensions and healthcare replacement options for our past and current employees.

While these are major changes to our budget, we feel that our direction aligns with maintaining resources critical to the preservation of core government services, such as public safety. Our strategy is commensurate with the current best practices of the most efficient and viable public and private sector organizations.

The FY 2015 *general fund expenditure budget* is \$596.7 million dollars. This is \$16.7 million less than FY 2014 adopted budget of \$613.4 million.

Other expenditure changes not discussed above:

Expenditure increases:

- ❖ \$6.0 million – Staffing – Primarily from the full implementation of initiatives put in place in FY 2014 and the addition of fleet personnel to the general fund – *A corresponding expense recovery for fleet employees shown below*
- ❖ \$ 3.1 million – Overtime Costs
- ❖ \$ 1.0 million – City Shop Fuel

- ❖ \$ 1.3 million – Various Grants – Specifically \$1.0 million to the National Civil Rights Museum
- ❖ \$ 5.3 million – Health Insurance

Expenditure decreases:

- ❖ \$ - .6 million – Removal of funding for the Motor Vehicle Inspection Bureau
- ❖ \$ - 4.0 million – Elimination of transfer to the Health Fund Fund
- ❖ \$ - 6.0 million – Street Lighting – *transitioning responsibilities to the utility company*
- ❖ \$ - 9.5 million – Expense recovery for fleet employees in the General Fund.

The administration remains committed to seeking and evaluating opportunities to increase efficiencies and ensure that the most cost effective service delivery options are in place.

Debt Service Fund Discussion

The Debt Service Fund provides for the accumulation of resources for the payment of principal, interest, and other costs associated with the City's general obligation bond debt. A major source of Debt Service Fund revenue is provided by an apportionment of the property tax rate. For FY 2015 the property tax revenues are budgeted at \$112.1 million. This is an increase of \$22.9 million from last years \$89.2 million. For FY 2015 the property tax rate for the debt fund is \$1.1067. This is \$0.20 cents higher than the FY 2014 budget. This increase is a reapportionment of the general fund tax rate, which was lowered by a commensurate amount. The total tax rate remains unchanged.

The total Debt Service Fund expenses for FY 2015 will be \$159.7 million. This is \$209.3 million less than the FY 2014 Adopted Budget, which included refinancing costs that are not in the FY 2015 budget.

In order to meet future principal and interest payments, the Debt Service Fund is budgeted to increase its committed fund balance by \$1.4 million. At the end of FY 2015, the committed fund balance is expected to be \$19.4 million.

Enterprise Funds Discussion

Enterprise Funds account for the acquisition, operation and maintenance of the City's facilities. User fees entirely or predominantly support these funds. Enterprise Funds strategies require that they fund their own capital requirements. The FY 2015 capital expenses for the Sewer Fund are funded without the issuance of sewer revenue bonds. G.O. bonds will finance capital purchases for the Storm Water Fund; however, Storm Water Fund revenues will pay for the debt service for those bonds. Total Sewer Fund expenses are budgeted to be \$101.6 million. The Sewer Fund expects to contribute \$12.0 million to its fund balance. Storm Water expenses for FY 2015 are expected to be \$26.7. The Storm Water fund will use approximately \$2.0 million of its fund balance.

Internal Service Funds Discussion

Internal Service Funds (ISF) are used to budget the shared costs of goods and services. The ISF are the City's Healthcare Fund, OPEB, the Fleet Fund and the Unemployment compensation fund. The divisions utilizing the goods and services provided by the ICF reimburse the costs of these funds.

Internal Service Fund

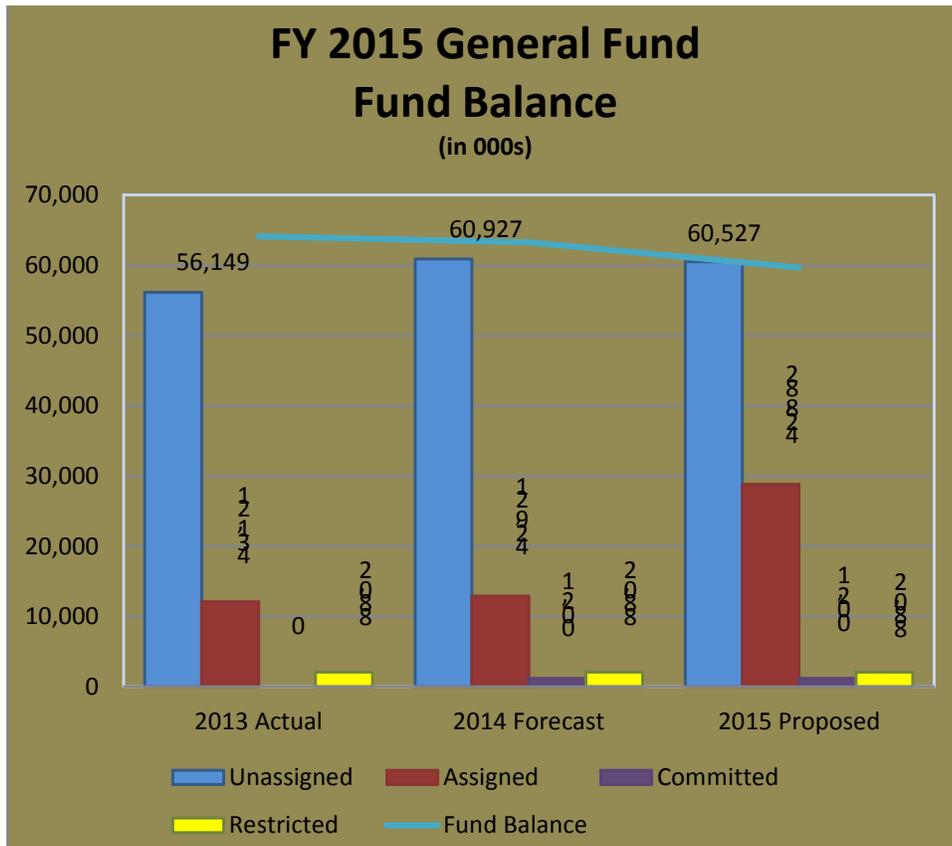
Fund Type	FY 2013 Adopted	FY 2014 Adopted	Inc / Dec
Health Care Fund	\$ 82,289,333	\$ 81,060,844	\$ (1,228,489)
OPEB Fund	\$ 47,501,686	\$ 48,259,476	\$ 757,790
Fleet Mgmt Fund	\$ 34,372,428	\$ 32,578,100	\$ (1,794,328)
	<u>\$ 164,163,447</u>	<u>\$ 161,898,420</u>	<u>\$ (2,265,027)</u>

The Healthcare Fund is budgeting revenues of \$125.1 million and expenses of \$127 million for FY 2015. This will produce a deficit for FY 2014 of \$1.9 million. Healthcare premiums are expected to increase in FY 2015. Therefore, the employer and employee increases will provide new revenue to balance the Healthcare Fund.

The Fleet Fund and Unemployment Compensation Funds expenses are budgeted at \$31.9 million and \$1.4 million, respectively. We anticipate positive fund balances for both funds.

Special Revenue Funds Discussion

Special Revenue Funds (SRF) allocations of revenues and expenses are based on the amount of revenues received for that specific purpose. Solid Waste and Metro Alarms are the major Special Revenue Funds. The largest fund, Solid Waste (SW), has reduced its SW fees in accordance with an FY 2014 prior year agreement. This reduction continues in FY 2015. The SW fund expenses increased due to new lease expenses for packers. Other funds that make up the Special Revenue Fund are found in the Special Revenue section of this document.





PROPERTY TAX REVENUES

Property Tax revenues are the largest single source of operating revenues. This tax is levied based on the assessed value of various types of property including:

- Real property (land, structures, and lease-hold improvements),
- Personal property (business equipment, excluding inventories for resale) and
- Public utility property (real and personal property owned by utilities and organizations regulated by the State),

In 2013 Memphis' assessed value of real property

- 51.01% Residential
- 36.14% Commercial
- 12.29% Industrial
- 0.07% Farm
- 0.49% Multiple

Assessment Percentage of Appraisal

Residential	25%
Commercial	40%
Industrial	40%
Public Utility	55%
Farm	25%
Personal Property	30%

The assessed value of a residential property with an appraised value of \$100,000 would be \$25,000 (.25 x100,000), while a commercial property of the same appraised value would have an assessed value of \$40,000 (.40 x100,000).

Tax rates are set by the Council through the annual budget process. These rates are set as necessary in order to fund a balanced budget that provides services believed to be necessary and affordable.

The City Treasurer generates tax bills based on the following information: the assessed value of the property and the tax rate to figure each property tax bill. That office also collects the taxes.

To calculate the property tax bill, the assessed value is divided by \$100 and the result is multiplied by the tax rate. For example, a residential property appraised at \$100,000 would be assessed at \$25,000 (the \$100,000 appraised value times the 25% residential assessment ratio). With a tax rate set at \$3.43, the calculation is:

$$\begin{aligned} \text{tax} &= (\$25,000/\$100) \times \$3.43 \text{ per } \$100 \\ &= \$250 \times \$3.43 = \$857.50 \end{aligned}$$

Property tax bills are mailed to property owners and, if taxes are paid through an escrow account, also to the mortgage holder. This normally occurs by July 1. Tax payments are due by the end of August.

Property Tax revenues along with other local tax sources provide the City with the largest source of revenue to the operating budget.

Property appraisals are done by the Shelby County Assessor of Property, except for public utilities which are assessed by the Tennessee Regulatory Authority. Appraised value is the estimated market value based at a point in time. Certain properties are exempt such as government, religious, charitable etc.

TAXING OVERVIEW

Historical property tax rates are displayed in the table below.

HISTORY OF PROPERTY TAXES

Tax Year	Fiscal Year	General Fund	Schools	Debt Service	Capital Pay Go	Total Rate
1979	1980	1.740800	1.519200	0.476100	0.0000	3.74
1980	1981	1.720000	1.060000	0.290000	0.0000	3.07
1981	1982	2.000000	1.140000	0.410000	0.0000	3.55
1982	1983	2.080000	1.140000	0.450000	0.0000	3.67
1983	1984	1.680000	1.000000	0.450000	0.0000	3.13
1984	1985	1.680000	1.000000	0.450000	0.0000	3.13
1985	1986	1.830000	1.030000	0.450000	0.0000	3.31
1986	1987	1.909800	1.030000	0.370200	0.0000	3.31
1987	1988	1.896660	1.030000	0.383340	0.0000	3.31
1988	1989	1.588270	1.090000	0.631730	0.0000	3.31
1989	1990	1.662870	1.030000	0.617130	0.0000	3.31
1990	1991	1.620490	1.030000	0.659510	0.0000	3.31
1991	1992	1.094100	0.665655	0.386900	0.0000	2.15
1992	1993	1.304296	0.804955	0.566704	0.0000	2.68
1993	1994	1.610611	0.967537	0.596990	0.0000	3.18
1994	1995	1.672400	0.967538	0.535200	0.0000	3.18
1995	1996	1.672400	0.967538	0.535200	0.0000	3.18
1996	1997	1.672400	0.967538	0.535200	0.0000	3.18
1997	1998	1.672400	0.967538	0.535200	0.0000	3.18
1998	1999	1.376300	0.840675	0.548800	0.0000	2.77
1999	2000	1.376300	0.840675	0.548800	0.0000	2.77
2000	2001	1.751000	0.894900	0.724100	0.0000	3.37
2001	2002	1.678500	0.857800	0.694100	0.0000	3.23
2002	2003	1.675300	0.857800	0.694100	0.0032	3.23
2003	2004	1.675300	0.857800	0.694100	0.0032	3.23
2004	2005	1.675300	0.857800	0.694100	0.0032	3.23
2005	2006	1.908800	0.827100	0.694100	0.0032	3.43
2006	2007	1.908800	0.827100	0.694100	0.0032	3.43
2007	2008	1.908800	0.827100	0.694100	0.0032	3.43
2008	2009	2.342700	0.190000	0.714100	0.0032	3.25
2009	2010	2.291700	0.186800	0.714100	0.0031	3.19
2010	2011	2.291700	0.186800	0.714100	0.0031	3.19
2011	2012	2.471700	0.000000	0.714100	0.0031	3.19
2012	2013	2.291700	0.100000	0.715200	0.0031	3.11
2013	2014	2.487400	0.000000	0.909300	0.0033	3.40
2014	2015	2.290000	0.000000	1.106700	0.0033	3.40

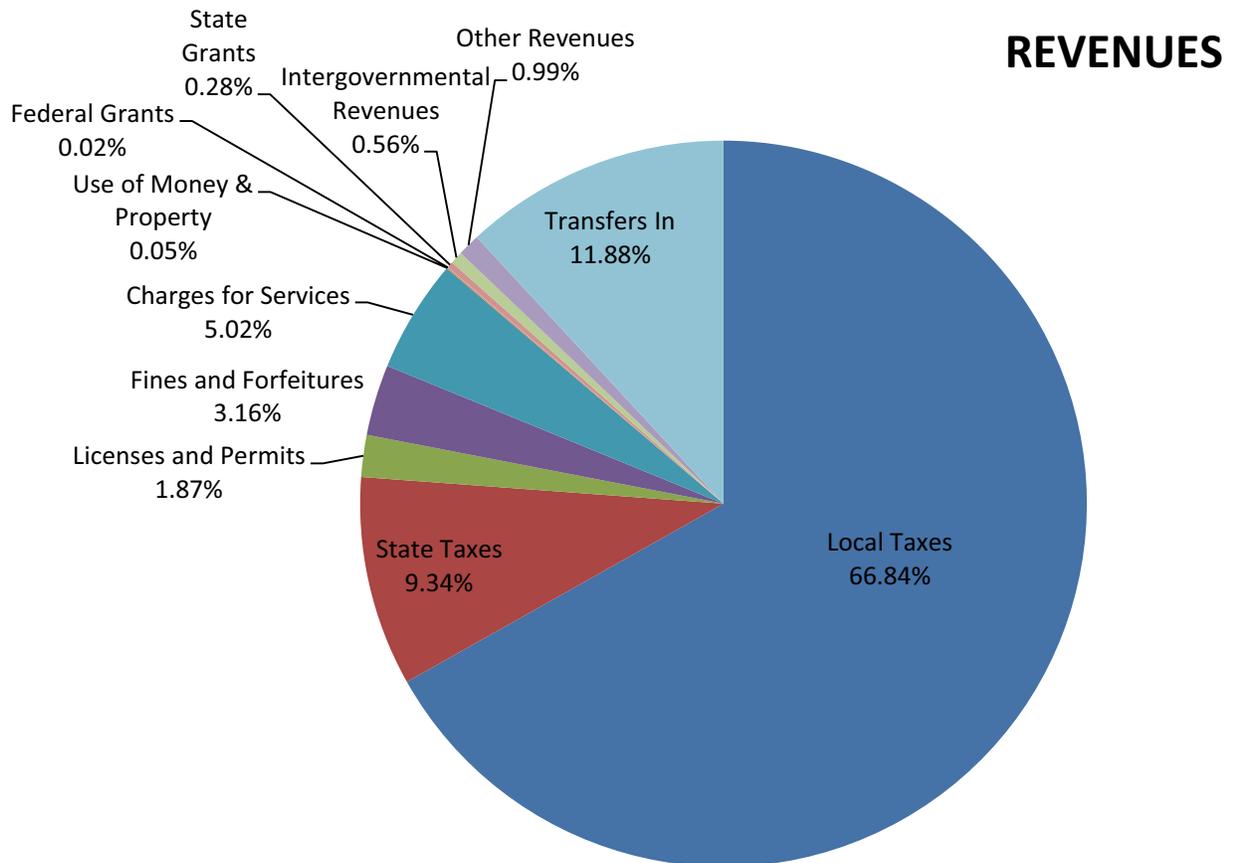
* Estimated certified rate - budget neutral



text







■ operating budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Revenues				
Unallocated Revenue				
Local Taxes	420,614,343	420,285,627	427,691,861	408,913,262
State Taxes	58,997,574	54,070,000	55,203,253	55,425,000
License and Permits	10,563,089	10,222,500	11,129,833	10,997,500
Fines and Forfeitures	12,286,950	14,500,000	13,700,476	13,575,000
Charges for services	1,303,407	1,362,500	1,232,835	1,315,000
Use of Money	303,212	349,000	338,225	335,000
Federal Grants	934,442	-	934,442	-
State Grants	164,901	-	164,901	-
Other Revenues	6,317,626	6,911,911	4,598,069	3,475,000
Transfers	57,485,879	72,113,000	76,608,999	72,839,000
Contribution From Fund Balance				-
Subtotal Unallocated Revenue	568,971,423	579,814,538	591,602,894	566,874,762
DIVISION REVENUES	46,327,915	46,668,029	44,615,188	46,208,040
Total Revenue	615,299,338	626,482,567	636,218,082	613,082,802

Legal Level Detail

Sources of Revenue	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Local Taxes</u>				
Property Taxes	(258,798,361)	(259,575,457)	(262,571,524)	(266,034,366)
Interest and Penalties - Property Taxes	(5,957,080)	(5,762,000)	(6,284,607)	(5,770,000)
In Lieu of Taxes - MLGW and Sewer	(4,468,531)	(5,000,000)	(5,873,397)	(5,000,000)
In Lieu of Taxes - Contractual	(7,574,020)	(7,500,000)	(7,353,958)	(7,400,000)
Sales Taxes - General	(98,115,440)	(100,000,000)	(99,846,652)	(100,000,000)
Sales Taxes - Beer	(16,596,286)	(16,500,000)	(17,189,648)	(17,500,000)
Alcoholic Beverage Tax	(4,563,225)	(4,200,000)	(4,615,331)	(4,500,000)
Liquor by Drink Tax	(3,137,895)	(2,800,000)	(1,563,540)	(1,800,000)
Gross Receipts Tax	(11,423,954)	(10,500,000)	(11,344,642)	(12,250,000)
Excise Tax	(259,819)	(200,000)	(200,000)	(200,000)
Franchise Tax	(6,413,411)	(5,950,000)	(6,487,289)	(6,450,000)
Other Local Taxes	(3,306,322)	(2,298,170)	(2,806,729)	(2,458,262)
<u>Total Local Taxes</u>	420,614,343	420,285,627	426,137,317	429,362,628
<u>State Taxes</u>				
Sales Tax	(44,769,415)	(44,440,000)	(45,557,392)	(45,560,000)
Equity in Cash and Investment Pool	(12,286,312)	(7,700,000)	(7,700,000)	(7,900,000)
Beer Taxes	(319,824)	(315,000)	(313,745)	(315,000)
Alcoholic Beverage Tax	(296,567)	(290,000)	(307,817)	(300,000)
Gasoline Inspection Fee	(1,325,455)	(1,325,000)	(1,324,299)	(1,350,000)
<u>Total State Taxes</u>	58,997,574	54,070,000	55,203,253	55,425,000
<u>Licenses and Permits</u>				
Auto Licenses	(10,056,535)	(9,700,000)	(10,617,970)	(10,500,000)
Liquor by Ounce License	(179,219)	(204,000)	(161,715)	(185,000)
Other License and Permits	(327,335)	(318,500)	(350,149)	(317,500)
<u>Total Licenses and Permits</u>	10,563,089	10,222,500	11,129,833	11,002,500
<u>Fines and Forfeitures</u>				
City Court Fines	(12,286,950)	(14,500,000)	(13,700,476)	(13,075,000)
<u>Total Fines and Forfeitures</u>	12,286,950	14,500,000	13,700,476	13,075,000
<u>Charges for Services</u>				
Parking Meter Revenue	(394,618)	(800,000)	(317,641)	(260,000)
Rents	(314,890)	(315,000)	(315,194)	(315,000)
Other Charges for Services	(593,899)	(247,500)	(600,000)	(300,000)

Legal Level Detail

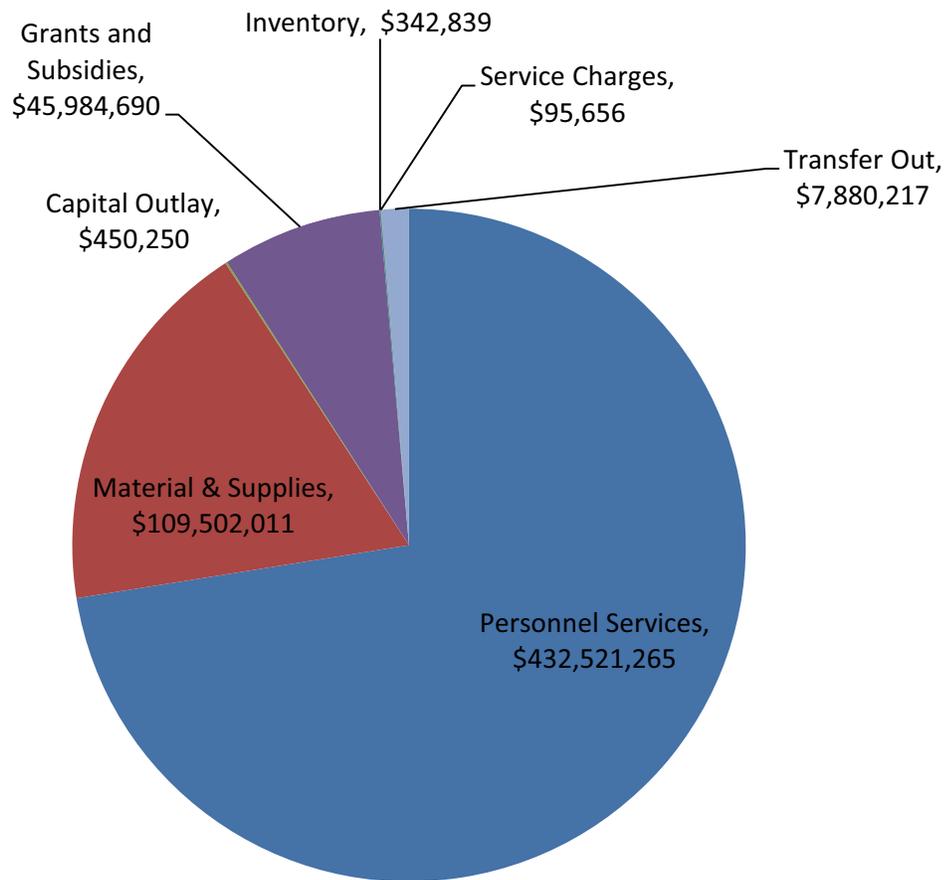
Sources of Revenue	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Total Charges for Services</u>	1,303,407	1,362,500	1,232,835	875,000
<u>Use of Money and Property</u>				
Interest on Investments	(184,452)	(234,000)	(233,370)	(215,000)
Other Use of Money and Property	(118,760)	(115,000)	(104,855)	(120,000)
<u>Total Use of Money and Property</u>	303,212	349,000	338,225	335,000
<u>Federal Grants</u>				
Federal Grants - Others	(934,442)	0	(934,442)	0
<u>Total Federal Grants</u>	934,442	0	934,442	0
<u>State Grants</u>				
TEMA Reimbursement	(164,901)	0	(164,901)	0
<u>Total State Grants</u>	164,901	0	164,901	0
<u>Other Revenues</u>				
Other - Auctions/Sale of Assets	(3,632,129)	(2,000,000)	(1,832,742)	(2,000,000)
Other - Property Damage Reimbursement	(143,131)	(100,000)	(102,374)	(100,000)
Other - Misc	(2,542,366)	(4,811,911)	(2,662,953)	(1,775,000)
<u>Total Other Revenues</u>	6,317,626	6,911,911	4,598,069	3,875,000
<u>Transfers In</u>				
In Lieu Of Taxes-MLGW	(51,439,591)	(52,139,000)	(52,139,000)	(52,139,000)
In Lieu Of Taxes-Sewer	(4,746,288)	(3,874,000)	(5,245,043)	(4,000,000)
Oper Tfr In - State Street Aid	0	(14,800,000)	(14,924,956)	(14,800,000)
Oper Tfr In - New Arena Fund	0	0	(1,600,000)	0
Oper Tfr In - Sewer Operating/CIP	(1,300,000)	(1,300,000)	(1,300,000)	(1,300,000)
Oper Tfr In - Midtown Corridor	0	0	(1,400,000)	0
<u>Total Transfers In</u>	57,485,879	72,113,000	76,608,999	72,239,000
<u>Total Revenues\Transfers</u>	568,971,423	579,814,538	590,048,350	586,189,128

SUMMARY

sonnel Services



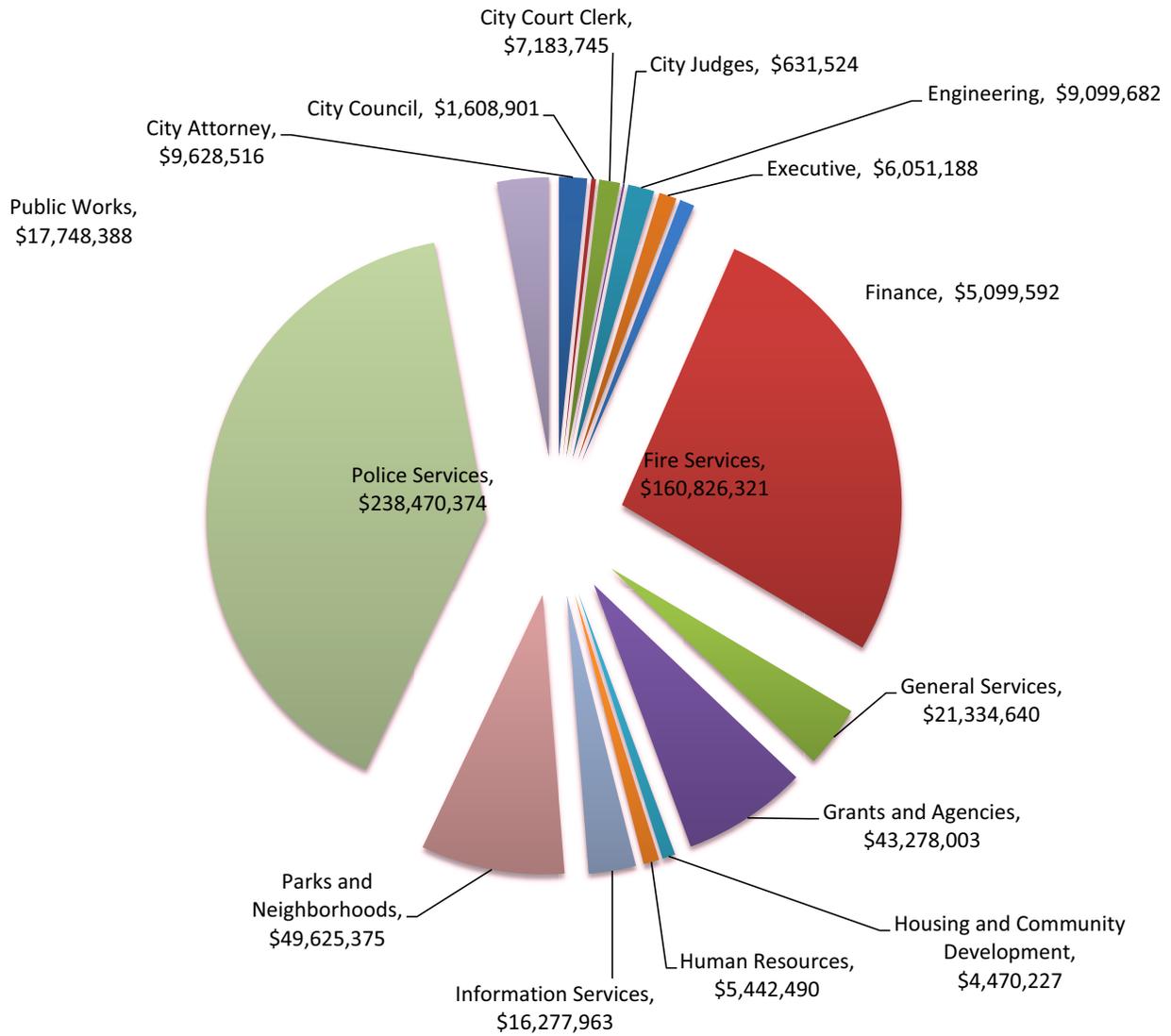
Expenditures by Category



■ operating budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Expenditures By Category				
Personnel Services	417,237,649	420,361,390	422,603,518	432,521,265
Material & Supplies	107,629,307	109,916,465	117,085,870	109,502,011
Capital Outlay	306,795	427,250	442,471	450,250
Grants & Subsidies	52,041,088	71,175,225	70,774,683	45,984,690
Inventory	205,141	342,839	299,030	342,839
Other	(14,780,624)	59,656	48,609	95,656
Transfer Out	78,732,297	11,179,369	21,269,129	7,880,217
Total Expenditures	641,371,653	613,462,194	632,523,310	596,776,928

EXPENDITURES BY DIVISION



■ operating budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Divisional Expenditures				
Executive	4,835,373	5,514,396	554,595	6,051,188
Finance	4,556,071	4,697,846	4,447,433	5,099,592
Fire	153,655,437	155,672,508	157,421,741	160,826,321
Police	230,434,023	234,055,868	235,882,840	238,470,374
Parks	43,103,213	47,707,302	48,599,577	49,625,375
Public Works	19,093,900	21,791,144	21,935,359	17,748,388
Human Res	5,554,248	6,373,828	5,666,612	5,442,490
General Services	21,157,406	20,254,463	21,123,672	21,334,640
HCD	4,193,445	6,883,531	4,499,198	4,470,227
Grants	116,775,679	69,862,313	83,527,568	43,278,003
City Attny	11,157,153	9,584,112	10,888,042	9,628,516
City Eng	5,773,724	8,393,534	8,817,668	9,099,682
Info Sys	14,586,967	15,312,886	16,332,069	16,277,963
City Council	1,501,817	1,524,727	1,604,177	1,608,901
City Court Judges	588,182	616,660	596,056	631,524
City Clerk	4,538,583	5,237,076	5,579,170	7,183,745
Total Expenditures	641,505,221	613,482,194	627,475,777	596,776,929





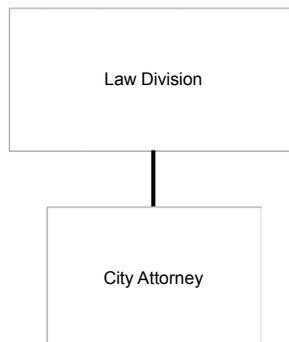
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	4,057,174	4,388,175	4,467,784	4,689,277
Materials and Supplies	7,099,979	5,195,937	6,420,259	4,939,238
Total Expenditures	11,157,153	9,584,112	10,888,042	9,628,516
Program Revenues	(218,538)	0	(500,153)	0
Net Expenditures	10,938,615	9,584,112	10,387,889	9,628,516
Authorized Complement				57

Mission

The Law Division and the Office of the City Attorney mission is to provide legal advice in all matters, opinions, claims service, contract review and compliance support and legal representation on behalf of the City of Memphis, various divisions, agencies, boards, and commissions.

Structure



Services

The City Attorney's Office defends and prosecutes litigation on behalf of the City in all lawsuits filed in all courts, agencies or commissions. It provides advice and counsel on municipal processes to ensure compliance with the City Charter, State and Federal laws. It provides legal research, opinions, and advice to all divisions of the City government. It provides advice and counsel regarding ordinances, resolutions, agreements, contracts and other legal documents. The Claims Office receives, investigates, processes and resolves third-party claims filed against the City of Memphis and tracks and monitors lawsuits filed against the City and recovers claims on behalf of the City. The Risk Management Department identifies, plans, implements, and monitors exposures to losses in order to alleviate or reduce the amount paid which ultimately preserves and protects the City's financial assets. The Office of Grants Compliance provides comprehensive oversight of all City grants to ensure compliance and the proper administration of federal, state and private grant funds, identifies grant opportunities and provides assistance to all city divisions with the processing of grant applications. The Permits Office bills, collects and issues permits as mandated by controlling ordinances, monitors permit holder compliance with city ordinances and state law, and serves as the administrative office for both the Alcohol Commission and the Transportation Commission. The City prosecutor represents the City in City Court proceedings and prosecutes misdemeanors, traffic tickets and citations issued for violation of the City Code of Ordinances.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Property Insurance Recoveries	(208,893)	0	0	0
Miscellaneous Income	(9,645)	0	0	0
Recovery Of Prior Year Expense	0	0	(153)	0
Oper Tfr In - Midtown Corridor	0	0	(400,000)	0
Oper Tfr In - Beale Street	0	0	(100,000)	0
Total Charges for Services	(218,538)	0	(500,153)	0

Description

The Office of the City Attorney is committed to providing advice, opinions, claims service, and legal representation on behalf of the City of Memphis Administration, City Council, various divisions, agencies, boards, commissions and employees of the City of Memphis government.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	4,057,174	4,388,175	4,467,784	4,689,277
Materials and Supplies	7,099,979	5,195,937	6,420,259	4,939,238
Total Expenditures	11,157,153	9,584,112	10,888,042	9,628,516
Program Revenues	(218,538)	0	(500,153)	0
Net Expenditures	10,938,615	9,584,112	10,387,889	9,628,516
Authorized Complement				57

City Attorney Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,877,543	3,311,673	3,293,802	3,745,956
Holiday Salary Full Time	152,815	176,470	176,471	0
Vacation Leave	158,390	189,895	188,982	0
Bonus Leave	23,240	54,078	22,329	0
Sick Leave	99,359	0	49,427	0
Retirement Benefits	68,852	0	0	23,361
Pension	195,110	216,046	214,223	220,930
Social Security	2,621	0	1,783	0
Pension ARC Funding	0	0	0	113,406
Group Life Insurance	8,585	11,259	11,259	13,225
Unemployment	9,800	8,120	8,120	8,400
Medicare	46,321	58,740	58,740	58,915
Long Term Disability	9,193	11,194	11,194	11,046
Health Insurance - Basic	30,296	34,437	34,437	17,018
Health Insurance - Premier	315,470	341,286	341,107	417,345
Other Post Employment Benefits	45,444	44,352	44,352	0
Salaries - Part Time/ Temporary	35,625	43,680	61,360	90,841
On the Job Injury	7,188	0	1,364	0
Payroll Reserve	21,801	0	0	0
Attrition	0	(63,797)	0	20,000
Expense Recovery - Personnel	(50,477)	(49,258)	(51,166)	(51,166)
Total Personnel Services	4,057,174	4,388,175	4,467,784	4,689,277
<u>Materials and Supplies</u>				
City Shop Charges	1,156	5,150	3,654	6,554
City Shop Fuel	2,568	2,202	2,319	2,116
Outside Computer Services	0	0	2,000	0
City Computer Svc Equipment	0	23,862	23,462	29,000
Data/Word Process Software	9,653	9,434	9,653	10,933
City Telephone/ Communications	17,502	12,029	9,913	9,514
Printing - Outside	48	250	250	250
Supplies - Outside	41,787	55,907	47,575	47,810
Hand Tools	0	0	0	0
Medical Supplies	389	0	0	0
Outside Postage	3,558	2,250	2,501	2,600
Materials and Supplies	5,887	10,600	9,451	9,600

City Attorney Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Miscellaneous Expense	0	0	0	0
Outside Equipment Repair/ Maintenance	0	2,558	558	558
Legal Services/Court Cost	2,539,774	2,282,493	2,514,245	2,291,493
Advertising/Publication	250	0	150	300
Seminars/Training/Education	14,285	26,850	15,889	21,250
Misc Professional Services	3,527,928	1,792,282	1,754,764	1,492,676
Travel Expense	21,359	22,300	23,000	24,000
Unreported Travel	2,275	2,486	950	1,986
Mileage	797	2,550	1,800	1,900
Insurance	2,741,403	3,209,353	2,660,670	3,553,753
Claims	119,092	32,094	25,894	31,200
Lawsuits	84,003	279,834	1,657,577	279,834
Hospitality	592	0	0	0
Dues/Memberships/ Periodicals	19,906	32,050	16,654	17,700
Rent	220,650	204,000	208,517	221,856
Misc Services and Charges	238	0	0	0
Expense Recovery - M & S	(2,275,122)	(2,814,597)	(2,571,187)	(3,117,645)
Total Materials and Supplies	7,099,979	5,195,937	6,420,259	4,939,238
TOTAL EXPENDITURES	11,157,153	9,584,112	10,888,042	9,628,516
<u>Other Revenues</u>				
Property Insurance Recoveries	(208,893)	0	0	0
Miscellaneous Income	(9,645)	0	0	0
Recovery Of Prior Year Expense	0	0	(153)	0
Total Other Revenues	(218,538)	0	(153)	0
<u>Transfers In</u>				
Oper Tfr In - Beale Street	0	0	(100,000)	0
Oper Tfr In - Midtown Corridor	0	0	(400,000)	0
Total Transfers In	0	0	(500,000)	0
TOTAL PROGRAM REVENUES	(218,538)	0	(500,153)	0
NET EXPENDITURES	10,938,615	9,584,112	10,387,889	9,628,516

CITY ATTORNEY

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>City Attorney</u>			
ADMR CONTRACT	1		
ADMR PERMITS LICENSES	1		
AGENT CLAIMS	1		
ANALYST CLAIMS	2		
ANALYST LOSS CONTROL	1		
ANALYST PERMITS LICENSES LD	1		
ANALYST RISK MGMT	1		
ASST ADMINISTRATIVE	1		
ATTORNEY ASST CITY A	4		
ATTORNEY ASST CITY AA	3		
ATTORNEY ASST COMPLIANCE AA	1		
ATTORNEY ASST HCD AA	1		
ATTORNEY CITY	1		
ATTORNEY CITY ASST SR	6		
ATTORNEY CITY DEPUTY	1		
ATTORNEY COLLECTIONS	1		
ATTORNEY PROSECUTOR AA	3		
ATTORNEY PROSECUTOR CHIEF	1		
ATTORNEY STAFF	4		
ATTORNEY STAFF SR	1		
CLERK GENERAL APP A	3		
CLERK SENIOR LAW	1		
COORD GRANTS	2		
COORD LEGAL ADMIN	1		
INVESTIGATOR LEGAL	1		
MGR GRANTS	1		
MGR LEGAL ADMIN	1		
MGR RISK	1		
OFFICER CHIEF ETHICS	1		
PARALEGAL	4		
SECRETARY	3		
SPEC COMMUNICATIONS REC RET	1		
SUPER GRANT COMPLIANCE	1		
Total City Attorney	<u>57</u>		
<u>TOTAL CITY ATTORNEY</u>	<u>57</u>		



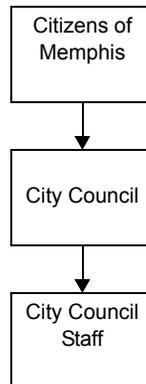
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	1,328,334	1,377,777	1,380,050	1,461,156
Materials and Supplies	173,482	146,950	224,127	147,745
Total Expenditures	1,501,817	1,524,727	1,604,177	1,608,901
Net Expenditures	1,501,817	1,524,727	1,604,177	1,608,901
Authorized Complement				25

MISSION

To provide decisions that will promote stability through responsible budgeting and strategic planning for the citizens of Memphis.

STRUCTURE



SERVICES

The City Council strives to be a proactive catalyst for progress throughout Memphis. The Council provides fiscally responsible leadership and services that are sensitive to the diverse community it serves. Council members encourage citizen involvement in policy formulation and decision-making by holding town hall meetings and attending local community organizations and civic events.

Description

The powers and duties of the City Council are contained in state law and City ordinances, resolutions and regulations. In carrying out their statutory duties, the City's elected officials do the following adopt ordinances, resolutions, policies and regulations for the health, safety and welfare of the current and future inhabitants of the City of Memphis.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	1,328,334	1,377,777	1,380,050	1,461,156
Materials and Supplies	173,482	146,950	224,127	147,745
Total Expenditures	1,501,817	1,524,727	1,604,177	1,608,901
Net Expenditures	1,501,817	1,524,727	1,604,177	1,608,901
Authorized Complement				25

City Council Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	953,698	1,033,160	1,033,160	1,147,662
Holiday Salary Full Time	28,833	36,877	36,877	0
Vacation Leave	40,227	48,304	48,304	0
Bonus Leave	4,972	10,823	10,824	0
Sick Leave	21,525	0	2,045	0
Pension	63,257	67,725	67,725	68,860
Social Security	967	0	226	0
Pension ARC Funding	0	0	0	50,628
Group Life Insurance	2,583	3,355	3,355	4,059
Unemployment	4,375	3,625	3,625	3,750
Medicare	14,332	18,056	18,056	18,363
Long Term Disability	3,000	3,387	3,387	3,443
Health Insurance - Basic	1,603	1,937	1,937	0
Health Insurance - Premier	139,882	142,227	142,227	175,891
Other Post Employment Benefits	21,039	19,800	19,800	0
Salaries - Part Time/ Temporary	15,495	12,000	12,000	12,000
Payroll Reserve	7,446	4,000	4,000	4,000
Attrition	0	(27,499)	(27,499)	(27,499)
Bonus Pay	5,100	0	0	0
Total Personnel Services	1,328,334	1,377,777	1,380,050	1,461,156
<u>Materials and Supplies</u>				
City Computer Svc Equipment	11,500	0	0	0
Data/Word Process Software	3,771	4,000	4,000	4,795
City Telephone/ Communications	5,422	4,000	4,000	4,000
Printing - Outside	0	1,000	1,000	1,000
Supplies - Outside	2,564	1,155	1,155	1,155
Outside Postage	68	0	21	0
Materials and Supplies	9,312	5,000	5,000	5,000
Outside Equipment Repair/ Maintenance	125	0	0	0
Legal Contingency	99,156	90,000	167,155	90,000
Outside Phone/ Communications	550	345	345	345
Seminars/Training/Education	4,960	7,000	7,001	7,000
Misc Professional Services	577	2,000	1,999	2,000
Travel Expense	18,798	20,000	20,000	20,000

City Council Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Unreported Travel	929	0	0	0
Mileage	726	450	450	450
Misc Services and Charges	6,645	4,000	3,999	4,000
Catering	8,381	8,000	8,001	8,000
Total Materials and Supplies	173,482	146,950	224,127	147,745
TOTAL EXPENDITURES	1,501,817	1,524,727	1,604,177	1,608,901
NET EXPENDITURES	1,501,817	1,524,727	1,604,177	1,608,901

CITY COUNCIL

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>City Council</u>			
ADMR COUNCIL STAFF	1		
ADMR STAFF ASST	1		
ANALYST RESEARCH	1		
ANALYST RESEARCH SR	2		
ASST ADMINISTRATIVE	6		
ATTORNEY STAFF	1		
COUNCIL CHAIR	1		
COUNCIL MEMBER	12		
Total City Council	<u>25</u>		
<u>TOTAL CITY COUNCIL</u>	<u>25</u>		





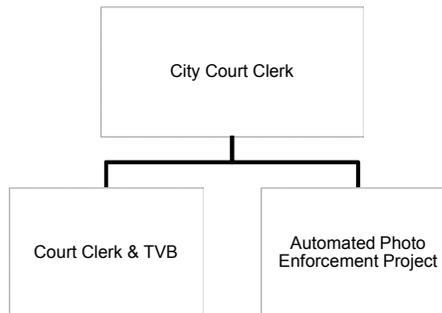
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	3,077,823	3,132,457	3,251,508	3,268,664
Materials and Supplies	1,428,883	1,954,619	2,177,662	3,765,080
Capital Outlay	0	150,000	150,000	150,000
Service Charges	31,878	0	0	0
Total Expenditures	4,538,583	5,237,076	5,579,169	7,183,744
Program Revenues	(2,247,545)	(1,800,000)	(3,265,604)	(5,100,000)
Net Expenditures	2,291,039	3,437,076	2,313,567	2,083,744
Authorized Complement				57

Mission

To efficiently and effectively manage the collection of all fees and fines owed for City traffic violations and the records pertaining to these transactions.

Structure



Services

The City Court Clerk Division maintains all records pertaining to the office and the courts. The Clerk's Office collects fines and fees owed for traffic violations and provides outstanding ticket information to the State and other departments. The City Court Clerk is responsible for providing three divisions of the City Court with dockets for the purpose of citizens' hearings in open court. The Office of the City Court Clerk manages the operation of the Traffic Violations Bureau.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Court Costs	0	0	5,668	0
Fines & Forfeitures	(2,243,114)	(1,800,000)	(3,268,491)	(5,000,000)
Delinquent Collection Fees	0	0	0	(100,000)
Sale Of Reports	(4,431)	0	(2,780)	0
Total Charges for Services	(2,247,545)	(1,800,000)	(3,265,604)	(5,100,000)

Description

The City Court Clerk Division maintains all records pertaining to the office and the courts and manages the operation of the Traffic Violations Bureau. The Clerks' office collects fees and fines owed for traffic violations, and provide outstanding ticket information to the State and other departments. The Clerk is responsible for providing three divisions of the City Court with dockets for the purpose of citizens' hearings in open court.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	2,936,216	2,992,020	3,106,336	3,117,570
Materials and Supplies	204,206	315,212	320,343	347,761
Service Charges	31,878	0	0	0
Total Expenditures	3,172,299	3,307,232	3,426,678	3,465,331
Program Revenues	(4,431)	0	2,887	0
Net Expenditures	3,167,869	3,307,232	3,429,566	3,465,331
Authorized Complement				54

City Court Clerk & TVB Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,768,447	2,012,553	2,012,553	2,328,379
Holiday Salary Full Time	108,079	115,590	115,590	0
Vacation Leave	138,969	147,905	147,905	0
Bonus Leave	13,267	35,613	35,613	0
Sick Leave	120,011	0	38,297	0
Overtime	17,759	0	10,642	0
Out of Rank Pay	0	0	0	0
Longevity Pay	1,847	0	1,959	0
Retirement Benefits	34,216	0	0	0
Pension	122,420	129,949	129,949	139,703
Supplemental Pension	197	0	0	889
Social Security	10,379	2,346	2,565	2,346
Pension ARC Funding	0	0	0	109,356
Group Life Insurance	6,019	7,287	7,287	8,143
Unemployment	9,800	7,830	7,830	7,800
Medicare	29,896	35,244	35,244	35,344
Long Term Disability	6,005	6,957	6,957	6,627
Health Insurance - Basic	7,575	7,700	7,700	8,562
Health Insurance - Premier	325,656	341,875	341,875	372,019
Other Post Employment Benefits	44,602	42,768	42,768	0
Salaries - Part Time/ Temporary	133,863	160,000	160,000	160,000
On the Job Injury	21,130	0	1,601	0
Payroll Reserve	16,079	0	0	0
Attrition	0	(61,597)	0	(61,597)
Total Personnel Services	2,936,216	2,992,020	3,106,336	3,117,570
<u>Materials and Supplies</u>				
City Shop Charges	339	1,030	1,030	1,133
Info Sys Phone/ Communication	0	824	824	824
City Shop Fuel	0	500	500	550
City Computer Svc Equipment	8,086	41,169	41,169	41,169
Data/Word Process Software	8,597	8,597	10,993	10,993
City Telephone/ Communications	8,104	3,000	3,000	3,000
Printing - Outside	54,733	50,140	50,140	50,140
Supplies - Outside	23,600	22,348	22,348	22,348

City Court Clerk & TVB Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Document Reproduction - Outside	4,745	5,000	5,000	5,000
Outside Postage	(39,918)	5,000	5,000	5,000
Materials and Supplies	385	500	500	500
Outside Equipment Repair/ Maintenance	9,878	9,000	9,000	9,000
Outside Phone/ Communications	0	21,325	21,325	21,325
Security	24,455	40,334	40,334	40,334
Seminars/Training/Education	179	10,000	10,000	10,000
Misc Professional Services	44,000	75,945	75,945	75,945
Travel Expense	9,894	10,000	10,000	10,000
Unreported Travel	(347)	0	840	0
Mileage	36	3,000	3,000	3,000
Photography	0	500	500	500
Total Quality Management	3,637	7,000	7,000	7,000
Credit Card Fees - Expense	31,878	0	0	0
Misc Services and Charges	11,926	0	1,897	30,000
Total Materials and Supplies	204,206	315,212	320,343	347,761
<u>Service Charges</u>				
Credit Card Fees - Expense	31,878	0	0	0
Total Service Charges	31,878	0	0	0
TOTAL EXPENDITURES	3,172,299	3,307,232	3,426,678	3,465,331
<u>Fines and Forfeitures</u>				
Court Fees	0	0	0	0
Court Costs	0	0	5,668	0
Total Fines and Forfeitures	0	0	5,667	0
<u>Other Revenues</u>				
Sale Of Reports	(4,431)	0	(2,780)	0
Total Other Revenues	(4,431)	0	(2,780)	0
TOTAL PROGRAM REVENUES	(4,431)	0	2,887	0
NET EXPENDITURES	3,167,869	3,307,232	3,429,566	3,465,331

Description

Red Light Camera is a proven tool in slowing drivers down, resulting in a significant reduction in vehicle collisions. This program will provide safety improvements on roadways with known vehicle safety concerns.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	141,607	140,437	145,172	151,094
Materials and Supplies	1,224,677	1,639,407	1,857,319	3,417,319
Capital Outlay	0	150,000	150,000	150,000
Total Expenditures	1,366,284	1,929,844	2,152,491	3,718,413
Program Revenues	(2,243,114)	(1,800,000)	(3,268,491)	(5,100,000)
Net Expenditures	(876,830)	129,844	(1,115,999)	(1,381,587)
Authorized Complement				3

Automated Photo Enforcement Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	91,510	101,715	101,715	113,511
Holiday Salary Full Time	5,386	5,676	5,676	0
Vacation Leave	5,556	4,371	4,371	0
Bonus Leave	833	1,749	1,749	0
Sick Leave	4,763	0	1,028	0
Overtime	3,344	0	407	0
Pension	6,483	6,810	6,810	6,811
Pension ARC Funding	0	0	0	6,075
Unemployment	525	435	435	450
Medicare	1,463	1,815	1,815	1,816
Long Term Disability	299	342	342	341
Health Insurance - Basic	7,815	7,700	7,700	8,456
Health Insurance - Premier	10,254	10,748	10,748	16,935
Other Post Employment Benefits	2,525	2,376	2,376	0
Payroll Reserve	854	0	0	0
Attrition	0	(3,300)	0	(3,300)
Total Personnel Services	141,607	140,437	145,172	151,094
<u>Materials and Supplies</u>				
City Computer Svc Equipment	0	1,936	1,936	1,936
Supplies - Outside	5,635	5,000	5,000	5,000
Materials and Supplies	6,095	12,000	12,000	12,000
Seminars/Training/Education	350	1,000	1,000	1,000
Misc Professional Services	1,211,239	1,614,471	1,832,383	3,392,383
Travel Expense	0	5,000	5,000	5,000
Unreported Travel	1,358	0	0	0
Total Materials and Supplies	1,224,677	1,639,407	1,857,319	3,417,319
<u>Capital Outlay</u>				
Equipment	0	150,000	150,000	150,000
Total Capital Outlay	0	150,000	150,000	150,000
TOTAL EXPENDITURES	1,366,284	1,929,844	2,152,491	3,718,413
<u>Fines and Forfeitures</u>				
Fines & Forfeitures	(2,243,114)	(1,800,000)	(3,268,491)	(5,000,000)
Delinquent Collection Fees	0	0	0	(100,000)
Total Fines and Forfeitures	(2,243,114)	(1,800,000)	(3,268,491)	(5,100,000)

Automated Photo Enforcement Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
TOTAL PROGRAM REVENUES	(2,243,114)	(1,800,000)	(3,268,491)	(5,100,000)
NET EXPENDITURES	<u>(876,830)</u>	<u>129,844</u>	<u>(1,115,999)</u>	<u>(1,381,587)</u>

CITY COURT CLERK

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>City Court Clerk & TVB</u>			
ASST ADMINISTRATIVE	1		
CLERK COURT REC SR	46		
COURT CLERK	1		
COURT CLERK CITY	1		
DEPUTY TVB CHIEF	1		
MGR INFO TECH TVB	1		
SUPER TVB	3		
Total City Court Clerk & TVB	54		
<u>Automated Photo Enforcement</u>			
CLERK COURT REC SR	3		
Total Automated Photo Enforcement	3		
<u>TOTAL CITY COURT CLERK</u>	<u>57</u>		





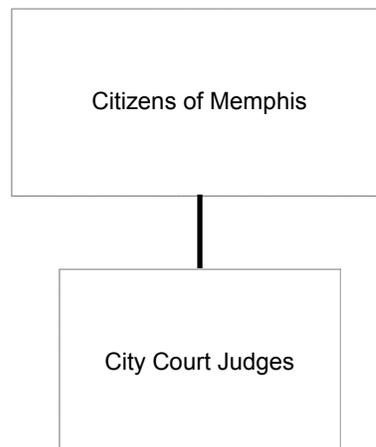
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	544,827	562,837	554,959	577,624
Materials and Supplies	38,987	53,823	41,097	53,900
Capital Outlay	4,368	0	0	0
Total Expenditures	588,182	616,660	596,056	631,524
Net Expenditures	588,182	616,660	596,056	631,524
Authorized Complement				5

MISSION

To adjudicate all traffic violations, various disputes and violations of City ordinances by operating three divisions of City Court.

STRUCTURE



SERVICES

The City Court Judges fairly and impartially hear and decide all cases that are presented concerning Municipal Code violations. The Judges strive to decide all cases in a timely manner. The City Court Judges maintain their professional credentials through continual development activities, such as professional conferences and continuing education.

Description

Hear and decide all cases that are presented concerning Municipal Code violations.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	544,827	562,837	554,959	577,624
Materials and Supplies	38,987	53,823	41,097	53,900
Capital Outlay	4,368	0	0	0
Total Expenditures	588,182	616,660	596,056	631,524
Net Expenditures	588,182	616,660	596,056	631,524
Authorized Complement				5

City Court Judges Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	431,646	458,465	458,464	480,939
Holiday Salary Full Time	22,936	10,351	10,501	0
Vacation Leave	1,963	10,894	8,500	0
Bonus Leave	1,480	2,813	1,200	0
Sick Leave	504	0	1,652	0
Pension	27,512	28,950	28,949	28,856
Pension ARC Funding	0	0	0	10,126
Group Life Insurance	1,614	1,935	1,570	1,927
Unemployment	875	725	725	750
Medicare	6,370	7,719	6,699	7,695
Long Term Disability	1,270	1,447	1,238	1,443
Health Insurance - Premier	41,487	41,078	37,001	45,888
Other Post Employment Benefits	4,208	3,960	3,960	0
Payroll Reserve	2,961	0	0	0
Attrition	0	(5,500)	0	0
Expense Recovery - Personnel	0	0	(5,499)	0
Total Personnel Services	544,827	562,837	554,959	577,624
<u>Materials and Supplies</u>				
City Computer Svc Equipment	955	0	0	1,000
Data/Word Process Software	603	609	609	600
City Telephone/ Communications	5,437	3,500	2,833	3,500
Supplies - Outside	7,835	7,500	6,951	7,500
Document Reproduction - Outside	0	600	501	600
Clothing	0	600	510	600
Outside Postage	0	200	201	300
Materials and Supplies	14	0	0	0
Miscellaneous Expense	0	1,104	996	500
Outside Phone/ Communications	2,478	2,500	2,201	2,500
Seminars/Training/Education	2,410	4,710	3,207	4,800
Misc Professional Services	2,760	8,500	3,577	8,000
Travel Expense	11,179	16,000	12,009	16,000
Unreported Travel	(450)	0	0	0
Dues/Memberships/ Periodicals	5,765	8,000	7,502	8,000

City Court Judges Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Total Materials and Supplies	38,987	53,823	41,097	53,900
<u>Capital Outlay</u>				
Equipment	4,368	0	0	0
Total Capital Outlay	4,368	0	0	0
TOTAL EXPENDITURES	588,182	616,660	596,056	631,524
NET EXPENDITURES	588,182	616,660	596,056	631,524

CITY COURT JUDGES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>City Court Judges</u>			
ASST ADMINISTRATIVE	1		
INTERPRETER COURT ASST	1		
JUDGE	2		
JUDGE ADMIN	1		
<p style="text-align: right;">Total City Court Judges</p>	<p style="text-align: right;"><u>5</u></p>		
<p style="text-align: right;"><u>TOTAL CITY COURT JUDGES</u></p>	<p style="text-align: right;"><u>5</u></p>		





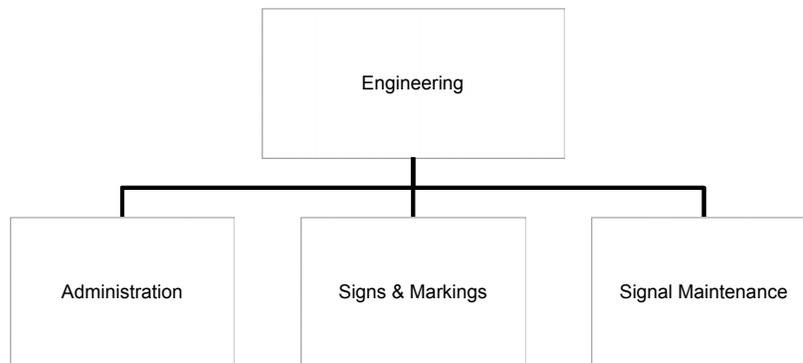
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	6,329,625	6,648,525	6,700,958	6,658,089
Materials and Supplies	1,394,589	1,745,009	2,116,709	2,361,592
Capital Outlay	0	0	0	44,000
Expense Recovery	(1,950,489)	0	0	0
Service Charges	0	0	0	36,000
Total Expenditures	5,773,724	8,393,534	8,817,667	9,099,681
Program Revenues	(940,221)	(758,763)	(758,762)	(758,763)
Net Expenditures	4,833,504	7,634,771	8,058,905	8,340,918
Authorized Complement				116

Mission

To provide quality engineering and project management services to ensure properly planned, designed, and constructed public projects are delivered to the citizens of Memphis in a timely and cost-efficient manner.

Structure



Services

The City of Memphis covers an area of over 343 square miles that is connected by nearly 2,400 miles of road. The Division of Engineering provides planning, design and construction administration to constantly improve and expand the City's infrastructure. Engineering maintains all traffic signals and school flashers within the City as well as all regulatory street signage and street markings. The Division designs and manages the construction of all the City's capital projects. Engineering provides traffic engineering service, including the Traffic Calming Program that allows residents to request speed humps for their street. Engineering staff reviews all private development proposals to ensure the required public improvements are included.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Subdivision Plan Inspection Fee	(104,058)	(90,000)	(90,000)	(90,000)
Street Cut Inspection Fee	(401,460)	(250,000)	(250,000)	(250,000)
Traffic Signals	(200,642)	(200,000)	(200,000)	(200,000)
Signs-Loading Zones	(25,427)	(15,000)	(15,000)	(15,000)
Arc Lights	(4,124)	(4,000)	(4,001)	(4,000)
Sale Of Reports	(10,493)	(14,363)	(14,363)	(14,363)
MLG&W Rent	(2,200)	(2,400)	(2,400)	(2,400)
St TN Highway Maint Grant	(106,834)	(95,000)	(95,000)	(95,000)
Sidewalk Permit Fees	(84,984)	(88,000)	(88,000)	(88,000)
Total Charges for Services	(940,221)	(758,763)	(758,762)	(758,763)

Description

To provide timely and quality engineering services in the design of civil works projects and the review of private developments to protect the safety of the public.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	2,804,471	2,771,928	2,794,892	2,805,033
Materials and Supplies	378,912	464,997	839,690	1,080,304
Expense Recovery	(349,213)	0	0	0
Service Charges	0	0	0	36,000
Total Expenditures	2,834,170	3,236,925	3,634,582	3,921,337
Program Revenues	(833,387)	(663,763)	(663,762)	(663,763)
Net Expenditures	2,000,783	2,573,162	2,970,820	3,257,574
Authorized Complement				60

Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,443,450	2,719,644	2,719,643	3,155,360
Holiday Salary Full Time	144,754	151,677	151,676	0
Vacation Leave	183,650	218,280	218,281	0
Bonus Leave	25,790	46,569	46,571	0
Sick Leave	82,583	0	27,418	0
Overtime	2,188	0	0	0
Out of Rank Pay	15,036	9,450	9,450	9,450
Longevity Pay	186	196	196	0
Retirement Benefits	53,421	171,561	171,561	41,000
Pension	146,085	162,308	162,307	189,322
Social Security	425	0	720	0
Pension ARC Funding	0	0	0	123,532
Group Life Insurance	8,057	10,337	10,337	10,774
Unemployment	10,850	8,700	8,700	8,250
Medicare	36,716	45,557	45,557	49,064
Long Term Disability	8,070	9,414	9,415	8,541
Health Insurance - Basic	12,339	17,282	17,282	4,281
Health Insurance - Premier	338,387	341,286	341,286	393,312
Other Post Employment Benefits	49,651	47,520	47,520	0
Salaries - Part Time/ Temporary	6,860	0	11,620	0
On the Job Injury	7,445	0	0	0
Payroll Reserve	20,404	0	0	0
Attrition	0	(187,853)	(187,853)	(187,853)
Expense Recovery - Personnel	(791,877)	(1,000,000)	(1,016,794)	(1,000,000)
Total Personnel Services	2,804,471	2,771,928	2,794,892	2,805,033
<u>Materials and Supplies</u>				
City Storeroom Supplies	98	250	250	250
City Shop Charges	17,339	6,070	6,070	6,070
City Shop Fuel	22,437	7,200	7,309	7,200
City Computer Svc Equipment	343	2,209	2,209	2,209
Data/Word Process Software	22,774	23,299	23,299	23,299
City Telephone/ Communications	12,619	15,310	15,310	15,310
Printing - Outside	363	820	820	820
Supplies - Outside	15,155	24,110	24,110	25,110
Clothing	5,874	6,800	6,800	6,800

Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Drafting/Photo Supplies	4,200	4,500	4,500	2,500
Outside Postage	361	976	1,110	976
Materials and Supplies	24,188	34,956	34,956	34,956
Outside Vehicle Repair	0	1,050	1,050	1,050
Outside Equipment Repair/ Maintenance	10,660	14,566	14,566	15,566
Internal Repairs and Maintenance	0	0	0	228,694
Janitorial Services	137	1,000	1,000	1,000
Security	0	300	300	300
Seminars/Training/Education	4,053	4,411	4,411	5,211
Misc Professional Services	102,177	7,000	7,000	36,500
Travel Expense	1,572	250	289	250
Unreported Travel	0	400	400	400
Mileage	138,484	210,409	210,408	210,409
Utilities	1,399	2,892	2,937	2,892
Insurance	5,970	40	40	7,093
Claims	0	22,840	5,836	10,000
Lawsuits	3,500	23,630	415,000	23,630
Dues/Memberships/ Periodicals	6,816	12,948	12,948	12,948
Credit Card Fees - Expense	0	0	0	36,000
Misc Services and Charges	20,195	37,761	37,761	37,761
Urban Art Maintenance	6,380	30,000	30,000	30,000
Equipment Rental	0	0	0	326,100
Expense Recovery - M & S	(48,181)	(31,000)	(31,000)	(31,000)
Total Materials and Supplies	378,912	464,997	839,690	1,080,304
<u>Expense Recovery</u>				
Expense Recovery - State Street Aid	(349,213)	0	0	0
Total Expense Recovery	(349,213)	0	0	0
<u>Service Charges</u>				
Credit Card Fees - Expense	0	0	0	36,000
Total Service Charges	0	0	0	36,000
TOTAL EXPENDITURES	2,834,170	3,236,925	3,634,582	3,921,337
<u>Licenses and Permits</u>				
Sidewalk Permit Fees	(84,984)	(88,000)	(88,000)	(88,000)
Total Licenses and Permits	(84,984)	(88,000)	(88,000)	(88,000)

Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Charges for Services</u>				
Subdivision Plan Inspection Fee	(104,058)	(90,000)	(90,000)	(90,000)
Subdivision Development Fees	0	0	0	0
MLG&W Rent	(2,200)	(2,400)	(2,400)	(2,400)
Street Cut Inspection Fee	(401,460)	(250,000)	(250,000)	(250,000)
Traffic Signals	(200,642)	(200,000)	(200,000)	(200,000)
Signs-Loading Zones	(25,427)	(15,000)	(15,000)	(15,000)
Arc Lights	(4,124)	(4,000)	(4,001)	(4,000)
Total Charges for Services	(737,910)	(561,400)	(561,400)	(561,400)
<u>Other Revenues</u>				
Sale Of Reports	(10,493)	(14,363)	(14,363)	(14,363)
Total Other Revenues	(10,493)	(14,363)	(14,363)	(14,363)
TOTAL PROGRAM REVENUES	(833,387)	(663,763)	(663,762)	(663,763)
NET EXPENDITURES	2,000,783	2,573,162	2,970,820	3,257,574

Description

To improve safety and quality of life within the city of Memphis by installing and maintaining proper signage and pavement markings for both pedestrian and vehicular traffic.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	1,807,341	1,992,773	2,009,977	1,912,705
Materials and Supplies	505,589	643,425	640,627	642,786
Capital Outlay	0	0	0	22,000
Expense Recovery	(815,630)	0	0	0
Total Expenditures	1,497,299	2,636,198	2,650,604	2,577,491
Program Revenues	(106,834)	(95,000)	(95,000)	(95,000)
Net Expenditures	1,390,466	2,541,198	2,555,604	2,482,491
Authorized Complement				28

Signs & Markings Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,113,365	1,279,504	1,279,504	1,398,964
Holiday Salary Full Time	68,646	74,654	74,654	0
Vacation Leave	99,064	116,313	116,313	0
Bonus Leave	9,025	22,985	22,985	0
Sick Leave	77,516	0	21,403	0
Overtime	18,930	41,200	41,200	41,200
Out of Rank Pay	2,426	7,231	7,231	7,231
Longevity Pay	4,071	4,111	4,111	0
Retirement Benefits	46,870	55,000	55,000	25,000
Pension	68,741	71,767	71,767	80,700
Social Security	3,033	0	490	0
Pension ARC Funding	0	0	0	56,703
Group Life Insurance	4,706	6,042	6,042	5,618
Unemployment	4,900	4,060	4,060	3,750
Medicare	16,372	19,148	19,148	19,731
Long Term Disability	3,797	4,479	4,479	3,801
Health Insurance - Basic	2,227	3,850	3,850	8,709
Health Insurance - Premier	205,542	213,635	213,635	214,681
Other Post Employment Benefits	21,039	22,176	22,176	0
Salaries - Part Time/ Temporary	48,924	52,416	52,416	52,416
On the Job Injury	6,369	25,000	25,000	25,000
Payroll Reserve	9,370	0	0	0
Attrition	0	(30,798)	(30,798)	(30,798)
Expense Recovery - Personnel	(27,592)	0	(4,687)	0
Total Personnel Services	1,807,341	1,992,773	2,009,977	1,912,705
<u>Materials and Supplies</u>				
City Storeroom Supplies	1,766	2,390	2,390	2,390
City Shop Charges	41,860	82,259	82,258	82,259
City Shop Fuel	44,643	46,091	46,091	46,091
City Telephone/ Communications	8,605	352	948	352
Supplies - Outside	280	3,191	3,191	3,191
Hand Tools	0	1,504	1,504	1,504
Clothing	9,585	10,958	10,958	10,958
Safety Equipment	0	865	865	865
Paints Oils & Glass	235,337	252,967	252,967	252,967
Steel & Iron Products	47,037	63,645	63,645	63,645

Signs & Markings Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Materials and Supplies	86,225	117,160	117,160	117,160
Outside Vehicle Repair	394	3,390	3,390	3,390
Outside Equipment Repair/ Maintenance	12,841	8,429	8,429	8,429
Misc Professional Services	370	0	0	0
Mileage	0	1,247	1,247	1,247
Utilities	33,821	41,545	41,545	41,545
Insurance	5,938	5,938	5,938	5,299
Claims	8,194	0	0	0
Dues/Memberships/ Periodicals	157	0	0	0
Misc Services and Charges	0	1,494	1,494	1,494
Expense Recovery - M & S	(31,464)	0	(3,394)	0
Total Materials and Supplies	505,589	643,425	640,627	642,786
<u>Capital Outlay</u>				
Prod/Constr/Maint Equipment	0	0	0	22,000
Total Capital Outlay	0	0	0	22,000
<u>Expense Recovery</u>				
Expense Recovery - State Street Aid	(815,630)	0	0	0
Total Expense Recovery	(815,630)	0	0	0
TOTAL EXPENDITURES	1,497,299	2,636,198	2,650,604	2,577,491
<u>State Grants</u>				
St TN Highway Maint Grant	(106,834)	(95,000)	(95,000)	(95,000)
Total State Grants	(106,834)	(95,000)	(95,000)	(95,000)
TOTAL PROGRAM REVENUES	(106,834)	(95,000)	(95,000)	(95,000)
NET EXPENDITURES	1,390,466	2,541,198	2,555,604	2,482,491

Description

Traffic Signal Maintenance works to increase the safety of pedestrians, motorists and goods movement by maintaining existing traffic signals and installation of new signals at intersections throughout the city of Memphis.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	1,717,813	1,883,824	1,896,089	1,940,351
Materials and Supplies	510,088	636,587	636,392	638,502
Capital Outlay	0	0	0	22,000
Expense Recovery	(785,646)	0	0	0
Total Expenditures	1,442,255	2,520,411	2,532,481	2,600,853
Net Expenditures	1,442,255	2,520,411	2,532,481	2,600,853
Authorized Complement				28

Signal Maintenance Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,078,694	1,288,059	1,288,059	1,431,847
Holiday Salary Full Time	58,032	67,712	67,712	0
Vacation Leave	81,137	89,926	89,926	0
Bonus Leave	8,796	20,694	20,694	0
Sick Leave	44,416	0	12,152	0
Overtime	91,832	66,950	66,950	66,950
Out of Rank Pay	9,535	19,076	19,076	19,076
Longevity Pay	3,174	3,650	3,650	0
Shift Differential	10,848	12,360	12,360	12,360
Retirement Benefits	26,447	25,000	25,000	25,000
Pension	77,677	87,987	87,987	85,911
Pension ARC Funding	0	0	0	56,703
Group Life Insurance	3,856	5,162	5,163	5,203
Unemployment	4,900	4,060	4,060	4,200
Medicare	18,710	23,458	23,458	22,910
Long Term Disability	3,479	4,401	4,401	4,296
Health Insurance - Basic	0	5,811	5,811	12,737
Health Insurance - Premier	167,523	168,140	168,140	223,957
Other Post Employment Benefits	21,880	22,176	22,176	0
On the Job Injury	13,553	0	306	0
Payroll Reserve	9,309	0	0	0
Attrition	0	(30,798)	(30,798)	(30,798)
Expense Recovery - Personnel	(15,986)	0	(194)	0
Total Personnel Services	1,717,813	1,883,824	1,896,089	1,940,351
<u>Materials and Supplies</u>				
City Storeroom Supplies	799	2,000	2,000	2,000
City Shop Charges	73,295	116,000	116,000	101,000
City Shop Fuel	58,921	113,500	113,500	98,500
City Telephone/ Communications	3,180	4,500	4,500	4,500
Supplies - Outside	3,634	9,000	9,000	9,000
Hand Tools	7,819	8,000	8,000	8,000
Clothing	9,000	10,875	10,875	10,875
Safety Equipment	5,644	8,000	8,000	8,000
Pipe Fittings & Castings	3,529	3,000	3,000	3,000
Lime Cement & Gravel	405	1,000	1,000	1,000
Materials and Supplies	82,844	101,186	101,186	101,186

Signal Maintenance Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Maintenance Traffic Signal System	711	4,000	4,000	4,000
Outside Vehicle Repair	725	400	400	400
Outside Equipment Repair/Maintenance	24,360	8,000	8,000	38,000
Janitorial Services	7,350	8,000	8,000	8,000
Seminars/Training/Education	(83)	30,000	30,000	30,000
Misc Professional Services	252	0	0	0
Utilities	165,906	139,063	139,063	139,063
Insurance	17,963	17,963	17,963	19,878
Dues/Memberships/Periodicals	80	100	100	100
Radio Trunking Lease	0	2,000	2,000	2,000
Misc Services and Charges	43,644	50,000	50,000	50,000
Expense Recovery - M & S	110	0	(194)	0
Total Materials and Supplies	510,088	636,587	636,392	638,502
<u>Capital Outlay</u>				
Prod/Constr/Maint Equipment	0	0	0	22,000
Total Capital Outlay	0	0	0	22,000
<u>Expense Recovery</u>				
Expense Recovery - State Street Aid	(785,646)	0	0	0
Total Expense Recovery	(785,646)	0	0	0
TOTAL EXPENDITURES	1,442,255	2,520,411	2,532,481	2,600,853
NET EXPENDITURES	1,442,255	2,520,411	2,532,481	2,600,853

CITY ENGINEERING

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		<u>Signal Maintenance</u>	
ADMR LAND DEVELOP BUDGET	1	AIDE SIGNAL	9
ADMR TRAFFIC ENGINEERING	1	CLERK GENERAL A	1
ASST ADMINISTRATIVE	1	MGR SIGNAL MNT CONST	1
CHIEF SURVEYOR PARTY	1	SPEC PROCUREMENT	1
CLERK ACCOUNTING A	1	TECH SIGNAL	16
CLERK GENERAL A	3	Total Signal Maintenance	28
COLLECTOR METER	2		
COORD ADA RAMP PROGRAM	1	<u>TOTAL CITY ENGINEERING</u>	<u>116</u>
COORD ADMIN SUPPORT	1		
COORD BIKEWAY PEDESTRIAN	1		
COORD LAND DEV	1		
COORD PLANS REVIEW PROJECT	1		
DIRECTOR ENGINEERING DEPUTY	1		
ENG DESIGNER	2		
ENGINEER CITY	1		
ENGINEER CITY CIVIL DESIGN	1		
ENGINEER DESIGN	1		
ENGINEER DESIGN SENIOR	4		
INSP ZONE CONSTRUCTION	12		
MGR CONSTRUCTION INSP	1		
MGR ENG PROJECT	4		
REPAIRER PARKING METER	1		
SECRETARY	2		
SPEC DOCUMENT	1		
SUPER CONSTRUCTION INSP	4		
SUPER MAPPING	1		
SUPER OFFICE ENG	1		
SUPER PARKING OPER	1		
TECH ENGINEERING AA	4		
TECH PARKING ENFORCEMENT	3		
Total Administration	60		
<u>Signs & Markings</u>			
COUNTER TRAFFIC	3		
MGR STREET SIGNS MARK	1		
PAINTER	19		
SPEC FLAGMAN OFFICER	5		
Total Signs & Markings	28		





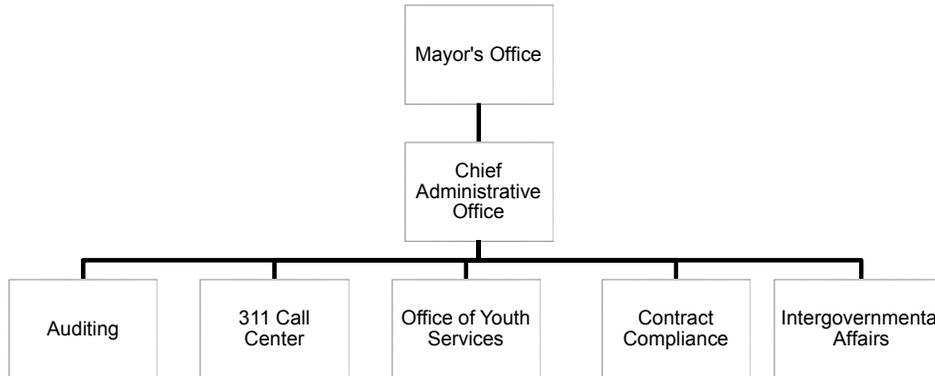
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	2,771,649	2,755,008	2,787,239	3,336,207
Materials and Supplies	1,351,207	1,696,930	1,697,759	1,874,232
Grants and Subsidies	674,414	1,062,458	1,062,458	829,958
Total Expenditures	4,797,270	5,514,396	5,547,456	6,040,399
Program Revenues	(72)	0	0	0
Net Expenditures	4,797,199	5,514,396	5,547,456	6,040,399
Authorized Complement				39

MISSION

The mission of the City of Memphis Government, through its employees, is to ensure responsive and cost-effective services for our citizens, which optimize every individual's opportunity for an enhanced quality of life and the pursuit of success as a valued member of our diverse communities.

STRUCTURE



SERVICES

The Executive Division is made up of seven service areas. The Mayor's Office ensures that the City Charter and Ordinances are observed, promotes economic and industrial development, and addresses citizens' issues of concern related to City government. The Chief Administrative Office (CAO) directs the operations of the City divisions following the policies of the Mayor, protects and maintains City assets, plans and coordinates functions necessary to achieve the City's stated goals and objectives. The Auditing Service Center provides analyses, appraisals, valuations, counsel, information, and recommendations concerning activities being reviewed. The Mayor's 311 Call Center provides citizens with the most effective and efficient information relating to City government and their concerns. The Office of Youth Services addresses issues challenging youth in the community by implementing special initiatives and focuses on building the capacity of neighborhood and community groups in partnership with City government. Equal Business Opportunity and Development provides information and assistance to Minority & Women Business Enterprises (M/WBE) to increase their ability to compete for City contracts, monitors M/WBE goals, facilitates the Diversity Development

oper Incubator which stimulates M/WBE participation in real estate development. The Intergovernmental Affairs Office serves as a liaison between the City Administration, Federal and State lobbyists and legislators as well as Federal and State administrations.



■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Miscellaneous Income	(72)	0	0	0
Total Charges for Services	(72)	0	0	0

Description

The Mayor's Office duties include ensuring that the City Charter and Ordinances are observed to enhance the health, safety, and well-being of the citizens of Memphis. It also promotes economic and industrial development through a joint partnership of business, government, and the community at large.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	768,852	890,028	890,633	920,425
Materials and Supplies	258,362	169,054	169,140	234,386
Total Expenditures	1,027,213	1,059,082	1,059,774	1,154,812
Program Revenues	(31)	0	0	0
Net Expenditures	1,027,183	1,059,082	1,059,774	1,154,812
Authorized Complement				9

Mayor's Office Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	599,395	682,628	682,628	745,400
Holiday Salary Full Time	27,978	34,529	34,529	0
Vacation Leave	9,441	32,976	32,976	0
Bonus Leave	2,180	10,540	10,540	0
Sick Leave	391	0	605	0
Retirement Benefits	1,656	0	0	0
Pension	38,363	45,569	45,569	44,724
Pension ARC Funding	0	0	0	18,226
Group Life Insurance	1,267	2,325	2,325	2,580
Unemployment	1,575	1,305	1,305	1,350
Medicare	8,753	12,153	12,153	11,926
Long Term Disability	1,818	2,278	2,278	2,236
Health Insurance - Basic	2,185	5,787	5,787	8,562
Health Insurance - Premier	61,669	64,488	64,488	72,099
Other Post Employment Benefits	7,574	7,128	7,128	0
Salaries - Part Time/Temporary	0	0	0	25,000
Payroll Reserve	4,608	0	0	0
Attrition	0	(11,678)	(11,678)	(11,678)
Total Personnel Services	768,852	890,028	890,633	920,425
<u>Materials and Supplies</u>				
City Hall Printing	1,647	0	0	0
City Shop Charges	6,986	1,020	1,380	4,555
Info Sys Phone/Communication	0	2,550	2,550	2,550
City Shop Fuel	9,186	4,800	4,800	11,561
City Computer Svc Equipment	164	7,500	7,500	7,500
Data/Word Process Software	6,485	6,485	6,485	6,521
City Telephone/Communications	26,724	3,787	3,787	3,787
Printing - Outside	2,264	0	605	0
Supplies - Outside	3,231	7,060	7,060	7,060
Outside Postage	34	200	200	200
Materials and Supplies	8,634	8,740	8,740	8,740
Miscellaneous Expense	96,008	40,800	40,800	40,800
Panelization	340	0	0	0
Outside Equipment Repair/Maintenance	2,157	0	0	0

Mayor's Office Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Advertising/Publication	0	500	500	500
Seminars/Training/Education	199	0	0	0
Misc Professional Services	5,181	34,223	34,223	89,223
Travel Expense	29,984	5,700	5,700	5,700
Unreported Travel	1,647	0	(945)	0
Mileage	147	0	67	0
Insurance	0	2,489	2,489	2,489
Dues/Memberships/ Periodicals	57,275	40,000	40,000	40,000
Misc Services and Charges	70	3,200	3,200	3,200
Total Materials and Supplies	258,362	169,054	169,140	234,386
TOTAL EXPENDITURES	1,027,213	1,059,082	1,059,774	1,154,812
<u>Other Revenues</u>				
Miscellaneous Income	(31)	0	0	0
Total Other Revenues	(31)	0	0	0
TOTAL PROGRAM REVENUES	(31)	0	0	0
NET EXPENDITURES	1,027,183	1,059,082	1,059,774	1,154,812

Description

Directs the operations of City divisions to follow the policies of the Mayor, performs authorized services efficiently, protects and maintains City assets, and conducts the planning and coordination of functions necessary to achieve stated goals and objectives.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	474,610	491,382	498,381	582,254
Materials and Supplies	36,749	84,855	84,856	185,111
Grants and Subsidies	0	232,500	232,500	0
Total Expenditures	511,359	808,737	815,737	767,366
Program Revenues	(41)	0	0	0
Net Expenditures	511,318	808,737	815,737	767,366
Authorized Complement				6

Chief Administrative Office Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	383,030	381,199	388,199	427,045
Holiday Salary Full Time	1,262	21,407	21,407	0
Vacation Leave	15,227	18,934	18,934	0
Bonus Leave	4,320	6,595	6,595	0
Sick Leave	2,937	0	0	0
Pension	24,407	25,688	25,688	25,623
Pension ARC Funding	0	0	0	10,126
Group Life Insurance	681	736	736	1,726
Unemployment	875	725	725	750
Medicare	5,696	6,850	6,850	6,833
Long Term Disability	1,128	1,285	1,285	1,281
Health Insurance - Premier	28,256	30,330	30,330	33,871
Other Post Employment Benefits	4,208	3,960	3,960	0
Salaries - Part Time/ Temporary	0	0	0	75,000
Payroll Reserve	2,583	0	0	0
Attrition	0	(6,327)	(6,327)	0
Total Personnel Services	474,610	491,382	498,381	582,254
<u>Materials and Supplies</u>				
City Shop Charges	3,176	4,000	4,000	2,477
City Shop Fuel	5,366	5,000	5,000	7,098
Data/Word Process Software	2,706	6,485	6,485	6,485
City Telephone/ Communications	4,137	6,600	6,600	6,600
Printing - Outside	0	1,000	1,000	1,000
Supplies - Outside	3,699	6,000	6,000	6,000
Outside Postage	40	0	0	0
Materials and Supplies	5,420	4,483	4,483	4,483
Library Books	106	0	0	0
Outside Equipment Repair/ Maintenance	840	0	0	0
Seminars/Training/Education	3,347	7,000	7,000	7,000
Misc Professional Services	126	0	0	100,000
Travel Expense	3,033	4,000	4,000	4,000
Unreported Travel	0	0	0	0
Insurance	4,096	1,991	1,991	1,991
Claims	0	2,319	2,319	2,000
Lawsuits	0	20,677	20,677	20,677

Chief Administrative Office Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Dues/Memberships/ Periodicals	657	1,800	1,800	1,800
Misc Services and Charges	0	13,500	13,500	13,500
Total Materials and Supplies	36,749	84,855	84,856	185,111
<u>Grants and Subsidies</u>				
MORE Initiative	0	232,500	232,500	0
Total Grants and Subsidies	0	232,500	232,500	0
TOTAL EXPENDITURES	511,359	808,737	815,737	767,366
<u>Other Revenues</u>				
Miscellaneous Income	(41)	0	0	0
Total Other Revenues	(41)	0	0	0
TOTAL PROGRAM REVENUES	(41)	0	0	0
NET EXPENDITURES	511,318	808,737	815,737	767,366

Description

Auditing provides the Mayor, City Council, and all levels of management with analyses, appraisals, valuations, counsel, information, and recommendations concerning activities being reviewed. Auditing also assists all members of the organization in being more effective and efficient in the discharge of their job responsibilities.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	500,025	463,216	468,253	553,432
Materials and Supplies	309,245	343,206	343,317	353,581
Total Expenditures	809,270	806,422	811,570	907,013
Net Expenditures	809,270	806,422	811,570	907,013
Authorized Complement				7

Auditing Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	343,031	330,198	330,198	371,741
Holiday Salary Full Time	20,031	18,606	18,606	0
Vacation Leave	19,910	17,607	17,607	0
Bonus Leave	4,692	5,731	5,731	0
Sick Leave	13,321	0	3,622	0
Retirement Benefits	0	0	1,132	0
Pension	24,059	22,329	22,329	22,304
Social Security	1,275	0	282	0
Pension ARC Funding	0	0	0	12,151
Group Life Insurance	1,425	1,468	1,468	1,807
Unemployment	1,225	870	870	900
Medicare	5,742	5,955	5,955	5,948
Long Term Disability	1,040	1,117	1,117	1,115
Health Insurance - Premier	35,073	32,244	32,244	36,050
Other Post Employment Benefits	5,891	4,752	4,752	0
Salaries - Part Time/Temporary	20,570	31,416	31,416	101,416
Payroll Reserve	2,740	0	0	0
Attrition	0	(9,077)	(9,077)	0
Total Personnel Services	500,025	463,216	468,253	553,432
<u>Materials and Supplies</u>				
City Shop Charges	1,834	1,410	1,410	1,256
City Shop Fuel	81	0	104	529
Outside Computer Services	4,962	11,794	11,794	11,794
City Computer Svc Equipment	0	0	0	0
City Telephone/Communications	907	1,000	1,000	1,000
Supplies - Outside	396	4,104	4,104	4,104
Outside Postage	13	102	108	102
Materials and Supplies	2,044	0	0	0
Accounting/Auditing/Cons	279,556	309,000	309,000	319,000
Seminars/Training/Education	13,107	9,000	9,000	9,000
Misc Professional Services	80	0	0	0
Travel Expense	3,082	5,000	5,000	5,000
Dues/Memberships/Periodicals	3,185	1,796	1,796	1,796
Expense Recovery - M & S	0	0	0	0
Total Materials and Supplies	309,245	343,206	343,317	353,581

Auditing Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
TOTAL EXPENDITURES	809,270	806,422	811,570	907,013
NET EXPENDITURES	809,270	806,422	811,570	907,013

Description

To provide a a one-step, one call 3-digit number for non-emergency services to better serve the citizens of Memphis. From potholes, abandoned vehicles, high weeds on vacant lots, and curbside trash to faulty traffic signals and derelict and abandoned homes, the new Online Support Center makes it easy to submit service requests and public sentiments online. The City of Memphis' Online Support Center also allows you to track your service requests.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	359,429	378,681	386,451	457,987
Materials and Supplies	35,072	34,622	35,353	39,220
Total Expenditures	394,502	413,303	421,803	497,207
Net Expenditures	394,502	413,303	421,803	497,207
Authorized Complement				9

311 Call Center Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	234,543	244,379	244,379	258,198
Holiday Salary Full Time	11,850	12,829	12,829	0
Vacation Leave	15,638	15,205	15,205	0
Bonus Leave	1,512	3,924	3,924	0
Sick Leave	11,567	0	2,294	0
Retirement Benefits	7,389	0	5,064	0
Pension	16,506	16,580	16,580	15,492
Social Security	208	0	412	0
Pension ARC Funding	0	0	0	16,201
Group Life Insurance	843	995	995	1,255
Unemployment	1,750	1,160	1,160	900
Medicare	3,829	4,421	4,421	3,510
Long Term Disability	759	831	831	658
Health Insurance - Basic	0	1,937	1,937	0
Health Insurance - Premier	42,637	37,250	37,250	26,773
Other Post Employment Benefits	5,049	6,336	6,336	0
Salaries - Part Time/ Temporary	3,360	45,000	45,000	135,000
Payroll Reserve	1,990	0	0	0
Attrition	0	(12,166)	(12,166)	0
Total Personnel Services	359,429	378,681	386,451	457,987
<u>Materials and Supplies</u>				
City Shop Charges	239	600	1,234	4,072
City Shop Fuel	1,551	300	366	1,426
City Computer Svc Equipment	993	10,000	10,000	10,000
City Telephone/ Communications	5,614	0	30	0
Supplies - Outside	937	4,222	4,222	4,222
Materials and Supplies	3,906	3,000	3,000	3,000
Advertising/Publication	0	10,000	10,000	10,000
Seminars/Training/Education	590	3,000	3,000	3,000
Misc Professional Services	34	0	0	0
Travel Expense	588	1,500	1,500	1,500
Dues/Memberships/ Periodicals	432	2,000	2,000	2,000
Misc Services and Charges	20,189	0	0	0
Total Materials and Supplies	35,072	34,622	35,353	39,220

311 Call Center Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
TOTAL EXPENDITURES	394,502	413,303	421,803	497,207
NET EXPENDITURES	<u>394,502</u>	<u>413,303</u>	<u>421,803</u>	<u>497,207</u>



Description

To enhance opportunities and the quality of life for the City's youth by studying related issues and functioning as an educational, informational, and advocacy body.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	368,350	216,015	223,790	218,769
Materials and Supplies	274,107	462,545	461,295	499,209
Grants and Subsidies	674,414	829,958	829,958	829,958
Total Expenditures	1,316,871	1,508,518	1,515,043	1,547,936
Net Expenditures	1,316,871	1,508,518	1,515,043	1,547,936
Authorized Complement				1

Office of Youth Services and Community Affairs Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	47,620	45,549	45,549	50,831
Holiday Salary Full Time	373	2,542	2,542	0
Vacation Leave	0	1,957	1,957	0
Bonus Leave	0	783	783	0
Sick Leave	489	0	0	0
Pension	2,909	3,050	3,050	3,050
Social Security	17,409	0	4,590	0
Pension ARC Funding	0	0	0	2,025
Group Life Insurance	0	0	0	247
Unemployment	175	145	145	150
Medicare	4,712	813	1,886	813
Long Term Disability	134	152	152	152
Health Insurance - Premier	10,254	10,748	10,748	12,017
Other Post Employment Benefits	842	792	792	0
Salaries - Part Time/ Temporary	280,782	153,184	153,184	153,184
On the Job Injury	(869)	0	0	0
Payroll Reserve	3,520	0	0	0
Attrition	0	(3,700)	(1,589)	(3,700)
Total Personnel Services	368,350	216,015	223,790	218,769
<u>Materials and Supplies</u>				
City Hall Postage	23	0	0	1,000
City Shop Charges	754	0	0	0
City Computer Svc Equipment	8,314	27,500	27,500	28,500
City Telephone/ Communications	1,374	200	200	2,400
Outside Postage	0	0	0	100
Materials and Supplies	21,671	1,556	1,556	1,056
Seminars/Training/Education	0	12,250	12,250	8,500
Misc Professional Services	238,246	413,511	413,011	449,903
Travel Expense	0	1,000	1,000	1,000
Mileage	12	5,750	5,000	5,550
Total Quality Management	3,713	0	0	0
Dues/Memberships/ Periodicals	0	300	300	200
Misc Services and Charges	0	478	478	1,000
Total Materials and Supplies	274,107	462,545	461,295	499,209

Office of Youth Services and Community Affairs Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Grants and Subsidies				
Human Services Grants	0	0	0	0
Ambassador's Fellowship Pay	674,414	829,958	829,958	829,958
Total Grants and Subsidies	674,414	829,958	829,958	829,958
TOTAL EXPENDITURES	1,316,871	1,508,518	1,515,043	1,547,936
NET EXPENDITURES	1,316,871	1,508,518	1,515,043	1,547,936

Description

This office serves as the support agency and administrative arm to the Minority and Women Business Enterprise Participation Program. The purpose of the agency is to ensure that the legislative intent of the City's Ordinance 4288 et. Seq., which created the M/WBE program, is carried out in all procurement activities and opportunities. This office will serve as a catalyst through which Minority and Women Business Enterprises can fully participate in the economic expansion of the Memphis business community. This office will facilitate participation of public and private sector business entities in local M/WBE development through direct/indirect procurement opportunities.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	235,972	243,572	247,180	412,000
Materials and Supplies	49,602	53,012	53,230	134,463
Total Expenditures	285,574	296,584	300,410	546,463
Net Expenditures	285,574	296,584	300,410	546,463
Authorized Complement				5

Equal Business Opportunity & Development Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	162,782	178,485	178,485	346,389
Holiday Salary Full Time	8,028	10,075	10,075	0
Vacation Leave	9,242	9,854	9,854	0
Bonus Leave	323	3,104	3,104	0
Sick Leave	11,512	0	3,608	0
Pension	11,513	12,092	12,092	20,783
Pension ARC Funding	0	0	0	6,075
Group Life Insurance	820	980	980	1,683
Unemployment	525	435	435	750
Medicare	2,586	3,225	3,225	5,542
Long Term Disability	533	604	604	1,039
Health Insurance - Basic	3,788	3,850	3,850	8,709
Health Insurance - Premier	20,507	21,496	21,496	24,033
Other Post Employment Benefits	2,525	2,376	2,376	0
Payroll Reserve	1,288	0	0	0
Attrition	0	(3,004)	(3,004)	(3,004)
Total Personnel Services	235,972	243,572	247,180	412,000
<u>Materials and Supplies</u>				
City Computer Svc Equipment	1,801	0	0	1,000
City Telephone/ Communications	0	880	880	1,880
Supplies - Outside	465	1,020	1,020	1,020
Outside Postage	0	88	88	288
Materials and Supplies	3,104	6,160	6,160	12,160
Audio Visuals	103	0	0	0
Seminars/Training/Education	0	1,500	1,500	6,500
Misc Professional Services	42,240	40,100	40,099	104,051
Travel Expense	993	3,000	3,000	6,000
Unreported Travel	897	0	219	0
Mileage	0	264	264	564
Dues/Memberships/ Periodicals	0	0	0	1,000
Total Materials and Supplies	49,602	53,012	53,230	134,463
TOTAL EXPENDITURES	285,574	296,584	300,410	546,463
NET EXPENDITURES	285,574	296,584	300,410	546,463

Description

The Office of Intergovernmental Affairs coordinates the City's legislative efforts in Washington and Nashville and identifies Federal and State legislation that impact the City. This office is also responsible for researching and identifying Federal, State and private grant opportunities and assists with the preparation of grant applications from all City's divisions.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	64,411	72,114	72,551	191,340
Materials and Supplies	388,070	549,636	550,568	428,262
Total Expenditures	452,481	621,750	623,119	619,602
Net Expenditures	452,481	621,750	623,119	619,602
Authorized Complement				2

Intergovernmental Affairs Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	46,770	49,527	49,527	153,183
Holiday Salary Full Time	0	2,836	2,836	0
Vacation Leave	1,093	3,489	3,489	0
Bonus Leave	0	874	874	0
Sick Leave	0	0	436	0
Pension	2,872	3,404	3,404	9,191
Pension ARC Funding	0	0	0	4,050
Group Life Insurance	202	276	276	744
Unemployment	350	145	145	300
Medicare	636	908	908	2,451
Long Term Disability	131	170	170	460
Health Insurance - Premier	9,004	10,748	10,748	12,017
Other Post Employment Benefits	842	792	792	0
Salaries - Part Time/ Temporary	2,128	0	0	10,000
Payroll Reserve	383	0	0	0
Attrition	0	(1,055)	(1,055)	(1,055)
Total Personnel Services	64,411	72,114	72,551	191,340
<u>Materials and Supplies</u>				
City Computer Svc Equipment	0	0	863	0
City Telephone/ Communications	0	1,162	1,162	1,162
Printing - Outside	0	1,200	1,200	1,200
Supplies - Outside	129	1,400	1,400	1,400
Outside Postage	0	200	200	200
Materials and Supplies	923	0	69	0
Seminars/Training/Education	0	1,500	1,500	1,500
Misc Professional Services	363,627	461,374	461,374	360,000
Travel Expense	3,134	4,000	4,000	4,000
Unreported Travel	0	0	0	0
Dues/Memberships/ Periodicals	20,257	78,800	78,800	58,800
Total Materials and Supplies	388,070	549,636	550,568	428,262
TOTAL EXPENDITURES	452,481	621,750	623,119	619,602
NET EXPENDITURES	452,481	621,750	623,119	619,602

EXECUTIVE

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Mayor's Office</u>		<u>Equal Bus. Opportunity & Dev.</u>	
ASST ADMINISTRATIVE	2	ANALYST CONTRACT COMPLIANCE	2
POLICY ADVISOR	1	DIRECTOR EXECUTIVE	1
COORD CITY HALL SECURITY	1	LIAISON COMMUNICATION	1
MAYOR	1	OFFICER CONTRACT COMPLIANCE	1
OFFICER PUBLIC INFORMATION	1	Total Equal Bus. Opportunity & Dev	5
SECRETARY	1	<u>Intergovernmental Affairs</u>	
SPECIAL ASST MAYOR YOUTH COMMUNITY	1	ADMR INTERGOV	1
SPECIAL ASST TO MAYOR	1	COORD INTERGOV	1
Total Mayor's Office	9	Total Intergovernmental Affairs	2
<u>Chief Administrative Office</u>		<u>TOTAL EXECUTIVE</u> <u>39</u>	
ASST ADMINISTRATIVE	1		
GRANTS COORDINATOR	1		
PROJECT MANAGER/311	1		
OFFICER CHIEF ADMIN	1		
OFFICER CHIEF ADMIN DEPUTY	1		
SECRETARY	1		
Total Chief Administrative Office	6		
<u>Auditing</u>			
AUDITOR CITY	1		
AUDITOR INFORMATION TECH	1		
AUDITOR INTERNAL	2		
AUDITOR SUPERVISING	2		
SECRETARY	1		
Total Auditing	7		
<u>311 Call Center</u>			
AGENT BILINGUAL OUTREACH	1		
AGENT CALL CENTER LD	1		
CONSTITUENT SERVICES COORD	1		
SPEC CITIZEN INFORM	5		
SUPER CALL CENTER	1		
Total 311 Call Center	9		
<u>Office of Youth Services and Community Affairs</u>			
MGR YOUTH SVCS	1		
Total Office of Youth Services and Community Affairs	1		





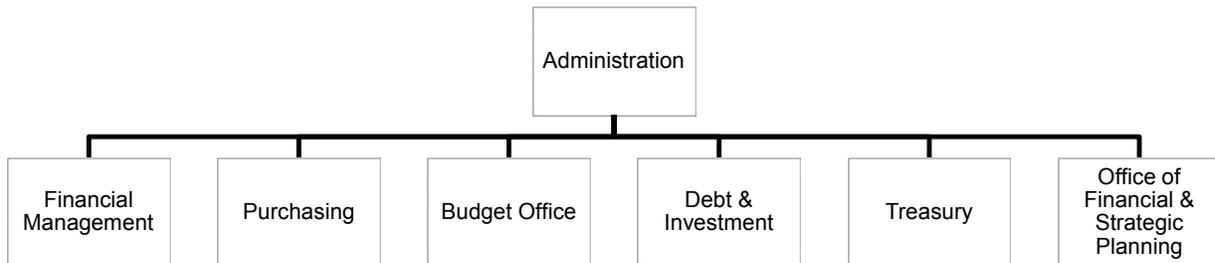
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	3,760,546	3,826,458	3,424,176	4,213,664
Materials and Supplies	795,526	870,388	1,022,257	884,927
Capital Outlay	0	1,000	1,000	1,000
Total Expenditures	4,556,070	4,697,846	4,447,433	5,099,591
Program Revenues	(4,775)	(10,000)	(375)	(10,000)
Net Expenditures	4,551,295	4,687,846	4,447,058	5,089,591
Authorized Complement				72

MISSION

To provide fiscal leadership, integrity and superior financial services through prudent and efficient management of the City’s financial affairs.

STRUCTURE



SERVICES

The City’s financial responsibilities include timely, accurate and cost-effective preparation and maintenance of accounting records and financial reports; disbursement of payments to employees/retirees, vendors, contractors and others; procurement of materials, products and construction services; development and management of accurate and timely operating and capital budgets; implementation of the City’s performance-based budgeting and accountability initiative; investment of the City’s cash and pension funds; debt management; and effective management of tax and other revenue collections.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Rezoning Ordinance				
Publication Fees	(4,775)	(10,000)	(375)	(10,000)
Total Charges for Services	(4,775)	(10,000)	(375)	(10,000)

Other services provided by Finance can be found under the following tab:
Metro Alarm Fund - Special Revenue Funds

Description

To provide leadership and direction to all Finance Division service centers and to coordinate all financial functions of the City. Along ensuring all contracts and/or subcontractors awarded city-funded projects are in compliance and adhering to the Prevailing Wage Ordinance adopted by the City's.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	402,308	381,822	364,962	391,243
Materials and Supplies	72,952	77,343	75,879	81,982
Capital Outlay	0	1,000	1,000	1,000
Total Expenditures	475,260	460,165	441,841	474,225
Net Expenditures	475,260	460,165	441,841	474,225
Authorized Complement				5

Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	327,534	343,215	339,971	384,610
Holiday Salary Full Time	16,427	19,279	18,919	0
Vacation Leave	10,224	17,152	13,960	0
Bonus Leave	916	5,937	5,936	0
Sick Leave	4,993	0	0	0
Longevity Pay	37	0	48	0
Retirement Benefits	25,061	0	0	0
Pension	21,608	23,134	22,188	23,077
Social Security	1,137	0	464	0
Pension ARC Funding	0	0	0	10,125
Group Life Insurance	1,282	1,874	1,051	1,869
Unemployment	875	725	725	750
Medicare	5,678	6,169	5,396	6,154
Long Term Disability	1,026	1,158	945	1,154
Health Insurance - Premier	21,241	23,999	15,367	19,676
Other Post Employment Benefits	4,208	3,960	1,500	0
Salaries - Part Time/ Temporary	18,342	0	3,273	0
On the Job Injury	0	0	0	4,260
Payroll Reserve	2,382	0	0	0
Attrition	0	(5,500)	(5,500)	0
Expense Recovery - Personnel	(60,663)	(59,280)	(59,280)	(60,431)
Total Personnel Services	402,308	381,822	364,962	391,243
<u>Materials and Supplies</u>				
City Shop Charges	0	1,300	1,300	1,430
City Shop Fuel	268	0	0	425
City Computer Svc Equipment	0	1,250	1,138	1,250
Data/Word Process Software	12,518	12,518	12,518	15,152
City Telephone/ Communications	6,424	3,500	2,286	3,500
Supplies - Outside	11,427	9,500	9,500	9,500
Outside Postage	617	300	300	300
Materials and Supplies	0	400	400	400
Miscellaneous Expense	0	800	800	800
Seminars/Training/Education	1,214	2,400	2,400	3,850
Misc Professional Services	37,602	38,900	38,900	38,900
Travel Expense	667	1,800	1,800	1,800

Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Unreported Travel	(225)	800	800	800
Claims	65	0	0	0
Lawsuits	0	1,000	1,000	1,000
Dues/Memberships/ Periodicals	884	1,600	1,600	1,600
Misc Services and Charges	1,145	1,275	1,137	1,275
Catering	346	0	0	0
Total Materials and Supplies	72,952	77,343	75,879	81,982
<u>Capital Outlay</u>				
Furniture/Furnishings	0	1,000	1,000	1,000
Total Capital Outlay	0	1,000	1,000	1,000
TOTAL EXPENDITURES	475,260	460,165	441,841	474,225
NET EXPENDITURES	475,260	460,165	441,841	474,225

Description

To ensure the integrity of the City's financial information by preparing and maintaining accurate accounting records, providing timely and accurate financial reports to City Divisions management and staff, and preparing the Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles and legal requirements. This legal level includes Accounts Payable, Payroll and Records Management service centers.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	1,375,220	1,350,887	1,224,004	1,479,205
Materials and Supplies	166,636	144,540	201,068	146,040
Total Expenditures	1,541,856	1,495,427	1,425,072	1,625,245
Program Revenues	(4,775)	(10,000)	(375)	(10,000)
Net Expenditures	1,537,081	1,485,427	1,424,697	1,615,245
Authorized Complement				29

Financial Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,184,965	1,314,430	1,119,510	1,547,006
Holiday Salary Full Time	70,165	73,551	70,854	0
Vacation Leave	79,427	89,962	98,397	0
Bonus Leave	10,245	22,614	21,256	0
Sick Leave	43,683	0	34,828	0
Overtime	57,137	0	86,678	0
Retirement Benefits	4,721	10,000	7,860	10,000
Pension	81,324	88,166	77,530	92,820
Social Security	3,216	0	1,590	0
Pension ARC Funding	0	0	0	54,679
Group Life Insurance	4,080	5,094	4,049	5,926
Unemployment	5,250	4,205	4,205	4,050
Medicare	19,464	22,954	19,026	23,704
Long Term Disability	4,688	4,501	4,134	4,350
Health Insurance - Basic	2,341	5,787	3,120	2,214
Health Insurance - Premier	168,460	171,232	139,621	201,047
Other Post Employment Benefits	22,722	22,968	6,600	0
Salaries - Part Time/ Temporary	51,072	47,000	49,262	52,000
On the Job Injury	2,076	0	1,258	0
Payroll Reserve	9,725	0	0	0
Attrition	0	(33,000)	(32,994)	(15,000)
Expense Recovery - Personnel	(449,541)	(498,577)	(492,780)	(503,591)
Total Personnel Services	1,375,220	1,350,887	1,224,004	1,479,205
<u>Materials and Supplies</u>				
City Computer Svc Equipment	1,424	3,350	3,350	3,350
Pers Computer Software	0	3,000	2,100	3,000
City Telephone/ Communications	2,261	1,500	1,500	1,500
Printing - Outside	7,638	20,000	18,780	20,000
Supplies - Outside	26,033	21,090	21,087	20,590
Food Expense	274	0	0	0
Outside Postage	343	250	288	250
Materials and Supplies	240	300	262	300
Miscellaneous Expense	489	0	0	0
Outside Equipment Repair/ Maintenance	1,820	2,200	2,200	2,200

Financial Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Advertising/Publication	41,486	16,000	16,000	18,000
Outside Phone/ Communications	200	0	0	0
Seminars/Training/Education	12,160	16,900	14,200	16,900
Misc Professional Services	52,599	53,450	115,449	53,450
Travel Expense	1,982	1,500	1,500	1,500
Unreported Travel	13,823	0	0	0
Photography	452	0	0	0
Total Quality Management	1,095	0	0	0
Insurance	1,091	0	0	0
Lawsuits	0	0	0	0
Dues/Memberships/ Periodicals	370	0	0	0
Misc Services and Charges	856	4,000	3,353	4,000
Hotel	0	1,000	999	1,000
Total Materials and Supplies	166,636	144,540	201,068	146,040
TOTAL EXPENDITURES	1,541,856	1,495,427	1,425,072	1,625,245
<u>Other Revenues</u>				
Rezoning Ordinance				
Publication Fees	(4,775)	(10,000)	(375)	(10,000)
Total Other Revenues	(4,775)	(10,000)	(375)	(10,000)
TOTAL PROGRAM REVENUES	(4,775)	(10,000)	(375)	(10,000)
NET EXPENDITURES	1,537,081	1,485,427	1,424,697	1,615,245

Description

To provide the most cost effective method of procuring materials, products and construction services for the City of Memphis while adhering to the procurement laws of the State of Tennessee and the City of Memphis.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	568,780	625,172	457,079	649,042
Materials and Supplies	92,856	121,925	121,925	122,175
Total Expenditures	661,636	747,097	579,004	771,217
Net Expenditures	661,636	747,097	579,004	771,217
Authorized Complement				10

Purchasing Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	432,049	464,198	351,791	546,823
Holiday Salary Full Time	26,102	26,477	23,665	0
Vacation Leave	24,920	30,715	21,639	0
Bonus Leave	2,207	8,156	4,653	0
Sick Leave	22,471	0	10,197	0
Out of Rank Pay	2,007	0	4,986	0
Retirement Benefits	21,191	0	19,231	0
Pension	24,016	24,663	24,724	32,809
Pension ARC Funding	0	0	0	20,251
Group Life Insurance	1,657	1,987	816	1,611
Unemployment	1,925	1,450	1,450	1,350
Medicare	5,552	6,578	5,678	7,725
Long Term Disability	1,378	1,589	927	1,448
Health Insurance - Premier	42,115	49,912	31,865	52,985
Other Post Employment Benefits	7,574	7,920	0	0
Salaries - Part Time/ Temporary	6,386	74,586	28,517	75,000
Payroll Reserve	2,973	0	0	0
Attrition	0	(12,099)	(12,099)	(30,000)
Expense Recovery - Personnel	(55,742)	(60,960)	(60,961)	(60,960)
Total Personnel Services	568,780	625,172	457,079	649,042
<u>Materials and Supplies</u>				
City Hall Postage	0	100	100	100
City Computer Svc Equipment	1,400	1,205	1,205	1,205
Pers Computer Software	0	120	120	120
City Telephone/ Communications	2,274	1,000	1,000	1,000
Printing - Outside	0	2,200	2,200	2,200
Supplies - Outside	6,877	11,000	10,963	11,000
Outside Postage	59	0	37	0
Materials and Supplies	897	1,200	1,200	1,200
Miscellaneous Expense	0	0	0	0
Advertising/Publication	112,785	79,750	79,750	80,000
Seminars/Training/Education	3,308	11,000	11,000	11,000
Misc Professional Services	57,859	85,000	85,000	85,000
Travel Expense	409	8,000	6,850	8,000
Unreported Travel	0	0	1,150	0

Purchasing Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Dues/Memberships/ Periodicals	1,990	1,100	1,100	1,100
Misc Services and Charges	490	250	250	250
Hotel	0	0	0	0
Expense Recovery - M & S	(95,492)	(80,000)	(80,000)	(80,000)
Total Materials and Supplies	92,856	121,925	121,925	122,175
TOTAL EXPENDITURES	661,636	747,097	579,004	771,217
NET EXPENDITURES	661,636	747,097	579,004	771,217

Description

The Budget Office seeks to maximize City resources by identifying cost-saving measures, monitoring financial trends, assisting the divisions in developing their budgets, evaluating performance indicators and making improvements to the budget process, culminating in the accurate and timely publication of the City's annual operating and capital budgets, which play a vital role in communicating to the citizens of Memphis the uses of their tax dollars.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	347,278	413,125	392,068	454,927
Materials and Supplies	43,792	53,350	150,156	61,500
Total Expenditures	391,070	466,475	542,224	516,427
Net Expenditures	391,070	466,475	542,224	516,427
Authorized Complement				6



Budget Office Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	288,846	348,696	319,390	396,766
Holiday Salary Full Time	14,732	17,352	19,514	0
Vacation Leave	6,536	13,764	12,749	0
Bonus Leave	3,638	5,292	2,818	0
Sick Leave	5,228	0	14,103	0
Retirement Benefits	1,018	0	0	0
Pension	19,139	23,107	21,677	23,806
Social Security	60	0	321	0
Pension ARC Funding	0	0	0	12,151
Group Life Insurance	395	826	376	860
Unemployment	1,050	870	870	900
Medicare	4,399	6,161	5,169	6,348
Long Term Disability	866	1,156	868	1,190
Health Insurance - Basic	0	1,937	834	0
Health Insurance - Premier	38,396	42,992	34,398	52,985
Other Post Employment Benefits	4,208	4,752	0	0
Salaries - Part Time/ Temporary	960	0	12,783	6,000
Payroll Reserve	2,249	0	0	0
Attrition	0	(7,700)	(7,720)	0
Expense Recovery - Personnel	(44,442)	(46,080)	(46,081)	(46,080)
Total Personnel Services	347,278	413,125	392,068	454,927
<u>Materials and Supplies</u>				
Pers Computer Software	0	500	500	500
City Telephone/ Communications	1,179	600	527	600
Printing - Outside	3,301	2,500	2,500	4,600
Supplies - Outside	8,803	8,500	6,922	8,000
Outside Postage	1,250	1,450	1,251	1,200
Materials and Supplies	383	1,200	1,200	500
Outside Equipment Repair/ Maintenance	0	500	500	500
Advertising/Publication	0	1,200	1,200	1,200
Seminars/Training/Education	3,700	8,500	6,525	11,000
Misc Professional Services	19,862	17,000	116,982	22,000
Travel Expense	2,338	7,000	6,524	7,000
Unreported Travel	905	0	0	0

Budget Office Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Dues/Memberships/ Periodicals	1,035	900	900	900
Hotel	0	0	1,225	0
Catering	1,036	1,500	1,400	1,500
City Computer Svc Equipment	0	2,000	1,500	2,000
Data/Word Process Software	0	0	500	0
Total Materials and Supplies	43,792	53,350	150,156	61,500
TOTAL EXPENDITURES	391,070	466,475	542,224	516,427
NET EXPENDITURES	391,070	466,475	542,224	516,427

Description

To provide funds for capital improvement projects as needed while minimizing the impact of debt payments on current and future revenues.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	113,433	113,574	114,023	147,483
Materials and Supplies	12,906	16,775	16,775	16,775
Total Expenditures	126,339	130,349	130,798	164,258
Net Expenditures	126,339	130,349	130,798	164,258
Authorized Complement				4



Debt Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	252,595	260,674	262,783	314,297
Holiday Salary Full Time	12,957	14,757	15,602	0
Vacation Leave	11,713	15,173	18,045	0
Bonus Leave	2,452	4,546	6,093	0
Sick Leave	1,435	0	1,534	0
Pension	16,869	17,709	17,727	18,858
Pension ARC Funding	0	0	0	8,100
Group Life Insurance	1,199	1,435	1,148	1,527
Unemployment	700	580	580	600
Medicare	3,861	4,723	4,088	5,029
Long Term Disability	778	886	743	943
Health Insurance - Premier	30,761	32,244	28,000	36,050
Other Post Employment Benefits	3,366	3,168	0	0
Payroll Reserve	1,856	0	0	0
Attrition	0	(4,400)	(4,401)	0
Expense Recovery - Personnel	(227,109)	(237,921)	(237,921)	(237,921)
Total Personnel Services	113,433	113,574	114,023	147,483
<u>Materials and Supplies</u>				
City Computer Svc Equipment	166	150	150	150
Data/Word Process Software	293	50	50	50
City Telephone/ Communications	859	240	240	240
Supplies - Outside	3,370	2,420	2,420	2,420
Outside Postage	560	560	560	560
Miscellaneous Expense	0	1,100	1,100	1,100
Advertising/Publication	23	0	0	0
Outside Phone/ Communications	0	425	425	425
Seminars/Training/Education	4,095	5,500	5,500	5,500
Misc Professional Services	1,123	1,430	1,430	1,430
Travel Expense	991	3,000	3,000	3,000
Unreported Travel	(225)	0	0	0
Dues/Memberships/ Periodicals	1,577	1,900	1,900	1,900
Hotel	0	0	0	0
Catering	74	0	0	0
Total Materials and Supplies	12,906	16,775	16,775	16,775

Debt Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
TOTAL EXPENDITURES	126,339	130,349	130,798	164,258
NET EXPENDITURES	<u>126,339</u>	<u>130,349</u>	<u>130,798</u>	<u>164,258</u>



Description

To maximize tax and other miscellaneous revenue collections, while providing effective and responsive customer services to the citizens of Memphis in all Treasury-related operations with optimal use of resources.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	886,655	848,626	788,793	927,886
Materials and Supplies	326,109	358,255	358,254	358,255
Total Expenditures	1,212,763	1,206,881	1,147,047	1,286,141
Net Expenditures	1,212,763	1,206,881	1,147,047	1,286,141
Authorized Complement				16



City Treasurer Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	560,895	589,955	538,415	694,153
Holiday Salary Full Time	33,643	33,863	34,939	0
Vacation Leave	44,640	42,952	44,578	0
Bonus Leave	6,046	10,426	6,182	0
Sick Leave	21,227	0	13,991	0
Overtime	2,122	0	5,836	0
Out of Rank Pay	4,295	0	2,660	0
Retirement Benefits	1,398	0	0	20,000
Pension	34,667	34,761	29,960	41,649
Social Security	5,974	0	2,632	0
Pension ARC Funding	0	0	0	32,402
Group Life Insurance	1,636	2,101	1,530	2,616
Unemployment	2,975	2,320	2,320	2,400
Medicare	10,688	10,838	10,952	11,106
Long Term Disability	1,848	2,029	1,428	2,082
Health Insurance - Basic	0	0	0	0
Health Insurance - Premier	69,590	69,494	56,156	65,563
Other Post Employment Benefits	12,623	12,672	0	0
Salaries - Part Time/ Temporary	96,351	85,000	84,999	85,000
Payroll Reserve	4,580	0	0	0
Attrition	0	(18,699)	(18,699)	0
Expense Recovery - Personnel	(28,543)	(29,086)	(29,086)	(29,086)
Total Personnel Services	886,655	848,626	788,793	927,886
<u>Materials and Supplies</u>				
City Computer Svc Equipment	2,360	10,402	10,402	10,402
City Telephone/ Communications	4,665	6,622	6,622	6,622
Printing - Outside	51,965	28,517	35,808	28,517
Supplies - Outside	8,084	16,104	8,813	16,104
Outside Postage	134,189	134,953	134,953	134,953
Materials and Supplies	670	5,572	5,572	5,572
Miscellaneous Expense	2,539	5,500	5,499	5,500
Outside Equipment Repair/ Maintenance	400	5,500	5,500	5,500
Legal Services/Court Cost	(698)	0	0	0
Advertising/Publication	9,289	13,686	13,686	13,686

City Treasurer Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Security	683	4,129	4,129	4,129
Seminars/Training/Education	0	2,155	2,155	2,155
Misc Professional Services	120,920	131,863	131,863	131,863
Travel Expense	2,078	1,800	1,280	1,800
Unreported Travel	0	0	520	0
Total Quality Management	0	0	0	0
Insurance	0	432	432	432
Dues/Memberships/ Periodicals	1,032	1,020	1,020	1,020
Misc Services and Charges	22	2,000	2,000	2,000
Expense Recovery - M & S	(12,090)	(12,000)	(12,000)	(12,000)
Total Materials and Supplies	326,109	358,255	358,254	358,255
TOTAL EXPENDITURES	1,212,763	1,206,881	1,147,047	1,286,141
NET EXPENDITURES	1,212,763	1,206,881	1,147,047	1,286,141

Description

To Monitor and evaluate existing revenue trends and development new revenue enhancement opportunities, while supporting the development of strategic fi

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	66,872	93,252	83,247	163,878
Materials and Supplies	80,275	98,200	98,200	98,200
Total Expenditures	147,146	191,452	181,447	262,078
Net Expenditures	147,146	191,452	181,447	262,078
Authorized Complement				2

Office of Financial & Strategic Planning Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	52,039	73,912	67,012	148,879
Holiday Salary Full Time	2,996	4,124	3,885	0
Vacation Leave	2,118	3,176	2,500	0
Bonus Leave	576	1,270	1,270	0
Pension	3,464	4,949	4,343	4,466
Pension ARC Funding	0	0	0	4,050
Unemployment	175	145	145	150
Medicare	813	1,320	1,163	1,191
Long Term Disability	164	247	187	223
Health Insurance - Premier	3,239	4,417	3,843	4,919
Other Post Employment Benefits	842	792	0	0
Payroll Reserve	446	0	0	0
Attrition	0	(1,100)	(1,100)	0
Total Personnel Services	66,872	93,252	83,247	163,878
<u>Materials and Supplies</u>				
City Computer Svc Equipment	0	1,000	1,000	1,000
Supplies - Outside	2,616	0	0	0
Outside Postage	13	0	0	0
Materials and Supplies	110	1,000	1,000	1,000
Seminars/Training/Education	0	1,200	1,200	1,200
Misc Professional Services	77,537	95,000	95,000	95,000
Total Materials and Supplies	80,275	98,200	98,200	98,200
TOTAL EXPENDITURES	147,146	191,452	181,447	262,078
NET EXPENDITURES	147,146	191,452	181,447	262,078

FINANCE

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		COORD BUDGET	1
ASST ADMINISTRATIVE	1	MGR RES MGMT BUDGET	1
DIRECTOR FINANCE	1	Total Budget Office	6
DIRECTOR FINANCE DEPUTY	1	<u>Debt Management</u>	
MGR PREVAILING WAGE PROJECT	1	ANALYST INVESTMENT SR	1
SECRETARY	1	COORD DEBT	1
Total Administration	5	DIRECTOR FINANCE DEPUTY	1
<u>Financial Management</u>		MGR INVESTMENT	1
ACCOUNTANT	6	Total Debt Management	4
ANALYST APPLICATION	1	<u>City Treasurer</u>	
ANALYST FINANCIAL ACCOUNTING	2	ANALYST APPLICATION	1
ANALYST PAYROLL CONTROL	1	SPEC TAXPAYER SVCS	7
COMPTROLLER	1	SPEC TAXPAYER SVCS SR	3
COMPTROLLER ACCOUNTING DEPUTY	4	SUPER TREASURY TAX SVCS	3
COMPTROLLER PAYROLL DEPUTY	1	TREASURER	2
COORD FINANCIAL MGMT	1	Total City Treasurer	16
COORD PENSION PAYROLL	1	<u>Office of Financial & Strategic Planning</u>	
SECRETARY COUNCIL RECORDS	2	MGR PLNG STRATEGIC INT	1
SPEC PAYROLL	2	MGR REVENUE	1
SUPER ACCOUNTS PAYABLE	1	Total Office of Financial & Strategic Planning	2
SUPER PAYROLL	1		
TECH ACCOUNTS PAYABLE	2		
TECH ACCOUNTS PAYABLE SR	2		
TECH DOCUMENT	1		
Total Financial Management	29	TOTAL FINANCE	72
<u>Purchasing</u>			
AGENT PURCHASING	1		
AGENT PURCHASING ADMIN ASST	1		
AGENT PURCHASING ASST	1		
ANALYST CONTRACT	4		
ANALYST CONTRACT SR	1		
COORD FIXED ASSET	1		
SPEC PURCHASING	1		
Total Purchasing	10		
<u>Budget Office</u>			
ANALYST FINANCIAL SR	4		





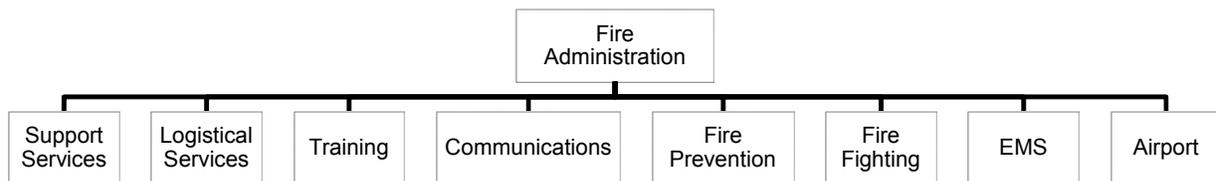
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	137,438,521	138,590,574	138,614,505	142,961,651
Materials and Supplies	15,869,921	17,046,684	18,683,303	17,764,420
Capital Outlay	6,274	35,250	123,934	100,250
Inventory	140,724	0	0	0
Transfers Out	200,000	0	0	0
Total Expenditures	153,655,437	155,672,508	157,421,741	160,826,321
Program Revenues	(25,495,469)	(23,950,060)	(22,861,248)	(23,562,126)
Net Expenditures	128,159,968	131,722,448	134,560,493	137,264,195
Authorized Complement				1789

MISSION

To provide immediate, compassionate community fire safety and emergency services utilizing the highest possible standards of professionalism and training in a team environment, that will protect the community against loss of life, the destruction of property, and assist in injury reduction.

STRUCTURE



SERVICES

The City of Memphis Division of Fire Services continues to be one of the finest in the country. Playing a key role in addressing a critical public safety function of the City, Fire Services pursues excellence through quality geographical coverage, equipment and staffing levels. The main priorities of the Division are to provide fire suppression, rescue services, environmental and hazardous materials response, emergency medical response, emergency pre-hospital services, fire code enforcement, fire investigation, disaster preparedness training, and fire safety education. The Division meets and exceeds the national standards of excellence in fire safety and response.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Federal Grants - Others	(969,466)	0	(8,392)	0
International Airport	(3,630,059)	(3,630,060)	(3,630,060)	(3,342,126)
Ambulance Service Fees	(20,437,380)	(20,100,000)	(19,000,000)	(20,000,000)
Other - Local Shared				
Revenue	(98,174)	0	34,078	0
Other - Misc	(360,390)	(220,000)	(256,874)	(220,000)
Total Charges for Services	(25,495,469)	(23,950,060)	(22,861,248)	(23,562,126)

Description

Fire Administration provides leadership with responsible financial management, strategic planning, and customer service for employees and citizens. Administration focuses its priorities on strong financial management, employee services, labor relations, and customer service. This service center handles human resources, finance, legislative affairs, legal services, disciplinary actions, capital improvements and strategic long-range planning. Through its leadership, the division is able to provide quality services to the citizens of Memphis.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	1,490,382	1,650,274	1,616,171	1,699,328
Materials and Supplies	684,857	1,070,627	484,486	1,101,782
Total Expenditures	2,175,238	2,720,901	2,100,657	2,801,110
Program Revenues	(1,568)	0	(798)	0
Net Expenditures	2,173,670	2,720,901	2,099,859	2,801,110
Authorized Complement				22

Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	973,217	1,067,571	971,312	1,268,373
Holiday Salary Full Time	27,622	59,092	36,400	0
Vacation Leave	81,407	108,950	104,424	0
Bonus Leave	7,796	21,942	8,841	0
Sick Leave	32,227	0	76,570	0
Overtime	29,013	14,000	17,902	14,000
Holiday Fire/Police	27,375	29,000	28,056	29,000
Out of Rank Pay	6,312	5,000	7,598	7,500
College Incentive Pay	30,929	32,530	32,427	32,427
Longevity Pay	4,881	4,740	5,068	4,980
Bonus Days	3,926	4,000	4,529	4,500
Retirement Benefits	2,119	48,500	71,801	0
Job Incentive	2,382	2,500	2,497	2,500
Pension	55,724	69,368	50,520	76,102
Social Security	309	0	806	0
Pension ARC Funding	0	0	0	44,552
Group Life Insurance	4,272	5,530	4,519	5,581
Unemployment	3,850	3,190	3,190	2,850
Medicare	11,669	14,287	13,498	14,474
Long Term Disability	4,523	3,773	4,764	3,419
Health Insurance - Basic	7,822	13,432	7,562	12,884
Health Insurance - Premier	138,986	146,644	154,385	175,891
Other Post Employment Benefits	16,831	17,424	0	0
Salaries - Part Time/ Temporary	4,980	0	6,501	0
On the Job Injury	4,083	3,000	3,000	3,000
Payroll Reserve	8,130	0	0	0
Attrition	0	(24,199)	0	(2,705)
Total Personnel Services	1,490,382	1,650,274	1,616,171	1,699,328
<u>Materials and Supplies</u>				
City Shop Fuel	3,002	0	6,041	0
City Computer Svc Equipment	9,591	0	9,393	2,000
Data/Word Process Software	279,473	279,473	279,473	332,204
City Telephone/ Communications	9,190	0	4,466	5,000
Supplies - Outside	21,075	16,000	15,941	16,000
Clothing	11,728	6,000	2,620	3,000
Outside Postage	265	500	171	500



Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Materials and Supplies	39,383	15,000	14,412	15,000
Facilities Structure Repair - Outside	12,273	10,000	11,200	10,000
Internal Repairs and Maintenance	0	0	2,160	0
Medical/Dental/Vetinary	0	0	0	0
Advertising/Publication	1,940	0	0	0
Seminars/Training/Education	1,000	2,500	3,650	2,500
Misc Professional Services	9,603	20,000	6,890	10,000
Travel Expense	2,725	8,000	3,660	7,000
Unreported Travel	(49)	0	0	0
Outside Fuel	0	0	0	0
Utilities	130	0	0	0
Insurance	12,882	14,388	14,388	21,111
Claims	175,885	71,099	13,832	50,000
Lawsuits	80,526	613,467	79,905	613,467
Dues/Memberships/ Periodicals	4,451	4,200	3,987	4,000
Misc Services and Charges	9,784	10,000	12,295	10,000
Total Materials and Supplies	684,857	1,070,627	484,486	1,101,782
TOTAL EXPENDITURES	2,175,238	2,720,901	2,100,657	2,801,110
Other Revenues				
Other - Misc	(1,568)	0	(798)	0
Total Other Revenues	(1,568)	0	(798)	0
TOTAL PROGRAM REVENUES	(1,568)	0	(798)	0
NET EXPENDITURES	2,173,670	2,720,901	2,099,859	2,801,110

Description

Apparatus Maintenance provides interface with the Division of General Services Fleet Management for the efficient preventive maintenance, repair and readiness of 24 hour emergency response equipment. This service center also handles contracts, specifications, Mayor Action Center complaints and work orders for areas such as Air Mask services, Hydrant repair and Logistical supplies.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	2,636,097	3,175,502	2,744,755	3,095,277
Materials and Supplies	5,047,563	6,125,450	7,566,536	6,347,150
Capital Outlay	6,274	0	84,754	0
Inventory	140,724	0	0	0
Total Expenditures	7,830,658	9,300,952	10,396,045	9,442,427
Program Revenues	(15,490)	0	(2,503)	0
Net Expenditures	7,815,168	9,300,952	10,393,542	9,442,427
Authorized Complement				40

Support Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,667,503	2,233,237	1,804,996	2,335,457
Holiday Salary Full Time	87,636	104,146	106,133	0
Vacation Leave	125,049	148,811	174,218	0
Bonus Leave	15,708	30,246	15,037	0
Sick Leave	65,019	0	58,189	0
Overtime	92,864	81,000	73,006	81,000
Holiday Fire/Police	3,821	4,000	5,457	5,500
Out of Rank Pay	24,805	20,500	26,884	28,500
College Incentive Pay	8,930	9,362	9,825	15,372
Longevity Pay	3,871	3,300	4,276	4,200
Shift Differential	8,975	10,000	9,807	10,000
Bonus Days	2,012	3,000	3,558	3,500
Retirement Benefits	27,732	0	7,557	0
Job Incentive	0	0	493	500
Pension	118,410	150,993	125,384	128,908
Social Security	751	0	3,454	0
Pension ARC Funding	0	0	0	81,005
Group Life Insurance	5,469	9,474	5,630	7,027
Unemployment	7,175	6,380	6,380	5,250
Medicare	29,307	40,259	32,362	34,375
Long Term Disability	5,245	7,545	5,799	6,008
Health Insurance - Basic	11,363	30,920	11,102	23,912
Health Insurance - Premier	234,982	245,879	245,165	274,764
Other Post Employment Benefits	30,296	34,848	0	0
On the Job Injury	43,965	10,000	10,043	10,000
Payroll Reserve	15,208	0	0	0
Attrition	0	(8,398)	0	40,000
Expense Recovery - Personnel	0	0	0	0
Total Personnel Services	2,636,097	3,175,502	2,744,755	3,095,277
<u>Materials and Supplies</u>				
City Shop Charges	262,698	300,000	107,899	130,500
City Shop Fuel	1,909,999	2,040,000	2,279,735	2,431,200
City Computer Svc Equipment	10,283	5,000	10,466	5,000
Supplies - Outside	16,034	10,500	10,500	10,500
Hand Tools	10,517	14,000	13,500	14,000
Clothing	11,105	22,000	15,416	22,000
Safety Equipment	56,342	65,000	83,974	65,000

Support Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Medical Supplies	29,332	50,000	70,804	50,000
Outside Postage	316	1,000	1,000	1,000
Paints Oils & Glass	12,835	20,000	20,000	20,000
Pipe Fittings & Castings	164,492	234,000	397,345	234,000
Materials and Supplies	49	1,500	1,713	1,500
Outside Vehicle Repair	2,275,841	2,945,000	3,873,528	2,945,000
Outside Equipment Repair/ Maintenance	53,981	110,000	215,081	110,000
Internal Repairs and Maintenance	0	20,000	20,000	20,000
Entertainment	1,478	0	0	0
Seminars/Training/Education	3,158	20,000	2,500	20,000
Misc Professional Services	240,439	190,000	367,986	190,000
Travel Expense	35	0	0	0
Utilities	63,486	65,000	62,740	65,000
Dues/Memberships/ Periodicals	85	450	450	450
Minor Equipment	838	12,000	11,900	12,000
Expense Recovery - M & S	(75,783)	0	0	0
Total Materials and Supplies	5,047,563	6,125,450	7,566,536	6,347,150
Capital Outlay				
Equipment	6,274	0	84,754	0
Total Capital Outlay	6,274	0	84,754	0
Inventory				
Inventory Purchases	140,724	0	0	0
Total Inventory	140,724	0	0	0
TOTAL EXPENDITURES	7,830,658	9,300,952	10,396,045	9,442,427
Other Revenues				
Other - Misc	(15,490)	0	(2,503)	0
Total Other Revenues	(15,490)	0	(2,503)	0
TOTAL PROGRAM REVENUES	(15,490)	0	(2,503)	0
NET EXPENDITURES	7,815,168	9,300,952	10,393,542	9,442,427

Description

Logistical Services provides inventory and support of all service center needs, with an emphasis on efficient distribution and delivery. This service center furnishes medical supplies, office supplies, furniture, and household supplies to the fire-fighting and support bureaus. This center also maintains all fire hoses, turnout clothing, and equipment covers for fire-fighting.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	607,274	830,044	646,404	817,732
Materials and Supplies	895,462	904,452	952,940	941,300
Capital Outlay	0	0	3,930	60,000
Total Expenditures	1,502,735	1,734,496	1,603,273	1,819,032
Program Revenues	(2,322)	0	(2,295)	0
Net Expenditures	1,500,414	1,734,496	1,600,978	1,819,032
Authorized Complement				17

Logistical Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services				
Full-Time Salaries	445,127	603,586	429,006	636,314
Holiday Salary Full Time	23,416	29,027	25,150	0
Vacation Leave	28,483	37,876	25,848	0
Bonus Leave	4,035	8,803	3,009	0
Sick Leave	17,081	0	5,283	0
Overtime	7,516	2,000	5,060	2,000
Out of Rank Pay	191	1,000	168	1,000
College Incentive Pay	4,062	4,259	5,253	6,106
Longevity Pay	2,152	1,860	2,195	2,160
Bonus Days	1,414	2,000	1,906	2,000
Retirement Benefits	1,197	0	0	0
Pension	20,295	27,056	19,485	26,434
Supplemental Pension	3,593	5,369	2,241	5,367
Social Security	10,258	14,161	7,877	14,161
Pension ARC Funding	0	0	0	34,427
Group Life Insurance	1,496	2,487	1,419	2,118
Unemployment	3,150	2,610	2,610	1,950
Medicare	7,526	10,866	7,386	9,137
Long Term Disability	1,530	2,038	1,450	1,517
Health Insurance - Basic	3,788	11,598	3,701	15,203
Health Insurance - Premier	65,578	66,991	59,802	62,823
Other Post Employment Benefits	12,623	14,256	0	0
Salaries - Part Time/ Temporary	17,880	0	35,555	0
On the Job Injury	8,524	2,000	2,000	2,000
Payroll Reserve	3,492	0	0	0
Attrition	0	(19,799)	0	(6,986)
Expense Recovery - Personnel	(87,131)	0	0	0
Total Personnel Services	607,274	830,044	646,404	817,732
Materials and Supplies				
Facility Repair & Carpentry	7,443	12,000	12,000	12,000
City Computer Svc Equipment	11,031	0	4,824	5,000
Printing - Outside	2,585	2,500	2,500	2,500
Supplies - Outside	108,458	90,000	91,015	90,000
Hand Tools	7,913	7,940	8,099	7,000
Household Supplies	330,265	330,000	340,402	340,000
Safety Equipment	31,553	37,012	39,026	39,000



Logistical Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Materials and Supplies	115,989	90,000	111,433	90,000
Outside Equipment Repair/ Maintenance	25,512	30,000	29,766	30,000
Internal Repairs and Maintenance	24,906	15,000	23,376	25,000
Misc Professional Services	96,085	90,000	127,709	135,000
Utilities	61,131	100,000	62,790	65,000
Rent	83,300	100,000	100,000	100,800
Expense Recovery - M & S	(10,710)	0	0	0
Total Materials and Supplies	895,462	904,452	952,940	941,300
Capital Outlay				
Furniture/Furnishings	0	0	0	50,000
Equipment	0	0	3,930	10,000
Total Capital Outlay	0	0	3,930	60,000
TOTAL EXPENDITURES	1,502,735	1,734,496	1,603,273	1,819,032
Other Revenues				
Other - Misc	(2,322)	0	(2,295)	0
Total Other Revenues	(2,322)	0	(2,295)	0
TOTAL PROGRAM REVENUES	(2,322)	0	(2,295)	0
NET EXPENDITURES	1,500,414	1,734,496	1,600,978	1,819,032

Description

Fire Training Center trains and educates employees in the most advanced fire-fighting skills available and provides opportunities for personal and professional development. The Training staff adheres to the most stringent methods developed by the National Fire Academy to ensure each employee receives instructions in emergency medical care as well as fire suppression.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	2,167,686	2,298,868	2,179,178	2,402,994
Materials and Supplies	334,528	448,576	431,308	465,058
Capital Outlay	0	0	0	5,000
Total Expenditures	2,502,214	2,747,444	2,610,486	2,873,052
Program Revenues	(8,412)	0	(11)	0
Net Expenditures	2,493,802	2,747,444	2,610,475	2,873,052
Authorized Complement				29

Training Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,291,102	1,391,408	1,319,371	1,712,227
Holiday Salary Full Time	42,572	78,821	47,586	0
Vacation Leave	96,571	193,723	139,828	0
Bonus Leave	6,415	42,020	3,109	0
Sick Leave	58,334	0	45,037	0
Overtime	106,082	66,000	89,495	66,000
Holiday Fire/Police	58,335	60,000	61,462	62,000
Out of Rank Pay	2,490	1,500	0	0
Hazardous Duty Pay	1,747	2,000	1,656	2,000
College Incentive Pay	55,796	55,638	60,321	60,800
Longevity Pay	12,592	8,880	13,136	13,200
Bonus Days	16,683	22,000	30,096	30,000
Retirement Benefits	31,501	0	0	0
Job Incentive	14,519	17,000	14,774	16,500
Pension	88,950	96,901	90,429	102,734
Social Security	856	0	696	0
Pension ARC Funding	0	0	0	58,729
Group Life Insurance	5,097	6,623	5,203	7,267
Unemployment	4,550	4,205	4,205	3,900
Medicare	22,066	24,566	24,375	24,667
Long Term Disability	4,137	5,115	4,308	4,668
Health Insurance - Basic	7,899	13,432	7,330	12,737
Health Insurance - Premier	197,537	195,967	198,330	219,073
Other Post Employment Benefits	21,880	22,968	0	0
Salaries - Part Time/ Temporary	13,812	15,000	11,440	12,000
On the Job Injury	2,591	7,000	6,989	7,000
Payroll Reserve	10,724	0	0	0
Attrition	0	(31,899)	0	(12,508)
Expense Recovery - Personnel	(7,155)	0	0	0
Total Personnel Services	2,167,686	2,298,868	2,179,178	2,402,994
<u>Materials and Supplies</u>				
Facility Repair & Carpentry	0	0	0	10,000
Outside Computer Services	0	0	0	20,000
City Computer Svc Equipment	17,777	17,000	36,127	15,000
City Telephone/ Communications	76	0	0	0

Training Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Printing - Outside	0	1,000	1,000	1,000
Supplies - Outside	13,995	57,000	33,739	29,000
Hand Tools	18,951	18,500	18,258	18,500
Safety Equipment	47,994	35,000	41,726	36,000
Drafting/Photo Supplies	4,275	10,000	9,600	7,500
Athletic/Recreational Supplies	44	500	500	1,000
Outside Postage	180	300	299	600
Lumber & Wood Products	989	750	250	500
Materials and Supplies	16,504	25,000	30,610	32,000
Maintenance Traffic Signal System	764	0	0	0
Outside Vehicle Repair	0	0	0	0
Outside Equipment Repair/ Maintenance	8,082	24,280	22,973	24,280
Security	1,000	500	222	500
Seminars/Training/Education	6,552	12,000	2,000	2,000
Misc Professional Services	66,974	104,000	101,578	104,000
Textbooks	10,481	8,000	7,798	13,000
Travel Expense	6,612	2,000	1,035	2,000
Unreported Travel	0	0	624	0
Outside Fuel	25	2,500	1,967	2,500
Utilities	98,763	115,000	106,777	115,000
Insurance	10,880	12,496	12,496	25,678
Dues/Memberships/ Periodicals	3,609	2,750	1,729	2,000
Minor Equipment	0	0	0	3,000
Total Materials and Supplies	334,528	448,576	431,308	465,058
<u>Capital Outlay</u>				
Equipment	0	0	0	5,000
Total Capital Outlay	0	0	0	5,000
TOTAL EXPENDITURES	2,502,214	2,747,444	2,610,486	2,873,052
<u>Other Revenues</u>				
Other - Misc	(8,412)	0	(11)	0
Total Other Revenues	(8,412)	0	(11)	0
TOTAL PROGRAM REVENUES	(8,412)	0	(11)	0

Training Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
NET EXPENDITURES	2,493,802	2,747,444	2,610,475	2,873,052



Description

To provides receipt and transmission of all emergency calls, with an emphasis on quality assurance and increased patient care through Emergency Medical Dispatch. This service center receives all calls for fire and emergency medical services and dispatches the closest available fire company or emergency unit in the shortest possible time.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	4,022,055	4,380,260	3,940,252	4,466,804
Materials and Supplies	881,365	907,900	912,161	1,268,300
Total Expenditures	4,903,420	5,288,160	4,852,413	5,735,104
Program Revenues	(9,608)	0	0	0
Net Expenditures	4,893,812	5,288,160	4,852,413	5,735,104
Authorized Complement				60

Communications Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,461,902	3,163,697	2,428,056	3,254,366
Holiday Salary Full Time	20,774	160,159	27,556	0
Vacation Leave	177,064	201,300	210,516	0
Bonus Leave	14,288	48,817	12,200	0
Sick Leave	177,080	0	153,848	0
Overtime	269,713	155,000	245,814	155,000
Holiday Fire/Police	122,719	130,000	114,680	115,000
Out of Rank Pay	10,983	15,000	15,270	15,000
College Incentive Pay	84,769	89,197	86,906	88,847
Longevity Pay	19,311	19,080	19,235	18,780
Shift Differential	20,933	25,000	19,321	20,000
Bonus Days	4,832	4,000	9,347	5,000
Retirement Benefits	15,397	35,000	42,868	43,205
Pension	168,163	205,096	168,536	185,525
Pension ARC Funding	0	0	0	121,507
Group Life Insurance	8,530	13,128	8,327	11,474
Unemployment	11,375	9,425	9,425	7,650
Medicare	46,026	56,303	48,896	47,577
Long Term Disability	7,869	10,712	7,818	8,602
Health Insurance - Basic	16,439	38,565	11,729	17,564
Health Insurance - Premier	301,231	300,797	297,907	357,824
Other Post Employment Benefits	42,077	51,480	0	0
On the Job Injury	0	2,000	2,000	2,000
Payroll Reserve	20,580	0	0	0
Attrition	0	(353,496)	0	(8,115)
Total Personnel Services	4,022,055	4,380,260	3,940,252	4,466,804
<u>Materials and Supplies</u>				
City Computer Svc Equipment	1,265	0	3,069	3,000
Data/Word Processing Equipment	517	15,000	500	0
Data/Word Process Software	6,091	65,000	79,302	80,000
City Telephone/ Communications	81,086	70,000	66,829	70,000
Printing - Outside	0	1,600	0	0
Supplies - Outside	12,912	10,000	7,018	10,000
Word/Processing/Duplicate	0	1,000	0	0
Outside Postage	15	100	28	100
Materials and Supplies	124	500	0	500

Communications Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Outside Equipment Repair/ Maintenance	617,913	600,000	618,784	620,000
Outside Phone/ Communications	86,087	85,000	75,300	85,000
Seminars/Training/Education	269	4,000	0	4,000
Misc Professional Services	57,649	50,000	50,737	25,000
Travel Expense	10,552	5,000	2,507	5,000
Mileage	10	0	0	0
Utilities	3,579	0	7,995	0
Claims	2,653	0	0	0
Dues/Memberships/ Periodicals	642	700	92	700
Misc Services and Charges	0	0	0	365,000
Total Materials and Supplies	881,365	907,900	912,161	1,268,300
TOTAL EXPENDITURES	4,903,420	5,288,160	4,852,413	5,735,104
<u>Other Revenues</u>				
Other - Misc	(9,608)	0	0	0
Total Other Revenues	(9,608)	0	0	0
TOTAL PROGRAM REVENUES	(9,608)	0	0	0
NET EXPENDITURES	4,893,812	5,288,160	4,852,413	5,735,104

Description

Enforcement of fire codes through investigation, inspection, and education. The Fire Prevention Service Center focuses primarily on arson investigation, while continuing efforts to inspect buildings, educate the public on fire safety, and review fire safety plans. Fire Prevention provides state-certified inspectors who ensure response to plan reviews and inspections within 2 work days of receipt. New state laws provide fire investigators with police powers to facilitate investigations and apprehension of criminals. The public educators teach fire safety in a fire-related educational environment. The Anti-Neglect section inspects buildings or structures that are dangerous, neglected, or abandoned. This section is self-supporting and operates on fees collected from property owners for failure to maintain the structures.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	4,405,210	4,938,424	4,497,397	5,045,673
Materials and Supplies	169,100	198,806	200,179	198,806
Total Expenditures	4,574,310	5,137,230	4,697,575	5,244,479
Program Revenues	(237,493)	(215,000)	(184,254)	(215,000)
Net Expenditures	4,336,816	4,922,230	4,513,322	5,029,479
Authorized Complement				61

Fire Prevention Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,601,753	3,279,320	2,670,658	3,632,827
Holiday Salary Full Time	110,646	171,587	125,369	0
Vacation Leave	247,505	277,878	326,786	0
Bonus Leave	13,786	49,489	15,816	0
Sick Leave	238,569	0	190,494	0
Overtime	108,015	140,000	125,161	140,000
Holiday Fire/Police	39,401	50,000	38,789	40,000
Out of Rank Pay	56,691	40,000	68,146	40,000
College Incentive Pay	150,134	153,322	152,298	154,062
Longevity Pay	29,833	28,200	30,886	30,600
Shift Differential	3,881	5,000	4,490	5,000
Bonus Days	11,858	12,000	11,195	12,000
Retirement Benefits	(6,852)	30,000	30,850	70,674
Job Incentive	3,911	4,000	3,818	4,000
Pension	192,496	214,546	188,500	214,194
Social Security	250	0	0	0
Pension ARC Funding	0	0	0	123,532
Group Life Insurance	10,128	14,126	10,517	14,291
Unemployment	11,200	9,280	9,280	8,400
Medicare	40,094	50,106	43,040	44,532
Long Term Disability	8,991	11,340	9,276	10,026
Health Insurance - Basic	22,179	32,675	22,073	42,533
Health Insurance - Premier	404,086	422,264	399,991	457,752
Other Post Employment Benefits	48,810	50,688	0	0
Salaries - Part Time/ Temporary	4,032	0	0	0
On the Job Injury	29,423	20,000	19,963	20,000
Payroll Reserve	24,387	0	0	0
Attrition	0	(127,397)	0	(18,750)
Total Personnel Services	4,405,210	4,938,424	4,497,397	5,045,673
<u>Materials and Supplies</u>				
Facility Repair & Carpentry	596	5,000	5,000	5,000
City Computer Svc Equipment	3,289	0	3,162	3,400
City Telephone/ Communications	76	0	0	0
Printing - Outside	0	3,000	3,000	3,000
Supplies - Outside	27,479	32,415	29,344	30,415
Hand Tools	0	1,500	1,500	1,400



Fire Prevention Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Clothing	1,206	0	0	0
Ammunition & Explosives	0	500	500	500
Drafting/Photo Supplies	87	3,535	3,535	3,535
Outside Postage	1,886	0	1,340	1,300
Materials and Supplies	5,039	23,000	22,945	20,000
Internal Repairs and Maintenance	920	5,000	5,000	5,000
Seminars/Training/Education	1,090	3,348	3,348	3,348
Misc Professional Services	72,526	52,725	52,723	45,765
Travel Expense	2,249	2,000	2,000	9,928
Unreported Travel	300	0	0	0
Outside Fuel	160	1,500	1,500	1,500
Utilities	49,488	62,000	62,000	62,000
Claims	304	0	0	0
Dues/Memberships/ Periodicals	2,407	3,283	3,283	2,715
Total Materials and Supplies	169,100	198,806	200,179	198,806
TOTAL EXPENDITURES	4,574,310	5,137,230	4,697,575	5,244,479
<u>Other Revenues</u>				
Other - Misc	(237,493)	(215,000)	(184,254)	(215,000)
Total Other Revenues	(237,493)	(215,000)	(184,254)	(215,000)
TOTAL PROGRAM REVENUES	(237,493)	(215,000)	(184,254)	(215,000)
NET EXPENDITURES	4,336,816	4,922,230	4,513,322	5,029,479

Description

Fire Fighting provides emergency response through community-based fire and emergency medical service, with an emphasis on pre-hospital care and disaster preparedness. The mission statement of the Fire Fighting Service Center identifies all aspects of fire suppression and fire-based EMS services that are provided to the citizens of Memphis. This service center is charged with reducing the risk of life, health and property from fire, trauma, acute illness, hazardous environmental conditions and any other type of disaster.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	88,374,826	85,839,760	88,231,567	88,179,764
Materials and Supplies	2,836,640	2,568,302	2,861,511	2,623,309
Transfers Out	200,000	0	0	0
Total Expenditures	91,411,466	88,408,062	91,093,079	90,803,073
Program Revenues	(1,070,458)	(5,000)	(27,512)	(5,000)
Net Expenditures	90,341,008	88,403,062	91,065,566	90,798,073
Authorized Complement				1110

Fire Fighting Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	48,154,357	49,675,891	49,723,783	61,602,824
Holiday Salary Full Time	82,601	3,107,018	99,995	0
Vacation Leave	6,185,633	9,239,506	6,392,681	0
Bonus Leave	41,862	2,681,195	77,463	0
Sick Leave	4,136,802	0	4,360,345	0
Overtime	5,648,382	3,746,650	3,826,201	5,557,900
Holiday Fire/Police	2,881,281	2,700,000	2,819,972	2,800,000
Out of Rank Pay	702,146	800,000	865,502	800,000
Hazardous Duty Pay	77,635	100,000	78,712	80,000
College Incentive Pay	1,093,715	1,164,413	1,109,072	1,114,069
Longevity Pay	580,829	563,280	581,338	575,400
Bonus Days	1,142,377	1,000,000	1,100,489	1,000,000
Retirement Benefits	1,013,985	1,010,000	1,139,634	1,037,480
Job Incentive	796,022	850,000	812,042	825,000
Pension	3,404,680	3,579,824	3,578,562	3,696,169
Pension ARC Funding	0	0	0	2,247,874
Group Life Insurance	173,461	224,518	175,996	227,336
Unemployment	209,825	167,040	167,040	161,850
Medicare	934,622	985,509	1,020,286	944,116
Long Term Disability	161,589	193,963	168,541	179,884
Health Insurance - Basic	293,485	400,790	281,965	379,258
Health Insurance - Premier	8,731,953	9,004,912	8,704,248	10,436,360
Other Post Employment Benefits	913,080	912,384	0	0
On the Job Injury	723,491	1,350,000	1,347,700	1,350,000
Payroll Reserve	465,380	0	0	0
Attrition	0	(7,417,133)	0	(6,635,757)
Expense Recovery - Personnel	(174,368)	(200,000)	(200,000)	(200,000)
Total Personnel Services	88,374,826	85,839,760	88,231,567	88,179,764
<u>Materials and Supplies</u>				
Facility Repair & Carpentry	14,054	0	47,918	30,000
Info Sys Comput/Off Mach	0	0	(120)	0
City Computer Svc Equipment	4,398	0	12,527	5,000
City Telephone/ Communications	86	0	0	0
Printing - Outside	140	0	0	0
Supplies - Outside	(176)	0	631	0
Hand Tools	41	0	0	0

Fire Fighting Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Clothing	530,797	610,000	597,626	580,000
Safety Equipment	58,900	0	58	0
Drafting/Photo Supplies	17	0	0	0
Materials and Supplies	22	0	8,152	0
Outside Equipment Repair/ Maintenance	0	2,000	10	0
Internal Repairs and Maintenance	93,027	20,000	39,551	0
Seminars/Training/Education	1,181	2,000	1,300	2,000
Misc Professional Services	482,296	75,000	125,165	0
Travel Expense	2,234	3,500	300	3,500
Unreported Travel	387	0	0	0
Mileage	22,243	25,000	27,130	25,000
Utilities	1,343,048	1,434,832	1,603,729	1,600,000
Insurance	280,470	395,970	395,970	377,809
Dues/Memberships/ Periodicals	2,074	0	1,563	0
Misc Services and Charges	1,403	0	0	0
Total Materials and Supplies	2,836,640	2,568,302	2,861,511	2,623,309
<u>Grants and Subsidies</u>				
Death Benefits	0	0	0	0
Total Grants and Subsidies	0	0	0	0
<u>Transfers Out</u>				
Oper Tfr Out - Misc Grants Fund	200,000	0	0	0
Total Transfers Out	200,000	0	0	0
TOTAL EXPENDITURES	91,411,466	88,408,062	91,093,079	90,803,073
<u>Federal Grants</u>				
Federal Grants - Others	(969,466)	0	(8,392)	0
Total Federal Grants	(969,466)	0	(8,392)	0
<u>Other Revenues</u>				
Other - Local Shared Revenue	(98,174)	0	34,078	0
Other - Misc	(2,818)	(5,000)	(53,198)	(5,000)
Total Other Revenues	(100,992)	(5,000)	(19,120)	(5,000)

Fire Fighting Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
TOTAL PROGRAM REVENUES	(1,070,458)	(5,000)	(27,512)	(5,000)
NET EXPENDITURES	<u>90,341,008</u>	<u>88,403,062</u>	<u>91,065,566</u>	<u>90,798,073</u>



Description

To provides emergency pre-hospital medical response to the ill and injured citizens and visitors in the City of Memphis. The Memphis Fire Department has developed an EMS System which integrates three main components for the delivery of emergency medical care.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	30,994,331	32,162,761	31,946,973	34,126,230
Materials and Supplies	4,749,490	4,578,740	4,998,010	4,574,884
Total Expenditures	35,743,821	36,741,501	36,944,983	38,701,114
Program Revenues	(20,520,059)	(20,100,000)	(19,013,815)	(20,000,000)
Net Expenditures	15,223,762	16,641,501	17,931,168	18,701,114
Authorized Complement				418

Emergency Medical Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	18,570,564	18,299,044	19,629,988	23,652,724
Holiday Salary Full Time	77,984	1,139,716	94,873	0
Vacation Leave	1,783,878	2,687,544	1,885,310	0
Bonus Leave	42,498	1,017,778	41,833	0
Sick Leave	1,040,916	0	1,048,961	0
Overtime	1,229,444	1,200,000	1,163,113	1,803,750
Holiday Fire/Police	1,060,047	1,100,000	1,096,588	1,000,000
Out of Rank Pay	68,142	70,000	73,825	70,000
Hazardous Duty Pay	22,766	30,000	25,340	26,000
College Incentive Pay	570,508	605,177	607,369	618,096
Longevity Pay	96,039	89,220	120,918	119,700
Bonus Days	427,295	520,000	580,266	550,000
Retirement Benefits	159,092	97,000	107,148	0
Job Incentive	132,635	130,000	152,042	150,000
Pension	1,331,465	1,376,224	1,411,147	1,419,163
Supplemental Pension	0	0	0	1,325
Pension ARC Funding	0	0	0	846,497
Group Life Insurance	48,991	60,386	51,224	69,982
Unemployment	72,625	59,015	59,015	61,650
Medicare	343,481	367,505	378,953	375,820
Long Term Disability	59,464	69,378	62,918	69,875
Health Insurance - Basic	82,501	112,814	82,821	82,958
Health Insurance - Premier	2,983,864	3,057,292	3,073,321	3,639,669
Other Post Employment Benefits	340,827	322,344	0	0
On the Job Injury	283,857	200,000	200,000	200,000
Payroll Reserve	169,876	0	0	0
Attrition	0	(447,676)	0	(630,980)
Expense Recovery - Personnel	(4,431)	0	0	0
Total Personnel Services	30,994,331	32,162,761	31,946,973	34,126,230
<u>Materials and Supplies</u>				
City Computer Svc Equipment	59,361	65,610	73,330	65,610
City Telephone/ Communications	7,807	7,000	6,907	7,000
Supplies - Outside	33,242	30,000	29,981	30,000
Medical Supplies	2,052,330	2,000,000	2,183,534	2,000,000
Outside Postage	375	600	595	600
Materials and Supplies	10,339	5,000	4,990	5,000

Emergency Medical Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Miscellaneous Expense	91,911	0	593	0
Outside Equipment Repair/ Maintenance	34,554	60,000	87,221	60,000
Internal Repairs and Maintenance	769	1,000	988	1,000
Medical/Dental/Vetinary	707	1,000	989	1,000
Seminars/Training/Education	125	0	0	0
Misc Professional Services	2,140,050	2,165,500	2,343,803	2,152,030
Textbooks	103,849	40,000	51,782	40,000
Travel Expense	16,240	17,000	16,995	17,000
Mileage	8,890	12,000	11,995	12,000
Insurance	5,000	5,000	5,000	1,144
Claims	2,813	0	0	0
Dues/Memberships/ Periodicals	24,510	20,000	20,005	20,000
Rent	132,133	126,530	136,816	140,000
Misc Services and Charges	5,888	7,500	7,500	7,500
Minor Equipment	18,597	15,000	14,987	15,000
Total Materials and Supplies	4,749,490	4,578,740	4,998,010	4,574,884
TOTAL EXPENDITURES	35,743,821	36,741,501	36,944,983	38,701,114
<u>Charges for Services</u>				
Ambulance Service Fees	(20,437,380)	(20,100,000)	(19,000,000)	(20,000,000)
Total Charges for Services	(20,437,380)	(20,100,000)	(19,000,000)	(20,000,000)
<u>Other Revenues</u>				
Other - Misc	(82,679)	0	(13,815)	0
Total Other Revenues	(82,679)	0	(13,815)	0
TOTAL PROGRAM REVENUES	(20,520,059)	(20,100,000)	(19,013,815)	(20,000,000)
NET EXPENDITURES	15,223,762	16,641,501	17,931,168	18,701,114

Description

To provides emergency response through fire, emergency medical services and special operations with emphasis on disaster preparedness involving airport emergencies. The mission of the air rescue service center is to provide the highest level of health and safety to citizens utilizing the airport, while traveling to and from the City of Memphis.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	2,740,660	3,314,681	2,811,808	3,127,849
Materials and Supplies	270,916	243,831	276,172	243,831
Capital Outlay	0	35,250	35,250	35,250
Total Expenditures	3,011,575	3,593,762	3,123,230	3,406,930
Program Revenues	(3,630,059)	(3,630,060)	(3,630,060)	(3,342,126)
Net Expenditures	(618,484)	(36,298)	(506,830)	64,804
Authorized Complement				32

Airport Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,440,342	1,505,219	1,360,819	1,883,312
Holiday Salary Full Time	276	94,854	486	0
Vacation Leave	187,666	287,572	203,610	0
Bonus Leave	3,807	72,062	5,992	0
Sick Leave	184,585	0	235,803	0
Overtime	197,830	292,000	252,850	292,000
Holiday Fire/Police	85,251	100,000	88,364	90,000
Out of Rank Pay	12,372	35,000	20,076	25,000
Hazardous Duty Pay	25,740	30,000	23,584	25,000
College Incentive Pay	41,522	42,743	38,829	44,854
Longevity Pay	21,507	0	20,155	20,220
Bonus Days	26,462	40,500	26,491	30,000
Retirement Benefits	57,449	120,000	98,694	0
Job Incentive	27,566	35,000	28,981	30,000
Pension	96,642	94,715	108,200	112,999
Pension ARC Funding	0	0	0	64,804
Group Life Insurance	6,285	7,767	6,427	8,095
Unemployment	6,125	4,785	4,785	4,650
Medicare	30,274	29,255	32,995	29,305
Long Term Disability	4,969	5,875	5,007	5,495
Health Insurance - Basic	22,720	24,800	21,989	19,126
Health Insurance - Premier	201,427	213,635	201,524	250,731
Other Post Employment Benefits	26,088	26,136	0	0
On the Job Injury	26,727	20,000	26,147	20,000
Payroll Reserve	15,073	0	0	0
Attrition	0	232,763	0	172,257
Expense Recovery - Personnel	(8,044)	0	0	0
Total Personnel Services	2,740,660	3,314,681	2,811,808	3,127,849
<u>Materials and Supplies</u>				
City Computer Svc Equipment	1,538	0	0	0
City Telephone/ Communications	445	0	41	0
Supplies - Outside	120	0	0	0
Hand Tools	0	500	0	500
Clothing	10,110	15,110	10,000	15,110
Household Supplies	600	600	600	600
Safety Equipment	10,208	1,250	9,339	1,250

Airport Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Medical Supplies	0	10,566	10,000	10,566
Materials and Supplies	7,087	370	0	370
Internal Repairs and Maintenance	92,663	93,542	100,000	93,542
Seminars/Training/Education	49,192	63,000	88,000	63,000
Misc Professional Services	7,085	120	0	120
Textbooks	0	0	605	0
Travel Expense	869	0	0	0
Unreported Travel	919	0	0	0
Outside Fuel	0	26,478	26,000	26,478
Mileage	470	0	80	0
Utilities	30,621	32,045	31,507	32,045
Insurance	58,989	0	0	0
Dues/Memberships/ Periodicals	0	0	0	0
Minor Equipment	0	250	0	250
Total Materials and Supplies	270,916	243,831	276,172	243,831
<u>Capital Outlay</u>				
Furniture/Furnishings	0	250	250	250
Equipment	0	35,000	35,000	35,000
Total Capital Outlay	0	35,250	35,250	35,250
TOTAL EXPENDITURES	3,011,575	3,593,762	3,123,230	3,406,930
<u>Intergovernmental Revenues</u>				
International Airport	(3,630,059)	(3,630,060)	(3,630,060)	(3,342,126)
Total Intergovernmental Revenues	(3,630,059)	(3,630,060)	(3,630,060)	(3,342,126)
TOTAL PROGRAM REVENUES	(3,630,059)	(3,630,060)	(3,630,060)	(3,342,126)
NET EXPENDITURES	(618,484)	(36,298)	(506,830)	64,804

FIRE SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		SPEC MATERIAL FIRE	7
ACCOUNTANT ASSOCIATE A	2	SUPER BUILDING GRDS MNT	<u>1</u>
ADMR FIRE SVCS	1	Total Logistical Services	17
ANALYST PERSONNEL FIRE	1	<u>Training</u>	
ANALYST PERSONNEL FIRE SR	1	ANALYST DATA	1
ASST ADMINISTRATIVE	1	CHIEF BATTALION FIRE	2
CHIEF FIRE DEPUTY	1	CHIEF DIVISION	2
CHIEF LOGISTICAL SVCS DEPUTY	1	CHIEF SPEC OPER DEPUTY	1
CLERK GENERAL A	1	LIEUTENANT FIRE	15
CLERK GENERAL B	1	OFFICER EMA OPER	5
COORD ADMIN SUPPORT	1	SECRETARY	1
COORD GRANTS CONTRACTS RESEARCH	1	SECRETARY EMA	1
DIRECTOR FIRE DEPUTY	1	SPEC AUDIO VISUAL PROD	<u>1</u>
DIRECTOR FIRE SVCS	1	Total Training	29
LIEUTENANT FIRE	2	<u>Communications</u>	
MGR ENG PROJECT	1	COMMANDER WATCH	5
SECRETARY	2	COORD GIS TECH FIRE	1
SPEC FIRE PAYROLL	<u>3</u>	COORD INFO SYS CAD	1
Total Administration	22	MGR COMMUNICATIONS FIRE	1
<u>Support Services</u>		OPER FIRE ALARM I	8
CHIEF BATTALION FIRE	1	OPER FIRE ALARM III	30
CLERK INVENT CONTROL SR	2	OPER FIRE ALARM SR	9
COORD OSHA FIRE	2	PARAMEDIC QUALITY ASSURANCE	2
ELECT MNT FIRE	1	SECRETARY	1
MECH AIRMASK MAINT	3	SPEC COMM DATA	<u>2</u>
MECH MNT FIRE	20	Total Communications	60
MECH MNT FIRE LO	2	<u>Fire Prevention</u>	
MGR APPR MASK	1	ASST FIRE PREVENTION	3
REPAIRER FIRE HYDRT	4	CHIEF FIRE INVESTIGATOR	1
REPAIRER FIRE HYDRT LO	1	CLERK ACCOUNTING B	1
SECRETARY	1	INSP FIELD ANTINEGLECT	4
SUPER APPARATUS MAINT	<u>2</u>	INSP FIRE	28
Total Support Services	40	INVESTIGATOR FIRE	10
<u>Logistical Services</u>		MARSHAL FIRE	1
ACCOUNTANT ASSOCIATE A	1	MARSHAL FIRE ASST	1
CREWPERSON	7	MGR FIRE PREVENTION	4
MGR LOGISTICAL SVCS	1	MGR INVEST SVCS	1
		SECRETARY	3



FIRE SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
SPEC FIRE EDUCATION	2		
SPEC INVESTIGATIVE PROC B	1		
SUPER ANTINEGLECT	1		
Total Fire Prevention	61		
<u>Fire Fighting</u>			
CHIEF BATTALION FIRE	33		
CHIEF DIVISION	6		
DRIVER FIRE	257		
LIEUTENANT FIRE	237		
PRIVATE FIRE II	531		
RECRUIT FIRE	46		
Total Fire Fighting	1110		
<u>Emergency Medical Services</u>			
CHIEF BATTALION EMS	5		
CHIEF DIVISION EMS	1		
CHIEF FIRE EMS DEPUTY	1		
CLERK ACCOUNTING B	1		
CLERK GENERAL A	1		
CLERK GENERAL B	1		
LIEUTENANT EMS	25		
PARAMEDIC FIREFIGHTER	372		
PARAMEDIC FIREFIGHTER PROB	9		
SECRETARY	2		
Total Emergency Medical Services	418		
<u>Airport</u>			
CHIEF AIR RESCUE	3		
CHIEF DIVISION	1		
DRIVER FIRE	8		
LIEUTENANT FIRE	6		
PARAMEDIC FIREFIGHTER	3		
PRIVATE FIRE II	11		
Total Airport	32		
<u>TOTAL FIRE SERVICES</u>	<u>1789</u>		





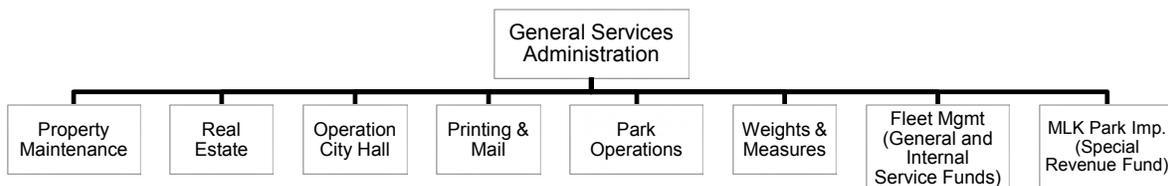
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	13,675,258	12,696,902	12,955,591	13,061,807
Materials and Supplies	7,423,653	7,522,561	8,133,083	8,237,833
Capital Outlay	54,975	35,000	35,000	35,000
Inventory	3,503	0	0	0
Total Expenditures	21,157,387	20,254,463	21,123,672	21,334,640
Program Revenues	(1,135,964)	(774,344)	(777,280)	(674,344)
Net Expenditures	20,021,423	19,480,119	20,346,393	20,660,296
Authorized Complement				311

MISSION

To provide quality maintenance and repair for buildings and vehicles and other crucial support services for the Administration, City divisions, and other governmental organizations in a cost-effective and efficient manner to assist them in accomplishing the City's mission.

STRUCTURE



SERVICES

The Division of General Services works in a number of ways to support the other divisions that make up the City's service and administrative system. General Services ensures that the 250+ publicly owned facilities function properly and meet the Americans with Disabilities Act (ADA) accessibility requirements. The Division provides maintenance for the City's vehicle fleet, handles the sale and acquisition of real property, maintains easements and rights-of-way, and establishes programs which emphasize city cleanliness and beautification.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Fiber Optic Franchise Fees	(471,856)	(444,842)	(444,842)	(444,842)
Misc Inspection Fees	(68,515)	0	0	0
Weights/Measures Fees	(173,861)	(100,000)	(100,000)	0
Fleet/Mobile Fees	(78,445)	0	0	0
Rental Fees	(1,725)	0	(300)	0
Rent Of Land	(51,887)	(43,130)	(43,130)	(43,130)
Outside Revenue	(14,917)	0	0	0
P & S Printing	(2,983)	0	(2,637)	0
St TN Highway Maint Grant	(181,375)	(111,372)	(111,372)	(111,372)
Easements & Encroachments	(90,400)	(75,000)	(75,000)	(75,000)
Total Charges for Services	(1,135,964)	(774,344)	(777,280)	(674,344)

Other services provided by General Services can be found under the following tabs:
MLK Park Improvements - MLK Park Improvement Fund
Fleet Management - Internal Service Funds

Description

General Services Administration provides management, direction and administrative support to the General Services various service centers by monitoring, coordinating and evaluating budget expenditures, capital equipment purchases, and capital improvement projects to help them achieve their goals and objectives in the most efficient and cost-effective manner.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	580,960	592,860	667,598	614,037
Materials and Supplies	458,155	164,778	166,451	143,036
Total Expenditures	1,039,115	757,638	834,049	757,073
Net Expenditures	1,039,115	757,638	834,049	757,073
Authorized Complement				7

Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	407,472	437,354	437,354	501,277
Holiday Salary Full Time	23,894	25,110	25,110	0
Vacation Leave	30,026	32,008	32,008	0
Bonus Leave	5,535	7,733	7,733	0
Sick Leave	11,190	0	72,831	0
Out of Rank Pay	1,217	0	0	0
Pension	28,760	30,132	30,132	30,077
Pension ARC Funding	0	0	0	14,176
Group Life Insurance	1,849	2,211	2,211	2,208
Unemployment	1,225	1,015	1,015	1,050
Medicare	6,589	8,035	8,035	8,020
Long Term Disability	1,324	1,506	1,506	1,504
Health Insurance - Premier	48,009	49,912	49,912	55,725
Other Post Employment Benefits	5,891	5,544	5,544	0
On the Job Injury	4,852	0	1,908	0
Payroll Reserve	3,128	0	0	0
Attrition	0	(7,700)	(7,700)	0
Total Personnel Services	580,960	592,860	667,598	614,037
<u>Materials and Supplies</u>				
City Shop Charges	1,203	500	500	550
City Shop Fuel	1,000	1,000	1,000	410
City Computer Svc Equipment	0	500	500	500
Data/Word Process Software	43,135	43,135	43,135	43,135
City Telephone/ Communications	5,646	3,000	3,000	3,000
Supplies - Outside	970	2,500	2,500	2,500
Outside Postage	11	0	0	0
Materials and Supplies	330	0	123	0
Outside Equipment Repair/ Maintenance	0	0	0	840
Seminars/Training/Education	1,739	2,500	4,050	2,500
Misc Professional Services	1,885	500	500	500
Travel Expense	450	500	500	500
Insurance	0	30,384	30,384	8,342
Claims	43,104	27,759	27,758	27,759
Lawsuits	358,155	50,000	50,000	50,000
Dues/Memberships/ Periodicals	320	2,500	2,500	2,500

Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Misc Services and Charges	208	0	0	0
Total Materials and Supplies	458,155	164,778	166,451	143,036
TOTAL EXPENDITURES	1,039,115	757,638	834,049	757,073
NET EXPENDITURES	1,039,115	757,638	834,049	757,073

Description

Property Maintenance provides customers with cost-effective maintenance and repair; administers warranties for City facilities; make recommendations on all plans regarding construction and major repairs; and provides an aggressive preventive maintenance program focusing on our customers' needs and expectations.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	5,199,954	6,182,548	6,274,989	6,736,356
Materials and Supplies	2,647,438	2,737,168	3,174,670	2,999,795
Total Expenditures	7,847,392	8,919,716	9,449,658	9,736,151
Net Expenditures	7,847,392	8,919,716	9,449,658	9,736,151
Authorized Complement				86

Property Maintenance Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	3,681,855	4,262,338	4,262,338	4,881,974
Holiday Salary Full Time	220,981	238,553	238,553	0
Vacation Leave	250,214	271,605	271,605	0
Bonus Leave	38,823	73,352	73,352	0
Sick Leave	285,581	0	287,350	0
Overtime	84,675	131,779	131,779	131,779
Out of Rank Pay	184	0	1,245	0
Longevity Pay	3,926	4,100	4,100	0
Retirement Benefits	74,882	60,000	60,000	60,000
Required Special License Pay	18,624	20,000	20,000	20,000
Pension	255,318	276,910	276,910	290,885
Supplemental Pension	760	797	797	5,572
Social Security	9,316	2,102	8,520	2,102
Pension ARC Funding	0	0	0	172,134
Group Life Insurance	13,604	16,889	16,889	19,655
Unemployment	14,875	12,180	12,180	13,800
Medicare	61,999	74,357	74,357	77,023
Long Term Disability	13,428	14,536	14,536	14,416
Health Insurance - Basic	37,547	42,216	42,216	63,467
Health Insurance - Premier	537,489	553,007	553,007	704,550
Other Post Employment Benefits	68,165	66,528	66,528	0
Salaries - Part Time/ Temporary	119,146	199,000	199,000	199,000
On the Job Injury	62,549	80,000	80,000	80,000
Payroll Reserve	34,096	0	0	0
Attrition	0	(217,701)	(217,701)	0
Expense Recovery - Personnel	(688,082)	0	(202,573)	0
Total Personnel Services	5,199,954	6,182,548	6,274,989	6,736,356
<u>Materials and Supplies</u>				
City Storeroom Supplies	180	250	250	250
City Shop Charges	177,933	140,000	140,000	237,035
City Shop Fuel	200,153	200,000	200,000	259,732
City Computer Svc Equipment	241	5,000	5,000	5,000
City Telephone/ Communications	16,800	10,000	10,000	10,000
Supplies - Outside	4,005	5,000	5,000	5,000

Property Maintenance Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Hand Tools	53,682	55,000	57,916	55,000
Clothing	22,698	23,000	25,463	23,000
Household Supplies	2,835	3,800	3,800	3,800
Safety Equipment	2,478	2,500	2,500	2,500
Medical Supplies	0	500	500	400
Outside Postage	8	0	28	100
Materials and Supplies	1,449,650	1,600,000	1,915,199	1,200,000
Outside Equipment Repair/ Maintenance	0	0	0	55,860
Janitorial Services	0	5,000	5,000	5,000
Security	502	4,000	4,000	4,000
Seminars/Training/Education	1,416	11,000	11,000	11,000
Misc Professional Services	580,822	425,000	541,896	825,000
Travel Expense	0	0	0	0
Unreported Travel	0	0	0	0
Utilities	260,489	250,000	250,000	250,000
Insurance	35,118	35,118	35,118	35,118
Claims	5,994	10,000	10,000	10,000
Lawsuits	0	0	0	0
Dues/Memberships/ Periodicals	(1,378)	2,000	2,000	2,000
Expense Recovery - M & S	(166,187)	(50,000)	(50,000)	0
Total Materials and Supplies	2,647,438	2,737,168	3,174,670	2,999,795
TOTAL EXPENDITURES	7,847,392	8,919,716	9,449,658	9,736,151
NET EXPENDITURES	7,847,392	8,919,716	9,449,658	9,736,151

Description

Real Estate assists the Administration, other divisions, agencies and/or service centers in providing analyses involving feasibility studies, preparation of land valuations and direction in accomplishing possible projects; acquiring real property or interests in real property including in-leasing and out-leasing of land and improvements and management of real property; and sale of excess or tax delinquent City parcels.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	324,675	338,837	342,575	365,685
Materials and Supplies	54,260	64,195	64,297	93,266
Total Expenditures	378,935	403,032	406,872	458,951
Program Revenues	(614,143)	(562,972)	(562,971)	(562,972)
Net Expenditures	(235,209)	(159,940)	(156,099)	(104,021)
Authorized Complement				5

Real Estate Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	203,702	220,180	220,180	255,695
Holiday Salary Full Time	11,750	12,320	12,320	0
Vacation Leave	9,714	10,097	10,097	0
Bonus Leave	2,367	3,795	3,795	0
Sick Leave	7,318	0	3,358	0
Pension	14,091	14,783	14,783	15,342
Social Security	1,315	0	381	0
Pension ARC Funding	0	0	0	10,126
Group Life Insurance	673	804	804	848
Unemployment	875	725	725	750
Medicare	3,457	3,942	3,942	4,091
Long Term Disability	651	739	739	767
Health Insurance - Premier	42,644	42,992	42,992	48,066
Other Post Employment Benefits	4,208	3,960	3,960	0
Salaries - Part Time/ Temporary	21,214	30,000	30,000	30,000
Payroll Reserve	1,782	0	0	0
Attrition	0	(5,500)	(5,500)	0
Expense Recovery - Personnel	(1,087)	0	0	0
Total Personnel Services	324,675	338,837	342,575	365,685
<u>Materials and Supplies</u>				
Document Reproduction - City	0	2,500	2,500	2,500
City Shop Charges	1,875	1,875	1,875	663
City Shop Fuel	1,101	700	700	563
Outside Computer Services	0	0	0	30,000
City Computer Svc Equipment	3,752	4,500	4,500	4,500
City Telephone/ Communications	1,912	2,500	2,500	2,500
Supplies - Outside	2,932	1,900	1,900	1,900
Outside Postage	18	0	101	150
Materials and Supplies	3,030	4,970	4,970	4,820
Outside Equipment Repair/ Maintenance	0	0	0	420
Advertising/Publication	0	500	500	500
Seminars/Training/Education	4,100	6,000	6,000	6,000
Misc Professional Services	20,540	22,250	22,250	22,250

Real Estate Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Travel Expense	0	1,500	1,500	1,500
Insurance	15,000	15,000	15,000	15,000
Total Materials and Supplies	54,260	64,195	64,297	93,266
TOTAL EXPENDITURES	378,935	403,032	406,872	458,951
<u>Local Taxes</u>				
Fiber Optic Franchise Fees	(471,856)	(444,842)	(444,842)	(444,842)
Total Local Taxes	(471,856)	(444,842)	(444,842)	(444,842)
<u>Charges for Services</u>				
Rent Of Land	(51,887)	(43,130)	(43,130)	(43,130)
Easements & Encroachments	(90,400)	(75,000)	(75,000)	(75,000)
Total Charges for Services	(142,287)	(118,130)	(118,130)	(118,130)
TOTAL PROGRAM REVENUES	(614,143)	(562,972)	(562,971)	(562,972)
NET EXPENDITURES	(235,209)	(159,940)	(156,099)	(104,021)

Description

The Operation of City Hall provides a safe, clean and comfortable environment for employees and visitors to City Hall, and provides timely, efficient, and quality service to employees inside City Hall. Printing/Mail Services provides quality services to all City Government centers and is responsible for city print jobs, inter-office and postal delivery of mail, the administration of the copier contracts, and handles the purchasing of all paper for the city in the most cost efficient and expeditious manner to meet the needs of the customers.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	901,482	912,639	940,360	1,443,476
Materials and Supplies	1,094,473	1,216,486	1,296,466	2,905,123
Total Expenditures	1,995,955	2,129,125	2,236,826	4,348,599
Net Expenditures	1,995,955	2,129,125	2,236,826	4,348,599
Authorized Complement				22

Printing and Mail services were merged with Operation City Hall for FY2015 Budget.

Operation City Hall Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	570,980	604,255	604,255	1,004,224
Holiday Salary Full Time	33,690	34,530	34,530	0
Vacation Leave	38,864	41,213	41,213	0
Bonus Leave	7,277	10,632	10,631	0
Sick Leave	22,023	0	34,602	0
Overtime	48,032	50,000	50,000	60,000
Out of Rank Pay	2,747	0	0	0
Longevity Pay	484	500	620	0
Shift Differential	2,846	3,000	3,000	3,000
Retirement Benefits	4,432	0	0	26,950
Pension	35,202	35,642	35,642	54,459
Supplemental Pension	2,167	2,269	2,269	2,269
Social Security	5,338	5,987	5,987	5,987
Pension ARC Funding	0	0	0	44,552
Group Life Insurance	2,214	2,767	2,767	3,852
Unemployment	2,625	1,885	1,885	3,150
Medicare	9,949	11,052	11,052	16,068
Long Term Disability	1,847	2,074	2,074	2,870
Health Insurance - Premier	94,255	97,321	97,321	172,095
Other Post Employment Benefits	10,940	10,296	10,296	0
Salaries - Part Time/ Temporary	0	15,000	15,000	35,000
On the Job Injury	673	2,000	2,000	2,000
Payroll Reserve	4,897	7,000	0	7,000
Attrition	0	(24,784)	(24,784)	0
Total Personnel Services	901,482	912,639	940,360	1,443,476
<u>Materials and Supplies</u>				
City Hall Printing	0	0	0	295,455
City Storeroom Supplies	214	250	250	250
City Shop Charges	10,000	12,000	12,000	21,559
City Shop Fuel	6,799	6,000	6,000	19,911
City Computer Svc Equipment	0	2,450	2,450	7,450
City Telephone/ Communications	2,270	2,100	2,100	4,100
Printing - Outside	0	0	0	70,218
Supplies - Outside	1,018	1,100	1,100	1,607
Clothing	3,995	5,000	5,000	7,500
Household Supplies	24,106	25,971	30,950	25,921

Operation City Hall Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Outside Postage	43	0	0	420,050
Materials and Supplies	22,124	25,000	25,000	34,218
Outside Equipment Repair/ Maintenance	59,893	60,000	77,633	67,260
Janitorial Services	236,306	283,666	354,534	283,666
Seminars/Training/Education	2,030	2,500	2,500	2,800
Misc Professional Services	35,628	40,500	27,000	62,750
Utilities	593,609	653,839	653,839	653,839
Insurance	95,110	95,110	95,110	95,569
Misc Services and Charges	1,328	1,000	1,000	11,000
Equipment Rental	0	0	0	950,000
Expense Recovery - M & S	0	0	0	(130,000)
Total Materials and Supplies	1,094,473	1,216,486	1,296,466	2,905,123
TOTAL EXPENDITURES	1,995,955	2,129,125	2,236,826	4,348,599
NET EXPENDITURES	1,995,955	2,129,125	2,236,826	4,348,599

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	339,899	374,238	375,972	0
Materials and Supplies	1,478,435	1,669,189	1,721,370	0
Total Expenditures	1,818,334	2,043,427	2,097,341	0
Program Revenues	(17,900)	0	(2,637)	0
Net Expenditures	1,800,434	2,043,427	2,094,705	0
Authorized Complement				0

The Printing and Mail Legal Level was merged with City Hall Operation Legal Level in the FY2015 Budget.

Printing/Mail Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	191,724	269,942	269,942	0
Holiday Salary Full Time	10,562	11,657	11,657	0
Vacation Leave	10,383	11,273	11,273	0
Bonus Leave	1,375	3,504	3,504	0
Sick Leave	3,146	0	597	0
Overtime	2,478	10,000	10,000	0
Out of Rank Pay	3,849	0	888	0
Retirement Benefits	31,043	0	0	0
Pension	13,262	17,784	17,783	0
Social Security	1,483	0	250	0
Group Life Insurance	289	784	784	0
Unemployment	1,750	1,305	1,305	0
Medicare	3,584	4,743	4,743	0
Long Term Disability	542	890	890	0
Health Insurance - Basic	0	5,811	5,811	0
Health Insurance - Premier	30,862	28,416	28,416	0
Other Post Employment Benefits	7,574	7,128	7,128	0
Salaries - Part Time/ Temporary	23,923	12,000	12,000	0
Payroll Reserve	2,070	0	0	0
Attrition	0	(10,999)	(10,999)	0
Total Personnel Services	339,899	374,238	375,972	0
<u>Materials and Supplies</u>				
City Hall Printing	240,723	295,455	313,095	0
City Hall Postage	425,603	0	58	0
City Shop Charges	11,852	8,500	8,500	0
City Shop Fuel	11,073	14,000	14,000	0
City Computer Svc Equipment	1,252	5,000	6,928	0
City Telephone/ Communications	0	2,000	2,000	0
Printing - Outside	57,991	75,000	79,241	0
Supplies - Outside	436	507	507	0
Clothing	2,146	2,500	2,500	0
Outside Postage	18	420,000	420,000	0
Materials and Supplies	10,533	9,218	9,828	0
Outside Equipment Repair/ Maintenance	6,723	6,000	10,882	0
Seminars/Training/Education	210	300	300	0

Printing/Mail Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Misc Professional Services	145	250	250	0
Insurance	459	459	459	0
Misc Services and Charges	11,785	10,000	11,260	0
Equipment Rental	943,799	950,000	1,025,960	0
Expense Recovery - M & S	(246,313)	(130,000)	(184,398)	0
Total Materials and Supplies	1,478,435	1,669,189	1,721,370	0
TOTAL EXPENDITURES	1,818,334	2,043,427	2,097,341	0
<u>Charges for Services</u>				
Outside Revenue	(14,917)	0	0	0
P & S Printing	(2,983)	0	(2,637)	0
Total Charges for Services	(17,900)	0	(2,637)	0
TOTAL PROGRAM REVENUES	(17,900)	0	(2,637)	0
NET EXPENDITURES	1,800,434	2,043,427	2,094,705	0

Description

Park Operations performs maintenance support for Memphis Park facilities and services.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	3,775,194	3,800,555	3,826,060	3,989,713
Materials and Supplies	1,495,535	1,583,747	1,621,743	2,096,613
Capital Outlay	0	35,000	35,000	35,000
Inventory	3,503	0	0	0
Total Expenditures	5,274,231	5,419,302	5,482,803	6,121,326
Program Revenues	(183,100)	(111,372)	(111,672)	(111,372)
Net Expenditures	5,091,132	5,307,930	5,371,131	6,009,954
Authorized Complement				60

Park Operations Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,526,259	1,990,120	1,990,160	2,287,805
Holiday Salary Full Time	94,073	103,922	103,922	0
Vacation Leave	143,214	163,931	163,931	0
Bonus Leave	16,103	31,727	31,727	0
Sick Leave	113,200	0	14,452	0
Overtime	56,756	62,000	65,734	152,000
Out of Rank Pay	8,921	0	3,275	10,000
Hazardous Duty Pay	3,952	6,000	6,000	6,000
Longevity Pay	2,889	3,000	3,000	0
Shift Differential	0	0	0	0
Retirement Benefits	135,262	0	4,004	27,780
Pension	28,816	34,765	34,765	47,870
Supplemental Pension	26,330	33,222	33,222	38,529
Social Security	139,268	93,930	93,930	93,930
Pension ARC Funding	0	0	0	121,507
Group Life Insurance	5,383	8,014	8,014	8,413
Unemployment	10,500	8,845	8,845	7,950
Medicare	38,349	31,236	31,236	30,093
Long Term Disability	6,997	6,885	6,885	5,870
Health Insurance - Basic	34,102	51,925	51,925	45,211
Health Insurance - Premier	286,827	303,300	303,299	365,483
Other Post Employment Benefits	40,394	48,312	48,312	0
Salaries - Part Time/ Temporary	1,016,680	1,100,000	1,100,000	775,000
On the Job Injury	15,069	20,000	20,000	20,000
Payroll Reserve	25,850	0	0	0
Attrition	0	(300,579)	(300,579)	(53,727)
Total Personnel Services	3,775,194	3,800,555	3,826,060	3,989,713
<u>Materials and Supplies</u>				
City Storeroom Supplies	2,483	2,500	2,500	2,500
City Shop Charges	630,000	710,000	710,000	799,818
City Shop Fuel	314,000	352,000	351,999	415,608
City Telephone/ Communications	1,817	2,100	2,100	2,100
Supplies - Outside	3,329	4,000	4,000	4,000
Hand Tools	2,242	10,200	10,200	10,200
Clothing	9,237	10,000	10,000	10,000
Household Supplies	47,714	20,000	20,126	56,500
Safety Equipment	5,458	5,000	5,000	5,000

Park Operations Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Athletic/Recreational				
Supplies	6,156	10,000	10,000	10,000
Asphalt Products	2,031	3,000	3,000	3,000
Lumber & Wood Products	2,880	4,000	4,000	4,000
Steel & Iron Products	3,442	5,000	5,000	5,000
Lime Cement & Gravel	621	4,000	4,000	4,000
Chemicals	38,214	76,500	76,500	50,000
Materials and Supplies	23,470	25,000	25,000	25,000
Miscellaneous Expense	72,654	15,000	15,000	5,000
Outside Vehicle Repair	6,282	20,000	20,000	20,000
Outside Equipment Repair/ Maintenance	56,007	25,000	34,165	59,440
Horticulture	8,199	7,500	7,500	7,500
Security	5,010	6,000	6,000	6,000
Misc Professional Services	108,575	121,947	150,654	446,947
Utilities	138,134	130,000	130,000	130,000
Claims	7,579	15,000	15,000	15,000
Total Materials and Supplies	1,495,535	1,583,747	1,621,743	2,096,613
<u>Capital Outlay</u>				
Equipment	0	35,000	35,000	35,000
Total Capital Outlay	0	35,000	35,000	35,000
<u>Inventory</u>				
Inventory Purchases	3,503	0	0	0
Total Inventory	3,503	0	0	0
TOTAL EXPENDITURES	5,274,231	5,419,302	5,482,803	6,121,326
<u>Charges for Services</u>				
Rental Fees	(1,725)	0	(300)	0
Total Charges for Services	(1,725)	0	(300)	0
<u>State Grants</u>				
St TN Highway Maint Grant	(181,375)	(111,372)	(111,372)	(111,372)
Total State Grants	(181,375)	(111,372)	(111,372)	(111,372)
TOTAL PROGRAM REVENUES	(183,100)	(111,372)	(111,672)	(111,372)
NET EXPENDITURES	5,091,132	5,307,930	5,371,131	6,009,954

Park Operations Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected



Description

Weights and Measures register and certify commercial weighing and measuring devices to assure fairness to the citizens in transactions of measured goods and services.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	2,553,094	495,225	528,037	0
Materials and Supplies	195,357	86,998	88,086	0
Capital Outlay	54,975	0	0	0
Total Expenditures	2,803,425	582,223	616,123	0
Program Revenues	(320,821)	(100,000)	(100,000)	0
Net Expenditures	2,482,604	482,223	516,123	0
Authorized Complement				0

The Weights and Measures and all associated cost have been eliminated from this division. This expense reduction was done as an efficiency measure which allows for the reassignment of financial resources and aligns our operations with other municipalities within the state.

Weights and Measures Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,300,727	277,293	277,294	0
Holiday Salary Full Time	65,701	16,029	16,030	0
Vacation Leave	103,010	22,317	22,317	0
Bonus Leave	13,316	4,936	4,939	0
Sick Leave	101,158	0	2,439	0
Overtime	45,995	13,955	13,955	0
Out of Rank Pay	4,667	520	520	0
Longevity Pay	1,086	520	520	0
Shift Differential	1,349	520	419	0
Retirement Benefits	142,876	0	28,774	0
Pension	91,729	19,234	19,234	0
Supplemental Pension	913	0	143	0
Social Security	15,172	0	452	0
Group Life Insurance	5,654	1,559	1,559	0
Unemployment	8,050	1,305	1,305	0
Medicare	21,671	4,422	5,430	0
Long Term Disability	4,071	962	962	0
Health Insurance - Basic	16,260	3,850	3,850	0
Health Insurance - Premier	278,882	62,574	62,574	0
Other Post Employment Benefits	32,820	7,128	7,218	0
Salaries - Part Time/ Temporary	209,299	52,000	52,000	0
On the Job Injury	77,710	18,200	18,200	0
Payroll Reserve	10,976	0	0	0
Attrition	0	(12,099)	(12,099)	0
Total Personnel Services	2,553,094	495,225	528,037	0
<u>Materials and Supplies</u>				
City Shop Charges	9,000	3,900	3,900	0
City Shop Fuel	12,352	3,380	3,380	0
City Computer Svc Equipment	0	26	26	0
City Telephone/ Communications	13,128	2,340	2,340	0
Supplies - Outside	3,982	3,831	3,831	0
Clothing	9,939	3,640	3,640	0
Household Supplies	0	39	39	0
Safety Equipment	0	260	260	0
Outside Postage	176	52	52	0
Materials and Supplies	10,117	3,120	3,120	0

Weights and Measures Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Outside Equipment Repair/ Maintenance	10,766	8,060	8,060	0
Advertising/Publication	0	593	593	0
Security	2,659	1,664	1,564	0
Seminars/Training/Education	0	312	312	0
Misc Professional Services	12,144	9,088	8,141	0
Technical Services	0	0	0	0
Travel Expense	5,315	1,352	1,352	0
Unreported Travel	(646)	130	130	0
Mileage	613	78	78	0
Utilities	92,529	41,600	41,599	0
Total Quality Management	140	0	0	0
Insurance	12,290	3,195	0	0
Claims	78	130	5,669	0
Dues/Memberships/ Periodicals	775	208	0	0
Total Materials and Supplies	195,357	86,998	88,086	0
<u>Capital Outlay</u>				
Vehicles	54,975	0	0	0
Total Capital Outlay	54,975	0	0	0
TOTAL EXPENDITURES	2,803,425	582,223	616,123	0
<u>Charges for Services</u>				
Misc Inspection Fees	(68,515)	0	0	0
Weights/Measures Fees	(173,861)	(100,000)	(100,000)	0
Fleet/Mobile Fees	(78,445)	0	0	0
Total Charges for Services	(320,821)	(100,000)	(100,000)	0
TOTAL PROGRAM REVENUES	(320,821)	(100,000)	(100,000)	0
NET EXPENDITURES	2,482,604	482,223	516,123	0

Description

This Legal Level accounts for the Personnel Cost only for the maintenance and repair of all City vehicles and equipment, except Fire Services and Public Works Heavy Equipment.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	0	0	0	(87,460)
Total Expenditures	0	0	0	(87,460)
Net Expenditures	0	0	0	(87,460)
Authorized Complement				131

Fleet Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	0	0	0	6,726,264
Overtime	0	0	0	600,000
Retirement Benefits	0	0	0	88,650
Pension	0	0	0	397,884
Supplemental Pension	0	0	0	12,799
Pension ARC Funding	0	0	0	265,290
Group Life Insurance	0	0	0	27,160
Unemployment	0	0	0	15,600
Medicare	0	0	0	103,161
Long Term Disability	0	0	0	16,716
Health Insurance - Basic	0	0	0	119,542
Health Insurance - Premier	0	0	0	970,739
Salaries - Part Time/ Temporary	0	0	0	110,000
On the Job Injury	0	0	0	55,000
Attrition	0	0	0	(352,750)
Expense Recovery - Personnel	0	0	0	(9,243,515)
Total Personnel Services	0	0	0	(87,460)
TOTAL EXPENDITURES	0	0	0	(87,460)
NET EXPENDITURES	0	0	0	(87,460)

GENERAL SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		<u>Operation City Hall</u>	
ASST ADMINISTRATIVE	1	CLERK MAIL DISTRIBUTION BINDERY	3
COORD BUDGET CONTRACT GS	1	CLERK MAIL DISTRIBUTION BINDERY LD	1
COORD COMPLIANCE QUALITY	1	CREWPERSON	1
COORD HR GEN SVCS	1	MECH BUILDING MNT CH	3
DIRECTOR GENERAL SVCS	1	MGR BLDG MNT CITY HALL	1
DIRECTOR GENERAL SVCS DEPUTY	1	OPER 1ST CL STEAM REF	5
SPEC CUST SVC ADMIN	1	PRINTER	2
Total Administration	7	SPEC GRAPHIC DESIGN	1
<u>Property Maintenance</u>		SUPER BLDG MNT CITY HALL	1
ADMR PROPERTY MAINT	1	SUPER BUSINESS AFFAIRS PRINTING	1
ASST CRAFTS	6	SUPER PRINTING	1
CARPENTER MNT	13	WATCHMAN	2
CREWPERSON SEMISKILLED	1	Total Operation City Hall	22
ELECT MNT	10	<u>Park Operations</u>	
FINISHER CONCRETE	2	ADMR PARK MAINT CONST	1
FOREMAN GEN PROPERTY MNT	3	CLERK PAYROLL A	1
MASON BRICK	2	CREWCHIEF	7
MECH AUTO CAD MNT	1	DRIVER TRUCK	32
MECH BUILDING MNT	6	FOREMAN ZONE MNT	7
OPER HEAVY EQUIP	2	HORICULTURIST	1
PAINTER	5	MECH HEAVY EQUIP	1
PLUMBER MNT	13	MECH MNT	4
ROOFER	3	OPER HEAVY EQUIP	1
SUPER BUSINESS AFFAIRS	1	OPER SWEEPER	1
SUPER CRAFT PROP MAINT	4	SUPER BUSINESS AFFAIRS	1
TECH AC REF SVC	10	SUPER PARK CONST MAINT	1
TECH ACCOUNTS PAYABLE	3	TRIMMER TREE	2
Total Property Maintenance	86	Total Park Operations	60
<u>Real Estate</u>		<u>Fleet Management</u>	
ADMR REAL ESTATE	1	ADMR FLEET SVCS	1
AGENT RIGHT OF WAY	1	CLERK INVENT CONTROL	3
AGENT RIGHT OF WAY SR	1	CLERK INVENT CONTROL SR	3
SUPER REAL ESTATE	1	CREWPERSON	3
TECH REAL ESTATE	1	DRIVER FUEL TRUCK	2
Total Real Estate	5		



GENERAL SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
FOREMAN AUTO MECHANICS	8		
HELPER MECHANIC	34		
MECH MASTER	37		
MECH MASTER LO	14		
MGR FINANCE FLEET	1		
MGR FLEET SVCS	2		
MGR PROCUREMENT & INV FLEET	1		
SPEC FUEL MGMT	1		
SUPER BUSINESS AFFAIRS	1		
SUPER FUEL SUPPLIES & INV	1		
TECH ACCOUNTS PAYABLE	4		
TECH AUTOMOTIVE RESTORATION	8		
WELDER MASTER	7		
Total Fleet Management	131		
<u>TOTAL GENERAL SERVICES</u>	<u>311</u>		



■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	173,698	292,559	176,103	178,213
Materials and Supplies	5,879	9,150	9,148	9,150
Grants and Subsidies	46,940,606	62,880,274	64,992,187	40,327,310
Expense Recovery	(4,802,941)	0	0	0
Transfers Out	74,413,417	6,680,330	18,350,130	2,763,330
Total Expenditures	116,730,658	69,862,313	83,527,568	43,278,003
Program Revenues	(2,036,831)	(1,817,500)	(1,816,110)	(1,817,500)
Net Expenditures	114,693,827	68,044,813	81,711,458	41,460,503
Authorized Complement				5

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
State Professional Privilege				
Tax - Athletes	(2,033,031)	(1,815,000)	(1,815,000)	(1,815,000)
Miscellaneous Income	(3,800)	(2,500)	(1,110)	(2,500)
Total Charges for Services	(2,036,831)	(1,817,500)	(1,816,110)	(1,817,500)

GRANTS & AGENCIES

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	173,698	292,559	176,103	178,213
Materials and Supplies	5,879	9,150	9,148	9,150
Grants and Subsidies	46,940,606	62,880,274	64,992,187	40,327,310
Expense Recovery	(4,802,941)	0	0	0
Transfers Out	74,413,417	6,680,330	18,350,130	2,763,330
Total Expenditures	116,730,658	69,862,313	83,527,568	43,278,003
Program Revenues	(2,036,831)	(1,817,500)	(1,816,110)	(1,817,500)
Net Expenditures	114,693,827	68,044,813	81,711,458	41,460,503
Authorized Complement				5



GRANTS & AGENCIES

Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	119,628	228,862	130,829	149,551
Holiday Salary Full Time	7,132	11,189	7,478	0
Vacation Leave	6,864	12,831	8,941	0
Bonus Leave	912	3,401	2,303	0
Sick Leave	7,940	0	1,162	0
Pension	8,549	15,377	8,973	8,973
Pension ARC Funding	0	0	0	6,075
Group Life Insurance	127	670	152	152
Unemployment	525	725	725	450
Medicare	1,976	4,102	2,394	2,393
Long Term Disability	389	769	449	449
Health Insurance - Basic	3,788	5,787	3,850	4,281
Health Insurance - Premier	8,624	8,834	8,834	9,838
Other Post Employment Benefits	4,208	3,960	2,376	0
On the Job Injury	2,117	0	0	0
Payroll Reserve	918	0	0	0
Attrition	0	(3,948)	(2,364)	(3,948)
Total Personnel Services	173,698	292,559	176,103	178,213
<u>Materials and Supplies</u>				
Printing - Outside	739	2,000	2,000	2,000
Supplies - Outside	529	750	749	750
Drafting/Photo Supplies	0	250	250	250
Outside Postage	3,878	3,000	3,000	3,000
Advertising/Publication	275	1,000	1,000	1,000
Seminars/Training/Education	305	1,300	1,300	1,300
Misc Professional Services	154	100	100	100
Mileage	0	250	250	250
Dues/Memberships/ Periodicals	0	500	500	500
Total Materials and Supplies	5,879	9,150	9,148	9,150
<u>Grants and Subsidies</u>				
Payment To Subgrantees	5,700	0	0	0
Aging Commisison of the Mid-South	107,930	143,906	143,905	143,906
Elections	0	75,000	750,000	75,000
Pyramid	0	0	743	743
Shelby County Assessor	414,129	414,129	414,129	700,000



Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Facility Management				
Program Expense	2,033,031	1,815,000	1,815,000	1,815,000
Economic Development	192,750	0	807,250	0
Launch Memphis	25,000	25,000	25,000	25,000
Memphis Film & Tape Commission	150,000	150,000	150,000	150,000
Pensioners Insurance	10,290,176	29,000,000	29,000,000	2,000,000
Planning & Development	656,477	1,600,000	900,000	1,600,000
Riverfront Development	2,373,859	2,373,859	2,973,862	2,974,000
Memphis Area Transit Authority	21,615,398	20,221,000	20,690,040	22,190,040
MLGW Citizen's Assistance - Grants	1,000,000	1,000,000	1,001,098	1,001,098
Coliseum	59,085	0	0	0
Family Safety Center of Memphis and Shelby County	75,000	100,000	150,000	125,000
Chamber Foundation	1,350,000	1,350,000	1,350,000	1,350,000
EDGE	2,500,000	2,100,000	1,630,960	2,100,000
Urban Art	130,000	130,000	130,000	130,000
Sickle Cell Center Foundation	50,000	0	50,000	50,000
Juvenile Intervention and Faith-Based Follow Up (JIFF)	150,000	150,000	150,000	150,000
Black Business Association	200,000	200,000	200,000	200,000
Convention Center	2,000,000	1,992,380	2,500,000	2,027,523
WIN Operational	17,272	0	15,000	20,000
Innovation Delivery Team Grant - Wells Fargo	1,494,800	0	105,200	200,000
Healthy Shelby	50,000	0	0	0
Memphis Mobile Market	0	15,000	15,000	0
Exchange Club	0	25,000	25,000	50,000
Rock and Soul Museum	0	0	0	250,000
Civil Rights Museum	0	0	0	1,000,000
Total Grants and Subsidies	46,940,606	62,880,274	64,992,187	40,327,310
<u>Expense Recovery</u>				
Expense Recovery - State Street Aid	(4,802,941)	0	0	0
Total Expense Recovery	(4,802,941)	0	0	0
<u>Transfers Out</u>				
Oper Tfr Out - Fleet	5,532,000	0	0	0

Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Oper Tfr Out - Misc Grants Fund	0	33,200	3,000	24,200
Oper Tfr Out - New Memphis Arena Fund	2,964,477	0	0	0
Oper Tfr Out - CRA Program	1,902,922	2,339,130	2,739,130	2,739,130
Oper Tfr Out - Debt Service Fund	3,350,000	0	4,000,000	0
Oper Tfr Out - Capital Projects Fund	8,011,413	0	0	0
Oper Tfr Out - Healthcare Fund	0	4,208,000	11,608,000	0
Oper Tfr Out - Unemployment Fund	435,000	100,000	0	0
Oper Tfr Out - BOE Tax Fund	52,217,604	0	0	0
Total Transfers Out	74,413,417	6,680,330	18,350,130	2,763,330
<u>Misc Expense</u>				
Miscellaneous Expense	0	0	0	0
Total Misc Expense	0	0	0	0
TOTAL EXPENDITURES	116,730,658	69,862,313	83,527,568	43,278,003
<u>State Taxes</u>				
State Professional Privilege Tax - Athletes	(2,033,031)	(1,815,000)	(1,815,000)	(1,815,000)
Total State Taxes	(2,033,031)	(1,815,000)	(1,815,000)	(1,815,000)
<u>Other Revenues</u>				
Miscellaneous Income	(3,800)	(2,500)	(1,110)	(2,500)
Total Other Revenues	(3,800)	(2,500)	(1,110)	(2,500)
TOTAL PROGRAM REVENUES	(2,036,831)	(1,817,500)	(1,816,110)	(1,817,500)
NET EXPENDITURES	114,693,827	68,044,813	81,711,458	41,460,503

GRANTS & AGENCIES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
COORD BUSINESS DEV OPD	1		
MGR LANDMARKS	1		
MGR PROJECT-AEROTROPOLIS	1		
PLANNER HISTORIC PRESERV	1		
SECRETARY	1		
	Total		5
		<u>TOTAL GRANTS & AGENCIES</u>	<u>5</u>





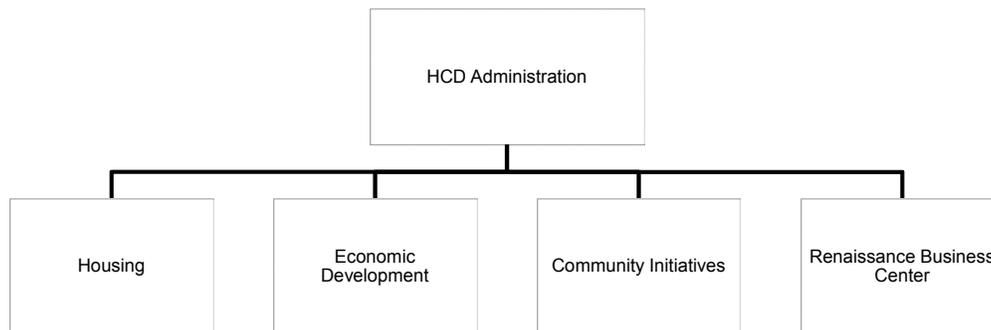
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	335,598	272,750	270,474	284,517
Materials and Supplies	101,402	177,506	178,279	177,506
Grants and Subsidies	3,756,169	6,413,275	4,050,820	4,008,204
Total Expenditures	4,193,169	6,863,531	4,499,573	4,470,227
Program Revenues	(1,374)	(2,500,000)	(258)	0
Net Expenditures	4,191,795	4,363,531	4,499,315	4,470,227
Authorized Complement				5

MISSION

To develop a system of integrated services and activities that drive neighborhood redevelopment, investment in housing capital and economic development

STRUCTURE



SERVICES

The Division of Housing and Community Development (HCD), along with the Memphis Housing Authority (MHA), works to develop affordable housing options and neighborhood revitalization through down-payment assistance, homeownership counseling and single-family housing rehabilitation. HCD works to improve the development of Memphis neighborhoods, communities and economy by targeting single-family housing production, offering infrastructure assistance by site or project, determining the contribution of land and land acquisition for special projects, developing area neighborhood plans and housing and environmental standard inspections.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Miscellaneous Income	(227)	0	0	0
FNMA Service Fees	(1,147)	0	(258)	0
Construction Period Rent	0	(2,500,000)	0	0
Total Charges for Services	(1,374)	(2,500,000)	(258)	0

Description

Housing creates home ownership opportunities for families buying real estate within the corporate limits of Memphis by assisting with down payment and closing costs.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	92,559	90,206	86,877	94,452
Materials and Supplies	8,910	51,739	52,491	51,739
Grants and Subsidies	243,663	192,930	192,928	392,930
Total Expenditures	345,132	334,875	332,296	539,121
Program Revenues	(1,147)	0	(258)	0
Net Expenditures	343,985	334,875	332,038	539,121
Authorized Complement				2

Housing Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	51,379	61,067	61,067	70,725
Holiday Salary Full Time	3,373	3,536	3,536	0
Vacation Leave	5,692	5,032	5,032	0
Bonus Leave	130	1,090	1,090	0
Sick Leave	6,884	0	(4,191)	0
Pension	4,048	4,244	4,244	4,244
Pension ARC Funding	0	0	0	4,050
Group Life Insurance	144	172	172	172
Unemployment	350	290	290	300
Medicare	891	1,132	1,132	1,132
Long Term Disability	187	212	212	212
Health Insurance - Premier	14,566	15,165	15,165	16,935
Other Post Employment Benefits	1,683	1,584	1,584	0
On the Job Injury	2,746	0	862	0
Payroll Reserve	487	0	0	0
Attrition	0	(3,318)	(3,318)	(3,318)
Total Personnel Services	92,559	90,206	86,877	94,452
<u>Materials and Supplies</u>				
City Telephone/ Communications	2,601	0	753	0
Supplies - Outside	0	895	894	895
Advertising/Publication	0	169	168	169
Seminars/Training/Education	0	2,325	2,325	2,325
Insurance	6,158	7,915	7,914	7,915
Claims	0	3,539	3,540	3,539
Lawsuits	0	34,523	34,524	34,523
Dues/Memberships/ Periodicals	0	744	744	744
Misc Services and Charges	151	1,629	1,629	1,629
Total Materials and Supplies	8,910	51,739	52,491	51,739
<u>Grants and Subsidies</u>				
Payment To Subgrantees	0	0	0	200,000
Downpayment Assist/City	93,477	85,529	85,528	192,930
MHA/HCD Community Development Projects	35,000	0	0	0
Housing Resource Center	115,186	107,401	107,400	0
Total Grants and Subsidies	243,663	192,930	192,928	392,930

Housing Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
TOTAL EXPENDITURES	345,132	334,875	332,296	539,121
<u>Other Revenues</u>				
Miscellaneous Income	0	0	0	0
FNMA Service Fees	(1,147)	0	(258)	0
Total Other Revenues	(1,147)	0	(258)	0
TOTAL PROGRAM REVENUES	(1,147)	0	(258)	0
NET EXPENDITURES	343,985	334,875	332,038	539,121

Description

Economic Development provides financing opportunities for emerging and existing small business for job creation and retention through public-private partnerships.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	31,137	0	0	0
Materials and Supplies	29	0	27	0
Grants and Subsidies	2,740,470	5,309,626	2,947,174	2,689,930
Total Expenditures	2,771,636	5,309,626	2,947,201	2,689,930
Program Revenues	0	(2,500,000)	0	0
Net Expenditures	2,771,636	2,809,626	2,947,201	2,689,930
Authorized Complement				0

Economic Development Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Other Post Employment Benefits	31,137	0	0	0
Total Personnel Services	31,137	0	0	0
<u>Materials and Supplies</u>				
Misc Services and Charges	29	0	27	0
Total Materials and Supplies	29	0	27	0
<u>Grants and Subsidies</u>				
Payment To Subgrantees	8,485	114,625	114,626	0
Section 108 - Court Square	466,770	466,771	466,770	561,700
Business & Economic Development Grants	98,461	161,377	161,376	61,377
Community Initiatives Grants for Non-Profits	100,000	0	0	0
Middle Income Housing	0	76,725	76,725	76,725
Peabody Place - Section 108	1,898,464	1,990,128	1,990,128	1,990,128
MORE Initiative	168,290	0	0	0
Pyramid Redevelopment	0	2,500,000	0	0
Pyramid - Section 108	0	0	137,550	0
Total Grants and Subsidies	2,740,470	5,309,626	2,947,174	2,689,930
TOTAL EXPENDITURES	2,771,636	5,309,626	2,947,201	2,689,930
<u>Other Revenues</u>				
Construction Period Rent	0	(2,500,000)	0	0
Total Other Revenues	0	(2,500,000)	0	0
TOTAL PROGRAM REVENUES	0	(2,500,000)	0	0
NET EXPENDITURES	2,771,636	2,809,626	2,947,201	2,689,930

Description

Community Initiatives utilize local funding to address community-based needs through grants and sponsorships for outreach activities.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Materials and Supplies	427	15,598	15,598	15,598
Grants and Subsidies	762,761	901,419	901,418	916,044
Total Expenditures	763,188	917,017	917,016	931,642
Program Revenues	(227)	0	0	0
Net Expenditures	762,961	917,017	917,016	931,642
Authorized Complement				0

Community Initiatives Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Materials and Supplies</u>				
Misc Services and Charges	427	15,598	15,598	15,598
Total Materials and Supplies	427	15,598	15,598	15,598
<u>Grants and Subsidies</u>				
Community Initiatives Grants for Non-Profits	97,633	92,467	92,466	42,467
Community Development Grants	140,091	111,753	111,753	41,312
Homeless Shelter Initiative	155,532	232,500	232,500	232,500
Rise Foundation	0	1,302	1,302	1,302
Social Services Administration	20,755	89,537	89,537	89,537
MHA/HCD Community Development Projects	348,750	348,750	348,750	483,816
Target Area Small Business Loan Fund	0	23,250	23,250	23,250
Black Arts Alliance	0	0	0	0
MLGW Unclaimed Deposit Reserve	0	1,860	1,860	1,860
Total Grants and Subsidies	762,761	901,419	901,418	916,044
TOTAL EXPENDITURES	763,188	917,017	917,016	931,642
<u>Other Revenues</u>				
Miscellaneous Income	(227)	0	0	0
Total Other Revenues	(227)	0	0	0
TOTAL PROGRAM REVENUES	(227)	0	0	0
NET EXPENDITURES	762,961	917,017	917,016	931,642

Description

The Center connects the community and private institutions to help persons and organizations grow successful businesses.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	211,902	182,544	183,597	190,065
Materials and Supplies	92,036	110,169	110,163	110,169
Grants and Subsidies	9,275	9,300	9,300	9,300
Total Expenditures	313,213	302,013	303,060	309,534
Net Expenditures	313,213	302,013	303,060	309,534
Authorized Complement				3

Renaissance Business Center Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	115,042	125,190	125,190	140,876
Holiday Salary Full Time	6,718	7,044	7,044	0
Vacation Leave	7,171	6,471	6,471	0
Bonus Leave	1,264	2,170	2,170	0
Sick Leave	4,172	0	1,052	0
Pension	8,062	8,452	8,452	8,453
Pension ARC Funding	0	0	0	6,075
Group Life Insurance	574	685	685	685
Unemployment	525	435	435	450
Medicare	1,753	2,254	2,254	2,254
Long Term Disability	372	422	422	423
Health Insurance - Premier	30,761	32,244	32,244	36,050
Other Post Employment Benefits	34,503	2,376	2,376	0
Payroll Reserve	984	0	0	0
Attrition	0	(5,199)	(5,199)	(5,199)
Total Personnel Services	211,902	182,544	183,597	190,065
<u>Materials and Supplies</u>				
City Storeroom Supplies	0	13	12	13
City Shop Fuel	0	93	93	93
Outside Computer Services	1,295	1,395	1,395	1,395
City Computer Svc Equipment	0	119	119	119
Data/Word Process Software	0	12,203	12,204	12,203
City Telephone/ Communications	711	930	930	930
Printing - Outside	0	81	81	81
Supplies - Outside	3,647	3,813	3,813	3,813
Document Reproduction - Outside	558	558	558	558
Medical Supplies	72	94	94	94
Outside Postage	405	930	930	930
Internal Repairs and Maintenance	920	930	930	930
Advertising/Publication	2,417	2,377	2,376	2,377
Outside Phone/ Communications	1,736	1,860	1,859	1,860
Janitorial Services	8,730	9,114	9,113	9,114
Security	25,953	22,785	22,785	22,785

Renaissance Business Center Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Weed Control/Chemical Service	5,566	6,242	6,241	6,242
Misc Professional Services	997	951	951	951
Travel Expense	0	8,900	8,899	8,900
Auto Allowance	0	837	837	837
Utilities	23,070	20,692	20,691	20,692
Insurance	0	372	372	372
Dues/Memberships/ Periodicals	6,471	6,510	6,509	6,510
Misc Services and Charges	9,487	8,370	8,370	8,370
Total Materials and Supplies	92,036	110,169	110,163	110,169
<u>Grants and Subsidies</u>				
RBC Training/Certification Program	4,650	4,650	4,650	4,650
Contr Assist Prog/Bonding	4,625	4,650	4,650	4,650
Total Grants and Subsidies	9,275	9,300	9,300	9,300
TOTAL EXPENDITURES	313,213	302,013	303,060	309,534
NET EXPENDITURES	313,213	302,013	303,060	309,534

HCD

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Housing</u>			
ANALYST LOAN	2		
Total Housing	2		
<u>Renaissance Business Center</u>			
ANALYST PERFORMANCE	1		
COORD BUSINESS DEV	1		
MGR ECONOMIC DEV	1		
Total Renaissance Business Center	3		
	<u>TOTAL HCD</u>		<u>5</u>





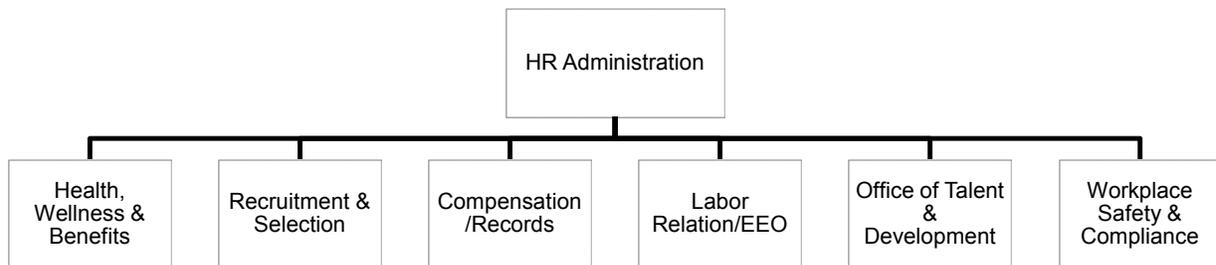
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	3,603,729	4,097,467	3,767,487	4,107,555
Materials and Supplies	1,949,942	2,276,361	1,899,128	1,334,935
Capital Outlay	578	0	0	0
Total Expenditures	5,554,249	6,373,828	5,666,614	5,442,489
Program Revenues	(3,610)	0	0	0
Net Expenditures	5,550,639	6,373,828	5,666,614	5,442,489
Authorized Complement				44

Mission

The mission of the Human Resources Division is to deliver best-in-class Human Resources services to all internal and external customers by working collaboratively, proactively and responsively.

Structure



Services

The Human Resources Division incorporates all the service centers that address employee relations and employment functions. The Division manages the Employee Assistance Program, employee training, labor relations, employee recruiting and retention, employee activities, health care and pension administration and maintains all personnel files. Job posting, entrance promotional and durational register testing, medical exams, compensation, benefits enrollment and new employee orientation all fall under the HR umbrella.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Gym Fees	(90)	0	0	0
Other - Misc	(3,520)	0	0	0
Total Charges for Services	(3,610)	0	0	0

Description

To provide the City of Memphis government with effective and efficient human resource services which focus on customer needs and support achievement of the City's strategic goals. To create and administer programs that contributes to personal, physical and professional development of employees.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	787,487	528,339	495,640	444,566
Materials and Supplies	119,700	154,518	113,663	160,359
Total Expenditures	907,187	682,857	609,303	604,925
Program Revenues	(3,520)	0	0	0
Net Expenditures	903,667	682,857	609,303	604,925
Authorized Complement				6

Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	401,688	500,950	481,629	458,166
Holiday Salary Full Time	22,202	21,933	21,087	0
Vacation Leave	14,149	18,043	17,347	0
Bonus Leave	5,496	6,606	3,884	0
Sick Leave	4,996	0	2,486	0
Overtime	959	0	0	0
Retirement Benefits	33,075	4,000	0	3,000
Pension	26,912	32,852	31,585	27,490
Social Security	90	0	439	0
Pension ARC Funding	0	0	0	12,151
Group Life Insurance	836	1,611	1,041	1,774
Unemployment	1,225	1,015	1,015	900
Medicare	6,578	8,760	7,633	7,331
Long Term Disability	1,243	1,642	1,282	1,374
Health Insurance - Basic	0	3,874	0	0
Health Insurance - Premier	50,682	53,740	56,121	52,985
Other Post Employment Benefits	5,891	5,544	5,544	0
Salaries - Part Time/ Temporary	1,454	17,500	7,078	17,500
On the Job Injury	0	500	0	500
Tuition Reimbursement - New	293,648	0	0	0
Book Reimbursement - New	11,485	0	0	0
Payroll Reserve	4,607	0	0	0
Attrition	0	(7,700)	0	0
Expense Recovery - Personnel	(99,731)	(142,531)	(142,531)	(138,605)
Total Personnel Services	787,487	528,339	495,640	444,566
<u>Materials and Supplies</u>				
Document Reproduction - City	2,565	0	0	0
City Shop Charges	86	2,000	1,500	709
City Shop Fuel	1,259	2,000	2,074	2,410
Outside Computer Services	5,266	5,266	5,197	5,200
City Computer Svc Equipment	2,905	3,000	1,275	3,000
Data/Word Process Software	7,994	4,500	7,994	11,125
City Telephone/ Communications	4,366	3,733	2,213	2,500
Printing - Outside	0	500	0	500

Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Supplies - Outside	6,321	7,000	7,000	7,000
Word/Processing/Duplicate	0	500	0	0
Outside Postage	414	0	500	500
Materials and Supplies	276	500	0	500
Miscellaneous Expense	3,557	4,000	1,000	3,000
Seminars/Training/Education	3,819	4,500	4,500	6,000
Misc Professional Services	61,698	70,000	46,000	70,000
Rewards and Recognition	12,546	23,000	30,595	28,000
Travel Expense	35	4,000	0	2,000
Unreported Travel	787	0	0	0
Mileage	749	2,500	0	1,500
Total Quality Management	0	2,000	0	0
Insurance	806	815	815	1,639
Claims	0	4,428	0	3,000
Lawsuits	0	7,276	0	7,276
Dues/Memberships/ Periodicals	1,164	1,000	1,000	2,000
Misc Services and Charges	1,280	2,000	2,000	2,500
Catering	1,808	0	0	0
Total Materials and Supplies	119,700	154,518	113,663	160,359
TOTAL EXPENDITURES	907,187	682,857	609,303	604,925
<u>Other Revenues</u>				
Other - Misc	(3,520)	0	0	0
Total Other Revenues	(3,520)	0	0	0
TOTAL PROGRAM REVENUES	(3,520)	0	0	0
NET EXPENDITURES	903,667	682,857	609,303	604,925

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Materials and Supplies	906	0	0	0
Total Expenditures	906	0	0	0
Program Revenues	(90)	0	0	0
Net Expenditures	816	0	0	0
Authorized Complement				0



Benefits Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Materials and Supplies</u>				
Outside Postage	871	0	0	0
Misc Professional Services	0	0	0	0
Travel Expense	35	0	0	0
Total Materials and Supplies	906	0	0	0
TOTAL EXPENDITURES	906	0	0	0
<u>Employee Contributions</u>				
Gym Fees	(90)	0	0	0
Total Employee Contributions	(90)	0	0	0
TOTAL PROGRAM REVENUES	(90)	0	0	0
NET EXPENDITURES	816	0	0	0

Description

To provide consistent employment practices while maintaining compliance with state and federal guidelines.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	979,835	1,194,051	902,840	969,722
Materials and Supplies	1,285,227	1,280,251	1,189,824	333,130
Total Expenditures	2,265,062	2,474,302	2,092,663	1,302,852
Net Expenditures	2,265,062	2,474,302	2,092,663	1,302,852
Authorized Complement				11



Recruitment and Selection Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	546,293	592,865	559,968	688,816
Holiday Salary Full Time	30,144	31,915	30,144	0
Vacation Leave	36,804	42,643	40,277	0
Bonus Leave	7,059	9,777	6,793	0
Sick Leave	2,022	0	2,441	0
Overtime	0	2,000	0	0
Out of Rank Pay	0	2,000	0	0
Retirement Benefits	36,253	4,000	0	3,000
Pension	35,575	38,285	38,378	41,329
Social Security	13,451	0	7,227	0
Pension ARC Funding	0	0	0	22,276
Group Life Insurance	1,993	2,549	2,315	2,397
Unemployment	1,925	1,595	1,595	1,500
Medicare	11,203	9,644	9,275	9,578
Long Term Disability	1,768	2,032	2,011	1,919
Health Insurance - Basic	0	1,937	0	0
Health Insurance - Premier	64,187	60,660	77,150	103,792
Other Post Employment Benefits	8,415	8,712	8,712	0
Salaries - Part Time/ Temporary	216,950	394,536	116,554	110,656
On the Job Injury	1,675	1,000	0	500
Payroll Reserve	6,439	0	0	0
Attrition	0	(12,099)	0	(16,040)
Expense Recovery - Personnel	(42,323)	0	0	0
Total Personnel Services	979,835	1,194,051	902,840	969,722
<u>Materials and Supplies</u>				
City Computer Svc Equipment	273	1,500	11,000	3,000
City Telephone/ Communications	10,805	6,500	7,059	8,280
Printing - Outside	0	8,000	0	0
Supplies - Outside	6,690	7,000	7,000	7,000
Food Expense	25	0	0	0
Word/Processing/Duplicate	409	0	0	0
Outside Postage	7	300	0	300
Materials and Supplies	1,002	1,500	200	500
Medical/Dental/Vetinary	169,488	127,840	45,000	133,500
Advertising/Publication	1,290	3,600	3,600	3,600

Recruitment and Selection Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Seminars/Training/Education	780	1,500	1,500	1,500
Misc Professional Services	1,091,328	1,117,761	1,112,445	171,200
Travel Expense	1,895	1,500	0	1,000
Mileage	42	500	0	500
Wonders Materials	14	0	0	0
Dues/Memberships/ Periodicals	360	1,250	580	1,250
Misc Services and Charges	820	1,500	1,440	1,500
Total Materials and Supplies	1,285,227	1,280,251	1,189,824	333,130
TOTAL EXPENDITURES	2,265,062	2,474,302	2,092,663	1,302,852
NET EXPENDITURES	2,265,062	2,474,302	2,092,663	1,302,852

Description

To develop and administer effective salary/compensation and human resource data management programs which support the City's recruiting, retention, and employment efforts.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	725,886	698,930	685,927	858,040
Materials and Supplies	13,712	21,750	15,640	21,750
Total Expenditures	739,598	720,680	701,567	879,790
Net Expenditures	739,598	720,680	701,567	879,790
Authorized Complement				13

Compensation Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	487,281	490,337	471,259	699,424
Holiday Salary Full Time	23,984	28,178	27,082	0
Vacation Leave	39,628	36,751	35,321	0
Bonus Leave	5,565	8,678	5,150	0
Sick Leave	12,946	0	3,190	0
Overtime	325	2,500	1,500	1,500
Out of Rank Pay	0	500	0	0
Retirement Benefits	11,132	3,000	5,329	3,000
Pension	34,164	33,802	32,520	39,848
Social Security	915	0	1,798	0
Pension ARC Funding	0	0	0	26,326
Group Life Insurance	1,402	1,501	1,631	2,226
Unemployment	2,100	1,595	1,595	1,650
Medicare	8,096	9,015	7,859	10,626
Long Term Disability	1,585	1,690	1,848	1,853
Health Insurance - Basic	3,788	3,850	4,084	6,495
Health Insurance - Premier	62,575	65,077	64,605	79,758
Other Post Employment Benefits	10,099	8,712	8,712	0
Salaries - Part Time/ Temporary	14,754	33,000	29,000	33,000
On the Job Injury	0	500	0	500
Payroll Reserve	5,549	0	0	0
Attrition	0	(13,199)	0	(30,811)
Expense Recovery - Personnel	0	(16,557)	(16,557)	(17,355)
Total Personnel Services	725,886	698,930	685,927	858,040
<u>Materials and Supplies</u>				
City Computer Svc Equipment	6,921	2,000	0	2,000
City Telephone/ Communications	955	1,000	909	1,000
Supplies - Outside	8,404	6,000	10,188	9,250
Materials and Supplies	1,085	1,500	3,009	1,500
Miscellaneous Expense	0	0	175	0
Seminars/Training/Education	1,229	3,000	3,000	4,000
Misc Professional Services	10,573	9,150	4,604	6,500
Travel Expense	1,636	500	0	1,000
Mileage	0	100	500	500

Compensation Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Dues/Memberships/ Periodicals	168	1,500	0	2,500
Misc Services and Charges	702	5,000	1,255	1,500
Expense Recovery - M & S	(17,960)	(8,000)	(8,000)	(8,000)
Total Materials and Supplies	13,712	21,750	15,640	21,750
TOTAL EXPENDITURES	739,598	720,680	701,567	879,790
NET EXPENDITURES	739,598	720,680	701,567	879,790

Description

To support and promote the City's Labor Relations Equal Employment Opportunity, HIPAA, ADA and FMLA standards.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	349,292	375,117	385,099	401,721
Materials and Supplies	17,523	39,300	19,597	39,300
Total Expenditures	366,815	414,417	404,696	441,021
Net Expenditures	366,815	414,417	404,696	441,021
Authorized Complement				4



Labor Relations Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	245,654	265,431	271,014	302,788
Holiday Salary Full Time	13,499	14,827	15,139	0
Vacation Leave	8,041	11,726	11,973	0
Bonus Leave	1,701	4,567	1,544	0
Sick Leave	1,262	0	3,129	0
Overtime	428	0	0	0
Retirement Benefits	39,632	4,000	0	3,000
Pension	16,210	17,793	18,167	18,167
Social Security	1,329	0	1,366	0
Pension ARC Funding	0	0	0	8,100
Group Life Insurance	315	377	832	861
Unemployment	700	580	580	600
Medicare	4,645	4,745	4,390	4,845
Long Term Disability	687	890	914	908
Health Insurance - Premier	23,344	25,913	30,859	28,952
Other Post Employment Benefits	3,366	3,168	3,168	0
Salaries - Part Time/ Temporary	21,432	25,000	22,025	33,000
On the Job Injury	0	500	0	500
Payroll Reserve	2,091	0	0	0
Attrition	0	(4,400)	0	0
Expense Recovery - Personnel	(35,044)	0	0	0
Total Personnel Services	349,292	375,117	385,099	401,721
<u>Materials and Supplies</u>				
City Computer Svc Equipment	1,052	1,000	0	1,000
City Telephone/ Communications	7,612	5,000	3,898	4,000
Supplies - Outside	1,807	1,500	500	750
Outside Postage	64	0	700	1,000
Seminars/Training/Education	479	2,000	2,000	2,000
Misc Professional Services	4,380	27,050	10,000	27,050
Travel Expense	0	1,000	0	1,000
Mileage	695	1,000	500	500
Dues/Memberships/ Periodicals	890	250	1,500	1,500
Misc Services and Charges	544	500	500	500
Catering	0	0	0	0

Labor Relations Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Total Materials and Supplies	17,523	39,300	19,597	39,300
TOTAL EXPENDITURES	366,815	414,417	404,696	441,021
NET EXPENDITURES	366,815	414,417	404,696	441,021

Description

To foster an organizational culture which demonstrate a continuous practice of service excellence.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	415,452	979,880	959,015	1,042,748
Materials and Supplies	191,321	193,646	175,159	197,056
Total Expenditures	606,773	1,173,526	1,134,174	1,239,804
Net Expenditures	606,773	1,173,526	1,134,174	1,239,804
Authorized Complement				6

Office of Talent & Development Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	268,095	323,373	299,479	392,335
Holiday Salary Full Time	15,744	16,932	15,681	0
Vacation Leave	16,589	15,521	14,374	0
Bonus Leave	3,901	5,184	3,826	0
Sick Leave	10,715	0	975	0
Out of Rank Pay	0	1,000	0	0
Retirement Benefits	2,405	3,000	0	3,000
Pension	18,903	21,594	20,060	20,060
Social Security	2,479	0	3,323	0
Pension ARC Funding	0	0	0	12,151
Group Life Insurance	714	980	799	827
Unemployment	1,050	870	870	750
Medicare	4,993	5,759	4,848	5,349
Long Term Disability	870	1,079	1,018	1,003
Health Insurance - Basic	0	1,937	0	0
Health Insurance - Premier	22,249	23,999	25,419	26,773
Other Post Employment Benefits	4,208	4,752	4,752	0
Salaries - Part Time/ Temporary	39,989	55,000	53,592	70,000
On the Job Injury	0	500	0	500
Tuition Reimbursement - New	0	500,000	500,000	500,000
Book Reimbursement - New	0	5,000	10,000	10,000
Payroll Reserve	2,549	0	0	0
Attrition	0	(6,600)	0	0
Total Personnel Services	415,452	979,880	959,015	1,042,748
<u>Materials and Supplies</u>				
City Shop Charges	0	600	0	660
City Shop Fuel	0	500	0	550
City Computer Svc Equipment	26,663	7,500	7,000	7,500
City Telephone/ Communications	2,583	1,000	1,116	1,200
Printing - Outside	0	1,000	0	0
Supplies - Outside	8,581	7,000	4,000	4,000
Medical Supplies	55	0	0	0
Outside Postage	0	0	100	100
Materials and Supplies	15	0	0	0
Miscellaneous Expense	2,592	3,500	3,500	3,500

Office of Talent & Development Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Outside Phone/ Communications	360	0	0	0
Seminars/Training/Education	3,357	9,000	6,000	9,000
Misc Professional Services	83,988	80,000	77,633	90,000
Travel Expense	3,334	5,000	5,000	5,000
Unreported Travel	2,719	0	1,734	0
Mileage	471	1,500	700	1,000
Dues/Memberships/ Periodicals	613	4,000	500	1,500
Rent	50,779	62,046	56,875	62,046
Misc Services and Charges	1,271	1,000	1,000	1,000
Catering	3,939	10,000	10,000	10,000
Total Materials and Supplies	191,321	193,646	175,159	197,056
TOTAL EXPENDITURES	606,773	1,173,526	1,134,174	1,239,804
NET EXPENDITURES	606,773	1,173,526	1,134,174	1,239,804

Description

To reduce OJI costs by implementing mandatory training across all divisions, strictly enforcing drug-testing policy and conducting compliance audits to reduce accidents that result in loss work time and damages.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	342,950	321,150	338,133	390,758
Materials and Supplies	321,591	586,896	385,164	583,340
Capital Outlay	578	0	0	0
Total Expenditures	665,119	908,046	723,297	974,097
Net Expenditures	665,119	908,046	723,297	974,097
Authorized Complement				4

Workplace Safety and Compliance Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	237,476	251,643	263,142	297,887
Holiday Salary Full Time	13,679	14,243	14,894	0
Vacation Leave	13,560	14,596	15,263	0
Bonus Leave	1,817	4,388	566	0
Sick Leave	9,880	0	4,023	0
Retirement Benefits	0	1,500	0	1,500
Pension	16,585	17,091	17,873	17,873
Supplemental Pension	0	0	0	1,586
Social Security	597	0	963	0
Pension ARC Funding	0	0	0	8,100
Group Life Insurance	996	1,176	1,179	1,240
Unemployment	700	580	580	600
Medicare	3,960	4,558	4,320	4,766
Long Term Disability	857	855	1,024	894
Health Insurance - Basic	3,788	3,850	3,371	0
Health Insurance - Premier	24,113	25,913	28,245	33,871
Other Post Employment Benefits	3,366	3,168	3,168	0
Salaries - Part Time/ Temporary	9,633	17,500	15,534	58,060
On the Job Injury	0	500	0	500
Payroll Reserve	1,943	0	0	0
Attrition	0	(4,400)	0	0
Expense Recovery - Personnel	0	(36,011)	(36,011)	(36,119)
Total Personnel Services	342,950	321,150	338,133	390,758
<u>Materials and Supplies</u>				
City Shop Charges	0	1,500	0	1,650
City Shop Fuel	0	500	0	550
City Computer Svc Equipment	12,336	3,000	0	3,000
City Telephone/ Communications	1,330	650	882	1,200
Printing - Outside	0	500	0	0
Supplies - Outside	7,371	6,000	6,000	6,000
Outside Postage	0	300	0	300
Materials and Supplies	0	2,500	0	2,500
Miscellaneous Expense	1,264	3,000	0	3,000
Legal Services/Court Cost	0	3,000	0	3,000
Advertising/Publication	1,040	0	0	0

Workplace Safety and Compliance Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Outside Phone/ Communications	480	0	0	0
Seminars/Training/Education	1,113	4,000	1,500	4,000
Misc Professional Services	918,745	1,175,000	998,406	1,175,000
Travel Expense	2,656	4,000	0	4,000
Unreported Travel	0	0	235	0
Mileage	0	0	0	500
Total Quality Management	80	1,500	0	0
Dues/Memberships/ Periodicals	1,881	1,500	1,500	1,500
Rent	24,180	29,546	29,546	29,546
Misc Services and Charges	370	400	500	1,000
Catering	152	0	0	0
Expense Recovery - M & S	(651,406)	(650,000)	(653,406)	(653,406)
Total Materials and Supplies	321,591	586,896	385,164	583,340
<u>Capital Outlay</u>				
Furniture/Furnishings	578	0	0	0
Total Capital Outlay	578	0	0	0
TOTAL EXPENDITURES	665,119	908,046	723,297	974,097
NET EXPENDITURES	665,119	908,046	723,297	974,097

HUMAN RESOURCES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		<u>Office of Talent & Development</u>	
ASST ADMINISTRATIVE	1	COORD LEARNING	3
COORD BUDGET HR	1	COORD PERFORMANCE REVIEW	1
COORD SAFETY	1	OFFICER LEARNING CHIEF	1
DIRECTOR HUMAN RESOURCES	1	SPEC SUPPORT SERVICES OTD	1
DIRECTOR HUMAN RESOURCES DEPUTY	1	Total Office of Talent & Development	6
SPEC HR ADMIN	1	<u>Workplace Safety and Compliance</u>	
Total Administration	6	COORD COMPLIANCE & TRAINING	1
<u>Recruitment and Selection</u>		COORD OJI	1
ANALYST EMPLOYMENT SR	2	MGR WORKPLACE SAFETY COMPL	1
COORD RECRUIT & SELECTION	1	SPEC DRUGFREE WORKPLACE	1
COORD TESTING RECRUIT	3	Total Workplace Safety and Compliance	4
COORD TESTING RECRUIT LD	1	<u>TOTAL HUMAN RESOURCES</u>	
MGR EMPLOYMENT	1	<u>44</u>	
SECRETARY HR B	1		
SPEC CONTINGENT HIRING ADMIN	1		
SUPER EMPLOYMENT	1		
Total Recruitment and Selection	11		
<u>Compensation</u>			
ANALYST COMPENSATION LD	1		
ANALYST COMPENSATION SR	2		
CLERK FILE	1		
COORD HRMS SUPPORT	1		
COORD POSITION CONTROL DATA	1		
MGR COMPENSATION REC ADMIN	1		
SPEC DATA MGMT	1		
SPEC DATA MGMT SR	1		
SPEC SUPPORT SVCS HR	1		
SUPER DATA MGMT/RECORDS	1		
TECH DATA MGMT	1		
TECH RECORDS DATA	1		
Total Compensation	13		
<u>Labor Relations</u>			
COORD EEO LABOR RELATIONS	2		
MGR LABOR REL EEO OFFICER	1		
SPEC EEO LABOR RELATIONS	1		
Total Labor Relations	4		





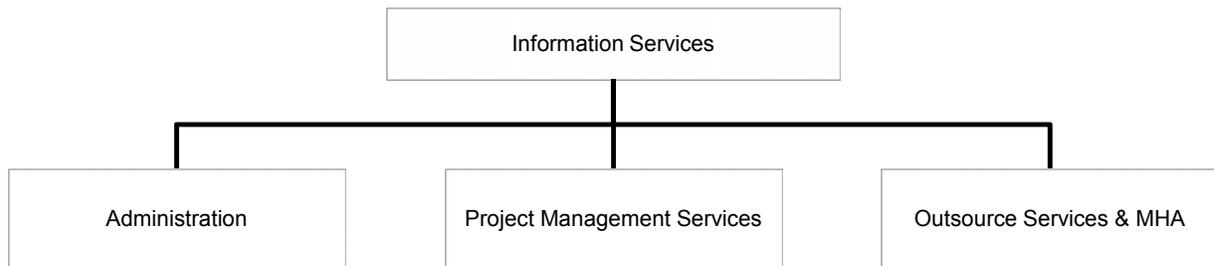
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	1,376,252	1,528,180	1,528,180	1,643,885
Materials and Supplies	13,210,716	13,784,706	14,803,889	14,634,078
Total Expenditures	14,586,967	15,312,886	16,332,069	16,277,963
Program Revenues	(574,792)	(152,000)	(343,573)	(70,000)
Net Expenditures	14,012,175	15,160,886	15,988,496	16,207,963
Authorized Complement				17

Mission

To lead all City of Memphis divisions in leveraging technology to provide responsive and cost effectiveness services.

Structure



Services

The Office of Information Services provides information technology services and consulting in support of the City’s business goals. Information Services implements the City’s short and long-term information technology needs through business strategic planning, budget planning, business process, and re-engineering technology recommendations to resolve business and organizational challenges. Information Services’ technology partner, a contracted vendor, provides the daily operation and support of the City’s data processing and telecommunication services, application development and maintenance, help desk, system security and other critical projects.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
MHA	(505,932)	(50,000)	(277,670)	0
Other - Local Shared Revenue	(68,861)	(102,000)	(65,902)	(70,000)
Total Charges for Services	(574,792)	(152,000)	(343,573)	(70,000)

Description

Effectively manages City's contracts with third party organizations and supports City divisions' information technology funding needs by providing capital budget planning and procurement assistance.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	1,376,252	1,528,180	1,528,180	1,643,885
Materials and Supplies	13,210,716	13,784,706	14,803,889	14,634,078
Total Expenditures	14,586,967	15,312,886	16,332,069	16,277,963
Program Revenues	(574,792)	(152,000)	(343,573)	(70,000)
Net Expenditures	14,012,175	15,160,886	15,988,496	16,207,963
Authorized Complement				17

Information Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	986,648	1,174,798	1,230,470	1,341,006
Holiday Salary Full Time	52,391	61,276	9,365	0
Vacation Leave	55,626	63,365	13,425	0
Bonus Leave	11,206	18,748	3,326	0
Sick Leave	42,873	0	11,604	0
Overtime	33	0	0	0
Out of Rank Pay	1,557	0	0	0
Retirement Benefits	9,247	0	36,677	36,000
Pension	63,703	73,495	71,133	80,460
Social Security	368	0	552	0
Pension ARC Funding	0	0	0	34,427
Group Life Insurance	2,394	3,491	2,669	6,087
Unemployment	2,975	2,465	2,465	2,400
Medicare	16,122	21,092	17,684	21,456
Long Term Disability	3,058	3,955	3,546	3,723
Health Insurance - Basic	7,573	11,495	2,784	4,281
Health Insurance - Premier	93,496	99,235	99,587	132,744
Other Post Employment Benefits	13,465	13,464	13,464	0
Salaries - Part Time/ Temporary	5,904	0	9,429	0
Payroll Reserve	7,613	0	0	0
Attrition	0	(18,699)	0	(18,699)
Total Personnel Services	1,376,252	1,528,180	1,528,180	1,643,885
<u>Materials and Supplies</u>				
City Shop Charges	1,271	8,700	1,137	2,000
City Shop Fuel	2,822	4,500	2,000	2,000
City Computer Svc Equipment	63,437	10,000	10,027	19,250
Data/Word Process Software	10,462	20,000	76,306	15,000
City Telephone/ Communications	29,908	0	0	0
Supplies - Outside	17,014	16,000	16,000	16,000
Outside Postage	2,458	1,500	500	1,000
Outside Equipment Repair/ Maintenance	304	0	0	0
Advertising/Publication	2,195	0	0	0
Outside Phone/ Communications	2,185,905	2,375,131	2,374,747	2,375,131
Janitorial Services	12,826	14,000	11,757	13,000

Information Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Seminars/Training/Education	86,115	70,000	5,200	35,000
Misc Professional Services	12,805,945	13,439,881	14,194,675	14,457,477
Travel Expense	6,432	10,000	10,000	5,000
Unreported Travel	0	0	500	0
Mileage	0	1,500	0	0
Utilities	32,192	40,000	30,000	36,000
Insurance	779	188	188	1,047
Claims	0	199	199	203
Dues/Memberships/ Periodicals	2,105	2,105	2,990	2,105
Rent	295,339	250,166	228,019	271,000
Misc Services and Charges	3,653	3,500	2,788	167,500
Expense Recovery - Telephones	(767,178)	(682,664)	(600,002)	(682,664)
Expense Recovery - M & S	(1,583,270)	(1,800,000)	(1,563,142)	(2,101,971)
Total Materials and Supplies	13,210,716	13,784,706	14,803,889	14,634,078
TOTAL EXPENDITURES	14,586,967	15,312,886	16,332,069	16,277,963
<u>Intergovernmental Revenues</u>				
MHA	(505,932)	(50,000)	(277,670)	0
Total Intergovernmental Revenues	(505,932)	(50,000)	(277,670)	0
<u>Other Revenues</u>				
Other - Local Shared Revenue	(68,861)	(102,000)	(65,902)	(70,000)
Total Other Revenues	(68,861)	(102,000)	(65,902)	(70,000)
TOTAL PROGRAM REVENUES	(574,792)	(152,000)	(343,573)	(70,000)
NET EXPENDITURES	14,012,175	15,160,886	15,988,496	16,207,963

INFORMATION SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Information Services</u>			
ANALYST PROCUREMENT IT	2		
ANALYST TELECOMMUNICATIONS	1		
ASST ADMINISTRATIVE	1		
COORD GIS TECHNICAL	1		
COORD INFORMATION TECH	1		
COORD TECHNOLOGY SVCS	1		
MGR BUDGET CONTRACT	1		
MGR GIS PROGRAM	1		
OFFICER CHIEF INFO	1		
OFFICER CHIEF INFO DEPUTY	1		
OFFICER INFO SECURITY	1		
OFFICER INFORMATION TECH	4		
SPEC COMPLIANCE IT	1		
Total Information Services	<u>17</u>		
<u>TOTAL INFORMATION SERVICES</u>	<u>17</u>		



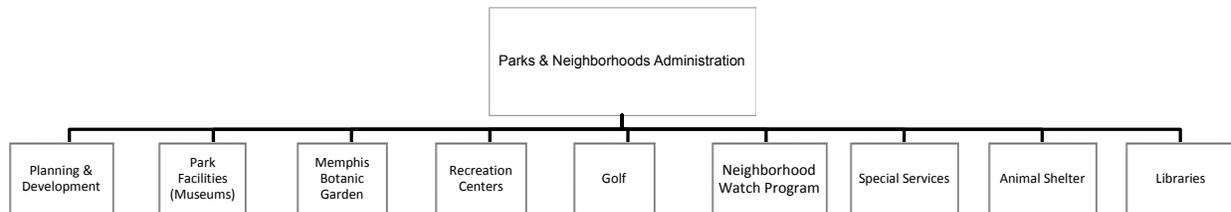
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	24,783,164	27,511,017	27,700,428	28,677,597
Materials and Supplies	17,118,452	18,541,141	19,553,548	19,368,595
Capital Outlay	50,720	83,000	0	0
Grants and Subsidies	669,899	819,218	669,218	819,218
Inventory	60,789	342,839	299,030	342,839
Service Charges	62,831	59,656	26,150	59,656
Transfers Out	356,056	350,431	350,431	357,468
Total Expenditures	43,101,912	47,707,302	48,598,805	49,625,373
Program Revenues	(8,542,988)	(8,941,381)	(8,886,734)	(9,121,832)
Net Expenditures	34,558,923	38,765,921	39,712,071	40,503,541
Authorized Complement				505

Mission

To initiate strategically sound, positive programming and policies that will meet and exceed citizen expectations in order to deliver City services in the best manner possible. To improve the quality of services delivered to our citizens as a result of increased public awareness campaigns, training for our employees, and overall responsiveness to issues identified by our internal and external customers through coordination with City divisions, intergovernmental agencies and the private sector overall.

Structure



Services

The Division of Parks and Neighborhoods supports an active civic culture reflective of the diversity of the community’s voices. The Division provides an array of services that range from culture and leisure, animal control, library services, neighborhood capacity-building, services targeting the youth and senior populations, management and maintenance for museums, entertainment venues, green spaces, recreation and sports facilities, re-entry opportunities for individuals with single felony convictions, and promoting the “Memphis Sound” locally and nationally.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Dog License	(298,038)	(274,965)	(274,964)	(274,965)
County Dog License Fee	(107,874)	(83,568)	(83,568)	(83,568)
Library Fines & Fees	(529,803)	(500,000)	(500,000)	(500,000)
Shelter Fees	(152,295)	(181,239)	(181,239)	(181,239)
Animal Vaccination	(27,574)	(18,234)	(30,000)	(18,234)
Admissions - School Groups	0	(14,000)	0	(14,000)
Admissions - Groups	0	(2,900)	0	(2,900)
Admissions - Museum Workshops	(20,858)	(17,800)	(17,950)	(17,800)
Admissions - General	(260,847)	(279,600)	(274,442)	(279,600)
Museum Planetarium Fee	(85,464)	(75,000)	(65,020)	(75,000)
Parking	(292,750)	0	(319,251)	(543,000)
Senior Citizen's Meals	(94,289)	(90,000)	(90,000)	(90,000)
Concessions	(1,007,410)	(372,283)	(937,640)	(1,065,283)
Golf Car Fees	(1,051,182)	(1,092,692)	(1,164,408)	(1,102,901)
Pro Shop Sales	(65,622)	(101,067)	(78,728)	(101,067)
Green Fees	(1,483,768)	(1,643,035)	(1,663,051)	(1,678,035)
Softball	(104,710)	(100,000)	(100,000)	(100,000)
Basketball	(20,801)	(35,000)	(35,000)	(35,000)
Football	(130)	(2,500)	(2,500)	(2,500)
Ballfield Permit	(18,257)	(18,000)	(18,000)	(18,000)
Class Fees	(66,669)	(68,500)	(68,501)	(68,500)
Rental Fees	(695,489)	(322,500)	(731,541)	(722,500)
Day Camp Fees	(209,123)	(212,700)	(212,700)	(212,700)
After School Camp	(6,720)	(3,000)	(3,000)	(3,000)
Outside Revenue	(76,569)	(1,582,258)	0	(78,500)
Federal Grants - Others	(6,400)	0	0	0
State Grant - Library	(45,500)	0	0	0
St TN Highway Maint Grant	24,214	0	0	0
Local Shared Revenue	(614,582)	(730,709)	(730,709)	(668,709)
City of Bartlett	(1,032,330)	(1,034,000)	(1,034,000)	(1,034,000)
Miscellaneous Income	(128,765)	(69,831)	(182,373)	(69,831)
Cash Overage/Shortage	(20,955)	0	(6,356)	0
Donated Revenue	0	0	(796)	0
Coca - Cola Sponsorship	0	0	(65,000)	(65,000)
Insurance Refund	(1,643)	0	0	0
Grant Revenue - Library	(40,784)	(16,000)	(16,000)	(16,000)
Total Charges for Services	(8,542,988)	(8,941,381)	(8,886,734)	(9,121,832)

Description

To maximizes and coordinates administrative support for Park's service centers to enhance efficient and effective delivery of services.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	875,832	1,004,590	843,363	1,016,575
Materials and Supplies	517,728	1,613,230	807,874	1,296,574
Total Expenditures	1,393,561	2,617,820	1,651,237	2,313,150
Program Revenues	(34,518)	0	(9,254)	(10,000)
Net Expenditures	1,359,043	2,617,820	1,641,983	2,303,150
Authorized Complement				13

Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	614,448	640,274	614,966	848,681
Holiday Salary Full Time	35,551	36,944	36,944	0
Vacation Leave	46,927	50,285	50,284	0
Bonus Leave	5,943	11,378	11,378	0
Sick Leave	13,227	0	7,468	0
Out of Rank Pay	110	0	0	0
Retirement Benefits	18,293	0	2,833	0
Pension	42,966	44,332	42,997	49,210
Social Security	1,096	0	0	0
Pension ARC Funding	0	0	0	24,301
Group Life Insurance	2,657	3,279	2,326	3,674
Unemployment	2,100	1,450	1,450	1,650
Medicare	10,648	18,471	10,429	18,933
Long Term Disability	2,176	2,216	2,080	2,272
Health Insurance - Premier	45,469	47,409	50,756	62,823
Other Post Employment Benefits	9,257	7,920	0	0
Salaries - Part Time/ Temporary	17,568	0	8,964	0
On the Job Injury	2,706	0	489	0
Payroll Reserve	4,693	0	0	0
Attrition	0	140,632	0	5,031
Total Personnel Services	875,832	1,004,590	843,363	1,016,575
<u>Materials and Supplies</u>				
City Storeroom Supplies	0	0	0	0
City Shop Charges	7,578	5,060	5,060	7,691
City Shop Fuel	2,608	2,000	3,300	5,032
City Computer Svc Equipment	167	5,085	5,085	5,085
Data/Word Process Software	87,176	87,176	87,176	97,244
City Telephone/ Communications	9,797	10,000	10,000	10,000
Supplies - Outside	2,180	18,500	18,500	14,000
Household Supplies	1,025	0	0	0
Athletic/Recreational Supplies	88	0	0	0
Outside Postage	170	200	200	200
Materials and Supplies	(4,948)	8,380	8,380	10,780
Advertising/Publication	0	4,000	4,000	4,000
Seminars/Training/Education	1,975	3,000	4,000	3,000



Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Misc Professional Services	175,258	173,200	173,200	175,300
Travel Expense	0	7,000	7,000	7,000
Mileage	61	2,200	1,000	2,200
Utilities	207	1,107,665	117,335	715,781
Insurance	169,243	25,418	110,528	82,583
Claims	33,159	27,668	31,384	30,000
Lawsuits	30,365	118,453	213,500	118,453
Dues/Memberships/ Periodicals	822	3,150	3,150	3,150
Misc Services and Charges	797	5,075	5,075	5,075
Total Materials and Supplies	517,728	1,613,230	807,874	1,296,574
TOTAL EXPENDITURES	1,393,561	2,617,820	1,651,237	2,313,150
<u>Charges for Services</u>				
Rental Fees	(32,045)	0	(9,225)	(10,000)
Total Charges for Services	(32,045)	0	(9,225)	(10,000)
<u>Other Revenues</u>				
Miscellaneous Income	(830)	0	(29)	0
Insurance Refund	(1,643)	0	0	0
Total Other Revenues	(2,473)	0	(29)	0
TOTAL PROGRAM REVENUES	(34,518)	0	(9,254)	(10,000)
NET EXPENDITURES	1,359,043	2,617,820	1,641,983	2,303,150

Description

To provides appropriate and creative park facilities that serve the leisure time and recreational needs of the citizens of Memphis by utilizing the highest professional standards for budget, design and construction.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	193,966	75,235	72,913	172,897
Materials and Supplies	13,274	20,404	20,404	20,504
Total Expenditures	207,240	95,639	93,317	193,401
Net Expenditures	207,240	95,639	93,317	193,401
Authorized Complement				3



Planning & Development Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	110,648	122,319	146,712	172,902
Holiday Salary Full Time	6,765	7,093	7,093	0
Vacation Leave	11,619	10,254	10,254	0
Bonus Leave	283	2,184	2,184	0
Sick Leave	5,887	0	5,812	0
Out of Rank Pay	364	0	140	0
Longevity Pay	96	0	96	0
Pension	8,140	8,511	8,540	9,579
Social Security	1,803	0	1,742	0
Pension ARC Funding	0	0	0	10,126
Group Life Insurance	578	689	606	502
Unemployment	525	435	435	300
Medicare	2,292	3,546	2,372	2,583
Long Term Disability	375	426	394	310
Health Insurance - Basic	7,573	7,621	7,330	10,670
Health Insurance - Premier	4,312	4,417	4,244	0
Other Post Employment Benefits	2,525	2,376	0	0
Salaries - Part Time/ Temporary	29,085	23,239	23,239	23,239
Payroll Reserve	1,097	0	0	0
Attrition	0	(36,198)	(66,603)	(1,004)
Expense Recovery - Personnel	0	(81,677)	(81,677)	(56,310)
Total Personnel Services	193,966	75,235	72,913	172,897
<u>Materials and Supplies</u>				
City Shop Charges	39	200	200	220
City Shop Fuel	424	800	800	880
City Telephone/ Communications	1,815	304	304	304
Printing - Outside	929	2,000	2,000	2,000
Supplies - Outside	2,314	4,400	4,400	4,400
Drafting/Photo Supplies	0	5,500	5,500	5,500
Materials and Supplies	3,575	4,000	4,000	4,000
Misc Professional Services	4,053	2,000	2,000	2,000
Dues/Memberships/ Periodicals	125	1,200	1,200	1,200
Total Materials and Supplies	13,274	20,404	20,404	20,504
TOTAL EXPENDITURES	207,240	95,639	93,317	193,401

Planning & Development Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Other Revenues</u>				
Miscellaneous Income	0	0	0	0
Total Other Revenues	0	0	0	0
TOTAL PROGRAM REVENUES	0	0	0	0
NET EXPENDITURES	207,240	95,639	93,317	193,401

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	1,738	0	0	0
Materials and Supplies	33,854	0	0	0
Total Expenditures	35,592	0	0	0
Program Revenues	24,214	0	0	0
Net Expenditures	59,806	0	0	0
Authorized Complement				0



Park Operations Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
On the Job Injury	1,738	0	0	0
Total Personnel Services	1,738	0	0	0
<u>Materials and Supplies</u>				
Materials and Supplies	254	0	0	0
Outside Equipment Repair/ Maintenance	33,600	0	0	0
Horticulture	0	0	0	0
Total Materials and Supplies	33,854	0	0	0
TOTAL EXPENDITURES	35,592	0	0	0
<u>State Grants</u>				
St TN Highway Maint Grant	24,214	0	0	0
Total State Grants	24,214	0	0	0
TOTAL PROGRAM REVENUES	24,214	0	0	0
NET EXPENDITURES	59,806	0	0	0

Description

Park Facilities provides diverse leisure activities and services to the citizens of Memphis. The Memphis Zoo preserves wildlife through education, conservation and research. The Zoo is operated through a public/private partnership between the City of Memphis and Memphis Zoological Society. The Memphis Brooks Museum of Art enriches the lives of our diverse community through the museum's expanding collections, varied exhibitions, and dynamic programs that reflect the art of world cultures from antiquity to the present. Our vision is to transform lives through the power of art.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	1,809,521	1,853,586	1,870,906	2,020,135
Materials and Supplies	1,278,258	1,426,764	1,458,310	1,441,492
Service Charges	1,274	0	0	0
Total Expenditures	3,089,053	3,280,350	3,329,216	3,461,627
Program Revenues	(392,628)	(436,300)	(419,758)	(436,300)
Net Expenditures	2,696,425	2,844,050	2,909,459	3,025,327
Authorized Complement				28

Park Facilities Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	915,200	1,037,772	999,335	1,273,814
Holiday Salary Full Time	53,907	59,967	59,967	0
Vacation Leave	72,708	83,162	83,163	0
Bonus Leave	7,181	18,469	18,470	0
Sick Leave	38,302	0	16,993	0
Overtime	4,875	3,710	4,296	3,710
Out of Rank Pay	168	2,300	0	2,300
Longevity Pay	362	362	263	0
Retirement Benefits	32,059	0	0	0
Pension	56,059	63,215	56,406	70,557
Supplemental Pension	2,261	2,301	2,312	3,120
Social Security	30,719	7,242	29,660	7,242
Pension ARC Funding	0	0	0	54,678
Group Life Insurance	2,475	2,902	2,489	3,805
Unemployment	4,725	3,770	3,770	3,750
Medicare	19,895	27,713	20,366	28,258
Long Term Disability	5,650	3,597	6,155	3,489
Health Insurance - Basic	6,181	11,471	11,822	17,018
Health Insurance - Premier	122,269	123,823	133,215	167,176
Other Post Employment Benefits	20,197	20,592	0	0
Salaries - Part Time/ Temporary	399,231	421,017	421,016	421,017
On the Job Injury	5,585	1,000	1,206	1,000
Payroll Reserve	9,513	0	0	0
Attrition	0	(40,799)	0	(40,799)
Total Personnel Services	1,809,521	1,853,586	1,870,906	2,020,135
<u>Materials and Supplies</u>				
City Shop Charges	6,743	16,880	14,152	16,063
City Shop Fuel	6,098	10,400	10,239	7,945
City Computer Svc Equipment	(864)	4,800	2,295	4,800
City Telephone/ Communications	2,214	3,980	3,951	3,980
Printing - Outside	22,131	22,450	14,500	22,450
Supplies - Outside	18,748	18,945	18,344	18,945
Household Supplies	9,442	19,000	18,000	19,000
Medical Supplies	0	0	0	0
Outside Postage	1,500	1,600	1,600	1,600
Lumber & Wood Products	6,123	6,500	6,500	6,500



Park Facilities Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Paints Oils & Glass	1,000	2,000	2,000	2,000
Materials and Supplies	37,834	63,175	44,236	63,175
Outside Equipment Repair/ Maintenance	91,655	136,924	154,437	136,924
Advertising/Publication	0	0	0	0
Janitorial Services	71,495	0	6,807	0
Security	254,559	267,966	290,432	267,966
Misc Professional Services	60,404	130,570	130,684	130,570
Utilities	497,903	503,700	503,700	521,700
Insurance	155,103	172,556	169,856	172,556
Claims	0	0	13,500	0
Dues/Memberships/ Periodicals	5,308	5,603	5,603	5,603
Rent	28,619	38,850	46,610	38,850
Credit Card Fees - Expense	1,274	0	0	0
Misc Services and Charges	970	865	865	865
Total Materials and Supplies	1,278,258	1,426,764	1,458,310	1,441,492
<u>Service Charges</u>				
Credit Card Fees - Expense	1,274	0	0	0
Total Service Charges	1,274	0	0	0
TOTAL EXPENDITURES	3,089,053	3,280,350	3,329,216	3,461,627
<u>Charges for Services</u>				
Admissions - Museum Workshops	(20,858)	(17,800)	(17,950)	(17,800)
Admissions - General	(260,847)	(279,600)	(274,442)	(279,600)
Museum Planetarium Fee	(85,464)	(75,000)	(65,020)	(75,000)
Rental Fees	(25,459)	(47,000)	(62,346)	(47,000)
Admissions - School Groups	0	(14,000)	0	(14,000)
Admissions - Groups	0	(2,900)	0	(2,900)
Total Charges for Services	(392,628)	(436,300)	(419,758)	(436,300)
TOTAL PROGRAM REVENUES	(392,628)	(436,300)	(419,758)	(436,300)
NET EXPENDITURES	2,696,425	2,844,050	2,909,459	3,025,327

Description

The Memphis Zoo preserves wildlife through education, conservation and research. The Zoo is operated through a public/private partnership between the City of Memphis and Memphis Zoological Society.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	15,469	0	0	0
Materials and Supplies	2,625,170	2,535,910	3,318,437	3,111,641
Capital Outlay	50,000	0	0	0
Total Expenditures	2,690,639	2,535,910	3,318,437	3,111,641
Net Expenditures	2,690,639	2,535,910	3,318,437	3,111,641
Authorized Complement				0

Zoo Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Retirement Benefits	9,406	0	0	0
Other Post Employment Benefits	5,049	0	0	0
On the Job Injury	1,014	0	0	0
Total Personnel Services	15,469	0	0	0
<u>Materials and Supplies</u>				
City Shop Charges	15,828	9,982	18,651	9,982
City Shop Fuel	48,750	15,830	42,507	15,830
Materials and Supplies	100	0	0	0
Outside Vehicle Repair	98,160	0	0	0
Misc Professional Services	49,672	220,000	169,381	220,000
Sewer Fees	1,045,623	1,169,509	1,745,239	1,745,240
Insurance	167,037	142,660	142,660	142,660
Misc Services and Charges	1,200,000	977,929	1,200,000	977,929
Expense Recovery - M & S	0	0	0	0
Total Materials and Supplies	2,625,170	2,535,910	3,318,437	3,111,641
<u>Capital Outlay</u>				
Equipment	50,000	0	0	0
Total Capital Outlay	50,000	0	0	0
TOTAL EXPENDITURES	2,690,639	2,535,910	3,318,437	3,111,641
NET EXPENDITURES	2,690,639	2,535,910	3,318,437	3,111,641

Description

The Memphis Brooks Museum of Art enriches the lives of our diverse community through the museum’s expanding collections, varied exhibitions, and dynamic programs that reflect the art of world cultures from antiquity to the present. Our vision is to transform lives through the power of art.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Materials and Supplies	571,508	571,448	571,448	571,448
Total Expenditures	571,508	571,448	571,448	571,448
Net Expenditures	571,508	571,448	571,448	571,448
Authorized Complement				0

Brooks Museum Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Materials and Supplies</u>				
Misc Professional Services	571,508	571,448	571,448	571,448
Total Materials and Supplies	571,508	571,448	571,448	571,448
TOTAL EXPENDITURES	571,508	571,448	571,448	571,448
NET EXPENDITURES	571,508	571,448	571,448	571,448

Description

The Memphis Botanic Garden is dedicated to being an exemplary regional center for horticultural and environmental enrichment.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	222,513	172,911	155,525	185,679
Materials and Supplies	313,593	317,920	330,833	344,620
Total Expenditures	536,105	490,831	486,358	530,299
Net Expenditures	536,105	490,831	486,358	530,299
Authorized Complement				4

Memphis Botanic Garden Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	139,967	113,848	96,113	133,179
Holiday Salary Full Time	6,591	6,659	6,659	0
Vacation Leave	12,715	10,619	10,619	0
Bonus Leave	1,001	2,051	2,051	0
Sick Leave	4,067	0	1,034	0
Overtime	0	0	0	0
Longevity Pay	203	0	71	0
Retirement Benefits	11,908	0	0	0
Pension	5,646	5,919	5,920	5,919
Supplemental Pension	1,026	811	814	811
Social Security	3,121	2,555	1,860	2,555
Pension ARC Funding	0	0	0	8,100
Group Life Insurance	442	476	418	475
Unemployment	0	580	580	600
Medicare	1,979	3,330	1,748	3,329
Long Term Disability	1,821	400	1,510	400
Health Insurance - Basic	8,860	7,621	7,330	8,456
Health Insurance - Premier	18,878	19,582	18,798	21,854
Other Post Employment Benefits	3,366	3,168	0	0
On the Job Injury	0	0	0	0
Payroll Reserve	922	0	0	0
Attrition	0	(4,708)	0	0
Total Personnel Services	222,513	172,911	155,525	185,679
<u>Materials and Supplies</u>				
City Shop Charges	0	0	461	0
City Shop Fuel	33,546	27,500	27,500	27,500
Data/Word Process Software	2,765	0	0	0
City Telephone/ Communications	2	0	0	0
Supplies - Outside	0	0	0	0
Household Supplies	963	0	0	0
Materials and Supplies	2,929	0	0	0
Medical/Dental/Vetinary	69	0	0	0
Misc Professional Services	98,487	137,920	137,920	137,920
Utilities	174,436	150,000	150,000	176,700
Insurance	0	2,500	14,952	2,500
Expense Recovery - M & S	396	0	0	0
Total Materials and Supplies	313,593	317,920	330,833	344,620

Memphis Botanic Garden Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
TOTAL EXPENDITURES	536,105	490,831	486,358	530,299
NET EXPENDITURES	<u>536,105</u>	<u>490,831</u>	<u>486,358</u>	<u>530,299</u>



Description

Fairgrounds and Stadium facilitates sports and entertainment events and merchandise promotion for citizens of Memphis and the Mid-South.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Materials and Supplies	2,150,442	1,802,239	2,024,391	2,007,243
Transfers Out	356,056	350,431	350,431	357,468
Total Expenditures	2,506,497	2,152,670	2,374,822	2,364,711
Program Revenues	(1,451,527)	(1,579,758)	(1,496,384)	(1,767,000)
Net Expenditures	1,054,970	572,912	878,438	597,711
Authorized Complement				0

Fairgrounds/Stadium Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Materials and Supplies</u>				
Facility Repair & Carpentry	24,864	40,000	20,273	40,000
City Shop Charges	14,895	2,000	3,260	2,000
City Shop Fuel	1,640	100	0	100
City Telephone/ Communications	533	100	164	100
Supplies - Outside	711	0	0	0
Facilities Structure Repair - Outside	50	0	0	0
Misc Professional Services	1,161,535	1,009,923	1,244,696	1,009,923
Utilities	593,374	400,000	500,001	600,000
Insurance	94,120	94,120	0	94,120
Misc Services and Charges	258,719	255,996	255,997	261,000
Total Materials and Supplies	2,150,442	1,802,239	2,024,391	2,007,243
<u>Transfers Out</u>				
Oper Tfr Out - Debt Service Fund	356,056	350,431	350,431	357,468
Total Transfers Out	356,056	350,431	350,431	357,468
TOTAL EXPENDITURES	2,506,497	2,152,670	2,374,822	2,364,711
<u>Charges for Services</u>				
Parking	(292,750)	0	(319,251)	(543,000)
Concessions	(692,287)	0	(618,125)	(693,000)
Rental Fees	(389,921)	0	(378,075)	(390,000)
Outside Revenue	(76,569)	(1,579,758)	0	(76,000)
Total Charges for Services	(1,451,527)	(1,579,758)	(1,315,451)	(1,702,000)
<u>Other Revenues</u>				
Miscellaneous Income	0	0	(115,933)	0
Coca - Cola Sponsorship	0	0	(65,000)	(65,000)
Total Other Revenues	0	0	(180,933)	(65,000)
TOTAL PROGRAM REVENUES	(1,451,527)	(1,579,758)	(1,496,384)	(1,767,000)
NET EXPENDITURES	1,054,970	572,912	878,438	597,711

Description

Recreation Centers are to provide leadership and direction to professional staff to ensure that quality of life is enhanced through delivery of recreational programs and leisure services to the citizens of Memphis.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	5,783,203	6,164,646	5,890,850	6,421,035
Materials and Supplies	2,620,414	2,689,905	2,877,192	2,757,099
Capital Outlay	720	0	0	0
Total Expenditures	8,404,337	8,854,551	8,768,042	9,178,134
Program Revenues	(1,033,157)	(1,160,100)	(1,166,495)	(1,098,100)
Net Expenditures	7,371,180	7,694,451	7,601,546	8,080,034
Authorized Complement				94

Recreation Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,354,883	2,535,540	2,535,540	3,504,128
Holiday Salary Full Time	140,826	141,176	141,176	0
Vacation Leave	200,044	200,043	200,043	0
Bonus Leave	21,490	43,340	43,340	0
Sick Leave	129,867	0	53,745	0
Overtime	99	0	0	0
Out of Rank Pay	13,543	14,500	14,500	14,500
Longevity Pay	1,974	2,150	2,150	0
Shift Differential	1,427	1,700	1,700	1,700
Retirement Benefits	77,612	80,500	82,440	80,500
Pension	115,375	120,662	120,663	139,193
Supplemental Pension	16,993	17,321	17,321	17,874
Social Security	156,295	56,928	82,516	56,928
Pension ARC Funding	0	0	0	190,359
Group Life Insurance	9,003	10,609	10,610	11,760
Unemployment	14,700	10,875	10,875	10,800
Medicare	63,078	67,102	70,440	70,869
Long Term Disability	10,685	8,765	8,766	8,438
Health Insurance - Basic	40,100	46,090	46,090	51,160
Health Insurance - Premier	446,853	417,111	417,111	540,251
Other Post Employment Benefits	63,116	59,400	59,400	0
Salaries - Part Time/ Temporary	1,846,191	2,432,438	1,965,725	1,832,345
On the Job Injury	9,088	10,000	10,000	10,000
Payroll Reserve	49,962	0	0	0
Attrition	0	(111,604)	(3,300)	(119,769)
Total Personnel Services	5,783,203	6,164,646	5,890,850	6,421,035
<u>Materials and Supplies</u>				
Facility Repair & Carpentry	373	0	0	0
City Shop Charges	37,900	50,529	50,530	46,970
City Shop Fuel	26,319	27,600	27,599	30,800
City Computer Svc Equipment	0	0	195	0
City Telephone/ Communications	9,165	7,020	7,032	7,020
Printing - Outside	0	1,000	1,000	1,000
Supplies - Outside	7,529	13,550	13,550	13,550
Food Expense	97,295	80,000	154,300	80,000
Clothing	9,798	7,250	7,250	7,250

Recreation Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Household Supplies	124,551	87,300	87,300	87,300
Drafting/Photo Supplies	(128)	0	0	0
Athletic/Recreational Supplies	24,228	34,400	34,400	34,400
Chemicals	31,772	35,000	35,000	35,000
Materials and Supplies	664	0	0	0
Outside Equipment Repair/ Maintenance	6,399	16,050	16,051	16,050
Janitorial Services	30,303	0	1,357	0
Security	102,709	74,700	114,844	74,700
Seminars/Training/Education	290	0	0	0
Misc Professional Services	326,948	388,487	405,865	388,487
Travel Expense	274	1,700	1,768	1,700
Unreported Travel	(295)	0	0	0
Mileage	56	1,400	1,400	1,400
Utilities	1,652,575	1,717,750	1,718,866	1,741,084
Insurance	130,150	145,969	198,686	190,188
Dues/Memberships/ Periodicals	1,540	200	200	200
Total Materials and Supplies	2,620,414	2,689,905	2,877,192	2,757,099
<u>Capital Outlay</u>				
Equipment	720	0	0	0
Total Capital Outlay	720	0	0	0
TOTAL EXPENDITURES	8,404,337	8,854,551	8,768,042	9,178,134
<u>Charges for Services</u>				
Senior Citizen's Meals	(94,289)	(90,000)	(90,000)	(90,000)
Concessions	(2,060)	(1,400)	(1,400)	(1,400)
Softball	(104,710)	(100,000)	(100,000)	(100,000)
Basketball	(20,801)	(35,000)	(35,000)	(35,000)
Football	(130)	(2,500)	(2,500)	(2,500)
Ballfield Permit	(18,257)	(18,000)	(18,000)	(18,000)
Class Fees	(66,669)	(68,500)	(68,501)	(68,500)
Day Camp Fees	(209,123)	(212,700)	(212,700)	(212,700)
After School Camp	(6,720)	(3,000)	(3,000)	(3,000)
Rental Fees	(248,064)	(275,500)	(281,895)	(275,500)
Total Charges for Services	(770,822)	(806,600)	(812,996)	(806,600)
<u>Other Revenues</u>				

Recreation Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Local Shared Revenue	(238,380)	(351,000)	(351,000)	(289,000)
Miscellaneous Income	(23,955)	(2,500)	(2,500)	(2,500)
Total Other Revenues	(262,334)	(353,500)	(353,500)	(291,500)
TOTAL PROGRAM REVENUES	(1,033,157)	(1,160,100)	(1,166,495)	(1,098,100)
NET EXPENDITURES	7,371,180	7,694,451	7,601,546	8,080,034

Description

Golf legal level provides quality golf facilities that will enable golfers of all levels to enhance their enjoyment of the game with as little tax burden as possible on the citizens of Memphis.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	2,247,805	2,077,561	2,231,755	2,286,713
Materials and Supplies	1,992,833	1,896,087	1,919,332	2,150,106
Capital Outlay	0	83,000	0	0
Inventory	60,789	342,839	299,030	342,839
Service Charges	53,062	59,656	26,150	59,656
Total Expenditures	4,354,490	4,459,143	4,476,267	4,839,314
Program Revenues	(3,026,737)	(3,277,508)	(3,294,568)	(3,322,717)
Net Expenditures	1,327,752	1,181,635	1,181,699	1,516,597
Authorized Complement				16

Golf Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	565,053	609,698	570,804	763,868
Holiday Salary Full Time	33,237	32,475	28,723	0
Vacation Leave	41,008	44,748	41,435	0
Bonus Leave	4,769	10,002	8,310	0
Sick Leave	19,767	0	3,671	0
Out of Rank Pay	17,072	4,500	3,856	4,500
Longevity Pay	59	70	59	0
Retirement Benefits	20,905	15,149	0	15,149
Pension	35,825	36,510	36,221	45,832
Social Security	78,607	0	68,749	0
Pension ARC Funding	0	0	0	32,400
Group Life Insurance	1,375	1,803	1,725	1,970
Unemployment	2,450	2,029	2,899	2,100
Medicare	26,368	15,143	24,724	17,175
Long Term Disability	1,901	2,092	1,564	2,075
Health Insurance - Basic	2,933	0	0	0
Health Insurance - Premier	96,900	105,566	91,105	117,987
Other Post Employment Benefits	11,782	11,088	1,584	0
Salaries - Part Time/ Temporary	1,267,492	1,220,097	1,344,042	1,288,485
On the Job Injury	3,175	4,500	2,286	4,500
Payroll Reserve	17,127	0	0	0
Attrition	0	(37,909)	0	(9,328)
Total Personnel Services	2,247,805	2,077,561	2,231,755	2,286,713
<u>Materials and Supplies</u>				
City Storeroom Supplies	81	0	0	0
City Shop Charges	9,839	35,700	34,528	30,500
City Shop Fuel	91,426	146,024	134,844	135,217
City Computer Svc Equipment	300	1,500	1,500	1,500
City Telephone/ Communications	5,719	13,301	10,904	13,301
Printing - Outside	6,825	13,300	12,800	13,300
Supplies - Outside	11,173	21,000	17,966	21,000
Food Expense	265,743	0	84	0
Word/Processing/Duplicate	329	0	0	0
Hand Tools	164	0	0	0
Clothing	0	5,500	5,500	5,500
Paints Oils & Glass	1,472	0	0	0



Golf Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Chemicals	53,660	144,000	100,579	144,000
Materials and Supplies	78,709	103,400	76,050	103,400
Miscellaneous Expense	20,583	22,500	26,388	22,500
Outside Equipment Repair/ Maintenance	124,740	100,000	186,341	100,000
Advertising/Publication	0	0	0	0
Security	7,357	8,160	13,404	8,160
Misc Professional Services	48,680	27,700	37,345	27,700
Mileage	7,004	19,500	6,191	19,500
Utilities	240,751	286,158	237,387	389,508
Total Quality Management	0	0	39	0
Insurance	0	28,000	21,000	30,193
Dues/Memberships/ Periodicals	374	1,500	1,200	1,500
Rent	957,972	0	0	0
Credit Card Fees - Expense	53,062	59,656	26,150	59,656
Misc Services and Charges	3,033	0	0	0
Minor Equipment	3,837	22,000	15,061	22,000
Equipment Rental	0	837,188	957,972	1,001,671
Expense Recovery - M & S	0	0	(3,900)	0
Total Materials and Supplies	1,992,833	1,896,087	1,919,332	2,150,106
<u>Capital Outlay</u>				
Equipment	0	83,000	0	0
Total Capital Outlay	0	83,000	0	0
<u>Inventory</u>				
Inventory Purchases	60,789	75,802	63,248	75,802
Food Inventory	0	267,037	235,783	267,037
Total Inventory	60,789	342,839	299,030	342,839
<u>Service Charges</u>				
Credit Card Fees - Expense	53,062	59,656	26,150	59,656
Total Service Charges	53,062	59,656	26,150	59,656
TOTAL EXPENDITURES	4,354,490	4,459,143	4,476,267	4,839,314
<u>Charges for Services</u>				
Concessions	(313,063)	(370,883)	(318,115)	(370,883)
Golf Car Fees	(1,051,182)	(1,092,692)	(1,164,408)	(1,102,901)
Pro Shop Sales	(65,622)	(101,067)	(78,728)	(101,067)

Golf Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Green Fees	(1,483,768)	(1,643,035)	(1,663,051)	(1,678,035)
Outside Revenue	0	(2,500)	0	(2,500)
Total Charges for Services	(2,913,636)	(3,210,177)	(3,224,301)	(3,255,386)
<u>Other Revenues</u>				
Miscellaneous Income	(92,146)	(67,331)	(63,911)	(67,331)
Cash Overage/Shortage	(20,955)	0	(6,356)	0
Total Other Revenues	(113,101)	(67,331)	(70,267)	(67,331)
TOTAL PROGRAM REVENUES	(3,026,737)	(3,277,508)	(3,294,568)	(3,322,717)
NET EXPENDITURES	1,327,752	1,181,635	1,181,699	1,516,597

Description

Special Services comprise of Second Chance, Community Affairs, and Music Commission. The programs provide training, advocacy, capacity building, and technical assistance to a diverse group of citizens.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	523,057	803,128	810,800	616,677
Materials and Supplies	72,747	140,550	145,694	140,150
Grants and Subsidies	669,899	669,218	669,218	669,218
Total Expenditures	1,265,703	1,612,896	1,625,712	1,426,045
Net Expenditures	1,265,703	1,612,896	1,625,712	1,426,045
Authorized Complement				11

Special Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	361,781	615,071	607,594	491,245
Holiday Salary Full Time	18,274	22,657	22,657	0
Vacation Leave	16,147	21,727	21,728	0
Bonus Leave	4,161	6,688	6,688	0
Sick Leave	8,001	0	3,537	0
Out of Rank Pay	3,455	0	0	0
Longevity Pay	85	0	48	0
Retirement Benefits	1,242	0	3,940	0
Pension	24,714	39,968	39,968	29,475
Social Security	513	0	996	0
Pension ARC Funding	0	0	0	22,276
Group Life Insurance	772	2,268	3,924	1,421
Unemployment	1,226	1,595	1,595	1,350
Medicare	5,740	13,884	13,884	12,281
Long Term Disability	1,116	1,998	1,998	1,280
Health Insurance - Basic	0	7,748	7,748	0
Health Insurance - Premier	53,057	49,912	49,912	46,449
Other Post Employment Benefits	7,574	8,712	1,584	0
Salaries - Part Time/ Temporary	8,268	23,000	23,000	23,000
On the Job Injury	3,948	0	0	0
Payroll Reserve	2,982	0	0	0
Attrition	0	(12,100)	0	(12,100)
Total Personnel Services	523,057	803,128	810,800	616,677
<u>Materials and Supplies</u>				
City Shop Charges	566	0	0	0
City Shop Fuel	119	1,500	1,500	1,100
City Computer Svc Equipment	0	3,070	3,070	3,070
City Telephone/ Communications	4,089	3,900	3,900	3,900
Printing - Outside	0	6,000	6,000	6,000
Supplies - Outside	3,953	4,000	4,000	4,000
Outside Postage	5	250	286	250
Materials and Supplies	5,438	12,850	12,850	12,850
Advertising/Publication	4,250	9,560	9,560	9,560
Seminars/Training/Education	3,448	11,000	11,000	11,000
Misc Professional Services	46,960	72,520	77,630	72,520
Travel Expense	1,066	8,800	8,800	8,800

Special Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Mileage	843	5,400	5,399	5,400
Total Quality Management	100	0	0	0
Insurance	1,884	0	0	0
Dues/Memberships/ Periodicals	25	1,700	1,700	1,700
Total Materials and Supplies	72,747	140,550	145,694	140,150
<u>Grants and Subsidies</u>				
MIFA General Assistance	628,815	669,218	669,218	669,218
Youth Services USA	41,085	0	0	0
Total Grants and Subsidies	669,899	669,218	669,218	669,218
TOTAL EXPENDITURES	1,265,703	1,612,896	1,625,712	1,426,045
NET EXPENDITURES	1,265,703	1,612,896	1,625,712	1,426,045

Description

Created by City ordinance, the Shelter is empowered to enforce animal control laws of the City. It protects the rights of people against the dangers and nuisance of uncontrolled animals and protects animals from mistreatment and abuse. The Shelter also provides a safe and caring environment for abused and abandoned animals until they are adopted.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	2,309,890	2,767,022	2,825,685	3,055,185
Materials and Supplies	734,932	702,754	880,617	719,754
Total Expenditures	3,044,822	3,469,776	3,706,302	3,774,939
Program Revenues	(586,984)	(562,715)	(575,275)	(562,715)
Net Expenditures	2,457,838	2,907,061	3,131,027	3,212,224
Authorized Complement				50

Animal Shelter Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,394,573	1,641,944	1,629,776	1,998,174
Holiday Salary Full Time	78,743	79,686	79,687	0
Vacation Leave	69,225	76,772	76,772	0
Bonus Leave	11,790	24,232	24,233	0
Sick Leave	36,468	0	12,167	0
Overtime	149,051	126,000	126,000	126,000
Out of Rank Pay	3,848	6,000	6,000	6,000
Hazardous Duty Pay	1,006	153,500	153,500	153,500
Longevity Pay	144	0	118	0
Shift Differential	4,674	0	2,846	0
Retirement Benefits	7,047	10,000	10,000	10,000
Pension	95,764	109,357	109,357	119,890
Supplemental Pension	0	0	0	1,784
Social Security	5,103	0	1,800	0
Pension ARC Funding	0	0	0	83,030
Group Life Insurance	4,047	5,940	5,940	6,199
Unemployment	7,875	6,670	6,670	6,600
Medicare	24,933	42,856	42,856	48,931
Long Term Disability	4,267	5,460	5,460	5,387
Health Insurance - Basic	9,542	21,283	21,283	21,299
Health Insurance - Premier	227,323	197,145	197,145	278,627
Other Post Employment Benefits	36,187	36,432	36,432	0
Salaries - Part Time/ Temporary	82,299	207,642	207,642	207,642
On the Job Injury	43,659	70,000	70,000	70,000
Payroll Reserve	12,322	0	0	0
Attrition	0	(53,897)	0	(87,878)
Total Personnel Services	2,309,890	2,767,022	2,825,685	3,055,185
<u>Materials and Supplies</u>				
City Shop Charges	22,807	50,000	50,000	50,000
City Shop Fuel	53,193	40,000	103,917	40,000
City Computer Svc Equipment	0	7,500	13,898	7,500
City Telephone/ Communications	13,595	7,500	7,500	7,500
Supplies - Outside	25,329	10,000	11,833	10,000
Hand Tools	133	400	400	400
Clothing	16,917	26,500	37,017	26,500
Household Supplies	8,498	10,000	10,000	10,000

Animal Shelter Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Safety Equipment	0	0	0	2,000
Medical Supplies	119,583	132,000	190,340	132,000
Outside Postage	6	0	50	0
Materials and Supplies	179,946	72,000	102,171	72,000
Library Books	4,833	0	0	0
Outside Equipment Repair/ Maintenance	18,040	10,000	10,000	10,000
Medical/Dental/Veterinary	40,235	40,000	40,000	40,000
Outside Phone/ Communications	0	2,000	2,000	2,000
Janitorial Services	53,167	58,000	62,833	58,000
Seminars/Training/Education	4,450	10,000	10,000	10,000
Misc Professional Services	14,383	15,000	15,000	15,000
Staff Development	516	2,000	2,000	2,000
Travel Expense	261	5,000	5,000	5,000
Mileage	147	500	500	500
Utilities	134,630	120,000	120,000	135,000
Insurance	11,793	70,354	70,354	70,354
Claims	375	0	765	0
Dues/Memberships/ Periodicals	1,348	4,000	4,000	4,000
Misc Services and Charges	10,746	10,000	11,040	10,000
Total Materials and Supplies	734,932	702,754	880,617	719,754
TOTAL EXPENDITURES	3,044,822	3,469,776	3,706,302	3,774,939
<u>Licenses and Permits</u>				
Dog License	(298,038)	(274,965)	(274,964)	(274,965)
County Dog License Fee	(107,874)	(83,568)	(83,568)	(83,568)
Total Licenses and Permits	(405,913)	(358,533)	(358,532)	(358,533)
<u>Charges for Services</u>				
Shelter Fees	(152,295)	(181,239)	(181,239)	(181,239)
Animal Vaccination	(27,574)	(18,234)	(30,000)	(18,234)
Total Charges for Services	(179,869)	(199,473)	(211,238)	(199,473)
<u>Other Revenues</u>				
Local Shared Revenue	(1,202)	(4,709)	(4,709)	(4,709)
Donated Revenue	0	0	(796)	0
Total Other Revenues	(1,202)	(4,709)	(5,504)	(4,709)

Animal Shelter Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
TOTAL PROGRAM REVENUES	(586,984)	(562,715)	(575,275)	(562,715)
NET EXPENDITURES	<u>2,457,838</u>	<u>2,907,061</u>	<u>3,131,027</u>	<u>3,212,224</u>

Description

The library system provides general administrative support for all library agencies including regional branch management, adult services coordination and youth services coordination. Services include computer training and services, story time programs, summer reading programs and meeting places for the citizens of Memphis and Shelby County.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	10,800,170	12,592,338	12,998,631	12,898,375
Materials and Supplies	4,171,885	4,973,930	5,190,556	4,957,964
Service Charges	8,495	0	0	0
Total Expenditures	14,980,551	17,566,268	18,189,187	17,856,339
Program Revenues	(2,041,651)	(1,925,000)	(1,925,000)	(1,925,000)
Net Expenditures	12,938,900	15,641,268	16,264,187	15,931,339
Authorized Complement				284

Libraries Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	7,004,435	7,929,895	7,864,413	9,925,694
Holiday Salary Full Time	415,496	435,898	435,898	0
Vacation Leave	539,933	589,004	589,004	0
Bonus Leave	65,398	133,746	133,746	0
Sick Leave	325,889	0	65,482	0
Retirement Benefits	158,457	150,000	160,000	150,000
Pension	323,457	542,143	542,143	548,442
Social Security	16,045	2,172	3,617	2,172
Pension ARC Funding	0	0	0	540,705
Group Life Insurance	14,329	19,892	19,892	19,147
Unemployment	46,025	37,265	37,265	35,400
Medicare	106,303	200,470	200,470	208,446
Long Term Disability	23,190	27,249	27,249	25,025
Health Insurance - Basic	116,779	143,923	143,923	121,341
Health Insurance - Premier	1,091,555	1,100,420	1,100,420	1,315,621
Other Post Employment Benefits	210,387	203,544	203,544	0
Salaries - Part Time/ Temporary	232,928	1,454,410	1,454,410	354,404
On the Job Injury	50,672	13,000	17,155	13,000
Payroll Reserve	58,893	0	0	0
Attrition	0	(390,693)	0	(361,023)
Total Personnel Services	10,800,170	12,592,338	12,998,631	12,898,375
<u>Materials and Supplies</u>				
City Shop Charges	36,490	23,000	23,000	36,000
City Shop Fuel	24,468	23,985	23,985	23,985
City Computer Svc Equipment	0	4,900	4,900	4,900
City Telephone/ Communications	14,843	15,000	15,000	15,000
Printing - Outside	1,000	2,270	2,270	2,270
Supplies - Outside	92,526	164,346	189,297	164,346
Household Supplies	46,013	49,000	49,000	49,000
Safety Equipment	0	0	0	0
Outside Postage	13,765	15,000	15,000	15,000
Library Books	1,011,537	1,289,290	1,315,247	1,289,290
Library Microforms	(466)	0	0	0
Outside Equipment Repair/ Maintenance	11,508	30,500	30,521	30,500

Libraries Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Facilities Structure Repair - Outside	155,352	193,047	217,388	193,047
Janitorial Services	584,652	700,010	714,141	700,010
Security	779,968	847,880	930,828	847,880
Seminars/Training/Education	1,767	2,500	2,500	2,500
Misc Professional Services	37,586	78,282	113,237	78,282
Travel Expense	846	2,500	2,500	2,500
Unreported Travel	72	0	0	0
Mileage	4,800	12,000	12,000	12,000
Utilities	1,163,664	1,300,292	1,300,292	1,305,792
Tower Lease Expense - Library	23,422	36,700	46,024	36,700
WYPL Arkansas Tower Expense - Library	30,246	30,000	30,000	30,000
Insurance	116,911	126,428	126,428	91,962
Dues/Memberships/ Periodicals	12,420	14,500	14,500	14,500
Credit Card Fees - Expense	8,495	0	0	0
Misc Services and Charges	0	12,500	12,500	12,500
Total Materials and Supplies	4,171,885	4,973,930	5,190,556	4,957,964
<u>Service Charges</u>				
Credit Card Fees - Expense	8,495	0	0	0
Total Service Charges	8,495	0	0	0
TOTAL EXPENDITURES	14,980,551	17,566,268	18,189,187	17,856,339
<u>Fines and Forfeitures</u>				
Library Fines & Fees	(529,803)	(500,000)	(500,000)	(500,000)
Total Fines and Forfeitures	(529,803)	(500,000)	(500,000)	(500,000)
<u>Federal Grants</u>				
Federal Grants - Others	(6,400)	0	0	0
Total Federal Grants	(6,400)	0	0	0
<u>State Grants</u>				
State Grant - Library	(45,500)	0	0	0
Total State Grants	(45,500)	0	0	0
<u>Other Revenues</u>				
Local Shared Revenue	(375,000)	(375,000)	(375,000)	(375,000)



Libraries Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
City of Bartlett	(1,032,330)	(1,034,000)	(1,034,000)	(1,034,000)
Miscellaneous Income	(11,834)	0	0	0
Grant Revenue - Library	(40,784)	(16,000)	(16,000)	(16,000)
Total Other Revenues	(1,459,948)	(1,425,000)	(1,424,999)	(1,425,000)
TOTAL PROGRAM REVENUES	(2,041,651)	(1,925,000)	(1,925,000)	(1,925,000)
NET EXPENDITURES	12,938,900	15,641,268	16,264,187	15,931,339

Description

The Neighborhood Watch program is made up of citizens who take the initiative to help prevent crime in their neighborhoods. Participants keep an eye out for their neighbors and their homes by taking note of unusual activity and reporting the proper information to the authorities in the event of a crime.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	0	0	0	4,326
Materials and Supplies	0	(150,000)	10,000	(150,000)
Grants and Subsidies	0	150,000	0	150,000
Total Expenditures	0	0	10,000	4,326
Net Expenditures	0	0	10,000	4,326
Authorized Complement				2

Neighborhood Watch Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	0	0	0	66,811
Pension ARC Funding	0	0	0	4,050
Unemployment	0	0	0	150
Long Term Disability	0	0	0	126
Attrition	0	115,000	0	48,189
Expense Recovery - Personnel	0	(115,000)	0	(115,000)
Total Personnel Services	0	0	0	4,326
<u>Materials and Supplies</u>				
City Computer Svc Equipment	0	2,000	2,000	2,000
Printing - Outside	0	2,500	2,500	2,500
Supplies - Outside	0	2,500	2,500	2,500
Outside Postage	0	3,000	3,000	3,000
Expense Recovery - M & S	0	(160,000)	0	(160,000)
Total Materials and Supplies	0	(150,000)	10,000	(150,000)
<u>Grants and Subsidies</u>				
Community Initiatives Grants for Non-Profits	0	150,000	0	150,000
Total Grants and Subsidies	0	150,000	0	150,000
TOTAL EXPENDITURES	0	0	10,000	4,326
NET EXPENDITURES	0	0	10,000	4,326

PARKS & NEIGHBORHOODS

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		MGR SCHOOL TEACHER SVCS	1
ASST ADMINISTRATIVE	1	RECEPTIONIST	1
CLERK GENERAL A	1	REGISTRAR MUSEUM	1
COORD ADMIN BUDGET	1	SPEC EXHIBITS MEDIA	1
DIRECTOR PARKS & NEIGHBORHOODS	1	SUPER BOX OFFICE	1
DIRECTOR PARKS & NEIGHBORHOODS DEPUTY	1	SUPER EXHIBIT GRAPHIC SVCS	1
DIRECTOR PARKS OPERATIONS DEPUTY	1	SUPER OPERATIONS LNC	1
MGR ADMIN SVCS PARKS	1	SUPER PLANETARIUM	1
MGR COMMUNITY AFFAIRS	1	TEACHER NATURALIST CF	1
MGR PUBLIC AFFAIRS	1	Total Park Facilities	28
SPEC CUST SVC ADMIN	1	<u>Memphis Botanic Garden</u>	
SPEC GRANT ADMIN	1	BOTANIST BOTANICAL CTR	1
SUPER HR PARKS	1	CREWCHIEF	1
SUPER PAYROLL ACCOUNTING	1	RECEPTIONIST	1
Total Administration	13	SUPER BOTANICAL GRDNS	1
		Total Memphis Botanic Garden	4
<u>Planning & Development</u>		<u>Recreation</u>	
ADMR PLANNING DEV	1	ADMR RECREATION SVCS	1
ARCHITECT LANDSCAPE	1	CLERK ACCOUNTING B	1
SPEC CUST SVC ADMIN	1	COOK	3
Total Planning & Development	3	CUSTODIAN	26
<u>Park Facilities</u>		DIRECTOR COMMUNITY CTR	29
ADMR PROGRAMS	1	DIRECTOR COMMUNITY CTR ASST	23
CLERK ACCOUNTING B	1	DIRECTOR PARK RECREATION DEPUTY	1
CLERK PAYROLL A	1	MGR AQUATIC	1
CONSERVATOR	1	MGR ATHLETICS	1
COORD EXHIBITS GRAPHIC SVCS	1	MGR RECREATION PROG	3
COORD FACILITIES	1	SPEC ATHLETIC	3
CREWPERSON	3	SPEC RECREATION ADMINISTRATIVE	1
CURATOR BACKYARD WILDLIFE CTR	1	SUPER AQUATIC	1
DIRECTOR MUSEUM	1	Total Recreation	94
FOREMAN GROUNDS MNT	2	<u>Golf</u>	
MGR BUSINESS AFFAIRS	1	ADMR GOLF ENTERPRISE	1
MGR COLLECTIONS	1	FOREMAN GOLF COURSE MNT	6
MGR EDUCATION	1	MGR FACILITY GOLF I	3
MGR EXHIBITS GRAPHICS	1	MGR FACILITY GOLF II	4
MGR HISTORIC PROPERTIES	1		
MGR LICHTERMAN NATURE CTR	1		



PARKS & NEIGHBORHOODS

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
SECRETARY	1	ASST STAFF LIBRARY	3
SUPER GOLF	1	CLERK ACCOUNTS PAY A	1
Total Golf	16	CLERK ACQUISITION SR	3
<u>Special Services</u>		CLERK DELIVERY & DIST	17
CLERK GENERAL A	1	CLERK ITEM CONTROL	3
COORD COMMUNITY RESOURCES	1	CLERK ITEM CONTROL SR	1
EXEC DIR OFFICE OF RE-ENTRY	1	CLERK LIBRARY DELIVERY	5
DIRECTOR EXEC MUSIC COMMISSIONER	1	CLERK LIBRARY DEPT	3
MGR COMMUNITY AFFAIRS	1	CLERK SERIALS SR	1
MGR PROGRAM RE-ENTRY	1	CLERK SORTING ROOM	1
SECRETARY	1	CLERK STANDING ORDER	1
SPEC COMMUNITY OUTREACH	1	COORD BROADCAST ENG	1
SPEC MUSIC COMMISSION	1	COORD BROADCAST PROGRAM	1
SPEC WORKFORCE DEV	2	COORD HR LIBRARY	1
Total Special Services	11	COORD INTEGRATED LIBRARY SYS	1
<u>Animal Shelter</u>		COORD LIBRARY ADULT SVCS	1
ADMR ANIMAL SHELTER	1	COORD LIBRARY TEEN SVC	1
ASST BUILDING MNT	1	COORD LIBRARY YOUTH SVCS	1
CLERK GENERAL B	5	COORD SECURITY	1
DIRECTOR VETERINARY MEDICAL	1	COORD VOLUNTEER	1
MGR OPERATIONS ANIMAL SVCS	1	DIRECTOR COMM OUTREACH-SPEC	
OFFICER ANIMAL SERVICES	20	PROJ ASST	1
OFFICER ANIMAL SERVICES SR	1	DIRECTOR LIBRARY	1
SPEC SUPPORT SVCS	1	DIRECTOR LIBRARY COMMUNICATION	
SUPER ADMINISTRATIVE AS	1	ASST	1
SUPER FIELD AS	1	DIRECTOR LIBRARY DEPUTY	1
SUPER SHELTER	1	HELPER BUILDING MNT	1
TECH ANIMAL CARE	14	KEEPER LIBRARY STOREROOM	1
TECH ANIMAL CARE SR	1	LIBRARIAN	29
VETERINARIAN ANIMAL SHELTER	1	LIBRARIAN COLLECTION DEV	2
Total Animal Shelter	50	LIBRARIAN COMPUTER RESOURCES	1
<u>Libraries</u>		LIBRARIAN CUSTOMER SVC	13
ADMR LIBRARY SUPPORT SVCS	1	MGR ACQUISITIONS	1
ANALYST BUYER	1	MGR BROADCAST	1
ARTIST LIBRARY GRAPHICS	1	MGR CATALOGUING	1
ASST LIBRARY CATALOGUING	2	MGR CIRC SVCS	1
ASST LIBRARY CUSTOMER SVC	53	MGR COLLECTION DEV	1
ASST LIBRARY IR	5	MGR DELIVERY & DIST	1
		MGR DIGITAL PROJECTS	1
		MGR FACILITIES	1
		MGR FINANCE LIBRARY	1



PARKS & NEIGHBORHOODS

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
MGR IT SUPPORT	1		
MGR LIBRARY AGENCY I	6		
MGR LIBRARY AGENCY II	3		
MGR LIBRARY AGENCY III	6		
MGR LIBRARY AGENCY IV	6		
MGR LIBRARY MATERIAL SVC	1		
MGR PUBLIC SVCS CENTRAL	1		
MGR REGIONAL LIBRARY	2		
MGR STAFF DEVELOPMENT	1		
MGR VIRTUAL DIGITAL BRANCH	1		
PROCESSOR LIBRARY MATERIAL	4		
PRODUCER EDITING GRAPHICS	1		
REP CIRCULATION	37		
REP CIRCULATION SR	9		
SPEC DEVELOPMENT I	1		
SPEC HRIS	2		
SUPER CIRC ILL II	2		
SUPER CIRCULATION I	5		
SUPER CIRCULATION II	7		
SUPER PAGE OPERATIONS	2		
SUPER PUBLIC RELATIONS	1		
SUPER PUBLIC SVCS	6		
TECH BROADCAST PRODUCTION	2		
TECH COPIER	1		
TECH LIBRARY	2		
TECH LIBRARY BUILDING MNT	3		
Total Libraries	284		
<u>Neighborhood Watch</u>			
CLERK GENERAL B	1		
MGR NEIGHBORHOOD WATCH PROG	1		
Total Neighborhood Watch	2		
<u>TOTAL PARKS & NEIGHBORHOODS</u>	<u>505</u>		



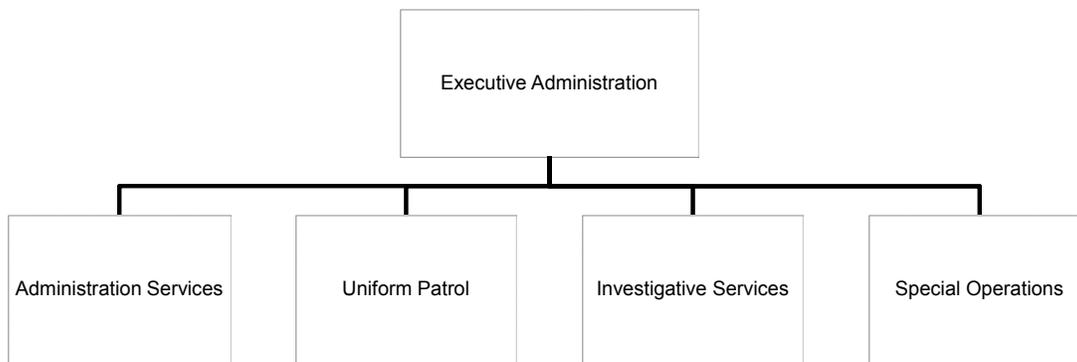
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	205,218,505	203,802,938	206,312,114	207,391,057
Materials and Supplies	21,418,793	26,104,322	26,992,720	26,319,899
Capital Outlay	27,604	0	9,537	0
Inventory	125	0	0	0
Service Charges	6,172	0	0	0
Transfers Out	3,762,824	4,148,608	2,568,568	4,759,419
Total Expenditures	230,434,024	234,055,868	235,882,939	238,470,374
Program Revenues	(3,080,242)	(3,924,122)	(3,951,506)	(3,138,812)
Net Expenditures	227,353,780	230,131,746	231,931,433	235,331,562
Authorized Complement				2696

MISSION

To create and maintain public safety in the City of Memphis with focused attention on preventing and reducing crime, enforcing the law and apprehending criminals.

STRUCTURE



SERVICES

The Police Division's primary responsibility is providing complete law enforcement services to the City of Memphis. The Division serves the citizens of the City of Memphis by performing law enforcement functions in a professional manner. The Division is ultimately responsible to the citizens. The Division's role is to enforce the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of police authority and the constitutional rights of all persons. The Division's responsibilities include preventing and reducing crime, addressing illegal drug activity, solving crimes against persons and property, vigorously enforcing traffic laws by deploying specialized support units such as Community Oriented Policing Services (COPS), Vice and Narcotics Unit, Canine, Harbor, Air Support, Mounted Patrol and Tactical Units when needed in addition to its uniform patrol units.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Fines & Forfeitures	(31,115)	(65,000)	(71,250)	(65,000)
Seizures	(52,716)	(41,610)	(49,050)	(50,000)
DUI BAC Fees	(49,982)	(2,400)	(2,804)	(2,400)
Sex Offender Registry Fees	(99,419)	(60,000)	(60,000)	(60,000)
Wrecker & Storage Charges	(583,518)	(670,000)	(670,000)	(670,000)
911 Emergency Services	(181)	0	0	0
Sale Of Reports	(351,401)	(259,060)	(259,060)	(259,060)
Police Special Events	(650,595)	(700,000)	(700,000)	(700,000)
Tow Fees	(974,685)	(1,028,000)	(1,028,000)	(1,028,000)
Officers in the Schools	(1,475)	(1,475)	(1,475)	(1,475)
Federal Grants - Others	(129,901)	(117,197)	(117,197)	(117,197)
Local Shared Revenue	0	(893,000)	(893,000)	(100,000)
Cash Overage/Shortage	225	(30)	(5)	(30)
Miscellaneous Revenue	(154,506)	(86,350)	(99,665)	(85,650)
Recovery Of Prior Year Expense	(973)	0	0	0
Total Charges for Services	(3,080,242)	(3,924,122)	(3,951,506)	(3,138,812)

Description

Police Administration provides law enforcement leadership to meet the needs of the Memphis Police Department and the citizens of the City of Memphis. Administration, also determine and administers the policies and procedures of the Police Services Division and ensure that the division is in compliance with the laws of the State of Tennessee and the City of Memphis.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	25,474,779	27,311,307	27,567,802	22,993,760
Materials and Supplies	3,175,175	4,446,135	6,156,283	4,987,839
Total Expenditures	28,649,955	31,757,442	33,724,085	27,981,598
Program Revenues	(231,106)	(201,197)	(207,447)	(201,197)
Net Expenditures	28,418,849	31,556,245	33,516,638	27,780,401
Authorized Complement				310

Executive Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	15,815,588	19,306,579	19,306,579	18,239,466
Holiday Salary Full Time	66,581	927,164	927,165	0
Vacation Leave	1,057,414	1,269,823	1,269,824	0
Bonus Leave	185,691	281,106	317,539	0
Sick Leave	394,756	0	275,058	0
Overtime	998,869	1,282,082	1,315,681	1,019,450
Holiday Fire/Police	855,760	985,300	928,437	848,901
Out of Rank Pay	112,142	135,336	135,337	128,569
Hazardous Duty Pay	9,055	6,302	6,645	5,987
College Incentive Pay	632,487	675,654	675,655	685,214
Longevity Pay	163,996	162,328	162,328	177,275
Shift Differential	21,297	18,172	20,136	17,259
Retirement Benefits	261,509	304,260	304,261	289,047
Pension	1,060,490	1,278,472	1,278,475	1,088,655
Supplemental Pension	0	0	0	1,259
Social Security	8,363	0	4,077	0
Pension ARC Funding	0	0	0	874,083
Group Life Insurance	46,208	75,407	75,406	75,994
Unemployment	71,750	59,305	59,305	44,850
Medicare	287,911	329,245	329,245	277,381
Long Term Disability	48,622	65,414	65,415	51,009
Health Insurance - Basic	54,124	239,711	239,711	84,985
Health Insurance - Premier	2,318,853	2,308,318	2,308,318	2,523,118
Other Post Employment Benefits	292,017	323,928	270,864	0
Salaries - Part Time/ Temporary	134,889	82,992	82,992	82,992
On the Job Injury	475,094	228,632	243,573	215,168
Payroll Reserve	147,892	0	0	147,892
Attrition	0	(3,034,223)	(3,034,223)	(3,884,795)
Expense Recovery - Personnel	(46,579)	0	0	0
Total Personnel Services	25,474,779	27,311,307	27,567,802	22,993,760
<u>Materials and Supplies</u>				
City Storeroom Supplies	849	0	361	0
City Shop Charges	305,279	274,184	275,086	313,245
City Shop Fuel	480,135	427,929	427,931	694,248
Data/Word Processing Equipment	762	0	0	0
Data/Word Process Software	0	0	419,888	22,000

Executive Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
City Telephone/ Communications	252	0	84	0
Supplies - Outside	9,478	19,500	19,499	19,500
Hand Tools	131,980	72,847	230,519	0
Clothing	137,374	171,900	192,868	171,900
Ammunition & Explosives	280,432	744,691	1,115,529	744,691
Safety Equipment	130,881	380,000	380,000	380,000
Outside Postage	617	0	38	0
Materials and Supplies	67,229	35,000	35,000	46,330
Operation Police Mounted	275	0	0	0
Outside Vehicle Repair	0	0	34	0
Advertising/Publication	0	5,000	5,000	5,000
Seminars/Training/Education	10,966	34,000	35,550	34,000
Misc Professional Services	139,948	145,000	300,012	358,632
Travel Expense	59,297	51,020	12,359	51,020
Unreported Travel	29,250	0	21,349	0
Insurance	23,749	10,224	10,224	24,455
Claims	263,132	500,000	268,333	500,000
Lawsuits	1,075,809	1,500,000	2,331,267	1,500,000
Dues/Memberships/ Periodicals	9,604	12,948	12,948	12,948
Rent	0	0	0	0
Misc Services and Charges	83,755	94,244	94,757	142,222
Expense Recovery - M & S	(65,878)	(32,352)	(32,352)	(32,352)
Total Materials and Supplies	3,175,175	4,446,135	6,156,283	4,987,839
TOTAL EXPENDITURES	28,649,955	31,757,442	33,724,085	27,981,598
<u>Fines and Forfeitures</u>				
Fines & Forfeitures	(37,265)	(20,000)	(26,250)	(20,000)
Total Fines and Forfeitures	(37,265)	(20,000)	(26,250)	(20,000)
<u>Charges for Services</u>				
Police Special Events	0	0	0	0
Total Charges for Services	0	0	0	0
<u>Federal Grants</u>				
Federal Grants - Others	(129,901)	(117,197)	(117,197)	(117,197)
Total Federal Grants	(129,901)	(117,197)	(117,197)	(117,197)
<u>Other Revenues</u>				

Executive Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Miscellaneous Revenue	(62,966)	(64,000)	(64,000)	(64,000)
Recovery Of Prior Year Expense	(973)	0	0	0
Total Other Revenues	(63,940)	(64,000)	(64,000)	(64,000)
TOTAL PROGRAM REVENUES	(231,106)	(201,197)	(207,447)	(201,197)
NET EXPENDITURES	28,418,849	31,556,245	33,516,638	27,780,401

Description

Support Services provides professional and efficient services to meet the Fiscal and Human Resources operational needs of the Memphis Police Department.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	17,811,347	19,086,146	19,268,806	19,947,452
Materials and Supplies	5,482,693	8,110,842	6,937,745	7,231,446
Service Charges	6,172	0	0	0
Transfers Out	3,762,824	4,148,608	2,568,568	4,759,419
Total Expenditures	27,063,036	31,345,596	28,775,119	31,938,317
Program Revenues	(388,201)	(1,154,760)	(1,156,345)	(361,760)
Net Expenditures	26,674,834	30,190,836	27,618,774	31,576,557
Authorized Complement				291

Support Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	10,738,317	13,098,476	13,098,475	14,855,229
Holiday Salary Full Time	331,144	696,410	696,409	0
Vacation Leave	786,123	880,401	880,402	0
Bonus Leave	113,540	213,124	213,123	0
Sick Leave	592,206	0	178,190	0
Overtime	1,298,587	860,179	863,199	1,402,610
Holiday Fire/Police	117,336	142,400	109,016	107,251
Out of Rank Pay	68,103	11,000	32,179	10,450
Hazardous Duty Pay	5,419	0	1,121	0
College Incentive Pay	86,980	86,163	86,163	79,723
Longevity Pay	73,455	61,421	67,723	78,298
Shift Differential	71,067	65,040	65,040	61,788
Retirement Benefits	134,129	170,438	170,438	161,916
Pension	726,981	854,680	854,679	889,440
Supplemental Pension	768	767	767	4,924
Social Security	10,863	2,023	4,233	2,023
Pension ARC Funding	0	0	0	718,585
Group Life Insurance	35,239	49,830	49,829	53,868
Unemployment	53,375	44,225	44,225	41,400
Medicare	188,685	226,504	226,505	214,009
Long Term Disability	34,437	44,719	44,717	39,761
Health Insurance - Basic	67,138	128,928	128,927	72,354
Health Insurance - Premier	1,710,015	1,803,604	1,803,404	1,945,334
Other Post Employment Benefits	234,792	241,560	241,560	0
Salaries - Part Time/ Temporary	145,770	144,144	148,176	144,144
On the Job Injury	107,025	310,384	310,657	294,865
Payroll Reserve	95,770	0	0	95,770
Attrition	0	(1,050,274)	(1,050,274)	(1,326,291)
Expense Recovery - Personnel	(15,919)	0	(77)	0
Total Personnel Services	17,811,347	19,086,146	19,268,806	19,947,452
<u>Materials and Supplies</u>				
City Storeroom Supplies	836	3,000	3,060	3,000
Facility Repair & Carpentry	15,400	47,736	47,736	47,736
City Shop Charges	85,105	52,208	52,209	95,824
City Shop Fuel	89,350	82,908	82,909	165,429
Outside Computer Services	1,031,024	1,543,807	867,639	367,000

Support Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
City Computer Svc Equipment	54,317	373,789	373,789	373,789
Data/Word Processing Equipment	1,989	9,810	9,810	9,810
Data/Word Process Software	635,066	846,074	426,286	1,320,782
City Telephone/ Communications	25,535	52,212	60,352	52,212
Printing - Outside	38,404	73,500	73,500	70,000
Supplies - Outside	286,813	255,180	255,180	259,080
Clothing	80,237	174,174	186,733	262,324
Drafting/Photo Supplies	5,684	29,778	20,000	29,778
Outside Postage	5,331	5,000	5,000	20,000
Materials and Supplies	264,003	288,368	319,955	405,618
Operation Police DUI Unit	12,000	0	0	0
Outside Vehicle Repair	35,034	42,000	42,000	42,000
Outside Equipment Repair/ Maintenance	479,516	350,000	350,041	350,000
Medical/Dental/Vetinary	493	0	22	0
Outside Phone/ Communications	572,872	934,600	923,976	923,928
Janitorial Services	239,692	225,000	282,882	198,659
Weed Control/Chemical Service	72,330	90,000	101,361	68,200
Seminars/Training/Education	29,488	45,000	44,705	45,000
Fixed Charges	1,170	0	390	0
Misc Professional Services	92,842	83,816	120,094	81,840
Travel Expense	6,105	90,980	90,980	90,980
Unreported Travel	3,389	0	11,500	0
Outside Fuel	1,036	500	1,413	1,500
Utilities	877,021	972,064	972,064	1,007,064
Insurance	133,832	143,077	159,766	167,108
Dues/Memberships/ Periodicals	0	0	0	50
Rent	1,732,845	2,251,346	2,047,968	1,724,270
Credit Card Fees - Expense	6,172	0	0	0
Misc Services and Charges	234,746	467,335	459,305	471,285
Donations Expense	4,296	0	0	0
Expense Recovery - M & S	(1,671,282)	(1,422,420)	(1,454,881)	(1,422,820)
Total Materials and Supplies	5,482,693	8,110,842	6,937,745	7,231,446
<u>Service Charges</u>				
Credit Card Fees - Expense	6,172	0	0	0

Support Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Total Service Charges	6,172	0	0	0
<u>Transfers Out</u>				
Oper Tfr Out - Debt Service Fund	3,762,824	4,148,608	2,568,568	4,759,419
Total Transfers Out	3,762,824	4,148,608	2,568,568	4,759,419
TOTAL EXPENDITURES	27,063,036	31,345,596	28,775,119	31,938,317
<u>Fines and Forfeitures</u>				
Sex Offender Registry Fees	(228)	0	0	0
Total Fines and Forfeitures	(228)	0	0	0
<u>Charges for Services</u>				
911 Emergency Services	(181)	0	0	0
Total Charges for Services	(181)	0	0	0
<u>Other Revenues</u>				
Local Shared Revenue	0	(893,000)	(893,000)	(100,000)
Sale Of Reports	(351,401)	(259,060)	(259,060)	(259,060)
Miscellaneous Revenue	(36,390)	(2,700)	(4,285)	(2,700)
Total Other Revenues	(387,792)	(1,154,760)	(1,156,345)	(361,760)
TOTAL PROGRAM REVENUES	(388,201)	(1,154,760)	(1,156,345)	(361,760)
NET EXPENDITURES	26,674,834	30,190,836	27,618,774	31,576,557

Description

To provide professional, efficient police service, improve public safety, enhance quality of life, and strengthen partnerships within the community.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	112,661,687	111,453,986	113,115,365	115,878,796
Materials and Supplies	8,104,209	8,829,529	8,823,355	8,947,737
Capital Outlay	(2,500)	0	0	0
Total Expenditures	120,763,396	120,283,515	121,938,721	124,826,534
Program Revenues	(655,528)	(703,650)	(701,941)	(702,950)
Net Expenditures	120,107,868	119,579,865	121,236,779	124,123,584
Authorized Complement				1594

Precincts Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	67,211,788	76,967,566	76,967,564	84,682,805
Holiday Salary Full Time	68,457	3,997,022	3,997,023	0
Vacation Leave	4,214,593	4,582,424	4,582,425	0
Bonus Leave	765,039	1,221,665	1,221,666	0
Sick Leave	3,491,609	0	1,472,508	0
Overtime	6,065,478	7,263,532	7,263,530	6,015,961
Holiday Fire/Police	3,932,535	4,179,812	4,244,924	4,244,924
Out of Rank Pay	353,912	346,617	346,617	329,286
Hazardous Duty Pay	132,369	118,413	118,412	112,492
College Incentive Pay	2,134,996	2,146,073	2,146,074	2,458,447
Longevity Pay	449,677	408,494	425,497	550,412
Shift Differential	583,660	544,536	544,536	523,572
Retirement Benefits	1,285,394	907,776	930,810	862,387
Pension	4,641,208	5,047,669	5,047,670	5,080,968
Supplemental Pension	0	0	0	2,123
Social Security	10,918	0	2,248	0
Pension ARC Funding	0	0	0	4,132,456
Group Life Insurance	184,916	261,949	261,948	326,700
Unemployment	278,425	235,770	235,770	237,150
Medicare	1,209,613	1,340,756	1,340,821	1,329,575
Long Term Disability	211,388	260,612	260,612	253,538
Health Insurance - Basic	1,270,109	830,628	1,051,229	925,743
Health Insurance - Premier	10,340,770	10,091,641	10,091,642	10,942,547
Other Post Employment Benefits	1,303,558	1,287,792	1,287,792	0
Salaries - Part Time/ Temporary	180,760	224,720	207,248	224,720
On the Job Injury	1,691,795	1,326,876	1,205,155	1,285,000
Payroll Reserve	648,720	1,100,500	1,100,500	648,720
Attrition	0	(13,238,857)	(13,238,857)	(9,290,732)
Total Personnel Services	112,661,687	111,453,986	113,115,365	115,878,796
<u>Materials and Supplies</u>				
City Hall Printing	0	0	0	0
City Storeroom Supplies	2,387	0	75	0
City Shop Charges	3,270,925	3,288,881	3,288,881	3,042,106
City Shop Fuel	4,132,603	4,487,184	4,491,618	4,931,728
Data/Word Process Software	0	0	0	0
City Telephone/ Communications	1,565	0	112	0
Supplies - Outside	42,220	39,446	39,446	39,446

Precincts Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Clothing	566,309	943,773	929,722	863,375
Materials and Supplies	20,755	28,836	28,836	34,156
Operation Police TACT	51	0	0	0
Operation Police Aircraft	270	0	0	0
Outside Vehicle Repair	180	0	725	0
Outside Phone/ Communications	28	0	6	0
Misc Professional Services	1,050	0	0	0
Travel Expense	645	0	154	0
Unreported Travel	(461)	0	0	0
Utilities	40,155	25,000	26,436	25,000
Insurance	5,621	5,109	5,109	577
Claims	1,814	0	0	0
Misc Services and Charges	19,368	11,300	12,253	11,350
Expense Recovery - M & S	(1,275)	0	(18)	0
Total Materials and Supplies	8,104,209	8,829,529	8,823,355	8,947,737
<u>Capital Outlay</u>				
Equipment	(2,500)	0	0	0
Total Capital Outlay	(2,500)	0	0	0
TOTAL EXPENDITURES	120,763,396	120,283,515	121,938,721	124,826,534
<u>Fines and Forfeitures</u>				
Sex Offender Registry Fees	(900)	0	0	0
Total Fines and Forfeitures	(900)	0	0	0
<u>Charges for Services</u>				
Police Special Events	(650,595)	(700,000)	(700,000)	(700,000)
Total Charges for Services	(650,595)	(700,000)	(700,000)	(700,000)
<u>Other Revenues</u>				
Miscellaneous Revenue	(4,033)	(3,650)	(1,941)	(2,950)
Total Other Revenues	(4,033)	(3,650)	(1,941)	(2,950)
TOTAL PROGRAM REVENUES	(655,528)	(703,650)	(701,941)	(702,950)
NET EXPENDITURES	120,107,868	119,579,865	121,236,779	124,123,584

Description

Investigate Services provides the traditional investigative process required of the police detective in pursuing the successful solving of crimes committed against persons and property as stated in the overall mission of the Memphis Police Services Division.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	25,639,924	22,611,755	22,511,907	22,958,508
Materials and Supplies	2,254,248	2,113,716	2,182,405	2,276,280
Capital Outlay	30,104	0	9,537	0
Inventory	125	0	0	0
Total Expenditures	27,924,401	24,725,471	24,703,848	25,234,788
Program Revenues	(1,739,100)	(1,844,640)	(1,852,055)	(1,853,030)
Net Expenditures	26,185,300	22,880,831	22,851,793	23,381,758
Authorized Complement				255

Investigative Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	14,958,516	16,171,323	16,171,324	15,628,794
Holiday Salary Full Time	88,018	926,483	926,483	0
Vacation Leave	1,388,556	1,557,129	1,557,130	0
Bonus Leave	186,757	284,814	284,814	0
Sick Leave	1,058,534	0	220,027	0
Overtime	1,361,577	516,498	516,498	1,281,156
Holiday Fire/Police	834,709	950,000	628,887	628,887
Out of Rank Pay	19,729	30,571	30,571	29,042
Hazardous Duty Pay	3,250	2,334	2,334	2,217
College Incentive Pay	677,719	702,880	702,880	504,918
Longevity Pay	220,082	223,686	224,919	169,227
Shift Differential	58,242	51,988	51,989	49,389
Retirement Benefits	317,843	275,000	275,000	261,250
Pension	981,086	1,014,919	1,014,920	895,015
Supplemental Pension	15,860	15,998	15,998	22,275
Social Security	52,487	47,593	47,594	47,593
Pension ARC Funding	0	0	0	683,246
Group Life Insurance	52,518	64,128	64,128	62,190
Unemployment	63,875	49,735	49,735	37,200
Medicare	272,998	280,196	280,196	231,512
Long Term Disability	50,134	56,829	56,829	40,733
Health Insurance - Basic	102,170	120,720	120,720	148,459
Health Insurance - Premier	2,362,038	2,422,718	2,422,719	2,130,929
Other Post Employment Benefits	225,535	271,656	271,656	0
Salaries - Part Time/ Temporary	104,712	95,600	95,600	95,600
On the Job Injury	70,603	76,216	76,216	72,405
Payroll Reserve	116,707	0	0	116,707
Attrition	0	(3,597,259)	(3,597,259)	(180,237)
Expense Recovery - Personnel	(4,330)	0	0	0
Total Personnel Services	25,639,924	22,611,755	22,511,907	22,958,508
<u>Materials and Supplies</u>				
City Storeroom Supplies	5,154	4,000	4,038	4,000
Facility Repair & Carpentry	7,305	0	0	0
City Shop Charges	248,300	236,469	236,469	271,286
City Shop Fuel	343,640	331,063	331,063	376,124
City Computer Svc Equipment	5,145	0	0	0

Investigative Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Data/Word Processing				
Equipment	4,310	0	0	0
Supplies - Outside	7,473	4,500	10,527	4,500
Clothing	128,772	117,500	131,702	109,500
Outside Postage	8,669	0	17,000	20,000
Materials and Supplies	47,569	34,314	58,580	85,000
Outside Vehicle Repair	50	0	0	0
Special Investigations	33,097	0	46,984	40,000
Seminars/Training/Education	1,785	0	0	5,000
Fixed Charges	1,283,141	1,250,000	1,200,125	1,250,000
Misc Professional Services	134,300	0	4,388	0
Travel Expense	0	0	4,230	0
Unreported Travel	0	0	1,428	0
Utilities	33,158	25,000	25,000	0
Insurance	200	200	200	200
Claims	770	0	0	0
Misc Services and Charges	115,765	110,670	110,670	110,670
Expense Recovery - M & S	(154,354)	0	0	0
Total Materials and Supplies	2,254,248	2,113,716	2,182,405	2,276,280
<u>Capital Outlay</u>				
Furniture/Furnishings	30,104	0	9,537	0
Total Capital Outlay	30,104	0	9,537	0
<u>Inventory</u>				
Inventory Purchases	125	0	0	0
Total Inventory	125	0	0	0
TOTAL EXPENDITURES	27,924,401	24,725,471	24,703,848	25,234,788
<u>Fines and Forfeitures</u>				
Fines & Forfeitures	6,150	(45,000)	(45,000)	(45,000)
Seizures	(52,716)	(41,610)	(49,050)	(50,000)
Sex Offender Registry Fees	(98,291)	(60,000)	(60,000)	(60,000)
Total Fines and Forfeitures	(144,857)	(146,610)	(154,050)	(155,000)
<u>Charges for Services</u>				
Wrecker & Storage Charges	(583,518)	(670,000)	(670,000)	(670,000)
Tow Fees	(974,685)	(1,028,000)	(1,028,000)	(1,028,000)
Total Charges for Services	(1,558,202)	(1,698,000)	(1,698,000)	(1,698,000)

Investigative Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Other Revenues</u>				
Cash Overage/Shortage	225	(30)	(5)	(30)
Miscellaneous Revenue	(36,267)	0	0	0
Total Other Revenues	(36,042)	(30)	(5)	(30)
TOTAL PROGRAM REVENUES	(1,739,100)	(1,844,640)	(1,852,055)	(1,853,030)
NET EXPENDITURES	26,185,300	22,880,831	22,851,793	23,381,758

Description

Special Services of Special Operations provides the Memphis Police Division with specialized support units of highly trained officers to assist in enforcing State and City ordinances and to assist in promoting a safe environment for the citizens of Memphis. This includes the following squads: Canine, Harbor, Air Support, Mounted Patrol, Tactical and Traffic Bureau.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	23,630,768	23,339,744	23,848,234	25,612,541
Materials and Supplies	2,402,468	2,604,100	2,892,932	2,876,597
Total Expenditures	26,033,236	25,943,844	26,741,166	28,489,137
Program Revenues	(66,307)	(19,875)	(33,718)	(19,875)
Net Expenditures	25,966,929	25,923,969	26,707,449	28,469,262
Authorized Complement				246

Special Operations Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	12,447,450	15,015,682	15,015,682	17,274,979
Holiday Salary Full Time	12,247	816,991	816,991	0
Vacation Leave	1,146,771	1,300,465	1,300,465	0
Bonus Leave	165,161	250,200	250,199	0
Sick Leave	1,077,281	0	436,170	0
Overtime	1,140,748	1,192,161	1,350,490	1,445,877
Holiday Fire/Police	808,183	868,460	718,170	718,171
Out of Rank Pay	22,128	41,000	41,000	38,951
Hazardous Duty Pay	43,314	32,528	37,187	30,902
College Incentive Pay	532,393	569,303	569,303	489,002
Longevity Pay	181,188	154,503	172,399	173,847
Shift Differential	50,958	49,508	49,509	47,033
Retirement Benefits	765,140	554,000	554,001	526,301
Pension	825,307	940,140	940,140	1,016,842
Social Security	83,854	0	39,097	0
Pension ARC Funding	0	0	0	711,517
Group Life Insurance	44,349	60,499	60,498	65,352
Unemployment	53,725	45,095	45,095	36,600
Medicare	250,494	250,362	250,362	240,670
Long Term Disability	41,267	52,200	52,201	41,318
Health Insurance - Basic	64,423	126,912	126,912	114,529
Health Insurance - Premier	2,037,452	2,173,158	2,173,158	2,319,330
Other Post Employment Benefits	223,852	246,312	246,312	0
Salaries - Part Time/ Temporary	1,359,650	1,452,544	1,455,657	1,452,544
On the Job Injury	123,700	119,208	121,074	113,248
Payroll Reserve	135,335	0	0	135,335
Attrition	0	(2,971,487)	(2,971,487)	(1,381,805)
Expense Recovery - Personnel	(5,600)	0	(2,350)	2,000
Total Personnel Services	23,630,768	23,339,744	23,848,234	25,612,541
<u>Materials and Supplies</u>				
City Storeroom Supplies	367	0	205	0
City Shop Charges	727,748	654,693	654,694	639,747
City Shop Fuel	693,880	692,512	692,512	840,981
City Telephone/ Communications	8	0	4	0
Supplies - Outside	4,027	2,150	2,485	2,150
Clothing	155,991	156,736	156,736	229,736

Special Operations Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Medical Supplies	54	0	0	0
Outside Postage	407	0	0	0
Materials and Supplies	11,992	4,317	4,788	7,517
Operation Police Canine	42,697	60,867	60,867	60,867
Operation Police DUI Unit	77,543	75,000	75,264	80,000
Operation Police Traffic Unit	73,336	45,407	45,407	77,000
Operation Police Mounted	70,640	65,480	65,480	65,480
Operation Police TACT	40,484	37,381	37,381	100,101
Operation Police Aircraft	350,973	706,814	994,014	671,432
Outside Phone/ Communications	6,310	0	0	0
Seminars/Training/Education	3,543	0	351	0
Misc Professional Services	6,278	0	0	0
Travel Expense	16,688	0	0	0
Unreported Travel	2,247	0	0	0
United Way/LINC Grant Expense - Library	0	0	0	0
Friends of the Library Expense - Library	0	0	0	0
Foundation for the Library Expense - Library	2,813	0	0	0
Insurance	94,843	95,443	95,443	92,485
Rent	219	0	0	0
Misc Services and Charges	20,146	7,300	7,300	9,100
Expense Recovery - M & S	(767)	0	0	0
Total Materials and Supplies	2,402,468	2,604,100	2,892,932	2,876,597
TOTAL EXPENDITURES	26,033,236	25,943,844	26,741,166	28,489,137
<u>Fines and Forfeitures</u>				
DUI BAC Fees	(49,982)	(2,400)	(2,804)	(2,400)
Total Fines and Forfeitures	(49,982)	(2,400)	(2,804)	(2,400)
<u>Charges for Services</u>				
Officers in the Schools	(1,475)	(1,475)	(1,475)	(1,475)
Total Charges for Services	(1,475)	(1,475)	(1,475)	(1,475)
<u>Other Revenues</u>				
Miscellaneous Revenue	(14,850)	(16,000)	(29,439)	(16,000)
Total Other Revenues	(14,850)	(16,000)	(29,439)	(16,000)

Special Operations Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
TOTAL PROGRAM REVENUES	(66,307)	(19,875)	(33,718)	(19,875)
NET EXPENDITURES	<u>25,966,929</u>	<u>25,923,969</u>	<u>26,707,449</u>	<u>28,469,262</u>



POLICE SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Executive Administration</u>		MAJOR	1
ANALYST CRIME	1	MGR COMMUNICATIONS POLICE	1
ANALYST POLICE EMPLOYMENT	1	MGR CRIME ANALYSIS	1
ASST ADMINISTRATIVE	1	MGR RADIO MAINT	1
CHIEF POLIC SVCS DEPUTY	5	OFFICER POLICE II	19
CLERK GENERAL A	6	OPER DIGITAL PRESS	1
COLONEL LIEUTENANT	13	PROGRAMMER SYSTEM SR	1
COLONEL POLICE	2	SERGEANT	4
COORD TRAINING PSYCH	1	SPEC PERSONNEL PAYROLL	1
DIRECTOR POLICE SVCS	1	SPEC POLICE PAYROLL	7
DIRECTOR POLICE SVCS DEPUTY	1	SPEC PROCUREMENT	1
GUNSMITH FIREARMS INST	1	SUPER CENTRAL RECORDS	1
LIEUTENANT POLICE	27	SUPER FLEET MAINT	1
MAJOR	4	SUPER MATERIAL PUB	1
MGR GRANTS POLICE	1	SUPER PHOTO GRAPHIC ARTS	1
MGR REAL TIME CRIME CTR SYSTEM	1	SUPER POLICE PAYROLL	1
NURSE OCCUPATIONAL HEALTH	1	SUPER POLICE PERSONNEL	1
OFFICER POLICE II	183	SUPER PROPERTY EVID SHIFT	6
SECRETARY	8	SUPER RADIO DISPATCH	17
SERGEANT	48	SUPER RADIO MAINT	2
SPEC GRANT ADMIN	2	TECH PHOTO LAB	2
TRANSCRIPTIONIST	2	TECH POLICE RADIO	6
Total Executive Administration	310	TECH POLICE RADIO LO	1
		Total Support Services	291
<u>Support Services</u>		<u>Precincts</u>	
ADMR DATABASE POLICE	1	CLERK GENERAL A	18
ADMR POLICE FINANCE	1	CLERK GENERAL B	7
ANALYST CRIME	3	CLERK INVENT CONTROL	11
ANALYST CRIME SR	4	COLONEL LIEUTENANT	11
ANALYST FINANCIAL POLICE SR	2	COLONEL POLICE	9
ANALYST PERSONNEL POLICE	1	LIEUTENANT POLICE	123
ANALYST PERSONNEL POLICE SR	1	MAJOR	28
ANALYST PROGRAMMER	1	OFFICER POLICE II	1286
ANALYST SYSTEM SOFTWARE LD	2	OFFICER POLICE II PROB	39
ARTIST COMPOSITE	1	OFFICER POLICE LEP II	1
ATTENDANT PROPERTY ROOM	17	SECRETARY	8
CLERK GENERAL A	7	SERGEANT	46
CLERK GENERAL B	14	SUPER ARREST DATA ENTRY	1
DISPATCHER POLICE RADIO	145		
INSTALLER COMM SAFETY EQUIP	4		
LIEUTENANT POLICE	9		



POLICE SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
SUPER CLERICAL OPER	5	<u>Special Operations</u>	
TRANSCRIPTIONIST	1	CLERK GENERAL A	3
Total Precincts	<u>1594</u>	COLONEL LIEUTENANT	1
<u>Investigative Services</u>		COLONEL POLICE	1
CLERK GENERAL A	4	COORD SCHOOL CROSSING GUARD	1
CLERK GENERAL B	1	LIEUTENANT POLICE	34
COLONEL LIEUTENANT	1	LIEUTENANT POLICE TACT	2
COLONEL POLICE	1	MAJOR	5
COUNSELOR FAMILY TROUBLE CTR	2	MAJOR TACT	1
CRIMINALIST	1	OFFICER POLICE II	145
EXAMINER LATENT PRINT	5	OFFICER POLICE TACT	16
LIEUTENANT POLICE	26	PILOT HELICOPTER	3
MAJOR	3	SECRETARY	1
MGR FLEET SVCS	1	SERGEANT	32
MGR VEHICLE SUPPORT SVCS	1	SUPER AVIATION SHOP	<u>1</u>
OFFICER POLICE II	33	Total Special Operations	<u>246</u>
REP VEHICLE STORAGE SVC	23		
SECRETARY	2	<u>TOTAL POLICE SERVICES</u>	<u>2696</u>
SERGEANT	139		
SPEC INVESTIGATIVE PROC A	1		
SPEC INVESTIGATIVE PROC B	1		
SUPER SHIFT AUCTION LEAD	2		
SUPER VEHICLE STORAGE SVC	4		
TRANSCRIPTIONIST	4		
Total Investigative Services	<u>255</u>		





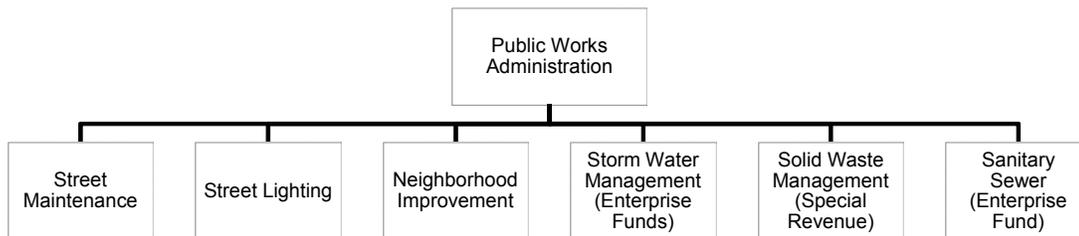
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	8,877,769	8,877,766	8,711,965	9,999,508
Materials and Supplies	18,183,260	12,790,378	13,100,395	7,628,880
Capital Outlay	162,276	123,000	123,000	120,000
Expense Recovery	(8,128,074)	0	0	0
Total Expenditures	19,095,230	21,791,144	21,935,360	17,748,388
Program Revenues	(2,046,449)	(2,039,859)	(1,453,557)	(1,889,859)
Net Expenditures	17,048,782	19,751,285	20,481,803	15,858,529
Authorized Complement				202

MISSION

Using sound engineering, economic and management principles, the Public Works Division preserves and enhances the quality of life by utilizing strategies that are both cost effective and efficient in the delivery of services that are intended to protect the health, safety and welfare of the community through the maintenance and rehabilitation of the City’s infrastructure, collection and disposal of solid waste, collection and treatment of waste water, and the removal of blighted conditions.

STRUCTURE



SERVICES

Services provided by the Division of Public Works are instrumental in the City’s system for addressing environmental, public health, and local transportation issues. The Division provides residents with weekly collection of garbage, recyclables and trash, maintaining an emphasis on recycling all possible materials to reduce landfill costs and produce revenue from household recyclables and compost from yard waste. Public Works manages the maintenance of streets with services including asphalt paving, pothole and cut/patch repair, the removal of snow and ice from bridges and streets, as well as installation and care of streetlights. The Division operates and maintains the City’s wastewater collection and treatment system, including two treatment plants, is responsible for protecting the city from flooding and ensuring reduction of pollution from urban runoff. The Division also works to promote cleaner and greener communities, while working to eliminate blight through education and the enforcement of codes and ordinances.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Special Assessment Tax	(430,837)	(398,000)	(398,000)	(398,000)
St TN Highway Maint Grant	(694,302)	(691,859)	(255,557)	(691,859)
St TN Interstate	(921,310)	(950,000)	(800,000)	(800,000)
Total Charges for Services	(2,046,449)	(2,039,859)	(1,453,557)	(1,889,859)

Other services provided by Public Works can be found under the following tabs:

Solid Waste - Special Revenue Funds

Sanitary Sewer Systems - Enterprise Funds

Storm Water System - Enterprise Funds

Description

Administration ensure timely and accurate administrative services to Public Works' service centers, including budget development, monitoring, purchasing and payroll/personnel activities.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	481,202	476,337	505,619	316,442
Materials and Supplies	371,541	751,833	1,567,720	767,688
Total Expenditures	852,743	1,228,170	2,073,339	1,084,130
Program Revenues	(694,302)	(691,859)	(255,557)	(691,859)
Net Expenditures	158,441	536,311	1,817,782	392,271
Authorized Complement				11

Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	579,501	559,787	559,787	651,959
Holiday Salary Full Time	31,268	32,345	32,345	0
Vacation Leave	39,020	44,803	44,803	0
Bonus Leave	6,723	9,961	9,961	0
Sick Leave	20,682	0	2,444	0
Overtime	345	0	0	0
Out of Rank Pay	0	0	402	0
Retirement Benefits	678	55,166	68,402	55,166
Pension	28,342	33,445	33,445	37,244
Pension ARC Funding	0	0	0	22,276
Group Life Insurance	1,641	1,634	1,634	2,432
Unemployment	2,100	1,595	1,595	1,350
Medicare	8,399	10,351	10,351	9,932
Long Term Disability	1,845	1,941	1,941	1,595
Health Insurance - Basic	7,573	7,621	7,621	8,456
Health Insurance - Premier	83,274	71,408	71,408	81,937
Other Post Employment Benefits	9,257	8,712	8,712	0
On the Job Injury	982	0	0	0
Payroll Reserve	4,254	0	0	0
Attrition	0	(13,200)	0	115,763
Expense Recovery - Personnel	(344,681)	(349,232)	(349,232)	(671,668)
Total Personnel Services	481,202	476,337	505,619	316,442
<u>Materials and Supplies</u>				
City Hall Printing	159	0	0	0
City Shop Charges	607	4,200	4,200	3,381
City Shop Fuel	2,129	6,300	6,300	2,879
City Computer Svc Equipment	538	6,000	6,011	6,000
Data/Word Process Software	153,084	153,085	153,084	153,085
City Telephone/ Communications	4,053	7,500	3,630	6,000
Supplies - Outside	6,767	8,760	6,401	7,000
Outside Postage	59	200	200	200
Materials and Supplies	1,165	2,500	2,157	2,000
Outside Equipment Repair/ Maintenance	1,260	1,260	600	1,000
Seminars/Training/Education	2,900	4,530	4,200	3,500
Misc Professional Services	639	7,500	3,162	2,500



Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Travel Expense	62	7,000	5,724	5,000
Unreported Travel	0	0	1,250	0
Mileage	1,366	1,200	1,200	1,964
Utilities	57,535	119,933	69,037	119,933
Insurance	1,923	3,231	0	38,420
Claims	16,691	191,730	43,462	175,000
Lawsuits	119,875	222,904	1,253,104	238,826
Dues/Memberships/ Periodicals	314	4,000	4,000	1,000
Misc Services and Charges	415	0	0	0
Total Materials and Supplies	371,541	751,833	1,567,720	767,688
TOTAL EXPENDITURES	852,743	1,228,170	2,073,339	1,084,130
<u>State Grants</u>				
St TN Highway Maint Grant	(694,302)	(691,859)	(255,557)	(691,859)
Total State Grants	(694,302)	(691,859)	(255,557)	(691,859)
TOTAL PROGRAM REVENUES	(694,302)	(691,859)	(255,557)	(691,859)
NET EXPENDITURES	158,441	536,311	1,817,782	392,271

Description

Street Maintenance provides and maintains the safest and smoothest roadway system for the citizens of Memphis.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	4,462,667	4,205,232	4,432,851	4,632,108
Materials and Supplies	1,911,225	2,080,001	1,047,937	2,690,647
Expense Recovery	(2,247,686)	0	0	0
Total Expenditures	4,126,206	6,285,233	5,480,788	7,322,755
Program Revenues	(877,471)	(950,000)	(800,000)	(800,000)
Net Expenditures	3,248,735	5,335,233	4,680,788	6,522,755
Authorized Complement				108

Street Maintenance Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	3,320,435	3,859,695	3,320,434	4,358,652
Holiday Salary Full Time	202,937	211,997	202,938	0
Vacation Leave	298,162	306,564	298,163	0
Bonus Leave	25,634	65,025	25,635	0
Sick Leave	293,131	0	293,130	0
Overtime	62,383	73,000	62,383	73,000
Out of Rank Pay	32,546	34,000	32,547	34,000
Hazardous Duty Pay	753	700	753	700
Longevity Pay	4,010	5,550	5,551	0
Shift Differential	2,788	4,847	2,789	4,847
Retirement Benefits	59,832	46,800	59,832	46,800
Required Special License Pay	3,000	3,950	3,000	3,950
Pension	106,735	128,473	106,736	124,343
Supplemental Pension	50,516	52,535	50,516	58,602
Social Security	163,441	170,332	163,440	170,332
Pension ARC Funding	0	0	0	218,712
Group Life Insurance	12,552	15,887	12,551	15,325
Unemployment	19,950	15,805	19,951	14,850
Medicare	64,155	69,739	64,154	64,666
Long Term Disability	11,669	13,354	11,668	11,816
Health Insurance - Basic	41,658	59,450	41,659	38,211
Health Insurance - Premier	605,164	609,839	605,163	671,939
Other Post Employment Benefits	89,204	86,328	89,205	0
Salaries - Part Time/ Temporary	535,179	208,443	535,179	558,443
On the Job Injury	116,298	18,000	116,299	18,000
Payroll Reserve	31,357	0	0	0
Attrition	0	(179,293)	0	(179,293)
Expense Recovery - Personnel	(1,690,824)	(1,675,788)	(1,690,824)	(1,675,788)
Total Personnel Services	4,462,667	4,205,232	4,432,851	4,632,108
<u>Materials and Supplies</u>				
City Hall Printing	189	0	189	0
City Storeroom Supplies	3,950	10,300	3,951	10,300
Facility Repair & Carpentry	0	5,000	4,381	5,000
City Shop Charges	419,167	230,738	230,738	644,305
City Shop Fuel	437,642	517,564	517,564	614,643

Street Maintenance Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
City Computer Svc Equipment	2,461	13,335	2,460	13,335
City Telephone/ Communications	11,502	11,714	11,502	11,714
Supplies - Outside	10,230	13,460	10,230	13,460
Clothing	20,758	19,750	20,759	19,750
Household Supplies	0	23,868	0	23,868
Safety Equipment	44,717	39,894	44,716	39,894
Outside Postage	6	0	6	0
Asphalt Products	4,442,386	5,056,250	4,442,387	5,056,250
Lumber & Wood Products	7,973	11,000	7,974	11,000
Paints Oils & Glass	572	6,120	573	6,120
Pipe Fittings & Castings	9,456	52,934	9,455	52,934
Lime Cement & Gravel	0	91,233	0	91,233
Chemicals	0	6,426	0	6,426
Materials and Supplies	70,059	45,120	70,060	95,120
Outside Vehicle Repair	49,446	52,531	49,445	52,531
Outside Equipment Repair/ Maintenance	144,112	104,970	144,112	104,970
Facilities Structure Repair - Outside	13,991	31,500	13,991	31,500
Weed Control/Chemical Service	20,050	116,000	20,050	116,000
Seminars/Training/Education	1,110	1,500	1,110	1,500
Misc Professional Services	682,138	815,000	682,137	865,000
Travel Expense	0	2,406	0	2,406
Unreported Travel	0	0	0	0
Auto Allowance	0	0	3,936	0
Outside Fuel	8,246	11,456	4,309	11,456
Mileage	0	5,150	0	5,150
Utilities	200,802	300,000	200,802	300,000
Insurance	3,005	3,532	3,006	3,532
Claims	5,334	15,000	5,334	15,000
Lawsuits	0	0	0	0
Dues/Memberships/ Periodicals	471	0	471	0
Rent	0	10,000	0	10,000
Minor Equipment	39,495	37,500	80,148	37,500
Expense Recovery - M & S	(4,738,041)	(5,581,250)	(5,537,858)	(5,581,250)
Total Materials and Supplies	1,911,225	2,080,001	1,047,937	2,690,647
Grants and Subsidies				

Street Maintenance Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Death Benefits	0	0	0	0
Total Grants and Subsidies	0	0	0	0
<u>Expense Recovery</u>				
Expense Recovery - State Street Aid	(2,247,686)	0	0	0
Total Expense Recovery	(2,247,686)	0	0	0
TOTAL EXPENDITURES	4,126,206	6,285,233	5,480,788	7,322,755
<u>State Grants</u>				
St TN Interstate	(877,471)	(950,000)	(800,000)	(800,000)
Total State Grants	(877,471)	(950,000)	(800,000)	(800,000)
TOTAL PROGRAM REVENUES	(877,471)	(950,000)	(800,000)	(800,000)
NET EXPENDITURES	3,248,735	5,335,233	4,680,788	6,522,755

Description

Street Lighting provides administrative direction, approval and funding for all roadway lighting within the City to enhance visibility and assist roadway users during evening hours.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Materials and Supplies	11,773,464	6,003,367	6,012,738	125,000
Expense Recovery	(4,151,788)	0	0	0
Total Expenditures	<u>7,621,676</u>	6,003,367	6,012,738	125,000
Net Expenditures	<u>7,621,676</u>	6,003,367	6,012,738	125,000
Authorized Complement				0



Street Lighting Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Materials and Supplies</u>				
Printing - Outside	6	0	0	0
Asset Amortization Payment	6,891,105	3,528,627	3,694,845	0
Misc Professional Services	0	0	0	100,000
Travel Expense	0	0	0	0
Utilities	4,882,353	2,474,740	2,317,892	25,000
Total Materials and Supplies	11,773,464	6,003,367	6,012,738	125,000
<u>Expense Recovery</u>				
Expense Recovery - State Street Aid	(4,151,788)	0	0	0
Total Expense Recovery	(4,151,788)	0	0	0
TOTAL EXPENDITURES	7,621,676	6,003,367	6,012,738	125,000
NET EXPENDITURES	7,621,676	6,003,367	6,012,738	125,000

Description

Neighborhood Improvement focus on improving the quality of life for the citizens of Memphis through a constant effort to beautify the city and eradicate blight. This section continues to combat community cleanliness with street sweeping, litter removal, weed control, and enforcing housing code violations while maintaining safety, health and environmental standards for the community and the citizens of Memphis.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	3,933,900	4,196,197	3,773,495	5,050,958
Materials and Supplies	4,127,030	3,955,177	4,472,000	4,045,545
Capital Outlay	162,276	123,000	123,000	120,000
Expense Recovery	(1,728,600)	0	0	0
Total Expenditures	6,494,605	8,274,374	8,368,495	9,216,503
Program Revenues	(474,676)	(398,000)	(398,000)	(398,000)
Net Expenditures	6,019,930	7,876,374	7,970,495	8,818,503
Authorized Complement				83

Neighborhood Improvement Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,062,162	2,423,519	2,423,517	3,265,695
Holiday Salary Full Time	120,111	128,566	128,565	0
Vacation Leave	133,233	150,116	150,113	0
Bonus Leave	14,857	39,367	39,367	0
Sick Leave	126,216	0	25,116	0
Overtime	7,777	9,000	9,087	9,000
Out of Rank Pay	13,832	10,400	12,088	10,400
Hazardous Duty Pay	0	40	0	40
Longevity Pay	79	0	91	0
Shift Differential	1,198	1,600	1,722	1,600
Retirement Benefits	132,688	69,879	83,361	69,879
Job Incentive	774	0	60	0
Required Special License Pay	16,444	29,000	10,432	29,000
Pension	136,568	151,604	151,604	152,301
Supplemental Pension	1,479	1,534	1,534	5,200
Social Security	25,902	4,828	6,030	4,828
Pension ARC Funding	0	0	0	170,109
Group Life Insurance	7,428	10,287	10,023	9,865
Unemployment	12,950	9,715	9,715	7,950
Medicare	37,716	41,468	41,472	40,404
Long Term Disability	7,057	8,224	7,377	6,396
Health Insurance - Basic	20,721	42,240	42,236	21,299
Health Insurance - Premier	319,649	324,796	324,773	376,938
Other Post Employment Benefits	51,334	53,064	11,880	0
Salaries - Part Time/ Temporary	358,377	772,146	244,518	772,146
On the Job Injury	308,014	19,000	63,814	19,000
Payroll Reserve	17,332	0	0	0
Attrition	0	(79,196)	0	103,907
Expense Recovery - Personnel	0	(25,000)	(25,000)	(25,000)
Total Personnel Services	3,933,900	4,196,197	3,773,495	5,050,958
<u>Materials and Supplies</u>				
City Hall Postage	3,841	0	0	0
City Storeroom Supplies	2,691	200	200	200
City Shop Charges	147,028	171,455	171,456	218,903
City Shop Fuel	91,180	107,670	107,670	151,199

Neighborhood Improvement Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
City Computer Svc Equipment	171	13,772	15,416	13,772
Data/Word Process Software	19,758	25,000	25,000	25,000
City Telephone/ Communications	77,088	39,860	41,330	39,860
Printing - Outside	3,430	8,364	8,364	8,364
Supplies - Outside	12,572	44,968	44,968	44,968
Hand Tools	697	400	400	400
Clothing	11,127	14,331	14,330	14,331
Household Supplies	2,053	5,967	5,967	967
Drafting/Photo Supplies	0	872	872	872
Outside Postage	0	1,600	8,907	30,860
Paints Oils & Glass	0	4,080	4,080	0
Chemicals	0	4,080	4,080	0
Materials and Supplies	51,574	58,453	62,645	58,453
Outside Equipment Repair/ Maintenance	56,280	10,200	10,200	4,000
Outside Phone/ Communications	0	50	50	50
Janitorial Services	0	1,050	1,050	1,050
Security	576	1,500	1,500	1,500
Weed Control/Chemical Service	1,161,784	200,000	200,000	200,000
Seminars/Training/Education	2,465	13,900	13,900	3,900
Misc Professional Services	2,366,337	3,034,348	3,534,348	3,034,348
Travel Expense	592	4,973	6,161	4,973
Unreported Travel	0	310	310	310
Outside Fuel	0	150	150	150
Mileage	0	0	1,021	0
Utilities	21,109	30,600	30,600	30,600
Total Quality Management	0	300	300	300
Demolitions	0	250	250	250
Insurance	0	1,780	1,780	1,271
Claims	35,643	20,122	20,122	20,122
Lawsuits	0	15,922	15,922	15,922
Dues/Memberships/ Periodicals	157	0	0	0
Rent	55,191	131,000	131,000	131,000
Minor Equipment	3,686	12,650	12,650	12,650
Expense Recovery - M & S	0	(25,000)	(25,000)	(25,000)
Total Materials and Supplies	4,127,030	3,955,177	4,472,000	4,045,545



Neighborhood Improvement Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Capital Outlay</u>				
Furniture/Furnishings	0	0	0	120,000
Equipment	162,276	123,000	123,000	0
Total Capital Outlay	162,276	123,000	123,000	120,000
<u>Expense Recovery</u>				
Expense Recovery - State Street Aid	(1,728,600)	0	0	0
Total Expense Recovery	(1,728,600)	0	0	0
TOTAL EXPENDITURES	6,494,605	8,274,374	8,368,495	9,216,503
<u>Local Taxes</u>				
Special Assessment Tax	(430,837)	(398,000)	(398,000)	(398,000)
Total Local Taxes	(430,837)	(398,000)	(398,000)	(398,000)
<u>State Grants</u>				
St TN Interstate	(43,839)	0	0	0
Total State Grants	(43,839)	0	0	0
TOTAL PROGRAM REVENUES	(474,676)	(398,000)	(398,000)	(398,000)
NET EXPENDITURES	6,019,930	7,876,374	7,970,495	8,818,503

PUBLIC WORKS

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		<u>Neighborhood Improvement</u>	
ADMR FINANCE/PERSONNEL	1	ACCOUNTANT ASSOCIATE A	1
ANALYST PERSONNEL PW	2	ADMR NEIGHBORHOOD IMPROV	1
ANALYST USER SUPPORT	1	CLERK GENERAL B	1
ASST ADMINISTRATIVE	1	COORD ADMIN BUDGET CE	1
CLERK ACCOUNTING A	1	COORD CONDEMNATION INSPECT	1
COORD QUALITY PROGRAM	1	COORD COURT HOUSING INSP	1
DIRECTOR MAINTENANCE DEPUTY	1	COORD EDUCATION	1
DIRECTOR PUBLIC WORKS	1	COORD INFO TECH NI	1
SUPER BUDGET ACCT PW	1	COORD PROGRAM CB	1
SUPER PAYROLL PERSONNEL	1	CREWPERSON	2
Total Administration	<u>11</u>	DIRECTOR NEIGHBORHOOD IMPROV DEPUTY	1
<u>Street Maintenance</u>		FOREMAN GROUNDS MNT	2
ADMR STREET MAINT	1	INSP CODE ENFORCEMENT	41
CLERK GENERAL A	1	INVESTIGATOR CODE ENFORCEMENT	2
CLERK INVENT CONTROL	1	MGR 25 SQ PROG	1
COORD ENG STREET MNT	1	MGR CITY BEAUTIFUL	1
CREWPERSON	9	MGR CODE ENFORCEMENT	1
CREWPERSON SEMISKILLED	18	MGR ZONE HOUSING IMPROVE	2
DISPATCHER	1	OPER DATA ENTRY A	2
FOREMAN MNT PUB WKS	7	SCHEDULER PLANNER	1
FOREMAN POTHOLE CREW	2	SECRETARY	2
FOREMAN RIGHT OF WAY MAINT	2	SPEC COMPLIANCE	6
GREASER	1	SPEC CONDEMNATION	1
HELPER MECH HEAVY EQUIP	1	SPEC TECH SUPPORT CB	1
MECH HEAVY EQUIP	1	SUPER BUSINESS AFFAIRS	1
MECH MNT	1	SUPER CODE ENFORCEMENT	4
MGR STREET MAINT	2	SUPER DATA TRANSCRIBER	1
OPER ASPHALT PLANT	2	SUPER HORTICULTURE	1
OPER EQUIPMENT	25	SUPER OFFICE CD	1
OPER HEAVY EQUIP	11	Total Neighborhood Improvement	<u>83</u>
OPER SPECIAL EQUIP	8		
SCREWMAN ASPHALT LUTE	6		
SERVICEMAN VEHICLE	1		
SUPER ASPHALT PLANT	1		
SUPER RECORDS INVENTORY	1		
SUPER RIGHT OF WAY MAINT	1		
SUPER SHIFT PUB WKS	3		
Total Street Maintenance	<u>108</u>	<u>TOTAL PUBLIC WORKS</u>	<u>202</u>



DEBT SERVICE FUND OVERVIEW

The Debt Service Fund accounts for the periodic deposits of revenue and loan payments to assure the timely availability of sufficient moneys for the payment of the City's general obligation debt and other related debt and costs. Since 1957, the City has issued its general obligation debt, which is secured by the full faith and credit of the City, as a source of funding for projects in the City's capital improvements plan.

The City's most recent general obligation bond issue was assigned a credit rating of "Aa2" with a stable outlook by Moody's Investors Service, Inc., and a "AA" credit rating with a stable outlook by Standard and Poor's. These credit ratings serve as a contributing factor for the low interest rates the City receives on its general obligation bonds. Credit ratings provide potential buyers a general measure of the relative creditworthiness of the City's general obligation bonds.

The major source of revenue used to pay the City general obligation debt is ad valorem property taxes. Although recent economic conditions have had a negative impact on property tax collections, local option sales tax collections (another substantial revenue source for general obligation debts) have performed well. As a means of diversifying Debt Service Fund revenues, a portion of the City's local option sales tax collections is transferred into the Debt Service Fund and used to pay the City's general obligation debt.



DEBT SERVICE FUND OVERVIEW

LEGAL LEVEL

The Debt Service Fund is used to account for resources that are restricted, committed, or assigned for payment of debt obligations and related costs.

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Revenues and Other Sources</u>				
Current Property Taxes	76,185,673	89,294,091	91,500,000	112,121,729
Delinquent Property Taxes	601,954	100,000	750,000	500,000
Local Option Sales Tax	7,422,278	7,200,000	7,200,000	7,200,000
Sale of Delinquent Property Tax	3,990,632	3,900,000	5,440,496	4,500,000
In Lieu Of Taxes-Contractual	1,406,857	1,650,000	1,979,644	1,964,678
Tourism Development Zone	12,118,185	11,900,000	13,072,526	13,000,000
Use of Money	190,024	125,000	135,000	125,000
Federal Grants	2,273,198	2,075,429	2,109,344	2,109,527
Restricted Ballpark Revenue	-	-	460,000	2,136,944
Other	776,482	778,569	778,569	779,221
Issuance of Refunding Debt	-	230,035,000	331,045,000	-
Transfer In - Hotel-Motel Tax	1,332,632	1,181,457	1,181,457	1,187,853
Transfers In - State Street Aid	1,768,300	1,768,300	1,768,300	1,768,300
Transfers In - CRA	5,852,700	-	-	-
Transfers In - Solid Waste	3,516,142	1,853,927	3,516,142	2,753,927
Transfers In - Stormwater	4,412,440	3,000,000	3,000,000	1,893,502
Transfers In - GF	7,468,880	4,694,833	4,694,834	5,309,483
Transfers In - Other	195,171	-	-	-
Contribution from Restricted Pyramid Fund Balance	-	-	7,536,695	2,333,000
Contribution from Restricted Ballpark Fund Balance				
Contribution from Committed Fund Balance	9,110,600	9,414,729	5,175,226	-
Total Revenues and Other Sources	138,622,148	368,971,335	481,343,233	159,683,164

Expenditures and Other Uses

Principal - Serial Bonds, Notes and Leases	70,168,036	78,902,512	75,877,512	80,698,718
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DEBT SERVICE FUND OVERVIEW

LEGAL LEVEL

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Principal - Pyramid Bonds	-	-		6,970,000
Interest - Serial Bonds, Notes and Leases	61,449,264	55,057,322	52,215,000	58,955,749
Interest - Pyramid Bonds	4,940,753	8,429,721	8,429,721	8,363,000
Liquidity/Remarketing Fees		742,500	742,500	742,500
Other (M&S & COI & Svrc Chrg)	245,920	394,000	394,000	394,000
Retirement of Refunded Debt	-	221,975,000	331,045,000	-
Ballpark Lease	-	-	-	2,110,440
Transfers Out - Use of Pyramid Fund Bal.	-	-	12,179,500	-
Contribution to Restricted Pyramid Fund Balance	1,818,175	3,470,280	-	-
Contribution to Restricted Ballpark Fund Balance			460,000	26,504
Contribution to Committed Fund Balance	-	-	-	1,422,252
Total Expenditures and Other Uses	138,622,148	368,971,335	481,343,233	159,683,164
Restricted Fund Balance - Beg. of Year	34,448,909	38,136,465	36,267,084	29,190,389
Contribution to (Use of) Fund Balance	1,818,175	3,470,280	(7,076,695)	(2,306,496)
Restricted Fund Balance - End of Year	36,267,084	41,606,745	29,190,389	26,883,893
Committed Fund Balance - Beginning of Year	32,301,604	19,855,784	23,191,004	18,015,778
Contribution to (Use of) Fund Balance	(9,110,600)	(9,414,729)	(5,175,226)	1,422,252
Committed Fund Balance - End of Year	23,191,004	10,441,055	18,015,778	19,438,030





Enterprise Funds account for the acquisition, operations and maintenance of the City's facilities. These services are entirely or predominantly supported by user charges. The City periodically determines whether the revenue earned, expense incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. All activities necessary to provide services are budgeted for in these funds:

Sewer Fund

This fund is used to account for the operations of the wastewater collection and treatment facilities operated by the City. Memphis continues to rank as having one of the lowest residential, commercial, and industrial wastewater rates among the 1,250 largest cities in the nation. The last increase in sewer fees was in FY 2010.

Storm Water Fund

This fund is used to account for the operations of the City of Memphis Storm Water program. The funds are generated from the storm water fee assessed to residential and non-residential facilities and properties within the city limits. The City's storm water fee is added to the MLGW utility bills, and monies collected are used to fund federally mandated storm water requirements and to alleviate local flooding problems.

SEWER FUND

SUMMARY

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Revenues				
Sewer Fees	101,061,017	103,493,000	103,493,000	100,993,000
Sewer Connections	122,020	150,000	150,000	100,000
Special Sewer Connections	59,599	75,000	75,000	75,000
Rents	32,000	32,000	32,000	32,000
Other Service Charges	65,482	115,000	0	58,000
Subdivision Development Fees	458,883	250,000	250,000	323,000
Other Revenue/Prior Yr Expense Recovery	158,643	35,000	150,000	35,000
Total Charges for Services	101,957,644	104,150,000	104,150,000	101,593,000
Interest on Investments	100,000	100,000	100,000	75,000
Total Revenue	102,057,644	104,250,000	104,250,000	101,691,000
Expenditures				
Environmental Inspections	5,444,955	6,153,481	6,533,874	7,141,316
T E Maxson Treatment Plant - South	14,337,214	16,265,771	18,475,651	17,864,384
M C Stiles Treatment Plant - North	13,085,886	15,704,193	15,483,514	17,389,632
Lift Stations	1,516,743	1,574,616	1,727,956	2,163,786
Environmental Administration	2,557,081	3,998,495	3,991,050	4,166,655
Environmental Maintenance	7,146,853	13,252,625	13,851,010	14,009,404
Sanitary Sewer Design	780,875	947,317	960,407	1,003,586
Dividend to General Fund	1,300,000	1,300,000	1,300,000	1,300,000
Cost Allocation - General Fund	1,075,000	1,075,000	1,075,000	1,075,000
In Lieu of Tax	4,644,942	4,000,000	4,000,000	4,600,000
Materials & Supplies	1,714,528	1,675,000	1,675,000	1,675,500
Payment on Debt Service	16,834,000	16,943,000	17,038,000	16,358,560
Other Expenditures	0	0	0	0
Bond Sale	150,000	150,000	0	0
State Loan Principal & Interest	141,000	141,000	141,000	250,000
Increase (Decrease) in Net Assets	31,328,567	21,069,502	17,997,538	12,693,177
Total Expenditures	102,057,644	104,250,000	104,250,000	101,691,000



■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	16,352,262	20,137,538	20,212,977	20,592,713
Materials and Supplies	24,883,203	36,301,460	33,868,140	37,071,551
Capital Outlay	56,439	32,500	5,516,947	4,649,500
Depreciation on Own Funds	1,694,364	1,425,000	1,425,400	1,425,000
Misc Expense	13,290	0	0	0
Total Expenditures	42,999,557	57,896,498	61,023,462	63,738,764
Program Revenues	(1,391,101)	(1,015,000)	(1,325,220)	(1,015,000)
Net Expenditures	41,608,454	56,881,498	59,698,241	62,723,764
Authorized Complement				299

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Sewer Connections	2,780	0	0	0
Sewer Fees	(1,231,596)	(900,000)	(854,565)	(900,000)
Methane Gas Recovery - TVA	(23,673)	(15,000)	(325,000)	(15,000)
Biogas Revenue	(86,303)	(100,000)	(145,524)	(100,000)
Miscellaneous Income	(52,309)	0	(132)	0
Total Charges for Services	(1,391,101)	(1,015,000)	(1,325,220)	(1,015,000)

Other services provided by Public Works can be found under the following tabs:

Solid Waste - Special Revenue Funds

Sanitary Sewer Systems - Enterprise Funds

Storm Water System - Enterprise Funds

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	3,094,020	3,486,231	3,016,550	3,590,079
Materials and Supplies	1,528,579	2,327,250	2,327,324	2,361,237
Capital Outlay	9,850	0	850,000	850,000
Depreciation on Own Funds	347,000	340,000	340,000	340,000
Total Expenditures	4,979,449	6,153,481	6,533,874	7,141,316
Program Revenues	(5,815)	0	(287)	0
Net Expenditures	4,973,634	6,153,481	6,533,587	7,141,316
Authorized Complement				61

PW/Environmental Inspections Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,842,969	2,175,197	2,175,197	2,458,767
Holiday Salary Full Time	105,672	119,148	119,148	0
Vacation Leave	146,717	163,302	163,302	0
Bonus Leave	18,203	36,634	36,634	0
Sick Leave	99,040	0	30,125	0
Overtime	183,579	150,000	150,000	150,000
Holiday Fire/Police	0	0	0	0
Out of Rank Pay	25,189	9,000	9,000	9,000
Hazardous Duty Pay	23,798	30,000	30,000	30,000
Longevity Pay	980	1,500	1,500	0
Shift Differential	8,461	8,000	8,000	8,000
Retirement Benefits	25,842	25,000	37,936	25,000
Pension	106,836	118,588	25,474	121,454
Supplemental Pension	10,502	11,158	2,582	23,976
Social Security	32,262	35,112	7,076	35,112
Pension ARC Funding	0	0	0	123,532
Group Life Insurance	5,927	8,121	1,257	8,934
Unemployment	10,500	8,845	8,845	8,700
Medicare	29,620	35,124	7,035	34,556
Long Term Disability	6,075	7,492	1,310	7,101
Health Insurance - Basic	23,784	34,571	3,888	21,299
Health Insurance - Premier	314,640	331,127	65,825	384,036
Other Post Employment Benefits	0	48,312	0	0
Salaries - Part Time/ Temporary	43,260	130,000	129,999	130,000
On the Job Injury	11,980	0	2,417	0
Payroll Reserve	18,183	0	0	0
Attrition	0	0	0	10,612
Total Personnel Services	3,094,020	3,486,231	3,016,550	3,590,079
<u>Materials and Supplies</u>				
City Hall Printing	140	200	271	600
City Hall Postage	13	1,000	1,000	1,000
Document Reproduction - City	771	4,000	4,000	4,000
City Storeroom Supplies	0	1,500	1,500	1,500
City Shop Charges	1,575	8,000	8,000	8,800
City Shop Fuel	39,157	30,000	30,000	42,787
City Computer Svc Equipment	11,408	8,000	8,000	8,000

PW/Environmental Inspections Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
City Telephone/ Communications	2,266	52,000	52,000	52,000
Supplies - Outside	3,078	2,000	2,000	2,000
Word/Processing/Duplicate	0	200	200	200
Hand Tools	600	2,500	2,500	2,500
Clothing	0	10,000	10,000	10,000
Safety Equipment	4,751	7,000	7,000	7,000
Outside Postage	3	250	250	250
Chemicals	78,288	125,000	125,000	125,000
Materials and Supplies	109,324	65,000	65,000	65,000
Outside Vehicle Repair	28,103	40,000	40,000	40,000
Outside Equipment Repair/ Maintenance	36,688	20,000	20,000	40,000
Misc Professional Services	1,212,015	1,950,000	1,950,001	1,950,000
Mileage	0	200	200	200
Dues/Memberships/ Periodicals	400	400	400	400
Total Materials and Supplies	1,528,579	2,327,250	2,327,324	2,361,237
<u>Capital Outlay</u>				
Vehicles	674,277	350,000	350,000	350,000
Prod/Constr/Maint Equipment	385,181	500,000	500,000	500,000
Transfer To Fixed Assets Capital	(1,049,608)	(850,000)	0	0
Total Capital Outlay	9,850	0	850,000	850,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	347,000	340,000	340,000	340,000
Total Depreciation on Own Funds	347,000	340,000	340,000	340,000
TOTAL EXPENDITURES	4,979,449	6,153,481	6,533,874	7,141,316
<u>Charges for Services</u>				
Sewer Fees	(4,875)	0	(250)	0
Total Charges for Services	(4,875)	0	(250)	0
<u>Other Revenues</u>				
Miscellaneous Income	(940)	0	(37)	0
Miscellaneous Revenue	0	0	0	0
Total Other Revenues	(940)	0	(37)	0

PW/Environmental Inspections Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
TOTAL PROGRAM REVENUES	(5,815)	0	(287)	0
NET EXPENDITURES	<u>4,973,634</u>	<u>6,153,481</u>	<u>6,533,587</u>	<u>7,141,316</u>

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	3,998,904	5,285,340	5,464,044	5,214,814
Materials and Supplies	9,437,811	10,680,431	10,027,160	10,863,570
Capital Outlay	26,199	0	2,684,447	1,486,000
Depreciation on Own Funds	440,898	300,000	300,000	300,000
Total Expenditures	13,903,812	16,265,771	18,475,651	17,864,384
Program Revenues	(34,331)	(15,000)	(325,095)	(15,000)
Net Expenditures	13,869,480	16,250,771	18,150,556	17,849,384
Authorized Complement				73

PW/T.E. Maxson Treatment Plant - South Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,316,669	3,474,604	3,474,604	3,699,852
Holiday Salary Full Time	136,896	162,064	162,064	0
Vacation Leave	184,091	216,252	216,252	0
Bonus Leave	20,143	49,084	49,084	0
Sick Leave	189,792	0	25,277	0
Overtime	240,127	200,000	516,451	200,000
Out of Rank Pay	25,117	17,187	15,000	17,187
Longevity Pay	96	500	500	0
Shift Differential	11,713	16,480	16,480	16,480
Retirement Benefits	59,123	30,000	40,652	30,000
Required Special License Pay	(5,513)	12,000	(3,639)	12,000
Pension	156,935	221,405	221,405	186,208
Supplemental Pension	0	0	0	930
Social Security	10,031	0	1,833	0
Pension ARC Funding	0	0	0	147,833
Group Life Insurance	7,615	13,457	13,457	11,536
Unemployment	12,600	11,020	11,020	7,650
Medicare	42,797	58,062	58,062	46,381
Long Term Disability	7,872	11,711	11,711	8,433
Health Insurance - Basic	9,814	73,064	73,064	8,562
Health Insurance - Premier	363,797	377,358	377,358	385,653
Other Post Employment Benefits	0	60,192	60,192	0
Salaries - Part Time/ Temporary	157,989	250,000	119,152	250,000
On the Job Injury	27,519	30,900	4,065	30,900
Payroll Reserve	23,681	0	0	0
Attrition	0	0	0	155,210
Total Personnel Services	3,998,904	5,285,340	5,464,044	5,214,814
<u>Materials and Supplies</u>				
City Hall Printing	583	1,000	400	1,000
City Hall Postage	2	700	0	700
Document Reproduction - City	342	2,000	543	2,000
City Storeroom Supplies	0	1,000	0	1,000
City Shop Charges	860	2,000	2,000	2,200
City Shop Fuel	216,992	300,000	300,000	319,865
City Computer Svc Equipment	23,677	10,000	9,900	10,000

PW/T.E. Maxson Treatment Plant - South Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Data/Word Processing Equipment	225	0	0	0
City Telephone/ Communications	5,242	15,220	14,349	15,220
Supplies - Outside	6,058	4,000	4,000	4,000
Word/Processing/Duplicate	21,501	0	0	0
Hand Tools	15,037	7,000	6,539	7,000
Clothing	1,475	3,000	2,725	3,000
Household Supplies	0	5,000	5,000	5,000
Safety Equipment	18,231	17,000	14,511	17,000
Medical Supplies	300	600	0	600
Outside Postage	291	500	223	500
Lumber & Wood Products	1,533	2,000	1,076	2,000
Paints Oils & Glass	37,767	30,000	24,600	30,000
Steel & Iron Products	77,039	40,000	25,261	40,000
Pipe Fittings & Castings	78,288	22,000	40,550	22,000
Chemicals	181,358	880,000	830,985	880,000
Materials and Supplies	764,939	684,000	720,371	684,000
Miscellaneous Expense	436	0	0	0
Outside Vehicle Repair	97,338	300,000	138,871	300,000
Outside Equipment Repair/ Maintenance	580,882	300,000	267,183	300,000
Outside Phone/ Communications	0	1,600	0	1,600
Janitorial Services	0	0	10,000	20,000
Misc Professional Services	827,176	800,000	700,013	400,000
Travel Expense	1,080	2,000	0	2,000
Outside Fuel	56,916	45,000	78,167	45,000
Utilities	6,153,680	6,900,000	5,922,529	6,900,000
Insurance	109,558	130,411	247,485	247,485
Claims	4,584	0	0	0
Dues/Memberships/ Periodicals	430	400	18	400
Misc Services and Charges	75,380	74,000	600,000	500,000
Equipment Rental	78,614	100,000	59,861	100,000
Total Materials and Supplies	9,437,811	10,680,431	10,027,160	10,863,570
Capital Outlay				
Vehicles	0	0	110,890	71,000
Prod/Constr/Maint Equipment	1,761,286	1,513,000	2,573,557	1,415,000
Transfer To Fixed Assets Capital	(1,735,087)	(1,513,000)	0	0

PW/T.E. Maxson Treatment Plant - South Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Total Capital Outlay	26,199	0	2,684,447	1,486,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	440,898	300,000	300,000	300,000
Total Depreciation on Own Funds	440,898	300,000	300,000	300,000
TOTAL EXPENDITURES	13,903,812	16,265,771	18,475,651	17,864,384
<u>Charges for Services</u>				
Methane Gas Recovery - TVA	(23,673)	(15,000)	(325,000)	(15,000)
Total Charges for Services	(23,673)	(15,000)	(325,000)	(15,000)
<u>Other Revenues</u>				
Miscellaneous Income	(10,658)	0	(95)	0
Total Other Revenues	(10,658)	0	(95)	0
TOTAL PROGRAM REVENUES	(34,331)	(15,000)	(325,095)	(15,000)
NET EXPENDITURES	13,869,480	16,250,771	18,150,556	17,849,384

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	4,569,267	5,801,872	6,051,951	5,717,361
Materials and Supplies	7,651,945	9,602,321	7,831,563	9,801,271
Capital Outlay	5,023	0	1,300,000	1,571,000
Depreciation on Own Funds	410,198	300,000	300,000	300,000
Total Expenditures	12,636,432	15,704,193	15,483,514	17,389,632
Program Revenues	(1,341,042)	(1,000,000)	(999,838)	(1,000,000)
Net Expenditures	11,295,389	14,704,193	14,483,675	16,389,632
Authorized Complement				78

PW/Maynard C. Stiles Treatment Plant - North Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,444,295	3,703,751	3,703,751	3,948,584
Holiday Salary Full Time	150,656	178,212	178,212	0
Vacation Leave	225,777	267,065	267,065	0
Bonus Leave	21,543	54,013	54,013	0
Sick Leave	224,563	0	82,556	0
Overtime	295,294	185,000	301,866	185,000
Out of Rank Pay	16,458	22,500	22,500	22,500
Longevity Pay	484	500	494	0
Shift Differential	6,582	9,000	9,000	9,000
Retirement Benefits	143,638	90,000	90,000	90,000
Required Special License Pay	1,354	2,000	2,000	2,000
Pension	145,768	225,932	225,932	199,563
Supplemental Pension	720	751	751	751
Social Security	19,956	2,366	12,786	2,366
Pension ARC Funding	0	0	0	157,959
Group Life Insurance	8,721	15,695	15,695	11,021
Unemployment	13,825	12,035	12,035	9,000
Medicare	44,893	60,733	60,733	49,084
Long Term Disability	8,476	12,616	12,616	9,435
Health Insurance - Basic	7,573	78,906	78,906	8,456
Health Insurance - Premier	465,525	494,261	494,261	555,008
Other Post Employment Benefits	0	65,736	90,000	0
Salaries - Part Time/ Temporary	292,356	300,000	301,742	300,000
On the Job Injury	8,641	20,800	35,039	20,800
Payroll Reserve	22,170	0	0	0
Attrition	0	0	0	136,834
Total Personnel Services	4,569,267	5,801,872	6,051,951	5,717,361
<u>Materials and Supplies</u>				
City Hall Printing	1,333	2,200	1,215	2,200
City Hall Postage	102	1,000	0	1,000
Document Reproduction - City	750	1,000	1,196	1,000
City Shop Charges	9,738	1,000	11,757	39,260
City Shop Fuel	163,995	210,000	210,000	257,696
City Computer Svc Equipment	37,308	48,000	17,400	48,000

PW/Maynard C. Stiles Treatment Plant - North Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
City Telephone/ Communications	18,784	20,000	7,116	20,000
Supplies - Outside	4,697	10,000	0	10,000
Hand Tools	10,515	10,000	10,327	10,000
Clothing	1,975	5,000	4,975	5,000
Household Supplies	3,191	15,000	9,860	15,000
Safety Equipment	12,949	35,000	13,823	35,000
Medical Supplies	0	4,000	0	4,000
Outside Postage	3,255	1,800	1,145	1,800
Lumber & Wood Products	227	1,000	0	1,000
Paints Oils & Glass	46,404	47,000	16,623	47,000
Steel & Iron Products	23,301	20,000	16,351	20,000
Pipe Fittings & Castings	6,378	15,000	15,648	15,000
Chemicals	788,167	500,000	674,813	500,000
Materials and Supplies	578,878	800,000	694,973	800,000
Outside Vehicle Repair	70,611	100,000	125,604	100,000
Outside Equipment Repair/ Maintenance	227,663	250,000	187,678	250,000
Advertising/Publication	899	1,000	1,000	1,000
Outside Phone/ Communications	1,456	3,000	1,664	3,000
Weed Control/Chemical Service	0	0	0	0
Seminars/Training/Education	300	5,000	0	5,000
Misc Professional Services	1,029,366	900,000	704,769	900,000
Travel Expense	4,338	5,000	0	5,000
Unreported Travel	810	0	0	0
Utilities	4,401,258	6,000,000	4,776,203	6,000,000
Insurance	181,534	214,321	327,315	327,315
Dues/Memberships/ Periodicals	2,194	2,000	108	2,000
Misc Services and Charges	19,570	25,000	0	25,000
Equipment Rental	0	350,000	0	350,000
Total Materials and Supplies	7,651,945	9,602,321	7,831,563	9,801,271
Capital Outlay				
Vehicles	550,469	0	0	345,000
Prod/Constr/Maint Equipment	73,035	1,330,000	1,300,000	30,000
Equipment	600,425	0	0	1,196,000
Transfer To Fixed Assets Capital	(1,218,907)	(1,330,000)	0	0
Total Capital Outlay	5,023	0	1,300,000	1,571,000

PW/Maynard C. Stiles Treatment Plant - North Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	410,198	300,000	300,000	300,000
Total Depreciation on Own Funds	410,198	300,000	300,000	300,000
TOTAL EXPENDITURES	12,636,432	15,704,193	15,483,514	17,389,632
<u>Charges for Services</u>				
Sewer Connections	0	0	0	0
Sewer Fees	(1,214,253)	(900,000)	(854,315)	(900,000)
Biogas Revenue	(86,303)	(100,000)	(145,524)	(100,000)
Total Charges for Services	(1,300,557)	(1,000,000)	(999,838)	(1,000,000)
<u>Other Revenues</u>				
Miscellaneous Income	(40,486)	0	0	0
Total Other Revenues	(40,486)	0	0	0
TOTAL PROGRAM REVENUES	(1,341,042)	(1,000,000)	(999,838)	(1,000,000)
NET EXPENDITURES	11,295,389	14,704,193	14,483,675	16,389,632

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	571,448	598,386	659,648	1,006,926
Materials and Supplies	763,659	871,230	883,309	891,860
Capital Outlay	2,845	0	80,000	160,000
Depreciation on Own Funds	122,609	105,000	105,000	105,000
Total Expenditures	1,460,561	1,574,616	1,727,956	2,163,786
Net Expenditures	1,460,561	1,574,616	1,727,956	2,163,786
Authorized Complement				8

PW/Lift Stations Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	298,098	355,154	355,154	375,777
Holiday Salary Full Time	18,653	20,787	20,787	0
Vacation Leave	24,367	33,407	33,407	0
Bonus Leave	2,760	6,400	6,400	0
Sick Leave	33,888	0	15,840	0
Overtime	68,921	50,000	95,366	115,445
Out of Rank Pay	175	1,000	1,000	1,050
Longevity Pay	200	2,000	2,000	0
Retirement Benefits	31,416	31,000	31,000	31,000
Required Special License Pay	0	10,000	10,000	10,000
Pension	15,406	18,542	18,542	22,547
Pension ARC Funding	0	0	0	16,201
Group Life Insurance	713	1,089	1,089	1,251
Unemployment	1,400	1,160	1,160	750
Medicare	4,145	4,021	4,021	4,183
Long Term Disability	1,048	1,247	1,247	815
Health Insurance - Premier	49,614	56,243	56,243	31,692
Other Post Employment Benefits	0	6,336	6,336	0
On the Job Injury	17,992	0	56	0
Payroll Reserve	2,653	0	0	0
Attrition	0	0	0	396,215
Total Personnel Services	571,448	598,386	659,648	1,006,926
<u>Materials and Supplies</u>				
City Hall Printing	0	300	300	300
City Hall Postage	1	30	30	30
Document Reproduction - City	0	100	100	100
City Storeroom Supplies	4,180	1,000	1,000	1,000
Facility Repair & Carpentry	0	2,000	2,000	2,000
City Shop Charges	2,639	1,000	1,000	1,030
City Shop Fuel	37,400	50,400	50,400	50,400
City Computer Svc Equipment	2,697	13,500	13,500	13,500
City Telephone/ Communications	5,814	43,000	43,000	43,000
Supplies - Outside	675	400	1,906	2,000
Hand Tools	919	2,000	2,000	7,000
Clothing	375	1,000	1,000	1,000

PW/Lift Stations Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Safety Equipment	5,402	3,500	14,075	20,000
Paints Oils & Glass	1,023	1,500	1,500	1,500
Steel & Iron Products	5,561	1,000	1,000	7,500
Pipe Fittings & Castings	2,642	1,500	1,500	2,500
Materials and Supplies	98,402	55,000	55,000	55,000
Panelization	173	0	0	0
Outside Vehicle Repair	0	2,500	2,500	2,500
Outside Equipment Repair/ Maintenance	140,435	80,000	80,000	80,000
Maintenance Of Grounds	0	300	300	300
Outside Phone/ Communications	7,049	500	500	500
Misc Professional Services	116,412	150,000	150,000	200,000
Outside Fuel	0	700	700	700
Utilities	331,860	460,000	460,000	400,000
Total Materials and Supplies	763,659	871,230	883,309	891,860
<u>Capital Outlay</u>				
Vehicles	27,250	30,000	30,000	110,000
Prod/Constr/Maint Equipment	2,845	50,000	50,000	50,000
Transfer To Fixed Assets Capital	(27,250)	(80,000)	0	0
Total Capital Outlay	2,845	0	80,000	160,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	122,609	105,000	105,000	105,000
Total Depreciation on Own Funds	122,609	105,000	105,000	105,000
TOTAL EXPENDITURES	1,460,561	1,574,616	1,727,956	2,163,786
NET EXPENDITURES	1,460,561	1,574,616	1,727,956	2,163,786

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	673,824	910,236	904,718	921,552
Materials and Supplies	1,804,116	3,070,259	3,048,332	3,227,104
Capital Outlay	0	8,000	28,000	8,000
Depreciation on Own Funds	6,908	10,000	10,000	10,000
Total Expenditures	2,484,848	3,998,495	3,991,050	4,166,656
Program Revenues	(9,278)	0	0	0
Net Expenditures	2,475,570	3,998,495	3,991,050	4,166,656
Authorized Complement				11

PW/Environmental Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	513,687	662,180	662,180	735,216
Holiday Salary Full Time	29,767	32,806	32,806	0
Vacation Leave	33,751	41,728	41,728	0
Bonus Leave	6,334	9,980	9,980	0
Sick Leave	3,340	0	957	0
Out of Rank Pay	348	0	2,163	0
Retirement Benefits	49,079	0	0	0
Pension	32,371	39,244	39,244	44,113
Social Security	662	0	634	0
Pension ARC Funding	0	0	0	22,276
Group Life Insurance	1,665	2,432	2,432	2,829
Unemployment	1,925	1,595	1,595	1,350
Medicare	7,831	10,467	10,467	11,763
Long Term Disability	1,594	2,241	2,241	1,909
Health Insurance - Basic	7,722	22,942	22,942	0
Health Insurance - Premier	50,931	47,409	47,409	57,904
Other Post Employment Benefits	0	8,712	8,712	0
Salaries - Part Time/ Temporary	10,680	27,500	18,227	27,500
On the Job Injury	0	1,000	1,000	1,000
Payroll Reserve	4,032	0	0	0
Attrition	0	0	0	15,691
Expense Recovery - Personnel	(81,896)	0	0	0
Total Personnel Services	673,824	910,236	904,718	921,552
<u>Materials and Supplies</u>				
City Hall Printing	573	5,000	2,590	5,000
City Hall Postage	168	2,100	2,100	2,100
Document Reproduction - City	328	1,800	1,800	1,800
City Shop Fuel	1,212	1,575	1,575	2,500
City Computer Svc Equipment	11,192	21,284	21,284	21,284
City Telephone/ Communications	4,588	3,000	3,000	5,500
Printing - Outside	180	1,500	500	1,500
Supplies - Outside	2,980	3,000	3,000	4,000
Outside Postage	90	1,000	844	1,000
Materials and Supplies	1,821	1,000	1,000	1,500

PW/Environmental Administration Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Outside Equipment Repair/ Maintenance	420	0	420	420
Seminars/Training/Education	112	5,000	2,000	5,000
Misc Professional Services	1,777,129	3,000,000	3,000,000	3,150,000
Travel Expense	53	20,000	5,618	20,000
Mileage	43	2,000	600	2,000
Dues/Memberships/ Periodicals	3,226	2,000	2,000	3,500
Total Materials and Supplies	1,804,116	3,070,259	3,048,332	3,227,104
<u>Capital Outlay</u>				
Vehicles	0	28,000	28,000	0
Prod/Constr/Maint Equipment	0	8,000	0	8,000
Transfer To Fixed Assets Capital	0	(28,000)	0	0
Total Capital Outlay	0	8,000	28,000	8,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	6,908	10,000	10,000	10,000
Total Depreciation on Own Funds	6,908	10,000	10,000	10,000
TOTAL EXPENDITURES	2,484,848	3,998,495	3,991,050	4,166,656
<u>Charges for Services</u>				
Sewer Connections	1,390	0	0	0
Sewer Fees	(10,668)	0	0	0
Total Charges for Services	(9,278)	0	0	0
TOTAL PROGRAM REVENUES	(9,278)	0	0	0
NET EXPENDITURES	2,475,570	3,998,495	3,991,050	4,166,656

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	2,790,705	3,367,122	3,415,507	3,429,772
Materials and Supplies	3,571,112	9,513,003	9,513,003	9,657,132
Capital Outlay	12,522	2,500	552,500	552,500
Depreciation on Own Funds	365,951	370,000	370,000	370,000
Misc Expense	13,290	0	0	0
Total Expenditures	6,753,580	13,252,625	13,851,010	14,009,404
Program Revenues	(635)	0	0	0
Net Expenditures	6,752,945	13,252,625	13,851,010	14,009,404
Authorized Complement				57

PW/Environmental Maintenance Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	1,641,493	2,090,033	2,090,033	2,389,740
Holiday Salary Full Time	99,126	109,818	109,818	0
Vacation Leave	137,654	157,316	157,316	0
Bonus Leave	16,251	33,565	33,565	0
Sick Leave	104,335	0	83,721	0
Overtime	142,444	95,000	95,000	95,000
Out of Rank Pay	34,641	30,000	30,000	30,000
Hazardous Duty Pay	35,049	48,000	48,000	48,000
Longevity Pay	1,385	2,500	2,500	0
Shift Differential	1,308	1,200	1,200	1,200
Retirement Benefits	22,132	28,000	28,000	28,000
Pension	65,998	74,639	74,639	85,496
Supplemental Pension	19,741	25,501	25,501	24,932
Social Security	55,088	80,309	80,309	80,309
Pension ARC Funding	0	0	0	115,431
Group Life Insurance	5,509	8,165	8,165	8,378
Unemployment	10,150	8,120	8,120	7,650
Medicare	28,367	35,371	35,371	33,075
Long Term Disability	5,614	7,167	7,167	6,391
Health Insurance - Basic	24,511	55,679	55,679	21,299
Health Insurance - Premier	267,364	277,387	277,387	311,936
Other Post Employment Benefits	0	44,352	44,352	0
Salaries - Part Time/ Temporary	39,418	100,000	100,000	100,000
On the Job Injury	18,342	0	19,664	0
Payroll Reserve	14,786	0	0	0
Attrition	0	55,000	0	42,934
Total Personnel Services	2,790,705	3,367,122	3,415,507	3,429,772
<u>Materials and Supplies</u>				
City Hall Printing	310	1,000	1,000	1,000
City Hall Postage	6	1,000	1,000	1,000
Document Reproduction - City	0	500	500	500
City Storeroom Supplies	28,331	21,000	21,000	21,000
Facility Repair & Carpentry	0	1,500	1,500	1,500
City Shop Charges	14,873	40,000	40,000	78,210
City Shop Fuel	405,050	375,000	375,000	480,919
City Computer Svc Equipment	19,085	12,000	12,000	12,000

PW/Environmental Maintenance Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
City Telephone/ Communications	12,191	20,000	20,000	20,000
Supplies - Outside	573	10,000	10,000	10,000
Word/Processing/Duplicate	0	100	100	100
Hand Tools	3,252	7,000	7,000	7,000
Clothing	3,500	10,000	10,000	10,000
Safety Equipment	23,644	16,000	16,000	16,000
Outside Postage	(356)	300	300	300
Lumber & Wood Products	1,685	3,000	3,000	3,000
Steel & Iron Products	25,935	65,000	65,000	65,000
Brick & Clay Products	1,588	3,000	3,000	3,000
Pipe Fittings & Castings	96,134	150,000	150,000	150,000
Lime Cement & Gravel	334,639	350,000	350,000	350,000
Material Processing	0	300	300	300
Materials and Supplies	159,268	70,000	70,000	70,000
Outside Vehicle Repair	29,423	70,000	70,000	70,000
Outside Equipment Repair/ Maintenance	187,259	30,000	30,000	30,000
Misc Professional Services	2,096,661	8,000,000	8,000,000	8,000,000
Travel Expense	25	0	0	0
Mileage	0	200	200	200
Utilities	0	55,000	55,000	55,000
Total Quality Management	164	0	0	0
Insurance	1,721	1,103	1,103	1,103
Claims	121,397	200,000	200,000	200,000
Lawsuits	4,754	0	0	0
Total Materials and Supplies	3,571,112	9,513,003	9,513,003	9,657,132
<u>Capital Outlay</u>				
Vehicles	492,179	300,000	300,000	300,000
Prod/Constr/Maint Equipment	164,895	250,000	250,000	250,000
Equipment	0	2,500	2,500	2,500
Transfer To Fixed Assets Capital	(644,552)	(550,000)	0	0
Total Capital Outlay	12,522	2,500	552,500	552,500
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	365,951	370,000	370,000	370,000
Total Depreciation on Own Funds	365,951	370,000	370,000	370,000
<u>Misc Expense</u>				

PW/Environmental Maintenance Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Loss On Disposal Of Assets	13,290	0	0	0
Total Misc Expense	13,290	0	0	0
TOTAL EXPENDITURES	6,753,580	13,252,625	13,851,010	14,009,404
<u>Charges for Services</u>				
Sewer Connections	1,390	0	0	0
Sewer Fees	(1,800)	0	0	0
Total Charges for Services	(410)	0	0	0
<u>Other Revenues</u>				
Miscellaneous Income	(225)	0	0	0
Total Other Revenues	(225)	0	0	0
TOTAL PROGRAM REVENUES	(635)	0	0	0
NET EXPENDITURES	6,752,945	13,252,625	13,851,010	14,009,404

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	654,094	688,351	700,559	712,209
Materials and Supplies	125,981	236,966	237,449	269,377
Capital Outlay	0	22,000	22,000	22,000
Depreciation on Own Funds	800	0	400	0
Total Expenditures	780,875	947,317	960,407	1,003,586
Net Expenditures	780,875	947,317	960,407	1,003,586
Authorized Complement				11

Eng/Sewer Design Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	445,562	480,125	480,125	556,996
Holiday Salary Full Time	26,475	27,757	27,757	0
Vacation Leave	38,417	38,710	38,710	0
Bonus Leave	3,941	8,547	8,547	0
Sick Leave	15,102	0	12,207	0
Overtime	531	0	0	0
Longevity Pay	59	59	59	0
Pension	31,774	33,308	33,308	33,420
Social Security	606	0	0	0
Pension ARC Funding	0	0	0	22,276
Group Life Insurance	1,546	1,844	1,844	2,026
Unemployment	1,925	1,595	1,595	1,650
Medicare	7,359	8,882	8,882	8,912
Long Term Disability	1,467	1,667	1,667	1,671
Health Insurance - Premier	65,834	68,905	68,905	77,018
Other Post Employment Benefits	0	8,712	8,712	0
Salaries - Part Time/ Temporary	9,781	8,240	8,240	8,240
Payroll Reserve	3,715	0	0	0
Total Personnel Services	654,094	688,351	700,559	712,209
<u>Materials and Supplies</u>				
City Hall Printing	0	250	250	250
City Hall Postage	2	1,800	1,800	1,800
Document Reproduction - City	0	300	300	300
City Computer Svc Equipment	24,114	17,300	17,300	18,000
Data/Word Process Software	9,170	32,000	32,000	32,000
City Telephone/ Communications	228	900	900	900
Printing - Outside	3,576	6,000	6,000	6,000
Supplies - Outside	400	1,000	1,000	1,000
Hand Tools	0	50	50	50
Clothing	1,400	1,400	1,400	1,400
Outside Postage	2,213	3,200	3,200	3,200
Materials and Supplies	1,897	4,800	4,800	5,000
Outside Equipment Repair/ Maintenance	0	1,200	1,200	1,200
Seminars/Training/Education	2,260	15,000	15,000	20,000

Eng/Sewer Design Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Misc Professional Services	46,835	110,066	110,066	135,777
Travel Expense	1,001	1,200	1,683	2,000
Mileage	32,204	38,000	38,000	38,000
Dues/Memberships/ Periodicals	683	2,500	2,500	2,500
Total Materials and Supplies	125,981	236,966	237,449	269,377
<u>Capital Outlay</u>				
Furniture/Furnishings	0	2,000	2,000	2,000
Educ/Scientific Equipment	7,998	20,000	20,000	20,000
Transfer To Fixed Assets Capital	(7,998)	0	0	0
Total Capital Outlay	0	22,000	22,000	22,000
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	800	0	400	0
Total Depreciation on Own Funds	800	0	400	0
TOTAL EXPENDITURES	780,875	947,317	960,407	1,003,586
NET EXPENDITURES	780,875	947,317	960,407	1,003,586

SEWER FUND

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>PW/Environmental Inspections</u>		<u>PW/Maynard C. Stiles Treatment Plant - North</u>	
AIDE POLLUTION CONTROL	8	ANALYST LAB	4
CLERK GENERAL A	2	CHEMIST QUALITY CONTROL	1
CREWPERSON SEMISKILLED	14	CHEMIST WTP	1
DISPATCHER	6	CHEMIST WTP ASST	1
ENGINEER ENVIRONMENTAL	2	CLERK GENERAL A	2
INSP POLLUTION CONTROL	14	CLERK INVENT CONTROL SR	1
OPER STOPPAGE SEWER	10	COORD INDUSTRIAL PRETREAT ENG	1
SCHEDULER PLANNER	1	CUSTODIAN	1
SUPER SHIFT PUB WKS	4	ELECT MNT WTP	3
Total PW/Environmental Inspections	61	ENG DESIGNER ENVIRONMENTAL A	3
<u>PW/T.E. Maxson Treatment Plant - South</u>		ENGINEER ENVIRONMENTAL	2
CLERK GENERAL A	1	FOREMAN GEN WTP E I	1
CLERK GENERAL B	1	FOREMAN GEN WTP MECH	5
CLERK INVENT CONTROL SR	1	MECH MNT WTP I	5
ELECT MNT WTP	3	MECH MNT WTP II	7
FOREMAN GEN WTP E I	1	MECH SHOP	2
FOREMAN GEN WTP MECH	4	MGR WTP	1
MECH HEAVY EQUIP	1	MGR WTP MNT	1
MECH MNT WTP I	6	MGR WTP PROCESSING	1
MECH MNT WTP II	13	OPER HEAVY EQUIP	6
MECH SHOP	1	OPER MECHANICAL	8
MECH MNT WTP 1	1	OPER WASTE TREAT I	4
MGR WTP	1	OPER WASTE TREAT II	4
MGR WTP MNT	1	PAINTER	1
MGR WTP PROCESSING	1	SCHEDULER PLANNER	1
OPER HEAVY EQUIP	3	SUPER OM SHIFT	3
OPER MECHANICAL	9	SUPER WTP OPERATIONS	1
OPER WASTE TREAT I	4	TECH CONTROL WTP	2
OPER WASTE TREAT II	5	TECH INDUSTRIAL PRETREAT	1
PAINTER	1	TRAINEE WASTE WATER TREATMENT	4
SECRETARY	1	Total PW/Maynard C. Stiles Treatment Plant - North	78
SPREADER SLUDGE	4	<u>PW/Lift Stations</u>	
SUPER OM SHIFT	2	ENGINEER STATIONARY I	1
SUPER WTP OPERATIONS	1	ENGINEER STATIONARY II	2
TECH CONTROL WTP	3	HELPER MAINTENANCE	3
TRAINEE WASTE WATER TREATMENT	4	MGR SEWER LIFT STAT MNT	1
Total PW/T.E. Maxson Treatment Plant - South	73	PAINTER	1
		Total PW/Lift Stations	8



SEWER FUND

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>PW/Environmental Administration</u>			
ACCOUNTANT ASSOCIATE A	2		
ADMR ENGINEERING	1		
ADMR ENVIRON CONST ADMIN	2		
ADMR WASTE COLLECT FAC	1		
ADMR WTP FACILITIES	1		
ENG DESIGNER ENVIRONMENTAL AA	1		
ENGINEER ENVIRONMENTAL	1		
MGR SUPPORT SVCS ENV	1		
SECRETARY	1		
Total PW/Environmental Administration	11		
<u>PW/Environmental Maintenance</u>			
ANALYST DATABASE ENV	1		
CLERK GENERAL A	1		
CLERK GENERAL B	1		
CLERK INVENT CONTROL SR	1		
COORD SEWER CONSTRUCTION	1		
DISPATCHER	1		
DRIVER TRACTOR TRAILER	2		
FOREMAN SEWER MNT	4		
MECH HEAVY EQUIP	3		
MGR ENVIRONMENTAL MNT	1		
OPER HEAVY EQUIP	7		
PIPELAYER	23		
SUPER SEWER MAINT	1		
SUPER SHIFT PUB WKS	4		
WORKER CONCRETE	6		
Total PW/Environmental Maintenance	57		
<u>Sewer Fund</u>			
ENGINEER DESIGN	2		
ENGINEER DESIGN SENIOR	1		
INSP ZONE CONSTRUCTION	4		
SECRETARY	1		
TECH ENGINEERING AA	3		
Total Sewer Fund	11		
<u>TOTAL SEWER FUND</u>	<u>299</u>		





STORM WATER

FUND SUMMARY

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Revenues				
Storm Water Fees	24,096,095	24,250,000	24,138,170	24,250,000
Fines & Forfeitures	12,177	10,000	460	10,000
State Grant	28,690	0	0	0
Other Revenue/Prior Yr Expense Recovery	0	0	0	0
Total Revenue	24,136,962	24,260,000	24,138,630	24,260,000
Expenditures				
PW/Drain Maintenance	7,453,366	9,254,416	6,296,576	10,218,889
PW/Heavy Equipment Services	4,058,493	5,946,866	4,720,890	6,469,795
PW/Flood Control	1,144,112	1,571,128	1,578,015	1,535,541
PW/Storm Water	1,218,658	3,813,660	3,569,959	4,045,498
Eng/Drainage Design	333,562	734,706	735,444	1,330,154
Cost Allocation - General Fund	300,000	300,000	300,000	300,000
MLG&W Billing	481,922	485,000	482,763	485,000
Depreciation	2,639,344	2,387,340	2,387,340	2,390,340
Transfer Out - Debt Service	4,412,440	3,000,000	3,000,000	1,893,502
Increase in Net Assets	2,095,065	(3,233,116)	1,067,643	(4,408,719)
Total Expenditures	24,136,962	24,260,000	24,138,630	24,260,000





■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	7,527,949	11,047,466	8,466,781	12,122,201
Materials and Supplies	3,974,004	7,764,930	7,827,757	8,174,295
Capital Outlay	36,360	121,040	68,559	913,040
Inventory	30,533	0	0	0
Depreciation on Own Funds	2,639,344	2,387,340	537,787	2,390,340
Total Expenditures	14,208,190	21,320,776	16,900,884	23,599,876
Program Revenues	(44,823)	(10,000)	(460)	(10,000)
Net Expenditures	14,163,367	21,310,776	16,900,424	23,589,876
Authorized Complement				183

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Fines & Forfeitures	(12,177)	(10,000)	(460)	(10,000)
St TN Interstate	(28,690)	0	0	0
Miscellaneous Income	(3,955)	0	0	0
Total Charges for Services	(44,823)	(10,000)	(460)	(10,000)

Other services provided by Public Works can be found under the following tabs:

Solid Waste - Special Revenue Funds

Sanitary Sewer Systems - Enterprise Funds

Storm Water System - Enterprise Funds

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	7,376,414	10,456,640	7,875,217	11,153,983
Materials and Supplies	3,791,977	7,623,090	7,685,917	7,814,399
Capital Outlay	36,360	119,000	66,519	911,000
Inventory	30,533	0	0	0
Depreciation on Own Funds	2,639,344	2,387,340	537,787	2,390,340
Total Expenditures	13,874,628	20,586,070	16,165,440	22,269,722
Program Revenues	(44,823)	(10,000)	(460)	(10,000)
Net Expenditures	13,829,805	20,576,070	16,164,980	22,259,722
Authorized Complement				174

Storm Water Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	4,370,864	6,352,407	4,755,785	7,657,998
Holiday Salary Full Time	263,457	303,825	265,962	0
Vacation Leave	367,949	418,749	380,437	0
Bonus Leave	33,641	92,143	42,184	0
Sick Leave	349,292	0	149,452	0
Overtime	62,036	199,000	199,002	199,000
Out of Rank Pay	61,116	70,515	70,516	70,515
Hazardous Duty Pay	31,166	30,000	30,000	30,000
Longevity Pay	3,206	3,700	3,700	0
Shift Differential	600	6,425	6,425	6,425
Retirement Benefits	100,446	130,000	130,000	130,000
Required Special License Pay	3,800	13,500	13,499	13,500
Pension	223,779	314,691	252,548	331,915
Supplemental Pension	36,198	42,952	35,340	67,811
Social Security	112,110	135,209	108,828	135,209
Pension ARC Funding	0	0	0	405,023
Group Life Insurance	15,037	25,633	14,976	23,557
Unemployment	27,825	23,200	24,505	20,100
Medicare	77,595	110,786	80,742	106,524
Long Term Disability	14,744	21,509	9,604	18,458
Health Insurance - Basic	40,977	161,487	124,904	89,054
Health Insurance - Premier	730,071	755,747	735,086	1,002,989
Other Post Employment Benefits	0	126,720	20,592	0
Salaries - Part Time/ Temporary	346,170	458,500	439,972	458,500
On the Job Injury	81,201	39,300	51,104	39,300
Payroll Reserve	43,689	0	0	0
Attrition	0	620,642	0	348,106
Expense Recovery - Personnel	(20,555)	0	(69,948)	0
Total Personnel Services	7,376,414	10,456,640	7,875,217	11,153,983
<u>Materials and Supplies</u>				
City Hall Printing	2,432	4,265	4,266	4,515
City Hall Postage	639	7,000	6,000	7,000
Document Reproduction - City	1,973	9,200	9,200	10,200
City Storeroom Supplies	3,581	14,300	14,300	14,300
Facility Repair & Carpentry	10,000	35,000	34,999	35,000

Storm Water Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
City Shop Charges	199,170	734,665	150,313	144,558
Info Sys Phone/ Communication	0	0	0	0
City Shop Fuel	427,405	727,600	521,274	572,102
City Computer Svc Equipment	185,338	339,849	505,939	339,500
City Telephone/ Communications	58,465	56,300	56,299	56,300
Printing - Outside	0	5,000	3,000	5,000
Supplies - Outside	19,853	16,250	23,645	17,750
Hand Tools	14,350	20,500	22,387	20,500
Clothing	17,735	43,000	43,000	43,000
Household Supplies	17,361	16,500	16,500	20,000
Safety Equipment	54,615	38,500	41,673	59,000
Outside Postage	1,289	800	1,915	2,300
Lumber & Wood Products	2,916	8,200	8,200	8,085
Paints Oils & Glass	35	9,000	9,000	9,000
Steel & Iron Products	5,680	16,125	28,994	33,500
Brick & Clay Products	3,681	8,000	8,000	8,000
Pipe Fittings & Castings	155,609	129,000	129,000	229,000
Lime Cement & Gravel	68,419	131,250	131,180	131,250
Material Processing	0	1,000	1,500	1,000
Materials and Supplies	127,370	164,500	164,500	164,500
Outside Vehicle Repair	167,687	189,154	418,822	370,000
Outside Equipment Repair/ Maintenance	769,239	376,243	755,839	722,000
Security	84,084	103,000	103,000	103,000
Weed Control/Chemical Service	2,893	70,000	70,000	70,000
Seminars/Training/Education	4,889	53,000	29,584	20,000
Misc Professional Services	1,183,430	3,888,825	4,092,210	4,187,975
Travel Expense	1,754	8,500	6,500	8,500
Unreported Travel	68	0	260	0
Outside Fuel	0	775	775	775
Mileage	396	2,000	2,000	2,000
Utilities	182,661	233,404	233,404	233,404
Total Quality Management	0	0	0	0
Insurance	67,303	87,385	87,485	87,385
Claims	48,726	28,000	18,000	28,000
Lawsuits	7,500	0	35,000	0
Dues/Memberships/ Periodicals	1,499	0	0	1,000

Storm Water Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Rent	38,038	35,000	35,000	35,000
Minor Equipment	0	12,000	12,000	10,000
Expense Recovery - M & S	(146,105)	0	(149,043)	0
Total Materials and Supplies	3,791,977	7,623,090	7,685,917	7,814,399
<u>Capital Outlay</u>				
Furniture/Furnishings	3,754	6,000	3,073	6,000
Vehicles	43,550	0	0	191,000
Prod/Constr/Maint Equipment	0	5,000	5,000	0
Equipment	63,473	108,000	58,446	714,000
Transfer To Fixed Assets Capital	(74,417)	0	0	0
Total Capital Outlay	36,360	119,000	66,519	911,000
<u>Inventory</u>				
Inventory Purchases	30,533	0	0	0
Total Inventory	30,533	0	0	0
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	2,639,344	2,387,340	537,787	2,390,340
Total Depreciation on Own Funds	2,639,344	2,387,340	537,787	2,390,340
TOTAL EXPENDITURES	13,874,628	20,586,070	16,165,440	22,269,722
<u>Fines and Forfeitures</u>				
Fines & Forfeitures	(12,177)	(10,000)	(460)	(10,000)
Total Fines and Forfeitures	(12,177)	(10,000)	(460)	(10,000)
<u>State Grants</u>				
St TN Interstate	(28,690)	0	0	0
Total State Grants	(28,690)	0	0	0
<u>Other Revenues</u>				
Miscellaneous Income	(3,955)	0	0	0
Total Other Revenues	(3,955)	0	0	0
TOTAL PROGRAM REVENUES	(44,823)	(10,000)	(460)	(10,000)
NET EXPENDITURES	13,829,805	20,576,070	16,164,980	22,259,722

Storm Water Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected



Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	151,535	590,826	591,564	968,218
Materials and Supplies	182,027	141,840	141,840	359,896
Capital Outlay	0	2,040	2,040	2,040
Total Expenditures	333,562	734,706	735,444	1,330,154
Net Expenditures	333,562	734,706	735,444	1,330,154
Authorized Complement				9



ENG/Drainage Design Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	110,829	119,938	119,938	422,781
Holiday Salary Full Time	6,552	6,977	6,977	0
Vacation Leave	9,645	10,481	10,481	0
Bonus Leave	1,597	2,150	2,150	0
Sick Leave	2,674	0	739	0
Overtime	0	0	0	0
Longevity Pay	48	48	48	0
Retirement Benefits	0	0	0	35,000
Pension	3,407	3,683	3,683	21,302
Pension ARC Funding	0	0	0	18,226
Group Life Insurance	142	172	172	172
Unemployment	525	435	435	1,200
Medicare	756	982	982	4,387
Long Term Disability	364	419	419	1,065
Health Insurance - Basic	0	0	0	2,214
Health Insurance - Premier	14,149	15,165	15,165	33,871
Other Post Employment Benefits	0	2,376	2,376	0
Payroll Reserve	845	0	0	0
Attrition	0	428,000	428,000	428,000
Total Personnel Services	151,535	590,826	591,564	968,218
<u>Materials and Supplies</u>				
City Hall Printing	0	65	65	65
City Hall Postage	0	918	918	918
City Shop Charges	0	209	209	209
City Computer Svc Equipment	3,284	20,100	20,100	20,100
City Telephone/ Communications	0	918	918	918
Printing - Outside	787	3,060	3,060	3,060
Supplies - Outside	4,275	3,714	3,714	3,714
Clothing	0	0	0	0
Outside Equipment Repair/ Maintenance	0	408	408	408
Seminars/Training/Education	0	17,040	17,040	17,040
Misc Professional Services	173,112	81,944	81,944	300,000
Travel Expense	0	0	0	0
Mileage	102	12,240	12,240	12,240
Dues/Memberships/ Periodicals	467	1,224	1,224	1,224

ENG/Drainage Design Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Total Materials and Supplies	182,027	141,840	141,840	359,896
<u>Capital Outlay</u>				
Furniture/Furnishings	0	2,040	2,040	2,040
Total Capital Outlay	0	2,040	2,040	2,040
TOTAL EXPENDITURES	333,562	734,706	735,444	1,330,154
NET EXPENDITURES	333,562	734,706	735,444	1,330,154

STORM WATER

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Storm Water Management</u>		SERVICEMAN VEHICLE	1
ADMR DRAIN MAINT	1	SUPER HEAVY EQUIP	1
AIDE ENGINEER	1	SUPER RECORDS INVENTORY	1
AIDE POLLUTION CONTROL	2	SUPER SHIFT PUB WKS	5
CHIEF SURVEYOR PARTY	1	SUPER ZONE HEAVY EQUIP	1
CLERK GENERAL A	3	TECH ENVIRONMENTAL	3
CLERK INVENT CONTROL	1	WORKER CONCRETE	8
CLERK INVENT CONTROL SR	1	Total Storm Water Management	174
COORD DRAIN MAINT ENGINEERING	1	<u>ENG/Drainage Design</u>	
COORD STORMWATER PROJ	3	CLERK GENERAL B	1
CREWPERSON	1	ENGINEER DESIGN	1
CREWPERSON SEMISKILLED	15	ENGINEER DESIGN SENIOR	2
DISPATCHER	2	INSP ZONE CONSTRUCTION	4
DRIVER TRACTOR TRAILER	2	TECH ENGINEERING AA	1
ENGINEER ENVIRONMENTAL	1	Total ENG/Drainage Design	9
ENGINEER STATIONARY I	6		
ENGINEER STATIONARY II	1	<u>TOTAL STORM WATER</u>	<u>183</u>
FINISHER CONCRETE	1		
FOREMAN GEN STATIONARY ENG	1		
FOREMAN MNT PUB WKS	11		
GREASER	1		
HELPER MAINTENANCE	5		
HELPER MECHANIC	1		
INSP POLLUTION CONTROL	2		
INSP SAFETY	1		
MASON BRICK	3		
MECH HEAVY EQUIP	6		
MECH HEAVY EQUIP LD	1		
MECH MASTER	2		
MECH SHOP	1		
MGR DRAIN MAINT	1		
MGR ENVIRON PROJECT	1		
MGR HEAVY EQUIP SVCS	1		
OPER EQUIPMENT	16		
OPER HEAVY EQUIP	14		
OPER STOPPAGE SEWER	3		
OPER SURVEY INST	1		
OPER SWEEPER	20		
PIPELAYER	16		
SCHEDULER PLANNER	3		





Internal Service Funds are used to budget for the costs of goods or services provided by one division or service center to other divisions for the City on a cost reimbursement basis. Included in the Internal Service Funds are:

Health Insurance

This fund accounts for the City's self-insurance for health benefits for City employees, their dependents and retirees. The impact of rising health care across the nation has contributed to the rise of health care benefits locally. Costs for the Health Insurance Service Center traditionally increase because of rise in national health care costs.

Fleet Management

This fund accounts for the maintenance and repair of all City vehicles and equipment, except Fire Services and Public Works Heavy equipment. Vehicle Maintenance continues to be cost effective while providing maintenance and repairs.

Description

To provide high-quality and cost-effective benefit programs that are responsive to the needs of the employees, retirees, and City and to make those programs effectively.

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Operating Revenue	75,151,502	81,060,844	75,608,820	83,437,970
Personnel Services	570,337	641,705	516,737	(239,956)
Materials & Supplies	4,025,812	4,231,069	4,641,474	4,714,386
Capital Outlay	22,197	3,250	5,000	5,000
Grants & subsidies	521,721	450,000	101,194	102,000
Claims incurred	70,364,398	68,459,239	67,623,817	75,331,860
Transfer out	1,725,467	5,019,499	5,315,993	2,080,596
Total Operating Expense	77,229,932	78,804,762	78,204,215	81,993,886
Operating Net Income (Loss)	(2,078,430)	2,256,082	(2,595,395)	1,444,084

HUMAN RESOURCES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<i>Health Fund</i>			
ANALYST BENEFITS TECH	1		
ANALYST BENEFITS	4		
COORD EMPLOYEE SPEC SVCS	1		
COORD PENSION	1		
COORD WELLNESS	1		
MGR BENEFITS OPERATIONS	1		
OFFICER BENEFITS	1		
SPEC BENEFITS SUPPORT SVCS	1		
SPEC BENEFITS	4		
Total Health Fund	<u>15</u>		
<u>TOTAL HUMAN RESOURCES</u>	<u>15</u>		



HUMAN RESOURCES**OTHER POST EMPLOYMENT
BENEFITS**

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Operating Revenue	34,103,645	48,259,473	52,462,240	57,508,917
Personnel Services	303,487	339,960	225,953	181,744
Materials & Supplies	1,525,407	2,278,270	2,483,443	2,538,515
Capital Outlay	0	1,750	0	0
Grants & subsidies	0	0	237,260	238,000
Claims incurred	45,026,529	45,639,493	49,515,584	54,550,658
Investment Fees	3,023	0	0	0
Total Operating Expense	46,858,446	48,259,473	52,462,240	57,508,917
Operating Net Income (Loss)	(12,754,801)	0	0	0



HUMAN RESOURCES**UNEMPLOYMENT FUND**

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Claims Incurred	468,577	650,000	66,290	800,000
Contributed to Fund Balance	0	412,414	0	608,131
Total Expenditures	468,577	1,062,414	66,290	1,408,131
Program Revenues	(1,736,412)	(1,062,414)	(1,062,995)	(1,408,131)
Net Expenditures	(1,267,836)	0	(996,705)	0
Authorized Complement				0





■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	7,407,878	9,827,464	10,386,813	2,023
Materials and Supplies	2,411,289	3,415,525	3,485,177	11,689,256
Capital Outlay	10,689	14,000	14,000	14,000
Inventory	16,655,287	19,502,833	19,393,246	19,140,033
Depreciation on Own Funds	65,208	96,100	43,851	96,100
Total Expenditures	26,550,352	32,855,922	33,323,088	30,941,412
Program Revenues	(26,875,861)	(32,578,100)	(32,683,204)	(31,905,994)
Net Expenditures	(325,509)	277,822	639,883	(964,582)
Authorized Complement				0

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Outside Revenue	(197,950)	(541,000)	(541,000)	(541,000)
V.M. Fuel Revenue Inside	(13,892,198)	(16,011,000)	(16,011,000)	(16,718,987)
V.M. Inventory/Store Sales	(113,989)	(236,000)	(236,000)	(236,000)
V.M. Shop Charges	(12,671,723)	(15,790,100)	(15,895,204)	(14,410,007)
Total Charges for Services	(26,875,861)	(32,578,100)	(32,683,204)	(31,905,994)

Other services provided by General Services can be found under the following tabs:
Printing and Mail - Internal Service Funds
Fleet Management - Internal Service Funds

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	7,407,878	9,827,464	10,386,813	2,023
Materials and Supplies	2,411,289	3,415,525	3,485,177	11,689,256
Capital Outlay	10,689	14,000	14,000	14,000
Inventory	16,655,287	19,502,833	19,393,246	19,140,033
Depreciation on Own Funds	65,208	96,100	43,851	96,100
Total Expenditures	26,550,352	32,855,922	33,323,088	30,941,412
Program Revenues	(26,875,861)	(32,578,100)	(32,683,204)	(31,905,994)
Net Expenditures	(325,509)	277,822	639,883	(964,582)
Authorized Complement				0

Fleet Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	4,535,464	6,384,167	6,432,456	0
Holiday Salary Full Time	272,131	316,485	318,877	0
Vacation Leave	392,609	428,533	430,548	0
Bonus Leave	55,104	96,232	97,104	0
Sick Leave	202,706	0	46,435	0
Overtime	354,097	878,500	878,501	0
Out of Rank Pay	21,512	0	2,765	0
Hazardous Duty Pay	640	0	0	0
Longevity Pay	197	0	99	0
Retirement Benefits	156,848	60,000	70,717	0
Pension	303,892	397,976	400,873	0
Supplemental Pension	1,364	767	767	0
Social Security	5,650	2,023	3,315	2,023
Group Life Insurance	15,130	25,481	25,818	0
Unemployment	23,100	19,575	19,575	0
Medicare	79,940	111,662	112,506	0
Long Term Disability	16,615	21,656	22,022	0
Health Insurance - Basic	65,061	115,180	122,927	0
Health Insurance - Premier	684,006	707,307	710,945	0
Other Post Employment Benefits	0	106,920	102,960	0
Salaries - Part Time/ Temporary	104,811	110,000	110,000	0
On the Job Injury	75,516	45,000	477,604	0
Payroll Reserve	41,486	0	0	0
Total Personnel Services	7,407,878	9,827,464	10,386,813	2,023
<u>Materials and Supplies</u>				
City Hall Printing	3,614	5,500	5,500	2,750
City Hall Postage	17	1,400	1,400	700
Document Reproduction - City	3,713	9,400	9,400	4,582
City Storeroom Supplies	57,748	52,800	54,025	58,266
City Shop Charges	201,065	320,000	344,845	328,289
City Shop Fuel	50,459	56,700	56,601	53,559
Outside Computer Services	95,478	101,000	101,000	170,619
City Computer Svc Equipment	59,176	79,260	85,094	35,409
City Telephone/ Communications	26,247	23,800	23,970	17,262
Supplies - Outside	26,924	16,150	16,315	32,944



Fleet Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Hand Tools	60,887	28,000	32,524	43,561
Clothing	22,785	45,000	47,849	20,462
Safety Equipment	8,501	22,500	22,500	11,917
Outside Postage	377	0	16	0
Materials and Supplies	19,121	91,995	112,575	31,158
Miscellaneous Expense	6,734	0	1,219	4,295
Outside Vehicle Repair	(3,832)	4,250	4,250	322
Outside Equipment Repair/ Maintenance	87,323	22,500	57,126	12,416
Accounting/Auditing/Cons	0	7,000	0	0
Security	5	0	0	0
Seminars/Training/Education	4,769	33,500	32,000	33,000
Misc Professional Services	1,364,384	2,267,770	2,237,524	10,720,939
Travel Expense	64	0	0	0
Utilities	187,459	200,000	212,445	79,806
Insurance	128,271	25,000	25,000	25,000
Claims	0	2,000	2,000	2,000
Total Materials and Supplies	2,411,289	3,415,525	3,485,177	11,689,256
<u>Capital Outlay</u>				
Vehicles	10,689	14,000	14,000	14,000
Total Capital Outlay	10,689	14,000	14,000	14,000
<u>Inventory</u>				
Inventory Purchases	4,451,656	4,829,780	4,720,319	5,061,373
Fuel Inventory	12,203,632	14,673,053	14,672,928	14,078,660
Total Inventory	16,655,287	19,502,833	19,393,246	19,140,033
<u>Depreciation on Own Funds</u>				
Depreciation - Purchased	65,208	96,100	43,851	96,100
Total Depreciation on Own Funds	65,208	96,100	43,851	96,100
TOTAL EXPENDITURES	26,550,352	32,855,922	33,323,088	30,941,412
<u>Charges for Services</u>				
Outside Revenue	(197,950)	(541,000)	(541,000)	(541,000)
V.M. Fuel Revenue Inside	(13,892,198)	(16,011,000)	(16,011,000)	(16,718,987)
V.M. Inventory/Store Sales	(113,989)	(236,000)	(236,000)	(236,000)
V.M. Shop Charges	(12,671,723)	(15,790,100)	(15,895,204)	(14,410,007)
Total Charges for Services	(26,875,861)	(32,578,100)	(32,683,204)	(31,905,994)

Fleet Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
TOTAL PROGRAM REVENUES	(26,875,861)	(32,578,100)	(32,683,204)	(31,905,994)
NET EXPENDITURES	<u>(325,509)</u>	<u>277,822</u>	<u>639,883</u>	<u>(964,582)</u>

FLEET MANAGEMENT

AUTHORIZED COMPLEMENT

Position Title		Authorized Positions	Position Title	Authorized Positions
<p style="text-align: center;"><u>TOTAL FLEET MANAGEMENT</u></p>		<p style="text-align: center;"><u>0</u></p>		





Special Revenue Funds are used to budget for specific revenue sources that are legally restricted to expenditures for specific purposes. Included in special revenue funds are:

Public Works

Solid Waste Management revenues and expenditures.

Finance

Metro Alarm Fund revenues and expenditures.

Parks & Neighborhoods

Zoo grant revenues and expenditures.

General Services

Martin Luther King Park Improvements revenues and expenditures.

Office of Planning and Development

Federal, State and Local grant revenues and expenditures.



■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	26,364,818	30,619,514	30,882,831	31,238,557
Materials and Supplies	9,966,672	13,231,273	13,815,346	13,928,114
Capital Outlay	498,759	1,679,886	2,357,633	2,400,000
Service Charges	14,733,429	15,596,427	15,588,829	15,348,682
Transfers Out	3,516,142	5,316,142	5,316,142	5,316,142
Total Expenditures	55,079,820	66,443,242	67,960,782	68,231,496
Program Revenues	(60,463,521)	(56,033,274)	(55,440,047)	(55,884,049)
Net Expenditures	(5,383,702)	10,409,968	12,520,735	12,347,447
Authorized Complement				615

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Special Assessment Tax	(107,056)	(94,000)	(94,000)	(100,000)
Solid Waste Disposal Fee	(59,537,934)	(55,161,124)	(54,558,047)	(54,999,124)
Sanitation Inspection Fee	(642,455)	(605,150)	(615,000)	(611,925)
Waste Reduction Grant	0	(73,000)	(73,000)	(73,000)
Recycling Proceeds	(176,077)	(100,000)	(100,000)	(100,000)
Total Charges for Services	(60,463,521)	(56,033,274)	(55,440,047)	(55,884,049)

Other services provided by Public Works can be found under the following tabs:

Solid Waste - Special Revenue Funds

Sanitary Sewer Systems - Enterprise Funds

Storm Water System - Enterprise Funds

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	26,364,818	30,619,514	30,882,831	31,238,557
Materials and Supplies	9,966,672	13,231,273	13,815,346	13,928,114
Capital Outlay	498,759	1,679,886	2,357,633	2,400,000
Service Charges	14,733,429	15,596,427	15,588,829	15,348,682
Transfers Out	3,516,142	5,316,142	5,316,142	5,316,142
Total Expenditures	55,079,820	66,443,242	67,960,782	68,231,496
Program Revenues	(60,463,521)	(56,033,274)	(55,440,047)	(55,884,049)
Net Expenditures	(5,383,702)	10,409,968	12,520,735	12,347,447
Authorized Complement				615

Solid Waste Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	13,589,514	19,558,733	19,371,421	22,149,020
Holiday Salary Full Time	859,093	982,541	978,078	0
Vacation Leave	1,279,345	1,447,454	1,441,208	0
Bonus Leave	99,785	298,605	297,210	0
Sick Leave	1,207,490	0	311,934	0
Overtime	684,698	666,090	664,089	664,090
Out of Rank Pay	407,145	320,850	327,107	318,850
Hazardous Duty Pay	23,240	25,900	25,900	25,900
Longevity Pay	29,652	36,808	36,858	0
Shift Differential	7,180	13,905	13,905	13,905
Retirement Benefits	540,366	245,000	300,995	265,000
Required Special License Pay	88,844	145,250	145,730	145,250
Pension	202,502	269,255	257,351	292,629
Supplemental Pension	321,799	402,750	402,749	432,208
Social Security	962,345	1,311,850	1,311,850	1,311,850
Pension ARC Funding	0	0	0	245,442
Group Life Insurance	46,606	77,512	76,703	76,859
Unemployment	108,150	89,755	89,755	72,150
Medicare	274,840	351,608	348,323	314,435
Long Term Disability	48,109	66,948	66,331	52,445
Health Insurance - Basic	313,342	540,289	517,425	370,330
Health Insurance - Premier	2,526,435	2,657,114	2,652,871	3,223,154
Other Post Employment Benefits	486,984	489,456	486,288	0
Salaries - Part Time/ Temporary	1,787,010	1,604,578	1,604,578	1,604,578
On the Job Injury	333,495	501,045	537,955	516,045
Payroll Reserve	136,849	0	0	0
Attrition	0	(1,383,782)	(1,383,782)	(855,583)
Expense Recovery - Personnel	0	(100,000)	0	0
Total Personnel Services	26,364,818	30,619,514	30,882,831	31,238,557
<u>Materials and Supplies</u>				
City Hall Printing	30,285	37,500	37,499	37,500
City Hall Postage	3,847	11,000	10,999	11,000
Document Reproduction - City	2,656	13,000	13,000	13,000
City Storeroom Supplies	4,728	0	699	0
City Shop Charges	5,519,889	6,810,039	6,810,038	7,288,365

Solid Waste Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
City Shop Fuel	2,962,206	4,300,197	4,050,197	3,341,971
City Computer Svc Equipment	86,572	379,104	383,289	379,104
Data/Word Process Software	0	0	0	118,726
City Telephone/ Communications	115,985	85,239	85,290	85,239
Printing - Outside	0	400	400	400
Supplies - Outside	23,584	22,000	22,000	22,000
Word/Processing/Duplicate	0	1,600	1,600	1,600
Hand Tools	11,626	18,000	18,000	18,000
Clothing	33,938	105,608	124,499	104,108
Household Supplies	9,978	15,000	15,000	15,000
Outside Postage	474	1,200	1,200	1,200
Materials and Supplies	151,601	292,568	293,463	293,463
Outside Equipment Repair/ Maintenance	288,367	237,100	242,023	237,100
Internal Repairs and Maintenance	9,366	75,000	75,000	75,000
Outside Phone/ Communications	0	3,600	3,600	3,600
Security	258,880	275,000	277,182	275,000
Seminars/Training/Education	2,862	20,000	20,000	20,000
Misc Professional Services	16,728	165,646	426,898	593,525
Travel Expense	(78)	5,000	4,544	5,000
Unreported Travel	0	0	454	0
Mileage	255	150	150	150
Utilities	204,211	395,656	364,656	364,656
Insurance	47,921	90,486	90,486	95,228
Claims	118,123	98,780	98,780	98,780
Lawsuits	223,789	0	265,000	400,000
Dues/Memberships/ Periodicals	865	3,000	3,000	3,000
Misc Services and Charges	100,000	151,400	201,400	151,400
Expense Recovery - M & S	(261,986)	(382,000)	(125,000)	(125,000)
Total Materials and Supplies	9,966,672	13,231,273	13,815,346	13,928,114
Capital Outlay				
Equipment	515,723	1,679,886	2,357,708	2,400,000
Expense Recovery - Capital	(16,964)	0	(75)	0
Total Capital Outlay	498,759	1,679,886	2,357,633	2,400,000
Grants and Subsidies				

Solid Waste Management Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Death Benefits	0	0	0	0
Total Grants and Subsidies	0	0	0	0
<u>Service Charges</u>				
Private Apartment Collect	2,841,516	2,843,823	2,829,674	2,833,710
Contract Disposal	7,448,330	8,172,411	8,310,529	8,261,750
Contract Collections	4,443,583	4,580,193	4,448,626	4,253,222
Total Service Charges	14,733,429	15,596,427	15,588,829	15,348,682
<u>Transfers Out</u>				
Oper Tfr Out - Debt Service Fund	3,516,142	5,316,142	5,316,142	5,316,142
Total Transfers Out	3,516,142	5,316,142	5,316,142	5,316,142
TOTAL EXPENDITURES	55,079,820	66,443,242	67,960,782	68,231,496
<u>Local Taxes</u>				
Special Assessment Tax	(107,056)	(94,000)	(94,000)	(100,000)
Total Local Taxes	(107,056)	(94,000)	(94,000)	(100,000)
<u>Charges for Services</u>				
Solid Waste Disposal Fee	(59,537,934)	(55,161,124)	(54,558,047)	(54,999,124)
Sanitation Inspection Fee	(642,455)	(605,150)	(615,000)	(611,925)
Total Charges for Services	(60,180,389)	(55,766,274)	(55,173,047)	(55,611,049)
<u>State Grants</u>				
Waste Reduction Grant	0	(73,000)	(73,000)	(73,000)
Total State Grants	0	(73,000)	(73,000)	(73,000)
<u>Other Revenues</u>				
Recycling Proceeds	(176,077)	(100,000)	(100,000)	(100,000)
Total Other Revenues	(176,077)	(100,000)	(100,000)	(100,000)
TOTAL PROGRAM REVENUES	(60,463,521)	(56,033,274)	(55,440,047)	(55,884,049)
NET EXPENDITURES	(5,383,702)	10,409,968	12,520,735	12,347,447

SOLID WASTE

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Solid Waste Management</u>		SUPER ZONE SANITATION	18
ACCOUNTANT ASSOCIATE A	1	TECH DISPOSAL	2
ADMR RECYCLING	1	TECH TRANSFER STATION	1
ADMR SOLID WASTE OPER	1	Total Solid Waste Management	615
ADMR SOLID WASTE SECTOR	2		
CLERK ACCOUNTING B	1		
CLERK GENERAL A	1	<u>TOTAL SOLID WASTE</u>	<u>615</u>
CLERK GENERAL B	14		
COORD FLEET MAINT	1		
CREWCHIEF	156		
CREWPERSON	254		
DIRECTOR SOLID WASTE DEPUTY	1		
DISPATCHER	1		
DRIVER TRACTOR TRAILER	21		
DRIVER TRUCK	67		
FOREMAN GROUNDS MNT	1		
FOREMAN SOLID WASTE	2		
INSP SERVICE FEE	2		
INSP SERVICE FEE SENIOR	2		
MECH HEAVY EQUIP	3		
MECH MNT	12		
MGR COMPOST	1		
MGR COMPOST ENV PROJ	1		
MGR HEAVY EQUIP OPER SW	1		
MGR RECYCLING	1		
MGR SANITATION AREA	4		
MGR SOLID WASTE FEES	1		
MGR SUPPORT SVCS SWM	1		
OPER HEAVY EQUIP	2		
OPER HEAVY EQUIP LD	8		
OPER SPEC EQUIP II	13		
REP RECYCLING	1		
SECRETARY	2		
SPEC HEALTH SAFETY	1		
SPEC SOLID WASTE FEES	1		
SUPER AREA IMPROVEMENT	5		
SUPER CART CENTRAL	1		
SUPER CLERICAL OPER	2		
SUPER DISPOSAL SP WASTE	1		
SUPER TRANSFER STATION	3		





■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	256,071	318,237	294,714	366,080
Materials and Supplies	301,973	358,170	358,170	258,345
Grants and Subsidies	0	0	5,000	0
Contributed to Fund Balance	0	0	0	51,982
Total Expenditures	558,044	676,407	657,884	676,407
Program Revenues	(389,442)	(676,407)	(93,547)	(676,407)
Net Expenditures	168,602	0	564,338	0
Authorized Complement				7

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
City - Alarm Renewals	(158,743)	(230,640)	(44,089)	(230,640)
City - New Alarms	(145,806)	(293,160)	(28,041)	(293,160)
County - New Alarms	(28,859)	(55,000)	(5,657)	(55,000)
False Alarms - City	(6,716)	(7,000)	(2,141)	(7,000)
Class - No Shows	(303)	(50)	0	(50)
False Alarms - 8 - City	(9,238)	(1,500)	0	(1,500)
County Alarm Renewals	(32,431)	(25,000)	(10,670)	(25,000)
False Alarms - County	(66)	(200)	(10)	(200)
False Alarms - 8 - County	0	(200)	0	(200)
Miscellaneous Income	(7,055)	(3,500)	(2,859)	(3,500)
Bad Check Penalties	(226)	(200)	(80)	(200)
Contributed From Fund Balance	0	(59,957)	0	(59,957)
Total Charges for Services	(389,442)	(676,407)	(93,547)	(676,407)

**Other services provided by Finance can be found under the following tab:
Metro Alarm Fund - Special Revenue Funds**

Description

The Memphis and Shelby County Metro Alarm Ordinance/Office's fundamental purpose is to reduce the number of false alarm call responses suffered by local law enforcement agencies each day and night, and through such reduction bring about more efficient and effective response via alarm permit registration/user cooperation.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	256,071	318,237	294,714	366,080
Materials and Supplies	301,973	358,170	358,170	258,345
Grants and Subsidies	0	0	5,000	0
Contributed to Fund Balance	0	0	0	51,982
Total Expenditures	558,044	676,407	657,884	676,407
Program Revenues	(389,442)	(676,407)	(93,547)	(676,407)
Net Expenditures	168,602	0	564,338	0
Authorized Complement				7

Metro Alarm Fund Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	159,166	224,898	197,136	279,525
Holiday Salary Full Time	8,499	10,551	8,752	0
Vacation Leave	12,921	13,756	11,381	0
Bonus Leave	913	3,193	2,338	0
Sick Leave	16,956	0	3,095	0
Overtime	4,546	0	7,792	0
Longevity Pay	27	0	148	0
Pension	10,469	15,143	15,143	14,568
Pension ARC Funding	0	0	0	14,176
Group Life Insurance	360	720	679	593
Unemployment	1,225	1,015	1,015	600
Medicare	2,375	4,039	3,824	3,144
Long Term Disability	473	757	724	488
Health Insurance - Basic	0	3,874	3,000	0
Health Insurance - Premier	31,476	34,747	34,145	52,985
Other Post Employment Benefits	5,516	5,544	5,544	0
Payroll Reserve	1,149	0	0	0
Total Personnel Services	256,071	318,237	294,714	366,080
<u>Materials and Supplies</u>				
City Hall Printing	5,323	0	88	0
City Hall Postage	650	5,000	4,912	5,000
Document Reproduction - City	302	1,500	1,500	1,500
City Shop Charges	3,991	2,500	2,500	1,700
Info Sys Phone/ Communication	0	250	250	250
City Shop Fuel	1,919	1,500	1,500	2,475
City Computer Svc Equipment	11,253	0	800	0
Data/Word Process Software	0	90	0	90
City Telephone/ Communications	143	210	0	210
Printing - Outside	47,411	60,000	59,396	60,000
Supplies - Outside	2,233	0	104	0
Outside Postage	34,644	35,000	34,998	35,000
Outside Vehicle Repair	42	20	20	20
Advertising/Publication	190	0	0	0
Seminars/Training/Education	170	500	500	500
Misc Professional Services	192,261	250,000	250,000	150,000

Metro Alarm Fund Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Travel Expense	1,400	1,000	960	1,000
Unreported Travel	15	500	500	500
Misc Services and Charges	28	100	142	100
Total Materials and Supplies	301,973	358,170	358,170	258,345
<u>Grants and Subsidies</u>				
Death Benefits	0	0	5,000	0
Total Grants and Subsidies	0	0	5,000	0
<u>Contributed to Fund Balance</u>				
Contribution To Fund Balance/RE	0	0	0	51,982
Total Contributed to Fund Balance	0	0	0	51,982
TOTAL EXPENDITURES	558,044	676,407	657,884	676,407
<u>Licenses and Permits</u>				
City - Alarm Renewals	(158,743)	(230,640)	(44,089)	(230,640)
City - New Alarms	(145,806)	(293,160)	(28,041)	(293,160)
County - New Alarms	(28,859)	(55,000)	(5,657)	(55,000)
False Alarms - City	(6,716)	(7,000)	(2,141)	(7,000)
Class - No Shows	(303)	(50)	0	(50)
False Alarms - 8 - City	(9,238)	(1,500)	0	(1,500)
County Alarm Renewals	(32,431)	(25,000)	(10,670)	(25,000)
False Alarms - County	(66)	(200)	(10)	(200)
False Alarms - 8 - County	0	(200)	0	(200)
Total Licenses and Permits	(382,161)	(612,750)	(90,608)	(612,750)
<u>Other Revenues</u>				
Miscellaneous Income	(7,055)	(3,500)	(2,859)	(3,500)
Bad Check Penalties	(226)	(200)	(80)	(200)
Total Other Revenues	(7,281)	(3,700)	(2,939)	(3,700)
<u>Contributed from Fund Balance</u>				
Contributed From Fund Balance	0	(59,957)	0	(59,957)
Total Contributed from Fund Balance	0	(59,957)	0	(59,957)

Metro Alarm Fund Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
TOTAL PROGRAM REVENUES	(389,442)	(676,407)	(93,547)	(676,407)
NET EXPENDITURES	<u>168,602</u>	<u>0</u>	<u>564,338</u>	<u>0</u>



METRO ALARM

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Metro Alarm Fund</u>			
ADMR METRO ALARM	1		
CLERK ACCOUNTING A	1		
CLERK GENERAL A	2		
COORD METRO ALARM	1		
SPEC ALARM DATA	2		
Total Metro Alarm Fund	<u>7</u>		
<u>TOTAL METRO ALARM</u>	<u>7</u>		





■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	134,244	187,820	147,832	150,490
Materials and Supplies	9,867	600	600	600
Capital Outlay	133	47,540	0	0
Total Expenditures	144,244	235,960	148,432	151,090
Program Revenues	(138,705)	(131,000)	(131,000)	(151,090)
Net Expenditures	5,538	104,960	17,431	0
Authorized Complement				3

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Rental Fees	(7,105)	0	(8,666)	0
Rent Of Land	(131,600)	(131,000)	(122,334)	(151,090)
Total Charges for Services	(138,705)	(131,000)	(131,000)	(151,090)

Other services provided by General Services can be found under the following tabs:

General Services Division - General Fund

Fleet Management - Internal Service Funds

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	134,244	187,820	147,832	150,490
Materials and Supplies	9,867	600	600	600
Capital Outlay	133	47,540	0	0
Total Expenditures	144,244	235,960	148,432	151,090
Program Revenues	(138,705)	(131,000)	(131,000)	(151,090)
Net Expenditures	5,538	104,960	17,431	0
Authorized Complement				3

Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	60,406	92,867	92,867	102,760
Holiday Salary Full Time	3,437	3,987	3,987	0
Vacation Leave	3,891	4,706	4,706	0
Bonus Leave	787	1,196	1,196	0
Sick Leave	1,236	0	7,061	0
Overtime	5,188	5,000	5,000	5,000
Out of Rank Pay	0	0	195	0
Longevity Pay	26	0	38	0
Retirement Benefits	732	0	0	0
Pension	2,075	2,176	2,176	2,176
Supplemental Pension	827	1,562	1,561	1,563
Social Security	3,873	4,122	4,122	4,122
Pension ARC Funding	0	0	0	6,075
Group Life Insurance	148	338	338	176
Unemployment	525	435	435	450
Medicare	1,442	1,644	1,644	1,644
Long Term Disability	191	309	310	308
Health Insurance - Basic	156	1,937	3,998	4,281
Health Insurance - Premier	14,928	15,165	15,165	16,935
Other Post Employment Benefits	2,364	2,376	2,376	0
Salaries - Part Time/ Temporary	31,366	50,000	0	5,000
On the Job Injury	0	0	657	0
Payroll Reserve	647	0	0	0
Total Personnel Services	134,244	187,820	147,832	150,490
<u>Materials and Supplies</u>				
Utilities	2,890	600	600	600
Minor Equipment	6,977	0	0	0
Total Materials and Supplies	9,867	600	600	600
<u>Capital Outlay</u>				
Equipment	133	47,540	0	0
Total Capital Outlay	133	47,540	0	0
TOTAL EXPENDITURES	144,244	235,960	148,432	151,090
<u>Charges for Services</u>				
Rental Fees	(7,105)	0	(8,666)	0

Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Rent Of Land	(131,600)	(131,000)	(122,334)	(151,090)
Total Charges for Services	(138,705)	(131,000)	(131,000)	(151,090)
TOTAL PROGRAM REVENUES	(138,705)	(131,000)	(131,000)	(151,090)
NET EXPENDITURES	5,538	104,960	17,431	0

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Revenues				
Convention & Visitors Bureau	2,856,609	2,000,000	0	2,000,000
Total Grants and Subsidies	2,856,609	2,000,000	0	2,000,000
Transfers Out				
Oper Tfr Out - New Memphis Arena Fund	1,173,860	970,000	0	970,000
Oper Tfr Out - Debt Service Fund	1,332,632	1,181,457	0	1,181,457
Total Transfers Out	2,506,491	2,151,457	0	2,151,457
TOTAL EXPENDITURES	5,363,101	4,151,457	0	4,151,457
Local Taxes				
Hotel/Motel Taxes	(4,178,364)	(3,181,457)	(893,100)	(3,181,457)
Interest, Penalties & Commission	(10,876)	0	0	0
Total Local Taxes	(4,189,241)	(3,181,457)	(893,100)	(3,181,457)
Transfers In				
Oper Tfr In - New Arena Fund	(1,173,860)	(970,000)	0	(970,000)
Total Transfers In	(1,173,860)	(970,000)	0	(970,000)
TOTAL PROGRAM REVENUES	(5,363,101)	(4,151,457)	(893,100)	(4,151,457)
NET EXPENDITURES	0	0	(893,100)	0

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Materials and Supplies</u>				
Miscellaneous Expense	14,881,505	0	0	0
Total Materials and Supplies	14,881,505	0	0	0
<u>Transfers Out</u>				
Oper Tfr Out - General Fund	0	14,800,000	3,927,472	14,800,000
Oper Tfr Out - Debt Service Fund	1,768,300	1,768,300	442,075	1,768,300
Total Transfers Out	1,768,300	16,568,300	4,369,547	16,568,300
TOTAL EXPENDITURES	16,649,805	16,568,300	4,369,547	16,568,300
<u>State Taxes</u>				
State Gas - Motor Fuel Tax	(11,389,613)	(11,294,591)	(2,986,820)	(11,294,591)
Three-Cent Tax	(3,418,391)	(3,373,709)	(898,580)	(3,373,709)
One-Cent Tax	(1,841,801)	(1,900,000)	(484,147)	(1,900,000)
Total State Taxes	(16,649,805)	(16,568,300)	(4,369,547)	(16,568,300)
TOTAL PROGRAM REVENUES	(16,649,805)	(16,568,300)	(4,369,547)	(16,568,300)

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Grants and Subsidies	2,500,000	2,500,000	0	2,500,000
Transfers Out	1,173,860	970,000	0	970,000
Contributed to Fund Balance	0	970,000	0	970,000
Total Expenditures	3,673,860	4,440,000	0	4,440,000
Program Revenues	(7,833,556)	(4,440,000)	(1,664,044)	(4,440,000)
Net Expenditures	(4,159,696)	0	(1,664,044)	0
Authorized Complement				0

DRUG ENFORCEMENT

FUND SUMMARY

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Revenues				
Fines & Forfeitures	3,784,115	3,704,000	3,704,000	3,682,000
Federal Grants	76,829	90,000	90,000	150,000
Other Revenues	9,567	0	0	0
Contribution From Fund Balance	0	381,608	381,608	226,000
Total Revenue	3,870,511	4,175,608	4,175,608	4,058,000
Expenditures				
Personnel Services	1,274,348	1,233,000	1,233,000	1,258,000
Material and Supplies	1,875,881	2,497,658	2,533,165	2,298,500
Capital Outlay	481,485	444,950	676,402	501,500
Total Expenditures	3,631,714	4,175,608	4,442,567	4,058,000



Memphis at a Glance

Government

The City of Memphis was incorporated in 1826. The present Charter was adopted in 1968, establishing a Mayor-Council form of government. In 1995, the Council adopted a new district plan for the 13 Council positions. A total of nine districts were created. Seven districts have one representative each and two “super districts” have three representatives each.

Demographics

Land Area

Memphis - 2011	348.9 sq. miles
Counties:	Sq. Miles
Shelby (includes Memphis)	755
Crittenden	610
DeSoto	478
Tipton	459
Fayette	704
Marshall	706
Tate	404
Tunica	455
Total	4,571

Population

2012 (est.)	656,269
2017 (proj.)	672,283

Age (2011)

Under 5	9.4%
5 - 14	13.3%
15 - 19	7.4%
20 - 24	8.1%
25 - 34	14.6%
35 - 44	12.3%
45 - 54	12.8%
55 - 64	11.0%
65 - 75	6.1%
75+ years	5.0%

Sex

Male	47.5%
Female	52.5%

Race

White	29.5%
Black	61.5%
Asian & Pacific Islander	1.7%
Other	7.3%

Climate

Avg. Summer Temp	80
Avg. Winter Temp	43
Avg. Annual Temp	62
Avg. Precipitation	54 inches
Avg. Snowfall	4.6 inches
Elevation	262 feet

Economics

Major Employers

Federal Express	31,000
Memphis Bd. of Education	15,969
U.S. Government	13,900
Methodist Healthcare	9,250
Baptist Memorial Hospitals	7,286
Shelby County Government	5,704
Memphis City Government	7,152
Wal-Mart	6,000
Naval Support Activity	4,076
TN State Government	8,600
Shelby Co. Bd. of Education	5,400
Park Place Entertainment	4,057
University of UT – Memphis	3,194
Internal Revenue Service	4,000
Kroger Delta Marketing	3,568
United Postal Service	3,500
First Tennessee Bank	2,932
International Paper	3,200
St. Jude Hospital	3,200
University of Memphis	2,800

Unemployment Rates

(2011 Avg.)	
Memphis MSA	9.0%
Shelby County	9.1%
Tennessee	8.0%
United States	8.1%

Household Income

(2011 Est. avg.)	
Memphis	\$54,869
Shelby County	\$67,650
Memphis MSA	\$66,120

Sales Tax

Local	2.25%
State	7.00%

Property Tax Rates

(Per \$100 value)	
Memphis City	\$3.01
Shelby County	\$4.09
Total in Memphis City Limits	\$7.07



Memphis at a Glance

Retail Sales

Shelby County (In Billions)

2008	\$12.9
2009	\$11.7
2010	\$12.1
2011	\$12.8
2012	\$13.5

Bond Rating

General Obligation Bonds

Moody's	Aa2
Standard & Poor.....	AA
Fitch	AA-

Sanitary Sewage System Revenue Bonds

Moody's	Aa3
Standard & Poors.....	AA
Fitch	AA-

Real Estate

Real Estate	Sq. Feet
Office Space	19,816,898
Vacancy Rate.....	19.9%
Industrial Space	174,139,8789
Vacancy Rate.....	13.70%

Office Space

Total Market Size (sq.ft.) ...	19,816,898
Square Feet Available.....	4,639,695
Vacancy Rate.....	19.9%
Net Absorption (sq.ft.)	(12,251)
Asking Direct Lease Rate (\$/sq.ft.)	\$17.30

Industrial Space

Total Market Size (sq.ft.) .	174,139,878
New Construction (sq.ft.).....	Not Avail.
Square Feet Available.....	28,840,846
Vacancy Rate.....	13.80%
Net Absorption (sq.ft.)	415,324
Avg. Gross Lease Rates	
100,000+sq. ft. (\$/s.f.)	\$3.34
Psychiatrists/Psychologists	313
Ambulatory Surgical Centers	29

Education

Memphis City Schools

Total Enrollment.....	101,696
Number of Schools:	

Elementary.....	116
Middle/Junior.....	41
High School.....	43
Specialty Centers.....	21

College Entrance Exam Scores

ACT:	
Memphis City Schools	16.4
Shelby County Schools.....	20.8
Tennessee	19.2
U.S.....	21.1

Service Statistics

Fire

Uniform strength	1,604
Fire Stations.....	57
Divisions.....	2
Battalions	11
Number of engine companies	56
Number of truck companies	22
Hazardous Materials Squads.....	2
Air Crash Apparatus.....	3
Emergency Medical Units	34

Police

Uniform strength	2,385
Number of Precincts	10
Number of Squad cars in fleet	1,575+

Airport

Annual Departures	133,633
Airlines	7
Freight Carriers	8
Total Passengers	6,753,186
Total Cargo (lbs.)	8,855,000,000
(Busiest cargo airport in the world)	

Public Works

Solid Waste/Garbage Collection

Tons Solid Waste Disposed... ..	283,817
Tons Solid Waste Diverted	136,452
Homes Recycling (curbside) ..	185,032

Street Maintenance

Total Road Lane Miles	6,750
Curb & Gutter Miles	6,060



Memphis at a Glance

Street Lights 83,800
 Tons Asphalt Produced 85,700
 Lane Miles Resurfaced 236

Storm Drainage System

Roadside Ditches (miles)..... 1,690
 Underground Pipes..... 2,650 miles
 Storm Water Inlets 70,000

Sewer System

Sewer (miles)..... 3,605
 Sewer Pump Stations 103
 Daily Usage (gals/day) 149 million

T.E. Maxson Treatment Plant

Wastewater Treated (gal.) . 24.8 billion
 Sludge Disposal (lbs.)..... 128.5 million

M. C. Stiles Treatment Plant

Wastewater Treated (gal.) . 29.6 billion
 Sludge Disposal (lbs.)..... 86 million

Flood Control

Pumping Stations 11
 Earth Levees (miles)..... 20
 Flood Gates 32
 Reservoirs (acres) 643
 Flood Wall (linear ft.) 17,089

City Engineering

Traffic Control

Signals repaired or replaced..... 4,951
 Bicycle Lanes 51

Park Services

Recreation

Parks 158
 Acreage 5,410
 Golf Courses..... 8
 Aquatic Sights..... 17
 Community Centers..... 25
 Tennis Centers 7
 Walking Trails..... 55
 Playgrounds..... 109
 Fairgrounds Building (sq. ft.)..... 47,500
 Liberty Bowl seating capacity .. 61,008
 Zoo Acreage 36
 Senior Centers..... 4
 Libraries 18

Other Recreation Facilities

Liberty Bowl Memorial Stadium
 Memphis Pink Palace Museum

Fairgrounds/Tiger Lane
 Memphis Zoological Gardens
 Memphis Botanic Garden
 Lichterman Nature Center
 Mud Island River Park
 Brooks Museum
 Levitt Shell

Services Provided By Other Governmental Units

Education

Memphis Board of Education

Health & Human Services

Memphis/Shelby County Health Department

Library Services

Memphis/Shelby County Public Library and Information Center

Public Housing

Memphis Housing Authority

Public Transportation

Memphis Area Transit Authority

Utilities

Memphis Light Gas & Water Division



AAM. American Association of Museums

AED. Automatic External Defibrillator

ADA. American Disabilities Act

ALS. Advanced Life Support

APCO. Association of Public Safety Communications Officials

ACCRUAL ACCOUNTING. The basis of accounting under which revenues are recorded when earned and expenditures (or expenses) are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt or payment of cash may take place, in whole or in part, in another accounting period.

ALCOHOL COMMISSION. Consists of nine members appointed by the Mayor. These members are empowered to make such rules and regulations consistent with state law.

ALLOCATION. Planned expenditures and funding sources approved in the CIP for specific projects.

ANTI-NEGLECT ORDINANCE. An ordinance which requires the City to monitor the existence of derelict and abandoned buildings and to track owners of abandoned properties and issue fines.

APPROPRIATION. A legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and time when it may be expended.

ATTRITION. Used to quantify anticipated personnel cost reductions due to the lapsed time between when a funded position becomes vacant and is filled.

AUTHORIZED COMPLEMENT. Total number of positions that a division may fill

Due to attrition they may not be funded for the full fiscal year.

BDC. Business Development Center

BLS. Basic Life Support

BUDGET. An annual financial plan to allocate resources in order to achieve the City's goals. Must be submitted to Council by the third Tuesday in April and approved prior to July 1.

CAFR. Comprehensive Annual Financial Report. A report that reflects the financial position of the funds and account groups of the City of Memphis and the result of operations for a year. The report also provides information on the economic condition of the City.

CCE. Construction Code Enforcement

CDBG. Community Development Block Grant

The U.S. Department of Housing and Urban Development provides CDBG funds to the Division of Housing and Community Development for programs that eliminate slum and blight from a community and for economic and residential development activities that benefit low and moderate-income residents of the City.

CDC. Center for Disease Control

CE. Continuing Education

CFS. Calls for Service

CIP. Capital Improvement Program. Adopted plan of public improvements, scheduled on a priority basis, for the current

fiscal year and the succeeding four years, including estimated costs and funding sources.

C.L.E. Continuing Legal Education Credits

CLERB. Citizens' Law Enforcement Review Board

CO-ACT. Community Action. Mini-precincts based within the community.

CSFP. Commodity Supplemental Food Program

CAPITAL IMPROVEMENT BUDGET. The first fiscal year allocations of the CIP and reprogrammed allocations from prior year's CIP.

CAPITAL REPLACEMENT BUDGET. Adopted program for replacement of vehicles and equipment.

CHARGES FOR SERVICES. Fees received from fee-based public services.

CITIZENS POLICE ACADEMY. Training session that citizens can attend so they will have a better understanding of policing.

COMMUNITY BASED POLICING. A cooperative effort and communication between citizens and police officers in order to keep their community safe.

COUNTY ASSESSOR. Appraises all real and personal property in Shelby County and maintains the necessary data to provide the taxing jurisdictions with the certified assessments and any changes made as prescribed by Tennessee Code Annotated.

COUNTY TRUSTEE. State constitutional office, the banker, principal tax collector, and revenue agent for all of Shelby County Government.

DOT. Department of Transportation. Agency designated to oversee all areas of transportation.

DRA. Depot Redevelopment Agency

DRS. Department of Regional Services

DEBT SERVICE FUND. Used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

DIVISION. A major unit of the City designated by the type of service provided.

DEPRECIATION. The decrease in the value of physical assets due to use and passage of time.

DEBT SERVICE. The payments of principal and interest on loans, notes, and bonds.

DOWN PAYMENT ASSISTANCE. Program that provides down payment and closing cost grants up to \$3,500 for qualified low and moderate-income home buyers in the Memphis City limits.

E.A.P. Employee Assistance Program. Program to assist employees with medical, mental, or personal problems.

EEOC. Equal Employment Opportunity Commission

EMD. Emergency Medical Dispatching. A system where fire dispatchers are trained and certified to give life saving instructions to citizens who call and request ambulance service.

EMS. Emergency Medical Services

Fire service center that provides emergency lifesaving procedures and pre-hospital care to the sick and injured.

EMT. Emergency Medical Technician. Job classification licensed by the State. First responder to emergencies. Provide basic first aid care to the sick and injured before the paramedics arrive on the scene.

ESL. English as a second language

ECONOMIC DEVELOPMENT LOANS. Small business loan program that provides gap financing and economic opportunities for qualified Memphis businesses
The City will lend 20% or a maximum of \$250,000 for each business.

ENTERPRISES FUNDS. Funds are used to account for the acquisition, operation and maintenance of the City's facilities and services which are entirely or predominantly self-supported by user charges or where the City has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

EXPENSE RECOVERIES. Funds that are paid to a division after work is performed for another City division.

FA. False Alarms

FEMA. Federal Emergency Management Association

FF. Fire Fighter

FHA. Federal Housing Authority
Provides low interest loans for homebuyers.

FIRE Act. Fire Investment and Response Enhancement Act

FLSA. Fair Labor Standards Act. A federal law that governs the payment of minimum wage, overtime rates, compensatory time, recordkeeping of hours worked, and other criteria relating to wages and hours of work for non-exempt employees, including government employees.

FMLA. Family and Medical Leave Act. An Act which states that eligible employees shall be entitled to a total of 12 workweeks of leave during any 12 month period of time for health related reasons for the employee or their family.

FMZ. Fire Management Zone

FTE. Full Time Equivalent

FISCAL YEAR. A period of consecutive months designated as the budget year
The City's fiscal year is from July 1 to June 30.

FUNDED STAFF LEVEL. Number of full-time positions funded in the budget.

GFOA. Government Finance Officers Association. The professional association of state/provincial and local finance officers in the United States and Canada, serving the public finance profession since 1906

GMAQ. Greater Memphis Association for Quality

G.O. BONDS. General Obligation Bonds that are backed by the full faith and credit and unlimited taxing power of the City.

G.R.E.A.T. Gang Resistance Education and Training
Federal grant received by the Police Division.

GENERAL FUND. The general operating fund of the City
It is used to account for all financial resources except those required to be accounted for in another fund.

GOALS AND OBJECTIVES. Service center defined measurable activities to be completed within the current budget.

GOLF SURCHARGE. User fees collected to pay for the maintenance of the City's golf courses.

Haz Mat. Hazardous Materials

HCD. Housing and Community Development
A division in the City of Memphis responsible for Systematic Code Enforcement and Housing and Economic Development.

HUD. Housing and Urban Development

ICS. Incident Command System

IN SERVICE TRAINING. State funds which are provided to police officers and fire fighters that complete a minimum of 40 hours of course work each year.

INTERNAL SERVICE FUNDS. Used to account for the financing of goods or services provided by one department to other departments or agencies of the City, or to other governmental units, on a cost reimbursement basis.

LEPC. Local Emergency Planning Committee

LEGAL LEVEL. The numbered organizational level at which an operating budget has been adopted by Council.

LOCAL SHARED REVENUE. Revenue received from Shelby County Government.

LOUDERMILL. Supreme Court decision that stated when termination is considered as an end result, the following procedures must be used:

- (a) The employee's division will investigate the facts of the matter.
- (b) The employee will be given notice of the charges and an opportunity to be heard by the employee's division director.
- (c) Termination for just cause can then occur, if warranted.

MBOC. Minority Business Opportunity Committee

MCVB. Memphis Convention & Visitor's Bureau

M.F.D. Memphis Fire Department

M.H.A. Memphis Housing Authority

MMI. Memphis Museums, Inc.

MOU. Memorandum of Understanding

M.P.A. Memphis Police Association

M.P.D. Memphis Police Department

M/WBE. Minority/Women Business Enterprise

MATA. Memphis Area Transit Authority. MATA has the authority to supervise the operations of the City's transit system. This system is managed by a private firm hired by MATA. MATA is funded by a combination of user fees, federal and state grants, and the City. MATA's annual budget, rates and fares are approved by the City Council.

MLG&W. Memphis Light, Gas and Water. City owned utility that provides electricity, gas, and water to citizens of Shelby County, Tennessee

MLG&W is managed by its President and a five member Board of Commissioners who are nominated by the City Mayor and approved by the City Council. MLG&W's annual budget and rates require the approval of the City Council.

MEMPHIS POLL. Annual survey where Memphis citizens can address a variety of public issues such as neighborhood concerns, crime, police, fire, public works, taxes and services, economic development, and recreation.

MODIFIED ACCRUAL ACCOUNTING. Under this basis of accounting, required for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

NASA. National Aeronautics and Space Administration

NFPA. National Fire Protection Association

An organization devoted to the promotion of fire safety and awareness.

NP/CRA. Neighborhood Planning/Community Redevelopment Agency

NPDES. National Pollutant Discharge Elimination System. Federal law requires the City to apply for a permit, which indicates approval, for the drainage system design and the monitoring of the system.

NYSC. National Youth Sports Coach Association

NEIGHBORHOOD WATCH. A group of neighbors who form an organization to assist each other in providing for the security of their homes by observing strangers and unusual occurrences in the area.

OJI

On The Job Injury

OON

Office of Nursing

OSHA. Occupational Safety and Health Administration

Monitors the adherence to federal health and safety regulations in the workplace in order to reduce job injuries.

PILOT. Pay In Lieu of Taxes

PM. Preventative Maintenance

PPO/POS. Preferred Provider Organization/ Point of Service

PST's. Police Service Technicians. Entry level position for police training. They respond to minor traffic accidents and issue parking tickets.

PART 1 CRIMES/OFFENSES. Crimes of a serious nature such as homicide, rape, robbery, aggravated assault, burglary, larceny theft, and arson.

PERFORMANCE-BASED-BUDGETING. A budgeting method that ties future allocations of resources to past performance.

PERFORMANCE MEASURES. Data collected to determine how well a service center is achieving its goals and objectives.

POLICE SUB-STATION. Geographic sub-division of a precinct.

PRECINCT. Geographic sub-division of the Police Division.

PROPERTY TAX RATE. The property tax rate is set by an ordinance. The Adopted FY 2006 tax rate is \$3.4332 on each \$100 of assessed value of each species of taxable property within the City. The taxes are apportioned as follows: Board of Education of the Memphis City Schools \$0.8271; General Purposes of the City of Memphis \$1.9088; Debt Service of the City of Memphis \$0.6941; Capital Pay-Go \$0.0032

REPROGRAMMED. CIP allocations which have not been appropriated that are carried forward to the next fiscal year

RESERVE OFFICERS. Citizens trained by the Police Division, who work 20 hours a month and serve in an officer capacity when full time officers are not available.

SCBA. Self Contained Breathing Apparatus

Equipment used by firefighters to provide oxygen and eliminate smoke inhalation.

SCCB. Shelby County Conservation Board

Parks legal level responsible for the maintenance of parks in Shelby County and Orgill Golf Course. Costs are reimbursed by Shelby County Government.

SLM. Spanish language materials

SOP. Standard Operating Procedure

Guidelines set by the service center

SERVICE CENTER. A sub-unit or cost center of a division.

SKYBOXES. Provide luxurious accommodations for spectators at Liberty Bowl Memorial Stadium events.

SPECIAL OPERATIONS RESPONSE TEAM (SORT). The

SORT team responds to a wide variety of emergency incidents, including the hazardous materials and high rise/rope rescue. These specialized skills provide this group of dedicated firefighters with the expertise to combat impossible odds to protect individuals from harm.

SPECIAL REVENUE FUND. Used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

STEP. Solid Waste Management. Public Work's legal level responsible for the collection, disposal, and recycling of solid waste.

TCA. Tennessee Code Annotated

TCP. Traffic Control Plan

TN-TF1. Tennessee Task Force 1

T.Q.S. Total Quality Service

T.V.A. Tennessee Valley Authority

TELE-SERVE. A reporting system that frees officers from non-violent report calls so they can focus on more violent offenses. Citizens can make minor criminal reports by telephone, which reduces, call volume and response times.

TRUNKED RADIO SYSTEM. A radio system that will provide unlimited frequencies and in emergency situations various City agencies can communicate with each other.

UCA. Uniform Certification Agency

UNION ARTICLES OF AGREEMENT. A negotiated agreement between the City and bargaining units regarding policies and procedures.

VFC. Vaccines for Children

WIC. Women, Infants and Children

WMD. Weapons of Mass Destruction

W.O. Work Order

