

City of Memphis

Tennessee



A C WHARTON, JR. – Mayor
GEORGE M. LITTLE – Chief Administrative Officer

DIVISION OF ENGINEERING
JOHN E. CAMERON, P.E. – City Engineer
Land Development



May 29, 2012

Mr. Robert L. Campbell
R. L. Campbell Contracting Co., Inc.
3229 Park Avenue
Memphis, TN 38111

Re: Repairs to 119 S. Court Avenue
Contract # 29280
NOTICE TO PROCEED

Sent by Electronic Mail

Dear Mr. Campbell:

This letter serves as the City's official "**Notice to Proceed**" to the R. L. Campbell Contracting Co., Inc. for the referenced project. An executed copy of the contract will be forwarded to you by the City's purchasing department.

Please contact Mr. Mark McGuire, the City's Project Manager, at ph. 576-6921 prior to beginning work.

Sincerely,

Jack Stevenson, P.E.
Administrator, Land Development/Budget
Division of Engineering
City of Memphis

Cc: John Cameron
Mark McGuire
lyona Houston
Chad Stewart (CSA Engineering)