



**CITY OF MEMPHIS**

**REQUEST FOR PROPOSAL**

**#27679**

**Addendum #1 – Questions & Answers**

**LOCATE AND MARKING SERVICES**

**UNDERGROUND SEWER FACILITIES**

**Proposal Submission Deadline: December 18, 2015 @  
2:00 p.m. CST**

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Question 1: Can you provide the ticket history by month breaking out the number of standard tickets, retransmit tickets, emergency tickets during normal business hours and emergency tickets after hours?

Response 1: The City has not participated in the 811 service in the past and therefore, does not have any historical records. The 60,000 call estimate was provided by 811.

Question 2: Can you provide the previous 12 months history of the number of tickets that resulted in a “Site Visit” vs “Marked”?

Response 2: Please see response to question #1.

Question 3: Are there any upcoming major projects that the City of Pensacola is aware of?

Response 3: We are assuming that this is a typo for the “City of Pensacola” and your question is actually referring to the City of Memphis. The City of Memphis is unaware of any upcoming major projects.

Question 4: Is it possible to get a month sampling of locate tickets?

Response 4: Please see response to question #1.

Question 5: How many damages were investigated and entered into “Dirt” over the previous 12 months?

Response 5: Please see response to question #1.

Question 6: Is this work currently contracted out? If so, to whom?

Response 6: No. Please see response to question #1.

Question 7: In what format are prints provided?

Response 7: Tickets will be sent to the contractor by e-mail in an HTML format. An example of a ticket generated for the City of Memphis, Bureau of Traffic Signals (Engineering Division) is provided.

Also, the City has been working with the University of Memphis Center for Applied Earth Science and Engineering Research (CAESER) on the 811 project. CAESER would be able to produce a map centered on the dig site location that would include an overlay of the City's infrastructure (including attributes) with the most recent aerial photography. Through an automated process developed by CAESER, the dig site location would be extracted from geometry provided within the TN811 issued marking request. The map would be sent to the contractor as a PDF (or other format as needed), likely within 5 minutes of CAESER receiving the initial notification.

Question 8: How often are the prints updated?

Response 8: Updates are scheduled to be made quarterly.

Question 9: If the facility is not on the print and is damaged, is the contract locator clear of any responsibility?

Response 9:

If the facility is not on the print and is damaged, the Contractor may be relieved of liability to the extent the location of the utility in the area of the proposed excavation is not obviously visible.

Question 10: We need a detailed breakdown sheet for the type of requested pricing (i.e. per ticket price, after-hours emergency, stand-by, etc.)

Response 10: Contractor is to provide pricing for the following tasks:

1. Standard per ticket pricing
2. Emergency locate per ticket pricing
3. After hours emergency located per ticket pricing
4. Standby time per hour pricing

Contractor should also provide pricing for any additional services Contractor may offer to City.

Question 11: How will prints of maps/plans be provided? Will they be electronic or paper, and if electronic, what format will be used?

Response 11: The address of the excavation site will be provided on a ticket (see example attached).

Question 12: Service to house - Will the contractor be responsible to locate these? If so, and the service is not toneable, how are these to be reported?

Response 12: No locates to houses are included in this RFP.

Question 13: Can the city provide the number of locate requests (notifications) they received in 2014 and 2015 by the month from Tennessee 811?

Response 13: Please see response to question #1.

Question 14: Section says the contractor will be required to "furnish all labor, materials and equipment necessary to fulfill requests for onsite monitoring services." How often do you anticipate this being requested?

Response 14: Since the City has not participated in the 811 program in the past we cannot provide an answer to this question. Contractor should be prepared to render such services upon request by City.

Question 15: Section 2 states the contractor will be required to assist the city with accurately updating its mapping database. Please expand on this requirement. How does the city want the contractor to fulfill this requirement?

Response 15: If Contractor determines that the lines are not as shown on the drawings provided, Contractor will be required to provide a drawing showing revised location.

Question 16: Section 2 states that the contractor is required to notify the city of facilities the contractor is unable to locate at a proposed excavation site to assist the city with determining how to respond to the 811 ticket. Once it is determined

that facilities are present, but unlocatable, will the ticket become the responsibility of the city? Please outline the proposed process for this to be accomplished.

Response 16: The ticket will remain the responsibility of the Contractor. It is anticipated that the Contractor will contact the City designated representative via telephone to discuss the issue. The City representative will inform the Contractor as to how to proceed with locate.

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## Tennessee One Call Ticket Information

tnocs@tneccall.com

To: CityofMemphisTNOneCallSTANDARD

Thursday, December 10, 2015 12:19 PM

### TN811 LOCATE REQUEST

|                |              |                 |                |
|----------------|--------------|-----------------|----------------|
| TICKET NUMBER: | 153446174    | OLD TICKET NUM: |                |
| Message Type:  | Normal       | For Code:       | MEMTRAF        |
| Hours Notice:  | 72           | Seq Num:        | 9              |
| Prepared By:   | Meaghan.7145 | Taken Date:     | 12/10/15 12:19 |

#### Excavator Information

|                |                  |
|----------------|------------------|
| Excavator:     | Excavator Phone: |
| Address:       | Caller:          |
| City, St, Zip: | Caller Phone:    |
| Contact Fax:   | Contact:         |
| Contact Email: | Contact Phone:   |
| Call Back:     |                  |

#### Work Information

|                |                      |                        |                  |
|----------------|----------------------|------------------------|------------------|
| State:         | TN                   | Work To Begin:         | 12/15/15 AT 12:1 |
| County:        | SHELBY               | Update Date:           | 12/24/15 AT 00:0 |
| Place:         | MEMPHIS              | Expire Date:           | 12/30/15 AT 00:0 |
| Address:       | 598 N TREZEVANT ST   |                        |                  |
| Intersection:  | FAXON AVE            |                        |                  |
| Latitude:      | 35.151433            | Longitude:             | -89.982015       |
| Secondary Lat: | 35.152591            | Secondary Long:        | -89.980713       |
| Work Type:     | FENCE, REPL / REPAIR | Explosives:            | No               |
| Done For:      |                      | WhitePaint:            | Yes              |
| Extent:        |                      | Directional Boring:    | No               |
|                |                      | Add'l Addr In Remarks: | No               |

#### Location Information (DIRECTION)

PROP AT W MOST INTER..

#### Location Information (REMARKS)

MARK THE LEFT SIDE OF DRIVEWAY AT THE EXISTING CHAIN LINK FENCE LINE.... WHEN FAC PROP FROM STREET...

GRIDS: [07210]

#### Utilities Notified:

| Code    | Name                                           | Manually Added |
|---------|------------------------------------------------|----------------|
| B11     | ATT/D-Memph (920)530-8175 - B11                | False          |
| CSI     | XO Communications - Memphis - CSI              | False          |
| DGTP    | CenturyLink (CTLN) - DGTP                      | False          |
| MEMTRAF | Memphis Traffic Signal - Fiber Optics, City of | False          |
| MUAH    | Memphis Light, Gas & Water - MUAH              | False          |