



**TO:** All Bidders

**DATE:** April 21, 2017

**SUBJECT:** Notice of Intent to Award

City of Memphis- Mayor's Conference Room AV Equipment Replacement  
RFP # SAIC CoM 2016 MC R201913  
Opening Date and Time: January 27, 2017 at 2:00 p.m. C.S.T.

The following vendors submitted responses to the above solicitation:

1. Conference Technologies, Inc. 5425 East Raines Rd. Suite 2, Memphis TN 38115
2. South Central A/V, 1665 Shelby Oaks Dr., Suite 104, Memphis, TN 38134

Responses were evaluated in accordance with the criteria stated in the solicitation, and we hereby announce our intent to award the contract for the above-mentioned goods/services to:

South Central A/V

Please be advised the contract is subject to the availability and annual appropriation of funds by the Memphis City Council. Further, vendors are reminded that any protests of this decision must be submitted to the Purchasing Agent, 125 North Main, Room 354, Memphis, TN 38103 within five (5) calendar days after issuance of this notice, pursuant to the date above. For construction projects, any protests of this decision must be submitted to the Purchasing Agent within ten (10) calendar days after issuance of this notice, pursuant to the date above. The successful vendor is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project until receipt of a properly executed purchase order or fully executed contract from the City.

We would like to thank each vendor for your time and efforts in preparing a response to this solicitation. If you would like additional information, please contact me at [mac.r.crumley@saic.com](mailto:mac.r.crumley@saic.com).

Sincerely,

Mac Crumley  
Science Applications International Corporation (SAIC)  
Sr. Subcontracts Administrator  
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