

**City of Memphis**  
**Professional Resources – (1) GIS System Admin (Part-Time) & (2) GIS System Analysts/Developer**  
**RFQ # SAIC CoM 2017 –MC R212411 RFP Questions and Answers**

| <u>RFP<br/>Section</u> | QUESTION                                                                                                | Response                                                                                                                                                                                                                                                                            |
|------------------------|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.                     | Is a non-U.S. Citizen allowed for GIS System Admin (Part-Time) position?                                | Yes, but they must reside in the United States.                                                                                                                                                                                                                                     |
| 2.                     | Is it acceptable to bid for one position only, I mean for GIS System Admin (Part-Time)?                 | Yes. Candidate submissions are unlimited. All resumes will be evaluated and contracts will be extended to the best value candidate.                                                                                                                                                 |
| 3.                     | Whether companies from Outside USA can apply for this? (From India or Canada)                           | No                                                                                                                                                                                                                                                                                  |
| 4.                     | Whether we need to come over there for meetings?                                                        | With the exception of the part-time candidate (who can work remotely and participate in meetings via telephone as needed) the other two candidates will be onsite.                                                                                                                  |
| 5.                     | Can we perform the tasks (related to RFP) outside USA? (From India or Canada)                           | No                                                                                                                                                                                                                                                                                  |
| 6.                     | Can we submit our proposals via email?                                                                  | For RFQ's, the Bidders may submit Proposals in soft form and/or printed copy.<br>Soft copies should be submitted by email to City_of_Memphis_Bids@saic.com                                                                                                                          |
| 7.                     | List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required. | For RFQ requirements, please visit the City of Memphis website: <a href="http://www.memphistn.gov">www.memphistn.gov</a><br>Once on the City's homepage, go to the section titled "All RFPS & RFQS," scroll-down the list of RFP's and RFQ's, and then click on the RFP Title.      |
| 8.                     | Soft Copy of the Tender Document through email.                                                         | See Response 7.                                                                                                                                                                                                                                                                     |
| 9.                     | Names of countries that will be eligible to participate in this tender.                                 | United States. This contract is subject to the requirements of the City of Memphis Ordinance #5384 which establishes the Equal Business Opportunity ("EBO") Program. One or a combination of several City eligible M/WBE firms may be utilized to meet the established goal of 30%. |
| 10.                    | Information about the Tendering Procedure and Guidelines                                                | See Response 7.                                                                                                                                                                                                                                                                     |
| 11.                    | Estimated Budget for this Purchase                                                                      | The Budget will be determined once Bids are received and evaluated.                                                                                                                                                                                                                 |
| 12.                    | Any Extension of Bidding Deadline?                                                                      | See Response 7. Due date is April 28, 2017.                                                                                                                                                                                                                                         |
| 13.                    | Any Addendum or Pre Bid meeting Minutes?                                                                | No                                                                                                                                                                                                                                                                                  |