

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

September 1, 2015

The Honorable Alan Crone, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Crone:

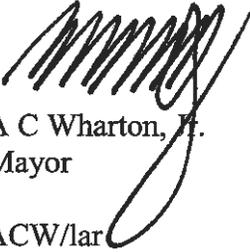
Subject to Council approval, it is my recommendation that:

Sarah Johnson Carter

be appointed to the Civil Service Commission with a term expiring November 30, 2018.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

**BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION
Personnel, Intergovernmental & Arinc**

BOARD/COMMISSION

Name: Sarah J. Carter Race Caucasian M F

E-Mail Address: s.carterlaw@gmail.com Fax 901-523-1857

Profession/Employer: Attorney/Wampler & Pierce, P.C.

Business Address: 150 Court Avenue, 1st Floor
Memphis, TN Zip 38103 Phone: 901-523-1844

Education: Doctor of Jurisprudence, MS College School of Law
Bachelor of Science in Psychology, MS State University

Name of Spouse: n/a Number of Children: 1

Home Address: 6542 Sulgrave Drive Phone: 901-277-9133

City: Memphis State: TN Zip: 38119

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? _____

Professional Organization/Associations:
Tennessee Bar Association; Memphis Bar Association, including Family Law Section and Young Lawyers Division; Tennessee Association for Justice; Association for Women Attorneys.

Other Organizations/Association:
University of Memphis Alumni Association

Other Interests:
Rule 31 mediation training; parent council for my daughter's school; reading; fun activities around Memphis with my daughter, such as the Zoo, Pink Palace, Botanic Gardens, & Children's Museum.

Signature *Sarah J. Carter* Date 8/18/15

SARAH JOHNSON CARTER

6542 Sulgrave Drive • Memphis • Tennessee 38119 • 901-277-9133 • s.carterlaw@gmail.com

LICENSURE/ MEMBERSHIPS

TENNESSEE: ADMITTED, 2011

Tennessee Bar Association; Memphis Bar Association, including Family Law Section and Young Lawyers Division; Tennessee Association for Justice; Association for Women Attorneys; University of Memphis Alumni Association.

EDUCATION

Mississippi College School of Law, Jackson, Mississippi

Doctor of Jurisprudence, August 2009

- American Bar Association, Law Student Membership
- Recognized by *The National Dean's List*, 2006-2007
- National Scholars Honor Society Invitation, 2007-2008

Mississippi State University, Starkville, Mississippi

Bachelor of Science in Psychology/Minor in Criminal Justice, May 2005

- Dean's List, Fall 2003 and Spring 2005
- Pre-Law Society
- Student Association, Activities Committee
- Phi Mu Sorority

Saint Agnes Academy, Memphis, Tennessee

High School Diploma, 1997-2001

EXPERIENCE

Managing Associate Attorney, 2013 – present

Wampler & Pierce, P.C. Memphis, Tennessee

Specializes in all areas involving family law including the litigation of divorce, contempt, post-divorce enforcement and modification, child custody, child support, alimony, equitable division of property, legal separation, ante-nuptial agreements, adoptions, paternity issues, and termination of parental rights, as well as general civil litigation and criminal law; pursuit of cases through the appellate and supreme court levels; manages the daily functions of the law firm including, supervising and directing employees, control of firm and escrow accounts, and other administrative responsibilities.

Associate Attorney, 2011 – 2013

Becker Law Firm, Memphis, Tennessee

Conducted client interviews; represented clients in divorce, custody, and support matters; prepared responses to discovery, drafted motions and supporting memoranda; conducted depositions; counseled clients in preparation for court appearances and the mediation process; attended and/or argued hearings for all phases of litigation; effected expansion of legal services into Prenuptial Agreements and Adoption matters.

Guardian Ad Litem Attorney, 2011 – 2012

Shelby County Juvenile Court, Memphis, Tennessee

Represented children in dependent and neglect proceedings, foster care review board, and custody disputes; conducted investigations and interviews, prepared memoranda of recommendations for said children.

Legal Externship, Spring Semester, 2009

Judicial Performance Commission, Jackson, Mississippi

Participated in receipt of complaints, investigation of allegations for judicial misconduct and disability; attended the Commission's monthly Panel meetings; observed Formal Hearings; researched cases; and drafted legal documents.

**CIVIL SERVICE COMMISSION
14 Member Board
Oath of Office Required
Staggered Terms**

Frazier, Katherine	F/B	11-30-2016	3yr. Term
Hardaway, Yollander	F/B	11-30-2018	3yr. Term
Harmon, Errol D.	M/B	11-30-2018	3yr. Term
Horne, John D.	M/W	11-30-2017	3yr. Term
Ingram, Brandon	M/B	11-30-2017	3yr. Term
Johnson, June P.	F/B	11-30-2016	3yr. Term
Madlock, Clim Jr.	M/B	11-30-2016	3yr. Term
McKinney, Natalie J.	F/B	11-30-2017	3yr. Term
Shelton, Reginald	M/B	11-30-2018	3yr. Term
Thomas, Gloria	F/B	11-30-2017	3yr. Term
Vaughn, Edward L.	M/B	11-30-2017	3yr. Term

City of Memphis

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Dear Chairman Crone:

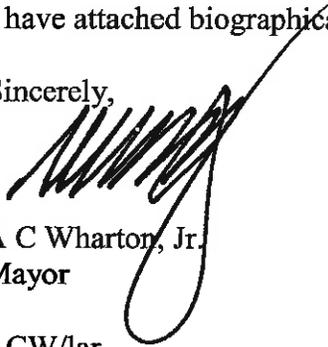
Subject to Council approval, it is my recommendation that:

Robert M. Knecht

be appointed to the Pension Board of Administration with a term expiring December 31, 2015.

I have attached biographical information.

Sincerely,



A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

City of Memphis Pension Board

BOARD/COMMISSION

Name: Robert Knecht Race White M F

E-Mail Address: robert.knecht@memphistn.gov Fax 901/636-7116

Profession/Employer: Interim Director / City of Memphis Public Works Division

Business Address: 125 N. Main Street Room 608 Zip 38103 Phone: 901/636-7109

Education: Master of Business Administration and Bachelor of Science Civil Engineering

Name of Spouse: Mendy Knecht Number of Children: 3

Home Address: 2831 Hampton Court Phone: 901/896-6186

City: Cordova State: TN Zip: 38016

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 6

Professional Organization/Associations:

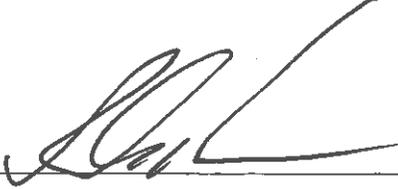
See attached resume

Other Organizations/Association:

See attached resume

Other Interests:

Fishing, Biking, Reading, Traveling, and spending time with family

Signature  Date 8/13/15

Robert M. Knecht

robertmknecht@gmail.com

Mobile: 901-896-6186

Public Works Director

Profile

Senior executive with over 12 year's extensive experience in Public Works operations and management

- Dynamic, goal-oriented individual with excellent leadership skills and abilities
- Creative, innovative, and resourceful problem solver
- Organized, highly motivated, and technically proficient
- Proven leader with the ability to coordinate with multiple agencies and divisions
- Ability to direct complex projects from concept to fully operational status
- Excellent computer, interpersonal, teamwork, and communication skills

Education

- Master of Business Administration; University of Phoenix
- Bachelor of Science Civil Engineering; The University of Memphis

Relevant Experience & Accomplishments

Administration and Operations

- Directing City of Memphis Public Works operations
- Strategic and operational responsibility including solid waste, street maintenance, storm sewers, code enforcement, public right-of-way maintenance, street sweeping, fleet maintenance, heavy equipment services, wastewater collection and treatment
- Preparing and administration of operating budgets, capital improvement program (C.I.P.), special revenue fund, enterprise funds, and construction contracts in excess of \$250 million dollars annually
- Advises Mayor and Chief Administrative Officer on Public Works operations and activities
- Establishes and executes divisional goals
- Coordinates divisional activities
- Formulation of division policies and procedures
- Successfully implemented multiple strategic initiatives
- Fiscal, financial, and business process analysis
- Responsible for government regulated and mandated operations and programs
- Evaluates and recommends projects as part of a comprehensive strategic planning process
- Approves assets and resources necessary to complete mission
- Monitors, reviews, and communicates organizations performance
- Evaluates reports and initiatives to improve operational effectiveness
- Communicates with elected officials as well as state and federal agencies
- Interacts and participates in negotiations with multiple collective bargaining units
- Directs emergency response operations and representative for emergency management operations
- Community outreach, involvement, and interaction

Management and Supervision

- Division staffing - 1250 Employees

- Establishes and reviews staffing requirements to ensure efficient and effective operations
- Mentoring, training, and evaluation of staff
- Recruits and selects management personnel
- Resolves workplace conflicts
- Union negotiator and grievance officer

Employment History

City of Memphis, Memphis TN

Division of Public Works 2003 - Present

- Current Position: Interim Director
- Previous Position - Deputy Director

Federal Express, Memphis TN

- Outbound Operations Management 1998 – 2003

Military Service

United States Air Force 1991 - 1994

- Honorably discharged
- Awarded several medals
- Veteran of Operations Desert Storm and Shield

Licensure, Certifications & Training

- E.I.T. – State of Tennessee
- Incident Command System (I.C.S.) 100, 200, 700, 701, 775, 800 , 300, 400 & MGT-346
- National Incident Management System (N.I.M.S.)
- Disaster Response & Preparedness
- Confined Space
- 40 Hour HAZWOPER
- First Aid & CPR

Professional Memberships & Affiliations

- American Public Works Association (APWA)
- American Society of Civil Engineers (ASCE)
- National Emergency Management Association (NEMA)
- American Water Works Association (AWWA)
- TN Stormwater Association (TNSA)

References and Professional Writing Portfolio available upon request

PENSION BOARD of ADMINISTRATION

9 Member Board

2 Year Term

1 Vacant

*A C Wharton (Mayor/Ex-Officio)	M/B	no expiration	
Quintin Robinson (Dir./Ex-Officio)	F/B	no expiration	
Shirley Ford (Comptroller)	F/B	no expiration	
Nila Carrington (Secretary)	F/B	no expiration	
Myron Lowery (Ex-officio Member)			
Barbaralette Davis (Attorney)			
Rowena Adams (Employee)	F/B	12-31-2015	2yr. Term
Nancy Albonetti (Retiree)	F/W	12-31-2015	2yr. Term
Derek Brassel (Employee)	M/B	12-31-2015	2yr. Term
Lisa Geater (Employee)	F/W	12-31-2015	2yr. Term
Dwan L. Gilliom (Employee)	M/B	12-31-2015	2yr. Term
Paula Polite (Employee)	F/B	12-31-2015	2yr. Term
Mark A. Bishop (Citizen)	M/B	12-31-2015	2yr. Term

3/5/15

City of Memphis

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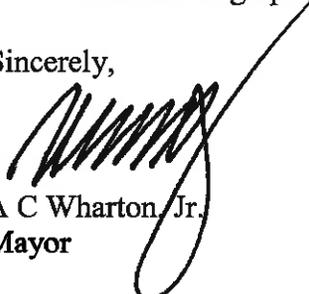
Subject to Council approval, it is my recommendation that:

Constance Hickey Scott

be appointed to the Fire Department Board of Appeals with a term expiring October 07, 2016.

I have attached biographical information.

Sincerely,



A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

BOARD/COMMISSION

Name: Constance Hickey Scott Race Caucasian M F

E-Mail Address: chscott@chsenengineering.com Fax none

Profession/Employer: Electrical Engineer/ self employed

Business Address: 7846 Wood Oak cove Zip 38016 Phone: 901-830-5300

Education: BS Electrical Eng, Rensselaer Polytechnic Inst./MEA, the George Washington Univ

Name of Spouse: Eric Mitchell Scott Number of Children: 1

Home Address: 7846 Wood Oak Cove Phone: 901-758-8681

City: Cordova State: TN Zip: 38016

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 13 years

Professional Organization/Associations:

NFPA, National Society of Professional Engineers

Other Organizations/Association:

Rensselaer Alumni Association

Other Interests:

Reading, boating, swimming

Signature Constance Hickey Scott Date 7-15-15

**CONSTANCE HICKEY SCOTT, P.E., LEED AP
ELECTRICAL ENGINEER**

EMPLOYMENT HISTORY

July, 1998 - Present	Self- employed Engineering Consultant Memphis, TN
April, 1997 - July, 1998	Dobbs International Services, Inc. Memphis, TN
March, 1995 - April, 1997	AutoZone, Inc. Memphis, TN
January, 1993-January, 1995	The Southern Co., Inc. Memphis, TN
September, 1983-December, 1992	Mobil Oil Corporation Fairfax, VA
July, 1980-August, 1983	Procter and Gamble Mfg. Company Staten Island, NY

RELATED EXPERIENCE

Consultant

- Complete electrical engineering design for numerous hotel/motel facilities, churches, grocery stores, fitness centers, banks, office buildings, retail facilities, and miscellaneous use facilities.
- Complete electrical design for apartment complexes and student housing facilities to include residential buildings and accessory buildings.
- Complete electrical engineering design of numerous convenience stores/service stations. Includes development of plans and specification to complete construction of various food service or alternative profit centers within the convenience store and compliance with all governmental regulations related to fuel systems.
- Complete plans and specifications for the electrical systems for numerous assisted living facilities, same day surgery centers, and skilled nursing facilities. Design includes that for daily living as well as emergency power systems.

Senior Project Manager

- Direct the construction of a new 75,000 sq. ft. in-flight catering facility in Philadelphia, PA as owner's representative. Includes ensuring adherence to time and budget constraints, interface with architects, engineers, general contractor, and operations personnel. Complete modifications to design as needed during construction to meet changing customer needs.
- Complete additions to existing facilities, managing from conceptualization through completed construction, to meet the requirements of airline customers. Includes defining operational needs, providing direction for design development to architects and engineers, interface with governing airport authorities, contracting for construction, and overseeing the completion of the project from both a financial and field quality perspective.

Project Manager/Engineer

- Manage retail store construction in the southeastern United States. Complete periodic inspections and provide direction to general contractors to ensure that construction is completed on time with strict adherence to plans and specifications, and quality standards.
- Review all plans for various prototypical stores, and complete electrical layout and design for such stores.

Construction Manager

- Total responsibility for a construction department specializing in retail and commercial fuel system installation and removals. In less than two years, increased sales by \$600,000 and profit by \$300,000.
- Assist customers in the layout of facilities for optimum use of their property. From recommended layout, develop quotation for construction. Submit all plans as needed to appropriate regulatory agencies to obtain permits for construction.
- Determine project requirements from submitted plans and specifications. Complete all bid quotations for construction of retail and commercial fueling facilities. Negotiate contracts and change orders as needed. Oversee all financial aspects of projects as they progress.

Environmental Programs Coordinator

- Develop and implement comprehensive national strategy to ensure understanding and adherence to federal and state environmental regulations and required procedures by Mobil personnel and the retail service station dealer network.

Maintenance Center Manager

- Manage all aspects of Mobil's service station maintenance through a centralized organization of 25 analysts and 4 supervisors with a budget in excess of \$30 million.

Field Engineering Supervisor

- Direct the service station construction and upgrade program for southern California, Arizona, Texas, and Missouri to complete projects on time and within budget while maintaining the highest quality standards.
-

EDUCATION

Master of Engineering Administration, concentration in Construction Management, 1987
the George Washington University, Washington, DC

B. S. in Electrical Engineering, 1980
Rensselaer Polytechnic Institute, Troy, NY

CERTIFICATIONS

Licensed Professional Engineer in 34 States
TN License Number 101,477

Certified Women Business Enterprise certificate number 3-06-981
Certified by the Uniform Certification Agency, Memphis, TN
In conjunction with the Mid-South Minority Business Council

LEED AP certification received 2009

**FIRE DEPARTMENT BOARD of APPEALS
5 Member Board
3 Year Term**

Ronald Fuller	M/W	10-07-13	3yr. Term
Howard Glatstein	M/W	10-07-13	3yr. Term
Janet Smith Haltom	F/W	10-07-15	3yr. Term
Majid E. Hatamzadeh		10-07-15	3yr. Term
Robert C. Jacobson		10-07-17	3yr. Term

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Dear Chairman Crone:

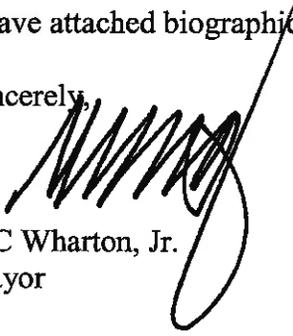
Subject to Council approval, it is my recommendation that:

Patrice Thomas

be appointed to the Solid Waste Municipal Planning Region Board with a term expiring May 31, 2017.

I have attached biographical information.

Sincerely,



A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

**BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION**
Municipal Solid Waste Planning Board
BOARD/COMMISSION

Name: Patrice Thomas Race African-Am M F

E-Mail Address: patrice.thomas@memphistn.gov Fax 901-576-4722

Profession/Employer: City of Memphis

Business Address: 2714 Union Extd., Suite 300 Zip 38112 Phone: 901-576-4711

Education: M.S. Finance, Real Estate & Insurance; B.S. Accounting; B.S. Info. Sys. Mgmt/Tele

Name of Spouse: Jonathan Thomas Number of Children: 2

Home Address: 8362 Ceder Bend Cove Phone: 901-274-3617

City: Memphis State: TN Zip: 38018

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 40 yrs

Professional Organization/Associations:

Certified Public Accountant
Certified Municipal Finance Officer

Other Organizations/Association:

Leadership Memphis Executive Program 2016

Other Interests:

See attached resume

Signature:  Date 8/12/15

Patrice W. Thomas, CPA, MSBA

8362 Cedar Bend Cove

Memphis, TN 38018

Patrice.Thomas@memphistn.gov

901-576-4707 (work)

(901) 274-3617 (home)

Career Summary

- Certified Public Accountant
- Masters of Science in Business Administration with a concentration in Finance, Real Estate and Insurance.
- Bachelors of Science in Accounting
- Bachelors of Science in Telecommunications/Information Systems Management
- Certified Municipal Finance Officer (previously recognized by the State of Tennessee as the City of Memphis' officially designated CMFO)
- Over 20 years of experience in public, private and governmental accounting with an emphasis on financial analysis and budgeting.
- Affiliate Real Estate Sales Broker (Inactive)
- Adjunct Professor for Christian Brothers University (Governmental Accounting)
- Adjunct Professor for University of Tennessee (West TN CMFO courses)
- American Public Works Association Member
- Leadership Memphis Executive Program – 2016 class

Professional Experience:

**Sept. 2004
-Present**

City of Memphis, Public Works Neighborhood Improvement

Deputy Director (April 2014 – Present): provides oversight and guidance to Code Enforcement, Grounds Services and Memphis City Beautiful departments. The departments are charged with making noticeable and sustainable improvement in every city of Memphis neighborhood through education, engagement and enforcement of the city of Memphis property codes of ordinances. Also, serves as a member on the Joint City Council and County Commission Delinquent Tax and Blighted Property Committee and on the Mayor's Property Opportunity and E-Team committees.

Comptroller (Sept. 2004 – July 2014): provide guidance to the Accounting, Accounts Payable, Payroll and Records Management departments and serves as a member of the City of Memphis Pension Board, Healthcare and Pension Investment Committees. The departmental responsibilities include the preparation and/or review of financial reports including preparation of the Comprehensive Annual Financial Report (CAFR)), the processing of all disbursement activities, and the retention and retrieval of all accounting and council records.

Major Accomplishments – received the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for 10 consecutive years. In order to receive the award, the government must publish an easily readable and efficiently organized CAFR that satisfies both generally accepted accounting principles and applicable legal requirements.

**Dec. 2002
-Aug. 2004**

First Tennessee National Corporation

Corporate Controller's Division

Manager of Reconciliation Review: designed, implemented and administered the reconciliation review policies and procedures to ensure all critical accounts including grant and contract related accounts were reviewed annually in order to facilitate compliance with Section 404 of the Sarbanes Oxley Act. Reviewed internal control deficiency reports to ascertain whether design or operating weaknesses identified posed a significant financial risk. Prepared reports of findings and recommendations for senior management. Cooperated with internal auditors in any undertakings that may expedite their work.

Major Accomplishment – Developed database and methodology used to effectively and efficiently gather, maintain and publish pertinent information for over 2,300 general ledger accounts.

Mar. 1996
-Dec. 2002

Smith & Nephew Richards

Senior Financial/Business Analyst (Mar. 2000 –Dec. 2002): (promoted within 6 months from *Financial Analyst II*): used a combination of tools and resources to budget, forecast and analyze financial data for over 30 District and Regional offices across the United States. Provided interpretation of financial results, identified process improvement areas and developed appropriate action plans based on best practices. Prepared electronic monthly spending analysis, capital expenditure authorizations which include I.R.R. and payback analysis; also provided support in developing departmental/company budget and spending policies.

Major Accomplishment – developed electronic budget preparation package which initiated a company wide initiative to develop a similar package for all cost center managers. Served as a team member on the committee to develop company wide budget package.

Financial Analyst II (Sept. 1999-Mar. 2000): Consolidated the financial results of operating entities, subsidiaries, joint ventures, and international branch offices. Converted financial results from US GAAP to UK GAAP. Prepared quarterly and annual internal management reports and external government reports including SEC filings. Provided support to internal and external auditors.

Finance Intern (March 1996 –June 1997): Prepared and keyed journal entries, prepared bank, balance sheet and fixed assets reconciliations, CIP reports, medical and dental lag reports, maintained daily sales reports by converting foreign currency to US currency and inputting totals into the micro-control system, verified foreign exchange transactions and assisted in any other duties delegated by the finance department.

July 1997
-Sept. 1999

Arthur Andersen, LLC

Auditor: provided a variety of clients objective assurance in financial reporting by preparing and/or reviewing financial statements for material accuracy; helped management understand and manage business risks. Prepared Powerpoint presentations for Senior Management which included issuing an opinion on the integrity of the general ledger, budgeting and forecasting systems and making recommendations for improving internal controls. Major clients included Federal Express, Promus Hotel Corporation, Alltel and Dunavant Enterprises.

Mar. 1995
-Mar. 1996

Fleming Companies (formerly Malone & Hyde)

Accounts Payable/Receivable Clerk: compiled information and set-up invoices for payment, provided various information for financial reporting, including journal entries for month end adjustments and corrections, reconciled general ledger accounts and assisted customers with their questions.

Sept. 1994
-July 1998

Christian Brothers University

Resident Director (promoted from Resident Assistant in 1996): provided supervision to 16 Resident Assistants whose duties consisted of advising students and assisting in administration of residence halls, providing developmental opportunities for residents and enforcing university regulations and policies.

Education/Training/

Certifications:

Member of the American Institute of Certified Public Accountants,
May 1999

Licensed by the State of Tennessee as a Certified Municipal Financial Officer, January
2013

Licensed by the State of Tennessee as an Affiliate Real Estate Sales Broker, December
2001

Masters of Science in Business Administration
University of Memphis, Memphis TN
Concentration: Finance, Real Estate & Insurance

Bachelors of Science in Business Administration, May 1997
Christian Brothers University, Memphis, TN
Double Major: Accounting
Telecommunications/Information Systems Management

Certified as Hyperion Administrator, Toronto, Canada, March 1999

Completed Training Courses: Advanced Excel, Skillpath Managing Multiple Tasks
Seminar, Skillpath Business Writing Seminar, SAP RWD Advanced 4.6 Navigation,
Windows NT, Outlook, ISO 9001, GFOA Governmental Bootcamp.

Skills Advanced knowledge and use of Microsoft Word, Excel, Powerpoint, Access, Oracle,
Hyperion Enterprises, SAP, BPCS, SFIN, NAF; familiar with the Internet

Activities: American Public Works Association Member
Tennessee Society of Certified Public Accountants-Member 1998-Present
Memphis Area Association of Realtors-Member 2001-2007
National Association of Real Estate Brokers-2003-2007
National Governmental Finance Officers Association -2004-Present
Memphis Leadership Academy Fellow - 2006

Awards: Nominated for Who's Who in International Business Professionals-2002
Smith & Nephew Finance G.E.M. (Going the Extra Mile) Award-January 2001
Arthur Award for Client Satisfaction—March 1998, September 1999
Best Resident Director Programming Awards (Social, Educational and Overall)-1994-95
Nominated for Who's Who in College Students—1995
CBU Academic Scholarship-1993-97
National Dean's List-1994

References: Furnished upon Request

**MUNICIPAL SOLID WASTE REGION PLANNING BOARD
5 Member Board**

Roosevelt T. Allen	M/B	05-31-17	6yr. Term
Philip Davis	M/W	05-31-21	6yr. Term
Dwan L. Gilliom	M/B	05-31-17	6yr. Term
Kerry R. Roy	F/W	05-31-21	6yr. Term
Joyce (Joy) Williams	F/W	05-31-19	6yr. Term

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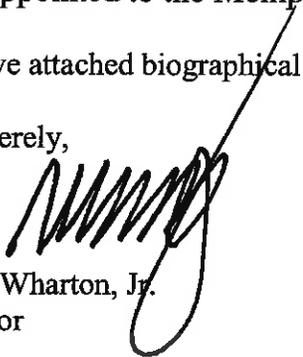
Subject to Council approval, it is my recommendation that:

Lori Morris

be appointed to the Memphis Stormwater Board with a term expiring July 3, 2017.

I have attached biographical information.

Sincerely,



A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

BOARD/COMMISSION

Name: Lori Morris Race White M F

E-Mail Address: lorim@mscaa.com Fax 901-922-8211

Profession/Employer: Memphis-Shelby County Airport Authority

Business Address: 2491 Winchester Road, Suite 113
Zip 38116 Phone: 901-922-8754

Education: BS in Civil Engineering at Christian Brother University

Name of Spouse: Michael Morris Number of Children: 2

Home Address: 1108 Kings Park Road Phone: 901-830-6582

City: Memphis State: TN Zip: 38117

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 29 years

Professional Organization/Associations:

Airport Council International

Other Organizations/Association:

Girl Scouts of America

Other Interests:

Signature Lori Morris Date 8-10-15

Lori Morris – Professional Biography

As the Manager of Environmental Services for the Memphis-Shelby County Airport Authority, Lori Morris is responsible for the environmental compliance program and serves on the sustainability planning team for the Memphis International Airport and two general aviation airports, Charles Baker and DeWitt Spain, in Memphis, Tennessee. Previously Lori worked at EnSafe Inc. as a Project Manager for 9 years providing industrial clients with environmental consulting services in a multitude of regulatory areas, such as air, wastewater, storm water, and hazardous waste permitting, compliance and emergency response planning, and conducted soil/water remediation sampling and asbestos inspections. Prior to her time at EnSafe, Lori held the Environmental Specialist position at the corporate AutoZone Inc. offices.

Lori Morris has a B.S. in Civil Engineering from Christian Brothers University and is a member of the Airport Council International – North America and National Society of Professional Engineers. She is licensed as a Professional Engineer in the State of Tennessee and certified as a Chemical Hazardous Materials Manager.

MEMPHIS STORMWATER BOARD

5 Member Board

2 Alternate Members

2 Year Term

Oath of Office Required

Beretta, David	M/W	07-03-15	1yr. Term
Burks, Elizabeth	F/W	07-03-15	1yr. Term
Lin, L. Y. (Louie)	M/A	07-03-16	2yr. Term
Pickard, Chooch	M/W	07-03-16	2yr. Term
Simpson, Robert	M/W	07-03-15	1yr. Term

Alternates

Engstrom, Ian	M/W	07-03-16	2yr Term
Morris, Lori	F/W	07-03-16	2yr Term

City of Memphis



A C WHARTON, JR.
MAYOR

TENNESSEE

September 1, 2015

The Honorable Alan Crone, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Crone:

Subject to Council approval, it is my recommendation that:

Robert D. Cash

be appointed as an alternate to the Memphis Stormwater Board with a term expiring July 03, 2016.

I have attached biographical information.

Sincerely,



A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION

MEMPHIS STORM WATER BOARD
BOARD/COMMISSION

Name: Robert D. (Dave) Cash Race W M F

E-Mail Address: dcash@pickeringfirm.com Fax 901-272-6911

Profession/Employer: ENGINEER / Pickering Firm Inc.

Business Address: 6775 Lenox Center Court Zip 38115 Phone: 901-726-0810
Suite 300

Education: BS Civil Engr. CBC (1970), MS Civil Engr Memphis St. (1972)

Name of Spouse: MARCELL Number of Children: 3

Home Address: 8247 Greengate Cv. Phone: 901-754-4114

City: Cordova State: TN Zip: 38018

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 38 yrs.

Professional Organization/Associations:

SAME (PAST VP)

Other Organizations/Association:

MEMPHIS SHELBY Co. Air Board (Member, VP)
KoF C's

Other Interests:

GOLF
Sports

Signature Robert D. Cash Date 8/18/2015

ROBERT D. (DAVE) CASH, PE

CIVIL / ENVIRONMENTAL ENGINEER

Dave Cash is Professional Engineer with extensive experience in civil construction, operations, and contracting with the Memphis District U.S. Army Corps of Engineers (COE) and Pickering. His duties with the Corps included overall responsibility for engineering, construction, operations and contracting for all construction and contracting within the District throughout six states. This included overall operations, contract and construction management for all projects including extensive drainage projects. His duties with Pickering include review, QA and design of Drainage Projects, overall contract administration for IDIQ contracts with the COE and City of Memphis.

Years Experience: 45 (35 COE, 10 Pickering)

Education

Master of Science, Civil Engineering, University of Memphis, 1972
Bachelor of Science, Civil Engineering, Christian Brothers, 1970

Registrations

Registered Engineer in TN, MS,

Certifications

Certified, OSHA 40 Hr. Hazwoper, 29 CFR 1910.120(e)
Army Acquisition Corps

Training

First Aid and CPR

Affiliations

American Society of Civil Engineers
Society of American Military Engineers

Boards

Memphis Shelby Co. Air Board (Vice Chair)

Experience:

Pickering (2005 to Present)

Serves as Project Manager for various projects to include drainage projects for City of Memphis, Corps of Engineers and other Clients such as Kroger, UPS, Local HOA's etc.

Point of Contact and Quality Assurance/Quality Control for IDIQ contract with the Memphis District, Corps of Engineers, including multiple tasks ranging from QA services to pump station design. Duties include attending coordination meetings; reporting progress; site visits; reviewing submittals; coordinating multiple contractors/subs; compiling, verifying and validating pay requests; monitoring and providing funding levels; preparing plan, monitoring and reporting sub-contracting participation to assure proper minority participation (DBE, WOB, 8(a) etc.);

City of Memphis IDIQ Contract

Point of Contact and QA/QC for ongoing City of Memphis IDIQ contract. Duties include review of SOW for RFP's; help prepare and submit proposals; monitor progress, prepare reports, site visits, prepare and submit pay request. Monitor and report on funding levels.

U. S. Army Corps of Engineers Experience: (1970-2005)

- ◆ **Principal Contracting Officer (COE)**

ROBERT D. (DAVE) CASH, PE CIVIL / ENVIRONMENTAL ENGINEER

Served as the main Contracting Officer (CO) for the Memphis District Corps of Engineers (COE) with overall responsibility for all of the contracting for the District to include construction, supply and service contracts. Annual number of contracts ranged from 50 to 100 with values from \$100K to \$40 Mil. Duties included contract procurement from contract bid packages to award to include bid evaluation, protest resolution, funding, responsiveness (meet bid requirements) and responsibility (meet contract execution requirements) determinations, meet minority participation requirements ; reviewed and negotiated contracts from RFP's and RFQ submissions; contract administration to include pre-work conferences to contract closeout; conflict resolution to include claims, contract interpretation by issuance of a CO final decision; Ensure proper contract closeout to include as-builts, warranties, releases and final payments.

♦ **Area Engineer/Resident Contracting Officer (RCO)**

AS RCO he provided day to day administration of multiple construction contracts in 4 different states for COE work utilizing 30+ QA reps on site. Coordinated and supervised QA activities for multiple contracts being administered over entire area. Conducted pre-work conferences; compiled, verified and validated pay requests from contractors; prepared and monitored progress and milestone schedules to assure contract progress and phasing of work; coordinated multiple contracts to assure minimum interface with multiple contractors; monitored funding and commitments to assure proper funding levels; assisted federal auditors by evaluating contractor proposals for changes/claims; maintained project/contract files; performed final inspections to assure contract completion/compliance; prepared contract close-out documents and assured warranties were provided and warranty work was done; reviewed contract P&S prior to bid to include site visit to assure accuracy of bid package, SOW, budget etc.;

Chief of Construction

He served as Administrative Contracting Officer (ACO) for the construction and supply contracts for the District. Duties included oversight of all field office activities to include site visits, progress monitoring, funding oversight, procurement package (RFP's, RFQ's, bid packages) review; bid/proposal evaluation; conflict and claim resolution to include negotiations for contracts, claims and other conflicts; served as POC for Gov audits on contract matters; assisted attorneys during court proceedings for contract claims; advised Contracting Officer on contract matters. Resolved conflicts among, designers, field reps and contractors.

Asst Chief of Engineering

Reviewed COE and AE designs to include various drainage projects for Miss River and multiple tributaries such as St. Francis River, Wolf River, Obion River etc.

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

September 1, 2015

The Honorable Alan Crone, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Crone:

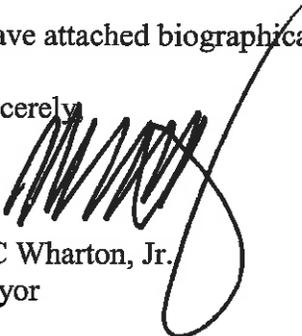
Subject to Council approval, it is my recommendation that:

Robert J. Simpson

be reappointed to the Memphis Stormwater Board with a term expiring July 3, 2017.

I have attached biographical information.

Sincerely,



A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

**BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION**

City Stormwater Board

BOARD/COMMISSION

Name: Robert J. Simpson Race white M F

E-Mail Address: robert.simpson@nucor.com Fax N/A

Profession/Employer: Environmental Engineer/Nucor Steel Memphis, Inc.

Business Address: 3601 Paul R. Lowry Road
Memphis, TN Zip 38109 Phone: 901-786-5255

Education: A.A., B.A., B.S., MBA, and MSEE (2016)

Name of Spouse: N/A Number of Children: 0

Home Address: 100 Gayoso Avenue #518 Phone: 901-359-2186

City: Memphis State: TN Zip: 38103

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 4 yrs, 2 mos

Professional Organization/Associations:

Association for Iron and Steel Technology, SoundCheck, Memphis Chamber of Commerce, Environment and Energy Committee, Tennessee Chamber of Commerce

Other Organizations/Association:

Overton Park Conservancy, Wolf River Conservancy

Other Interests:

Music, History

Signature  Date 8/10/15

Robert Joseph Simpson

100 Gayoso Avenue #518 • Memphis, TN 38103

Phone: 901-359-2186 • E-Mail: robert.simpson@nucor.com

Summary

For over two years, I served as an environmental engineer with a global, environmental engineering consulting firm. This is partnered with six additional years of professional experience, including over three years in a manufacturing setting. I have been an integral part of over a dozen environmental stormwater projects for federal, state, and local entities and industries. This includes multiple projects that had budgets in excess of \$25 million dollars. Beginning in 2008, I worked as an engineer for AMEC Earth and Environmental in the Nashville, TN office. This included 2 years of erosion prevention and sediment control (EPSC) and stormwater experience. This opportunity allowed me to be involved in various capacities with TDOT, TVA, CSXT, and USACE projects including: five (5) TDOT projects, seven (7) TVA construction projects, two (2) CSXT projects, one (1) project with the U.S. Army Corps of Engineers, and multiple projects with the city of Nashville and Davidson County, TN. This work included preparing storm water pollution prevention plans (SWPPP), field updates of SWPPP and EPSC Plans, field recommendations on best use of BMPs, performing EPSC inspections, and assessing stormwater infrastructure and design.

In my current role as environmental engineer with Nucor Steel Memphis, Inc., my job duties continue to involve stormwater pollution prevention and site assessments in an industrial setting. This includes the preparation of stormwater pollution prevention plans, maintaining two active stormwater permits (NPDES and Construction), site inspections, and active communication with local and state regulatory agencies.

My educational background, technical ability, consulting, and industrial experience would be definitive assets to serve on the City of Memphis Stormwater Board. I sincerely appreciate your consideration and would appreciate the opportunity to serve the City of Memphis in this capacity.

Applicable Stormwater Projects

Tennessee Department of Transportation: CNE302, Stewart County, TN SR-76, Five lane section at Dover to Joiner Hollow Road

(2008-2010) EPSC Inspector, provided pre/post-rain and twice weekly inspections for erosion issues, evaluated installed BMPs, making recommended improvements to EPSC measures, updated SWPPP, and wrote weekly reports submitted to TDOT.

Tennessee Department of Transportation: CNF276, Hardeman/McNairy County, TN SR-15, Widen from McClintock Road to SR-225

EPSC Inspector, provided pre/post-rain and twice weekly inspections for erosion issues, evaluated installed BMPs, made recommended improvements to EPSC measures, updated SWPPP, and wrote weekly reports submitted to TDOT.

Tennessee Department of Transportation: CNF009, Wayne County, TN; SR-15

Primary EPSC inspector for 3.8 mile TDOT construction project on SR-15 from West of SR-99 in Waynesboro to Old Highway 64, served as an agent of TDOT, conducted and documented required EPSC inspections, updated SWPPP/EC Plans, and recommended improvements to EPSC measures within ROW. Project involved severe topography, 168 acres disturbed with 69 outfalls, two springs, and eleven streams requiring two individual and four general ARAPs.

Tennessee Department of Transportation: CNF121, Williamson County, TN; SR-840

(2010) Primary EPSC inspector in conjunction with the 209 inspector for TDOT construction project for 6.1 miles of SR-840 from SR-100 to south of SR-46 with 388 acres disturbed and 98 outfalls. The project runoff was monitored by USGS gauges and included impaired streams and high quality waters with 7 wetlands, 23 streams, seasonal limitations and TDOT/ TDEC Consent Order restrictions.

Tennessee Department of Transportation: CNG840, Williamson County, TN; SR-840

(2010), Primary EPSC inspector in conjunction with the 209 inspector for TDOT construction project for 7.953 miles from West of Leiper's Creek Road to West of Columbia Pike (SR-6) with 605 acres disturbed and 138 outfalls. The project runoff was monitored by USGS gauges and included impaired streams and high quality waters with 16 wetlands, 64 streams, and seasonal and grading limitations.

Tennessee Valley Authority: 500kV Switching Station, Triune, TN

Provided EPSC inspections for verification and recommendation of installed EPSC measures. Collaborated with contractor and TVA personnel on upgrades and maintenance needed, documented and reported inspection results, reviewed/updated SWPPP/EC plans to maintain compliance with the GCP and ARAP permits for applicable state.

Tennessee Valley Authority: 161kV Switching Station, Cowan, TN

Primary EPSC inspector for erosion, evaluate installed BMPs, made recommendations for improvements, reviewed/updated SWPPP, write reports (including photo logs) to communicate issues to remotely located project manager, and coordinated with TVA environmental.

Tennessee Valley Authority: 161kV Switching Station, W. Columbus, MS

Team Leader. Provided EPSC inspections for verification and recommendation of installed EPSC measures. Collaborated with contractor and TVA personnel on upgrades and maintenance needed, documented and reported inspection results, reviewed/updated SWPPP/EC plans to maintain compliance with the GCP and ARAP permits for applicable state.

Tennessee Valley Authority: 161kV Switching Station, S. Macon, MS

Team Leader. Provided EPSC inspections for verification and recommendation of installed EPSC measures. Collaborated with contractor and TVA personnel on upgrades and maintenance needed, documented and reported inspection results, reviewed/updated SWPPP/EC plans to maintain compliance with the GCP and ARAP permits for applicable state.

Tennessee Valley Authority: 230kV Switching Station, Gordon Co., GA

Team Leader. Inspected for erosion, evaluated installed BMPs, made recommendations for improvements, reviewed/updated SWPPP, reviewed reports (including photo logs) to communicate issues to remotely located project manager, and coordinated with TVA environmental.

Tennessee Valley Authority: 500kV Switching Station, Maury Co., TN

Primary EPSC inspector for erosion, evaluated installed BMPs, made recommendations for improvements, reviewed/updated SWPPP, wrote reports (including photo logs) to communicate issues to remotely located project manager, and coordinated with TVA environmental.

Tennessee Valley Authority: 500kV Switching Station, West Point, MS

Team Leader. Inspected for erosion, evaluated installed BMPs, made recommendations for improvements, review/update SWPPP, reviewed reports (including photo logs) to communicate issues to remotely located project manager, and coordinated with TVA environmental.

Attendance Records

Memphis Stormwater Board

From July 1, 2014 to July 31, 2015 Total No. of Meetings .

Member	Present	Absent
Robert Simpson	4	0
Elizabeth Burks	2	2

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

September 1, 2015

The Honorable Alan Crone, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Crone:

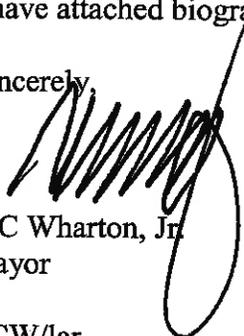
Subject to Council approval, it is my recommendation that:

Elizabeth Burks

be reappointed to the Memphis Stormwater Board with a term expiring July 3, 2017.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Stormwater Board

BOARD/COMMISSION

Name: Elizabeth Burks Race Caucasian M F

E-Mail Address: elizabeth.m.burks@usace.army.mi Fax _____

Profession/Employer: U.S. Army Corps of Engineers

Business Address: 167 North Main St.
Memphis, TN Zip 38103 Phone: 901-544-0761

Education: Bachelor of Science in Civil Engineering from the University of Memphis

Name of Spouse: David Burks Number of Children: 1

Home Address: 80 E Charlotte Circle, Phone: 901-497-9016

City: Memphis State: TN Zip: 38117

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 20 yrs

Professional Organization/Associations:

Other Organizations/Association:

Other Interests:

Signature BURKS.ELIZABETH.M.1239570166 Date _____

Digitally signed by BURKS.ELIZABETH.M.1239570166
DN: cn=US, o=US, Government, ou=DoD, ou=PKI, ou=USA,
c=US, email=BURKS.ELIZABETH.M.1239570166
Date: 2014.08.10 12:18:16 -0500

Elizabeth Burks, PE, PMP, LSS-BB

80 E. Charlotte Cir.
Memphis, TN 38117

Email: elizabeth.m.burks@us.army.mil

Office: (901) 544-0761

PROJECT MANAGER – CIVIL ENGINEER

Dynamic, detail-oriented Civil Engineering professional with 15 years experience in project management, specializing in water resources, flood risk management and environmental stewardship. Flexible and self-motivated individual offering outstanding talents in networking, coordination, organizational development, planning, teaching/mentoring and process improvement. Excellent communication, team building, and leadership skills. Driven by new opportunities and desire to be successful.

U.S. Army Corps of Engineers – Memphis, TN

11/1999 – present

Quality Manager (Aug 2013 – present) 40 Hr/Wk

- Serve as the Program Manager for District Quality Management and Initiatives. Independently manage, control, coordinate, and execute the District Quality Management Plan and processes therein, the ISO 9001 program with goals to achieve Regional ISO certification by 2015, the Continuous Process Improvement Program to continually improve District processes, and the District Strategic Goal initiatives for future growth and improvement.
- Responsible for the District Quality Management program including MVM's Quality Management Plan and the Quality Management System (QMS). Manage the local QMS network by publishing approved processes. Lead multidisciplinary teams to develop new or improved processes. Implement effective processes for the ISO 9001 auditing program. Facilitate discussion on quality management, risk analysis, and quality control and provide structure needed to reach a conclusion.
- Responsible for the ISO 9001 program. Serve as Lead ISO Auditor. Train local District auditing teams and lead audits across the District. Provide the District with feedback on corrective and preventative actions to achieve and maintain ISO certification.
- Work regionally to set up independent external audit contracts for ISO certification and compliance. Arrange audit schedules and scopes.
- Attained Lean Six Sigma Black Belt certification on project to reduce cycle time for Disciplinary Actions by at least 50% saving the Memphis District approximately \$5k per action or 106 hrs/action. Led Lean Six Sigma work group, across 5 branches within Memphis District to originate improved applications and strategies for disciplinary actions. Developed project charter, determined root causes and final solution through qualitative analysis, and analyzed process capabilities through quantitative analyses.
- Responsible for District Continuous Process Improvement Program to include Lean Six Sigma. Monitor District metrics as they relate to project delivery and business management. Recommend projects for improvement based on trend analysis. Lead multidisciplinary teams to work through defined process improvement strategies or support others as leads for process improvement teams. Provide guidance to work group participants looking for alternative work processes and examine best practice.
- Mentor 1 Black Belt candidate and coordinating training for 3 Green Belt candidates.
- Responsible for coordination and development of District Strategic Goals (OPLAN). Ensure OPLAN coordinates and aligns with USACE campaign plan and Division IPLAN. Coordinate monthly updates with Directors to ensure District is meeting their metrics and in turn provide updates to Division through RPRB, RMB, CMR, and R5. Organize quarterly District Leadership Summits for Senior Staff to review strategic initiatives and consider new initiatives.
- Work regionally to support the Division Quality Program including edits to the Quality Management OPORD and ISO programs detailing budgets and schedules for the region.

Developmental Assignment: Quality Manager (March 2013 – July 2013) 40 Hr/Wk

- Responsibilities listed above

Acting Chief, Water Control Branch (June 2012 – Jan 2013) 40Hr/Wk

- Temporarily served as Acting Chief, Water Control Branch for 240 days, supervising 6 field employees ranging from GS-6 to GS-9. Duties included working with field personnel to prioritize assignments, obtain necessary equipment for continued stream gaging operations, scheduling training, discussing problems with team members, coordinating dredge sampling activities, and oversight of new gage installations.
- Learned gage operations, location of all District gages (85 satellite gages), and how to produce daily river stage forecast.
- Served during 2012 Drought Contingency Operations where the Mississippi River hit record lows. Maintained gage operations along the Mississippi River despite changing conditions. Routed technicians daily to relocate gages no longer transmitting due to receded water.
- Worked Regionally and with Division to coordinate Water Control Activities. Attended Tri-Agency meeting, coordinating regional efforts among USACE, NWS, and USGS. Attended USACE HQ annual Water Control briefing.
- Processed '2011 Flood' discharge measurements and updated flowlines at Memphis, Hickman, and Helena. Consulted with USGS to validate discharge measurements for publication.

- Worked to develop centralized Access-based Water Control Database, verify datum change effects on gage zeros, and develop 5 Year Plan for Water Control Operations. Reviewed and evaluated project status weekly till objectives were achieved.
- Prioritize daily activities to balance supervisory duties and project responsibilities to maintain milestones.

Acting Chief, Water Control Branch (continued)

- Work directly with Contracting to provide sole source contracts, BPA Calls, convenience checks, etc.
- Worked with Budget Analyst to program dollars for equipment and training.
- Coordinated with Federal, State, and local governments on installation of new stream gages. Ensured local policies were adhered.

Acting Chief, Technical Support Services Branch (Dec 2011 – Mar 2012) 40Hr/Wk

- Received temporary 120 day promotion to Acting Chief, Technical Support Services. Supervised 8 employees ranging from GS-9 to GS 12.
- Responsible for the overall programming, scheduling, and coordination of the Engineering & Construction Division design program.
- Coordinated and managed Engineering Division's manpower and financial resources including preparation of monthly Engineering Departmental Overhead analyses for review at RM Forum.
- Programmed allocation of Engineering Division's mid-yr budgets in CEFMS.
- Reviewed new engineering policy and technical guidance for Division and coordinated with other Branches accordingly.
- Continued to manage Quality Management Program and District initiatives.
- Oversaw CADD support to the District. Aligned CADD program dollars (MRL, CI, and other major programs) so Project Managers will regularly budget for the CADD annual operating budget and assisted in efforts to purchase a new plotter.
- Coordinated with Project Mgmt in the implementation and set up of Project Wise. Project Wise provides electronic storage and retrieval of project files, maps, drawings, reports, etc.
- Attended weekly Branch Chief meetings to coordinate and schedule various engineering and related support internal to E&C, to other counterparts within the District, and regionally.
- Reviewed incoming GIS work requirements, prioritized deliverables, and ensured personnel were available to meet required timelines.
- Scheduled and approved leave. Reviewed and approved timesheets.
- Advised and assisted personnel hosting national workshop in Memphis arrange a Mississippi River tour and permission for a foreign national to participate in the workshop.
- Found innovative solution for employees mounting presentation boards. Employees were concerned about chemical hazards in unvented work space. New, non-aerosol adhesive was found, reducing safety concerns and mounting time.
- Found innovative solution for Ensley Berm design and construction saving 12 months time in the project schedule. Schedule savings brought the project back into "green" status.
- Assisted Engineering and Construction efforts to complete an expedited Review Plan to include IEPR Type II review for the reconstruction of Birds Point – New Madrid Floodway.
- Implemented new District guidance on telework and supplemented additional details as requested.
- Served as E&C consultant and technical authority on ATR & IEPR for Implementation documents.

Civil Engineer & Quality Manager, Support Services Branch (Dec 2010 – Aug 2013) 40Hr/Wk

- Serve as District Quality Management Representative leading MVM efforts to obtain Level 3 on the Maturity Model and ISO 9000 certification. Work as member of the regional Quality Management Team assessing regional goals and providing input for national initiatives.
- Work with various groups, as requested, to develop, improve, and evaluate processes in work areas and capture lessons learned.
- Provide guidance to work group participants looking for alternative work processes and examine best practice.
- Work with teams to develop process flow charts, analyze process data statistically, and use Lean Six Sigma tools and methodologies to design strategies for improvement.
- Facilitate discussion on quality management, risk analysis, and quality control and provide structure needed to reach a conclusion
- Lead District effort to obtain ISO 9000 Certification. Working with MVD to develop End to End business processes to meet ISO standards.
- Led District Quality Management Team, coordinating rollout of QMS, preparation for Regional assessments, and capturing lessons learned.
- Briefed District Leadership on Quality Management initiatives and led efforts to ensure District Quality Management Plans/initiatives are up to date, posted on QMS, and integrated with Division's business and program metrics.
- Ensured District CPARs were addressed appropriately within specified time period.
- Updated and implemented District Quality Management Plan and posted to QMS
- Serve as Action Officer for OPLAN goals pertaining to quality initiatives.
- Attended Senior Steering Committee Conference for Quality Management in St. Louis in 2011.
- Serve as District Subject Matter Expert and process owner for ATR and IEPR.
- Led multidisciplinary teams in developing Review Plans by identifying risks for projects/programs. Ensured compliance with Quality Management Plan and PMBP process.
- Evaluate Review Plans prepared in-house prior to Chief, Engineering and Construction's signature.
- Serve as A-E Coordinator networking with Architect Engineer firms interested in working for USACE and providing information on how to bid on potential services to the Memphis District.

- Serve as ACASS Coordinator working internally with District personnel to provide feedback to AE firms on the quality of their design performance.
- Prepared 5 Year Plan for Ensley Engineer Yard to include energy efficiencies, cost savings, and prioritized facility improvements to achieve maximum performance and increase regional opportunities to utilize Ensley as a regional Center of Expertise.

Civil Engineer & Quality Manager, Support Services Branch (continued)

- Assisted with regional projects such as MVR's Implementation Review Plan for Cedar Rapids Flood Control Project.
- Serve as Technical Manager for Fargo Moorehead Metro Flood Risk Management Project, Reach 5. Utilize project management business processes in leading team initiatives to complete design of 13,000 ft of new stream bed utilizing excavated material as new levee and berm. Coordinate with other Regional design teams and local sponsors to define design criteria. Maintain local project budget and allocation to team members and ensure local resources are available to meet Regional program milestones. Consistently review project delivery status to ensure milestones are met.
- Served as District Value Engineering Officer for 6 months.
- Prepared Sheep Ridge Engineering Documentation Report (EDR) for MVD comment/review. Sheep Ridge EDR discusses the hydraulic complexities surrounding Sheep Ridge private spur levee, Cherokee-Merriwether Revetment, the Miss Rv channel alignment, and the Tiptonville-Obion levee.
- Participated in 2011 Flood Fight as Deputy Commander for Memphis Sector ensuring 15+ miles of levee and floodwall held against record flood stages. Represented the District in working with federal, local, State, and municipal authorities. Worked with local media to ensure USACE talking points were clearly stated.

Senior Technical Manager (Apr 2006 – Dec 2010) 40Hr/Wk

- Selected to serve as Memphis District single point-of-contact and Senior Team Lead (Senior Technical Manager) to New Orleans District for Hurricane Storm Damage Risk Reduction System (HSDRRS) for Engineering and Design of New Orleans East proper, a \$250+ Million engineering and design initiative, equaling MVM's annual District operating budget.
- Responsible and accountable for the Engineering and Design of \$1.2 Billion (total program budget) HSDRRS program to rebuild 12 miles of levees, 15 miles of floodwalls, 5 gates closures, 1 interstate crossing (I-10), and 6 pump stations in New Orleans East, Louisiana. Managed team of 8 designers, 16 project reaches, and multiple AE design contracts worth \$250 Million to develop plans and specifications to rebuild the hurricane protection system with height and stability criteria for a 1% chance hurricane event.
- Represented Memphis and New Orleans Districts in working with Federal, State, local, and municipal authorities including: USFW, Federal and State Highway Departments, Levee Boards, State of Louisiana, Entergy, CSX Railroad, Norfolk Southern Railroad, etc.
- Utilizing the PMBP process, planned, prioritized, and coordinated work activities for New Orleans East Engineering and Design to keep budgetary and schedule milestones while meeting the evolving HSDRRS programmatic design criteria requirements, policy interpretations, and regulatory requirements. Engineering and Design activities included but were not limited to Scope & Schedule of engineering activities, Civil Design, Hydraulics, Geotech, Environmental coordination and ramifications, Cost, Survey, Relocations, Specifications, knowledge of Construction, Real Estate coordination, Acquisition Strategy, and Contracting coordination.
- Implemented regional decisions, guidance, criteria changes, and new policies as the HSDRRS program developed. Scheduled to maintain project milestones.
- Conducted weekly PDT meetings to monitor operations, provide project oversight, and ensure project managers had tools needed to perform their job. Reviewed design schedules, validated project progress, and addressed impending concerns. Managed program activities on-site and virtually. Provided status and feedback to Commanders and upper management within HPO and MVM and recommended adjustment and improvements where needed. Kept managers informed of performance measures including cost, schedule, and design concerns. Reviewed program accomplishments for technical adequacy, progress, and consistency in compliance with Congressional directives. Delivered all designs on time and within budget.
- Implemented innovative and cost savings design solutions saving taxpayers \$350 Million.
- Implemented regional workload sharing programs in Memphis District regionalizing budget, labor, and travel expenses, for Engineering Districts allowing operators to work in New Orleans District cost accounting systems.
- Initiated working P2 project for New Orleans East in order to track funding targets and milestones. Set project baseline, provided ULO, and over/under reports for project.
- Maintained project communication flow to peers, supervisors, and program management in Memphis and New Orleans District, Hurricane Protection Office, Task Force Hope, and the Upper Five (5) Districts.
- Exercised judgment and ingenuity in anticipating issues, deciphering conflicts in objectives and directions, and solving unique problems.
- Attended field inspections during construction to observe performance and led a team, upon request by HPO, to review two problematic construction projects within New Orleans East that were behind schedule. After site visits, interviews with USACE personnel, and review of the construction schedule, provided the Commander with an outbrief on opportunities to regain the schedule.
- Solved conflict among team members as well as larger issues between management teams and AE regarding design, time constraints, criteria changes, etc. Served as point of contact for resolution of contractual, design criteria, and budgetary conflicts for New Orleans East.
- Consulted with regional counterparts to ensure consistency in design issues/concerns/assumptions and share lessons learned.
- Represented MVM in Regional meetings and conferences on matters pertaining to budget, construction responsibilities, design criteria, project cost, risk, and public environmental concerns. Made daily decisions on how to progress team to final design while working interdependently with HPO. Recognized when decision needed to be taken to higher levels for resolution.

- Negotiated 11 task orders and oversaw negotiations of 38 task orders to include preparation and approval of Independent Government Estimate, Technical Memorandums, and Pre-Negotiation Objectives.
- Worked with Contracting on acquisition strategy for 7 construction contracts, employment fair for Industry regarding deep soil mixing, and Industry Day for deep soil mixing.

Senior Technical Manager (continued)

- Managed Team efforts that carried out Quality Assurance of AE designs by reviewing 120 technical documents and 60 plan sets within one year. Captured programmatic lessons learned and shared regionally.
- Led HPO efforts to accept unique, new construction techniques including wick drains to consolidate levees and use of deep soil mixing to gain levee strength. These techniques were not new to industry but had minimal testing within the Corps and no successful results within MVD. These techniques were successfully applied to projects within New Orleans East and written up in publications such as Engineering News Record winning awards and setting records as the largest deep soil mixing project in the United States. These projects required extra dedication to develop new specifications in design and required skilled techniques from construction contractor.
- The New Orleans East Team received accolades from the Hurricane Protection Office and Task Force Hope for completing 14 designs and awarding 7 construction contracts on time and under budget. Awards were also received from US Engineering News for innovative levee design using wick drains and featured on Discovery Channel's "Build It Bigger" for use of Early Contractor Involvement and Deep Soil Mixing to build levees.
- Provide guidance, review, and technical assistance to MVN on New Orleans East projects as they incorporated Hurricane Protection Office (HPO) projects back into the District mission.
- Work with MVN after construction in identifying and determining construction and maintenance solutions for unusual technical problems and determining policy needs for Levee District project acceptance.

Hydraulic Engineer (Jan 2002 – Apr 2006) 40Hr/Wk

- Plan and carry out assignments to analyze hydraulic and hydrologic data for flood control, scour, drainage, navigation, and sedimentation studies. Use engineering principles, concepts, and standards to validate solutions and test assumptions. Resolve conflict independently. Hydraulic studies include Mississippi River HEC model and 6T model, St Francis Maintenance HEC RAS models, and White River HEC and 6T models.
- Coordinated hydraulic design through Operations and Project Management Branches as well as Engineering functional offices to ensure projects were on schedule to meet milestones.
- Design detailed water management, sedimentation, and environmental restoration projects using finite element modeling software.
- Compare hydraulic models based on "future with" and "future without" scenarios using HEC FDA in order to evaluate risk and reward solutions. HEC FDA models include Ditch 15, West Memphis; and CAP 205 Higginson, Arkansas.
- Analyze risk based economics of projects using finite element modeling. Includes life cycle costs and benefit to cost ratios.
- Served as Hydraulic team member for Millington National Levee Safety evaluation team.
- Participated in ICW teams to inspect & evaluate completed works (levees, structures, gates, pump stations etc) to ensure H&H criteria was met
- Keep supervisor informed of design progress and potential problems and recommendations for improvement.

Project Manager (May 2001-Jan 2002) 40Hr/Wk

- Managed, coordinated and executed Continuing Authority Projects according to Congressional authorization and funding.
- Coordinated the planning, design, cost engineering, construction and environmental restoration for engineering projects embracing the projects' diversity, geographical area, management demands, budget, technical detail and public issues.
- Selected, developed, and led team members through project milestones from planning through construction and initial operations.
- Served as the District's point of contact for projects with sponsors/customers, federal, state and local government agencies, Congressional interest, other external organizations and higher authorities.
- Worked with other District personnel to coordinate activities and develop approaches for accomplishing overall objectives.

Public Relations Specialist (Mar 2000 – May 2001) 20Hr/Wk

- Served as On-Site Coordinator for the Former Memphis Defense Depot closed under the Base Realignment and Closure Act (BRAC).
- Point-of-contact to local community, media and government agencies for Chemical Warfare Removal and Clean-Up Action at BRAC site.
- Reviewed comprehensive studies including Environmental Impact Statement, Archive Search, Site Safety, and Media Relations Plans.
- Provided comprehensive public information to surrounding neighbors in the local community, holding media events to inform public-at-large of progress and providing weekly and monthly updates to Restoration Advisory Board members and local, State and Federal agencies.

Environmental Program Manager (Nov 1999 – Mar 2001) 20Hr/Wk

- Managed environmental compliance/water and related land use program and served as the expert on environmental compliance.
- Environmental compliance includes protection, audits and development of corrective action plans for all completed projects and facilities.
- Coordinated proper disposal of all hazardous waste and related paperwork, prepared and implemented operation's Storm Water Pollution Prevention Plans (SWPPP), and created District's guidance for operational environmental managers, basic budgetary request and scheduling/performing environmental assessments.

Construction Management Branch (Nov 1999 – Aug 2001) 40Hr/Wk

- Obtained pre-award information on successful bidders, performed preliminary design review of plans and specifications.
- District's single point of contact for Area Offices on contractual matters.
- Made site visits during construction and final inspection ensuring conformance to applicable requirements.

Construction Management Branch (continued)

- Negotiated contract modifications which exceeded Administrative Contracting Officer (ACO) authority.
- Prepared technical review analysis of contractor claims.

Federal Express Corporation – Memphis, TN

Dec 1997 – Nov 1999

Regional Environmental Manager

- Developed National Environmental Compliance curriculum; held "Train the Trainer" seminars for peers; held 17 training seminars across the Central Region (mid-western US) teaching 200+ employees.
- Served as the Central Region single point of contact for all water and related land use environmental issues/projects.
- Planned, scheduled, developed, edited and utilized site-specific environmental plans (i.e. Storm Water Pollution Prevention Plans, Spill Prevention Control and Countermeasure Plans) for approximately 80 operational mail sorting facilities.
- Identified manpower utilization and cost estimates for environmental projects.
- Analyzed, developed, monitored and implemented comprehensive environmental policies and procedures, regulations and laws and applied them to 200 operational facilities ranging from small rural facilities to large urban airports.
- Provided technical support and recommendations for corporate environmental decisions.
- Provided public relation support to facilities with ongoing environmental projects.

The University of Memphis – Memphis, TN

Mar 1997 – Dec 1997

Graduate Assistant

- Performed engineering research and technical assistance under the Tennessee Management Extension Partnership.
- Assessed industrial wastewater problems for various Tennessee industries and compiled information on the industries processes and waste treatment systems.
- Final product was an engineering report detailing alternative solutions, treatment processes, economics analyses and recommendations.
- Acknowledged for assisting with 1997 Tennessee Procedures Manual for Preparing a POTW Pretreatment Program Submission

COMPUTER SKILLS

Project Management: Microsoft Project, Oracle Tutor, P2, CEFMS

Microsoft Office Products Systems (Outlook, PowerPoint, Access, Word, Excel)

Mainframe Systems

Finite Element Analysis: HEC-RAS (Hydraulic Model); HEC- HMS (Hydrologic Model), HEC-FDA (Economic Analysis); & 6T (Sedimentation Model)

EDUCATION & PROFESSIONAL DEVELOPMENT

The University of Memphis –B.S. Civil Engineering 1997; 30hr towards M.S.Civil Engineering;

MVM Leadership Development Program 2005-2006

Professional Engineering License (PE): June 2011

Fiscal Law: June 2012;

Project Management Professional License (PMP): August 2012;

Level 1 Facilities Engineering: Dec 2013;

Contract Administration: Apr 2013;

Flippen Leadership Development Course: April 2013 and Aug 2013;

Lean Six Sigma Black Belt Certification (LSS-BB): Sept 2013

AWARDS & RECOGNITION

Superior Civilian Service Award for Senior Technical Manager to the Hurricane Protection Office: August 2010

Commander's Award for Civilian Service (MVM Flood of 2011): July 2011

Attendance Records

Memphis Stormwater Board

From July 1, 2014 _____ to July 31, 2015 Total No. of Meetings ____.

Member	Present	Absent
Robert Simpson	4	0
Elizabeth Burks	2	2

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

September 1, 2015

The Honorable Alan Crone, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Crone:

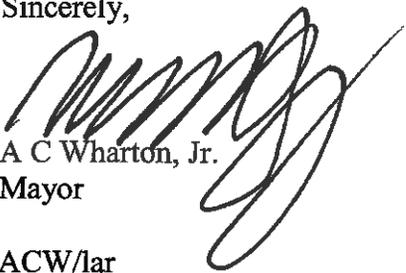
Subject to Council approval, it is my recommendation that:

Brian Waldron

be appointed as an alternate to the Memphis Wastewater Hearing Authority with a term expiring July 03, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Wastewater Board

BOARD/COMMISSION

Name: Brian Waldron Race Caucasian M F

E-Mail Address: bwaldron@memphis.edu Fax _____

Profession/Employer: University of Memphis - CAESER

Business Address: 3675 Alumni Drive, WT900 Zip 38152 Phone: 901-678-3283

Education: Doctorate - Colorado State University

Name of Spouse: _____ Number of Children: 3

Home Address: 4676 Lorece Ave Phone: 901-201-0172

City: Memphis State: TN Zip: 38117

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 16 yrs

Professional Organization/Associations:

ASCE, NGWS, CUASHI

Other Organizations/Association:

Other Interests:

Signature *B* Date 8-22-15

Dr. Brian Waldron

Director

Email: bwaldron@memphis.edu

Phone: 901-678-3283

Dr. Waldron serves multiple roles: Director of the Center for Partnerships in GIS (CPGIS), Assistant Professor within the Herff College of Engineering and Associate Director of the Ground Water Institute. His expertise is in GIS application and development as well as ground-water flow and contaminant transport. Dr. Waldron has been the Director of CPGIS since its inception in the summer of 2007. He has used GIS as a tool for mapping community data and conducting spatial analyses since 1991. For four years (2006-2010), he was an ESRI Authorized Training instructor in Introduction to ArcGIS. His primary interest with GIS is in developing innovative solutions for solving complex problems and pushing the envelope in using advanced GIS capabilities.

MEMPHIS WASTEWATER HEARING AUTHORITY

7 Member Board

2 Alternates

2 Year Term

Oath of Office Required

Broughton, Helen	F/B	07-03-16	2yr. Term
Campbell, Erin	F/W	07-03-16	2yr. Term
Harcourt, Stephen	M/W	07-03-15	2yr. Term
McGhee, Shelton Jr.	M/B	07-03-16	2yr. Term
Vesely, Diane	F/W	07-03-16	2yr. Term
Roberts, Kenneth J.	M/W	07-03-16	1yr. Term
Smith, Lawrence	M/W	07-03-16	1yr. Term
Alternates			
Scott-Woodfork, Cletea	F/B	07-03-16	1yr. Term
Waldron, Brian	M/W	07-03-15	1yr. Term

Attendance Records

Wastewater Hearing Authority

From July 1, 2014 to June 30, 2015 Total No. of Meetings 2.

Member	Present	Absent
Brian Waldron	2	0