

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

September 16, 2014

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

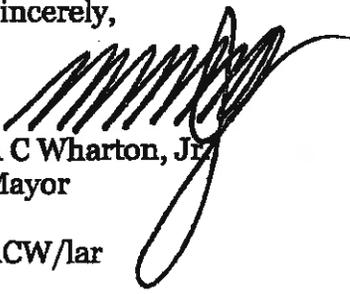
Subject to Council approval, it is my recommendation that:

Ellen B. Vergos

be reappointed to the Memphis Convention Center Commission with a term
expiring July 1, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION Convention Center

BOARD/COMMISSION

Name: Ellen B. Vergos Race C M F

E-Mail Address: evergos@outlook.com Fax _____

Profession/Employer: Attorney (currently self-employed as of 8/31/2014)
(same as home address)

Business Address: _____ Zip _____ Phone: 901-323-9094

Education: Vanderbilt University, B.A. in English & Fine Arts, 1972; U. of Memphis School of Law, J.D.,

Name of Spouse: John C. Vergos Number of Children: 3

Home Address: 671 West Dr. Phone: 901-569-5012

City: Memphis State: TN Zip: 38112

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? since 1980

Professional Organization/Associations:
Memphis & Tennessee bar associations; TN Lawyers' Assoc. for Women (TLAW); Association for Women Attorneys; board member Tennessee Justice Center; TN Economic Council on Women; American Bankruptcy Institute

Other Organizations/Association:
Author (legal forms) for Thomson/Reuters publishing co.

Other Interests:
my 2 grandchildren; running; gardening; and traveling

Signature/s/ Ellen B. Vergos Date 9/3/2014

ELLEN B. VERGOS

LEGAL PRACTICE

July 1, 2005-Present: Of counsel, **Martin, Tate, Morrow & Marston, P.C.**, 6410 Poplar Avenue, Suite 1000; International Place, Tower II; Memphis, TN 38119-4843; 901.522.9000 telephone; 901.527.3746 facsimile; evergos@martintate.com. Business litigation, bankruptcy and creditors' rights.

November 2003-June 30, 2005: Of counsel, **Apperson, Crump & Maxwell, PLC**, 6000 Poplar Ave., Memphis, TN 38119, (901)756-6300. Business litigation, bankruptcy and creditors' rights.

January, 1995-January, 2003: **United States Trustee for Region 8** (Tennessee and Kentucky) by appointment of Attorney General Janet Reno. Office located at Suite 400, 200 Jefferson Ave., Memphis, Tennessee 38103. Responsible for the management and administration of bankruptcy cases in two state area. Offices located in Memphis, Nashville and Chattanooga, Tennessee and Louisville and Lexington, Kentucky. Member of the U.S. Trustee Advisory Committee, (1997-98); Chair of the U.S. Trustee subcommittee on standing trustees(1997-98); and member of the U.S. Trustee automation subcommittee(1997-98).

1980-1994: **Partner, Waring Cox**, Memphis, Tennessee, (hired as an associate, December, 1980, became partner, January, 1984). Civil litigation, bankruptcy, family law and adoptions.

1977-1980: **Associate, Farris, Warfield & Kanaday**, Nashville, Tennessee. Civil litigation, domestic relations.

1976-1977: **Law Clerk** to Senior Judge Harry W. Wellford, retired, United States Court of Appeals for the 6th Circuit (then United States District Judge).

PROFESSIONAL ACTIVITIES AND AFFILIATIONS

Tennessee Economic Council on Women, Memphis Area Development District representative (Nov. 2004-through present). The TECW assesses the economic status of women to address women's needs to help women achieve economic autonomy. In setting priorities, the TECW selects issues that are timely and likely to result in positive changes for women. See www.state.tn.us/sos/ecw.htm.

Shelby County Health Care Board, member, Board oversees operation of the Regional Medical Center. (March 1993-present).

Tennessee Board of Law Examiners, Assistant Bar Examiner, 1983-present

Hearing Committee Member, Board of Professional Responsibility, 1989-1996

CLE Presenter, speaker at national, state and local seminars. (See attached list).

Published articles, on various legal topics. (See attached list).

Mediation training: "ADR Workshop for U.S. Trustees and Standing Trustees"
Collaborative Decision Resources Conference and Training Center, Boulder, Colorado, May 28-30, 1998.

Congressional testimony to the House Judiciary Committee on trustee supervision, October 9, 1997.

Memberships in Tennessee and Memphis Bar Associations; member, Tennessee Bar Association Committee on Ethics and Professionalism (2005); member of Board of Directors

Association for Women Attorneys, President, 1990; President-elect, 1989; Treasurer, 1988.

Tennessee Lawyers' Association for Women, President, 1993-94; President-Elect, 1992-93; Recording Secretary, 1991-92.

Mid South Commercial Law Institute, Director, 1994-2000.

ADMISSION TO PRACTICE

Licensed to practice law in Tennessee, October, 1976.

Admitted to practice before the Tennessee Supreme Court, United States Supreme Court, United States Court of Appeals for the Sixth Circuit, United States Court of Appeals for the Federal Circuit; United States District Courts in the Middle and Western Districts of Tennessee.

EDUCATION

J.D. from University of Memphis School of Law, May, 1976.

B.A. in English and Fine Arts, Vanderbilt University, May, 1972.

CIVIC ACTIVITIES

Fellow, Tennessee Bar Foundation, 1996-present.

Fellow, Memphis Bar Foundation, 2002-present.

Recipient, Marion Griffin/Loring Award, Association for Women Attorneys, 1998.

Recipient, YWCA "Women in Public Leadership: A Power for Change" Award, 1996.

Participant in Junior Achievement Economics of Education Program concerning "Economics of Staying in School" (taught classes to junior high students to convince them to stay in school), 1991, 1992.

Recipient, Memphis Legal Secretaries Association, "Boss of the Year" Award, 1993-1994.

Recipient, Girls, Inc. "She Knows Where 'She's Going Award," 1991, awarded annually to three women for achievements in their chosen fields and who are appropriate role models for girls and young women.

Member, YWCA Board of Directors, 1991-1999; Board Secretary, 1992, 1993; Chair Public Policy Committee.

Member, Memphis Rotary Club, 1990-1994. Participant in Rotary Mentor Program. Matched as a mentor with inner city child, 1993-2002.

Memphis Bar Association (2002-2004; 1999-2000; 1993-1994); member of Executive Committee and Board of Directors (1993-1994), Memphis Bar Association; served on Publications Committee, (1992-present); Membership and CLE Committees, 1991; Board of Directors, Bankruptcy Section, 1989, Securities Law Section, 1991.

MEMPHIS CONVENTION CENTER COMMISSION

7 Member Board

2 Ex-Officio Members

Douglas Browne	M/W	07-01-14	2yr. Term
Jason J. Fair	M/W	07-01-14	2yr. Term
Lee A. Jackson	M/B	07-01-14	2yr. Term
Hal J. Lansky	M/W	07-01-14	2yr. Term
Wayne D. Tabor	M/W	07-01-14	2yr. Term
Ellen Vergos	M/W	07-01-14	2yr. Term
Vacancy			

(City CAO)

Bill Boyd (City Council Liaison)

Attendance Records

Memphis Convention Center Commission

From January 1, 2013 to August 31, 2014 Total No. of Meetings 9

Member	Present	Absent
Douglas Browne	6	3 (<i>Excused</i>)
Jason Fair	7	2 (<i>Excused</i>)
Lee Jackson	7	2 (<i>Excused</i>)
Hal Lansky	8	1 (<i>Excused</i>)
Wayne Tabor	9	0
Ellen Vergos	8	1 (<i>Excused</i>)

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

October 7, 2014

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

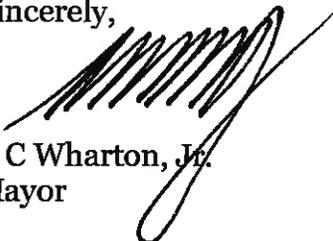
Subject to Council approval, it is my recommendation that:

Ryan Carson

be appointed to the Memphis Youth Guidance Commission with a term
expiring December 31, 2015.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Memphis Youth Guidance Commission
BOARD/COMMISSION

Name: Ryan Carson African American M F

E-Mail Address: ryan.carson@theredwinggroup.com fax 901-249-8434

Profession/Employer: Social Media Manager / Ron Redwing

Business Address: 40 S. Main Zip 38103 Phone: 901-207-3889

Education: B.A. Political Science

Name of Spouse: N/A Number of Children: 0

Home Address: 356 N. Main Phone: 901-907-2036

City: Memphis State: TN Zip: 38103

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 23

Professional Organization/Associations:
Memphis Urban League Young Professionals

Other Organizations/Association:
Young Men University
Downtown Neighborhood Association

Other Interests:
Civic Engagement
Young Man Development

Signature [Handwritten Signature] Date 09/04/2014

RYAN CARSON
ryan.carson@theredwinggroup.com

Current Address:

356 N. Main
Memphis TN 38103
(901) 907-2036

EDUCATION

Middle Tennessee State University
Bachelor of Political Science, graduated, August 2013
African American Studies Minor
GPA 3.22/4.0

Murfreesboro, TN

EXPERIENCE

The Redwing Group

September 2013 - Present

Public Affairs/Social Media Manager

Plan, develop and implement PR strategies with colleagues and key stakeholders. Communicate enquiries from media and prospective clients via telephone and email. Responsible for researching and writing inner-office correspondence, reports, promotional videos, photographs and multimedia programs. Maintains and updates organization's website and social media outlets. Fosters and maintains community relations through community and social events.

Memphis, TN

Greater Memphis Chamber

Summer 2011 & 2012

Cohort Assistant Manager

Lead youth in daily lesson plan. Communicated plans creatively to appeal to youth. Organized data using excel, word, and PowerPoint. Introduced refreshing and effective ideas for board meetings. Speak publicly on behalf of the program.

Memphis, TN

Imperial Lighthouse Productions

March 2012 - Present

Director of Creative Innovation/ Motivational Speaker/Author

Created and implemented messages that appeal towards a certain demographic. Oversee all films, projects, and public speaking engagements and add creative concepts and suggestions to maximize the impact of the production. Travel nationally delivering life coaching messages. Co-write films, spoken word projects, and creative arts pertaining to motivation, inspiration, and liberation.

Memphis, TN/Atlanta, GA

Organizations

Memphis Urban League Young Professionals Civic Engagement and Advocacy Chair

Galvanize Young Professionals by creating events and workshops to engage in the civics of our community. Increased young voter participation by rallying 100 Young Professionals to vote during a millennial voter rally.

Alpha Kappa Psi Professional Business Fraternity

Meet weekly with parliamentary procedure conducting ways of improvement for campus and chapter

Young Man University (Vice President)

Organization that is committed to fostering the integrated development of a young man's God-given talents: spiritually, intellectually, physically, emotionally and aesthetically.

Community Involvement

Why Vote Memphis (May 2014- Present)

Assisted to create and spearhead A nonpartisan initiative focused on the future of Memphis and Shelby County by advocating for political awareness and engagement.

2010 US Congressional Campaign Team Intern, Steve Cohen (D-TN-9)

Communicated congressional plans to the citizens of Memphis through canvassing and phone banks.
Assisted with fund raisers and administrative duties.

Volunteer

Uptown Community Association

Volunteer to improve the environment and provide clean and safe living conditions for the residents of the redeveloped Uptown community. Mentor youth at neighborhood community center and encouraged them to pursue a college degree.

Memphis Downtown Neighborhood Association – North Representative

Communicate neighborhood concerns and events to full board. Fosters and maintains relationships with key stakeholders through community and social events.

City of Memphis

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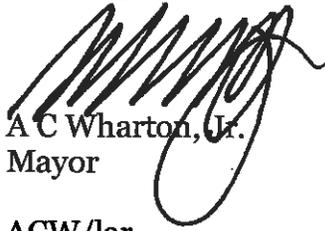
Subject to Council approval, it is my recommendation that:

Rebecca Jane Edwards

be appointed to the Memphis City Beautiful Commission with a term expiring
June 30, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

BOARD/COMMISSION

Name: Rebecca Jane Edwards Race B M F X

E-Mail Address: producer99@comcast.net Fax _____

Profession/Employer: Crossroads Cultural Arts

Business Address: 3889 South Goodman Circle Zip 38111 Phone: (901)323-7535

Education: Bachelor of Science

Name of Spouse: _____ Number of Children: _____

Home Address: 3889 South Goodman Circle Phone: (901)323-7535

City: Memphis State: TN Zip: 38111

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes X or No _____ If yes, how long? 43

Professional Organization/Associations: Americans for the Arts

Other Organizations/Association: _____

Other Interests: Cooking, Gardening, reading, traveling, bird watching and the arts

Signature: Rebecca Jane Edwards Date: May 14, 2014

REBECCA JANE EDWARDS
3889 South Goodman Circle
Memphis, TN 38111
901-323-7535 ~ producer99@comcast.net

PROFILE SUMMARY

A pioneer in changing the cultural landscape of the performing arts in Memphis. 11+ years' experience as an Executive Director of a non-profit presenting arts organization with a reputation of providing unique culturally diverse artistic experiences that educate, entertain, and engage students, new audiences, and underserved communities. Proven track record of providing strategic direction and program development creating a contagious vision that inspires both stakeholders and participants. Strong belief in integrating performances with educational activities which resulted in extraordinary outreach programs and development of untapped audiences. Broad knowledge of the performing arts sector including contacts with world-renowned artists and their respective management. Hands-on working manager building on 10 years of Health Information Management experience, 7 years of retail management experience and 18 years of volunteer leadership experience at non-profit organizations while serving as an officer, board member, committee chairman, committee member and usher.

CORE COMPETENCIES

- | | | |
|----------------------------------|----------------------|--------------------------|
| ❖ Strategic Planning | ❖ Creative Visioning | ❖ Problem Solver |
| ❖ Effective Audience Development | ❖ Community Outreach | ❖ Confident Self-Starter |
| ❖ Social Entrepreneur | ❖ Arts Integration | ❖ Marketing |
| ❖ Passion for the Arts | ❖ Hands-on Manager | ❖ Public Relations |
| ❖ Event Management | ❖ Finance/Budgeting | ❖ Fund Raising |
-

PROFESSIONAL EXPERIENCE

Cultural Development Foundation of Memphis – Memphis, TN 2000 – 2012
Executive Director

- Managed day-to-day operations and provided leadership to Board, staff and volunteers
- Created accessibility through outreach activities including:
 - * talkbacks and receptions with artists
 - * master classes
 - * student matinees, lecture/demonstrations and in-school visits
 - * professional development workshops for teachers
- Developed vision and programming that connected to audiences and core curriculum
- Selected, presented and evaluated exceptionally high quality unique arts experiences that educated, entertained, engaged and promoted artistic excellence
- Prepared and managed operating budget
- Selected, wrote, and measured appropriate grants
- Defined fundraising initiatives and delivered results
- Effectively negotiated contracts, front and back of house operations and box office
- Designed and implemented powerful marketing plans including advertising, promotion, grassroots and public relations campaigns
- Managed all e-mail marketing communications, including list management, content management and campaign execution through *Constant Contact* (email campaign software)
- Negotiated cash and trade media buys for television, radio, outdoor, print and online
- Managed and coordinated all press related activities including TV, radio and print interviews and appearances
- Wrote persuasive letters to elected officials advocating for the arts and arts education

KEY ACCOMPLISHMENTS

- ☆ Founded Cultural Development Foundation of Memphis (CDFM) to fill in the gap and meet the demand for culturally diverse programming. Presented 90+ events to 110,000 individuals.
- ☆ Spearheaded and successfully wrote the 2005 application which garnered a highly competitive Kennedy Center Partner in Education designation for CDFM and Memphis City Schools. Only 14 sites are chosen every other year; CDFM is one of two Tennessee-based arts organizations to receive this recognition. The Partners in Education program of the John F. Kennedy Center for the Performing Arts primary purpose of these school/community partnerships in the arts is to promote the professional learning of teachers. CDFM in partnership with Memphis City Schools has conducted 15 professional development workshops that reached 750 teachers.
- ☆ Presented Wynton Marsalis in a Duke Ellington jazz master class at Overton High School.
- ☆ Formulated a marketing and community relations strategy that resulted in the Cannon Center's (2,100 seat venue) first sold-out event. The performance brought together an unprecedented diverse audience for dance. The Memphis Area Market Study of Arts Participation sponsored by ArtsMemphis confirmed CDFM as a leader in engaging audiences reached by no other local arts organization, broadening the diversity of arts patrons and building future audiences.
- ☆ Established a good relationship with Director of Education for The Alvin Ailey Dance Foundation. As a result, Ailey conducted a weeklong residency at Craigmont Middle School in 2004 engaging 180 students in the study and performance of *Revelations*, one of Ailey's signature works. The residency was repeated in February 2005 for 300 students at Kirby and Colonial Middle Schools, and again in 2007 for approximately 200 students at Sherwood and John P. Freeman Middle Schools.
- ☆ Conceived, implemented and secured funding for "Checkout A Ticket." An art access program in collaboration with the Memphis Public Library & Information System where free tickets were distributed to existing patrons of neighborhood libraries within disadvantaged communities throughout Memphis.

EDUCATION & PROFESSIONAL DEVELOPMENT

Bachelor of Science, Medical Record Administration, University of Tennessee, Memphis
Bachelor of Science, Economics/Finance, Christian Brothers University, Memphis
 Urban Design 101, *Memphis Regional Design Center*
 National Partnerships Annual Meeting, *The John F. Kennedy Center for the Performing Arts*
 Marketing, Strategic Marketing, *National Arts Strategies*
 National Arts Marketing Project, *Americans for the Arts*
 Bridges out of Poverty – Ruby Payne, The Assisi Foundation of Memphis
 Moral Courage Seminar with Dr. Rushworth M. Kidder, *The Institute for Global Ethics*
 Principles and Techniques of Fundraising, *The Fund Raising School*
 Interpersonal Communication for Fundraising, *The Fund Raising School*
 Jacob's Pillow National Dance Presenter Leadership Forum

PROFESSIONAL AWARDS/AFFILIATIONS

Partners in Education Program of the John F. Kennedy Center for the Performing Arts
 Mentor for the Southern Arts Federation Dance Touring Initiative Mentor Program
 Americans for the Arts, Association of Performing Arts Presenters, Tennesseans for the Arts
 Leadership Memphis, Women of Achievement Determination Honoree 2008
 Delta Sigma Theta – Collage of Black Spirits Award 2008
 National Endowment for The Arts Grant Review Panelist – Presenting 2006
 Tennessee Arts Commission Grant Review Panelist – Arts in Education 2007-2008
 Friends of the Orpheum – President, Vice-President, Corresponding Secretary 1996-1998

**CITY BEAUTIFUL COMMISSION
35 Member Board
(2) yrs. Staggering Terms**

Acuff, Virginia 'Ginger'	F/W	06-30-14	2yr. Term
Alexander, John O.	M/W	06-30-15	2yr. Term
Allen Jr., Jake	M/B	06-30-14	2yr. Term
Daniel, Drew	M/W	06-30-14	2yr. Term
Henslee, Lou	F/W	06-30-15	2yr. Term
Lerner, Syd	M/W	06-30-15	2yr. Term
McCall, Stacy L.	F/W	06-30-15	2yr. Term
McLaughlin, Frederick	M/W	06-30-14	2yr. Term
Normoyle, Cat	F/W	06-30-15	2yr. Term
Reilly, Deni Carr	F/W	06-30-15	2yr. Term
Smith, Bethany	F/W	06-30-14	2yr. Term
Smith, Michelle	F/B	06-30-14	2yr. Term
Thomas, Daphne	F/B	06-30-14	2yr. Term
Trippel, Andrew J.	M/W	06-30-15	2yr. Term
Virgilio, Damone	M/W	06-30-15	2yr. Term
Wells, Valesa S. J.	F/B	06-30-14	2yr. Term

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

October 7, 2014

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

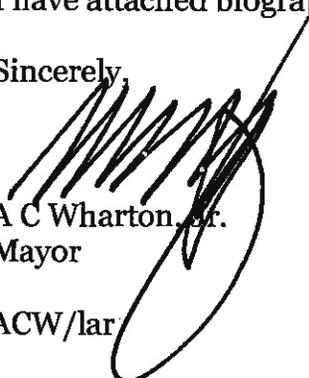
Subject to Council approval, it is my recommendation that:

Dolores Flagg

be appointed to the Memphis City Beautiful Commission with a term expiring
June 30, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

BOARD/COMMISSION

Name: Flagg, Dolores Race Black M F

E-Mail Address: flaggdp@scsK12.org Fax 901 416-0001

Profession/Employer: Shelby County Schools Community Engagement Specialist

Business Address: 160 South Hollywood Memphis, TN Zip 38112 Phone: 901 416-7284

Education: Bachelor of Science

Name of Spouse: Widowed Number of Children: 0

Home Address: 2082 Hallwood Dr, Mphs Phone: 901 272-1565

City: Memphis State: TN Zip: 38107

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? always lived here

Professional Organization/Associations: DOVIA

Other Organizations/Association: Lupus Foundation of America, Mphs Chapter, Delta Sigma Theta Sorority

Other Interests: Ending homelessness, Child Literacy

Signature Dolores Flagg Date 5-13-14

DOLORES P. FLAGG
2082 Hallwood Drive Memphis, Tennessee 38107
Home: (901) 272-1565 Mobile (901) 488-2480
deeflagg@att.net

SUMMARY OF QUALIFICATIONS

Extensive experience in program management with excellent leadership abilities. Recognized for building partnerships between community and agencies. A decisive, responsible and persevering individual who is efficient, organized and results oriented. Confident, calm and composed in stressful situations with the ability to perform well under pressure. Strengths in public relations, advocacy, training and recruiting.

MEMPHIS CITY SCHOOLS, Memphis, TN
Special Project Coordinator

2008 -present

Serving in the capacity of homeless liaison for Memphis City Schools. Works as an advocate for homeless children and youth in accordance with the McKinney-Vento Homeless Education Act.

- Identify homeless students and ensure they and their parents are provided with adequate information concerning their rights.
- Assist with the enrollment of homeless student to ensure appropriate placements, also mediate disputes in accordance with Mc Kinney – Vento.
- Coordinate after school tutoring and summer enrichment programs to provide students with a full and equal opportunity to succeed in school.
- Partner with agencies as a referral source to provide needed services for families with homeless children.
- Provide basic services such as clothing, uniforms, school supplies and transportation for homeless children and youth.

MISSISSIPPI BOULEVARD CHRISTIAN CHURCH, Memphis, TN
Volunteer Coordinator

2006 - 2008

This unique position allows for the coordination of people and projects. Managed most internal and external projects of the congregation. Oversight of the Outreach and Emergency Assistance Programs.

- Plan, recruit and equip congregants for internal service as well as community service.
- Developed a database of volunteers that can provide service to every area of the church.
- Assist every department in the church by providing extra manpower where needed, thus saving the church time and money.
- Recruit and coordinate volunteers for all major events held at the church as well as those done in the community.
- Work in partnership with such agencies as the Red Cross, MIFA, Salvation Army, and Memphis Area Legal Services to provide efficient services to members as well as community neighbors.

MISSISSIPPI BOULEVARD CHRISTIAN CHURCH, Memphis, TN
2005-2006
Hurricane Relief Coordinator

Responsible for maintaining an effective and efficient program and good communications to provide displaced citizens of Hurricanes Katrina and Rita with assistance for survival and recovery.

- Coordinated the efforts of over 200 volunteers assisting with disaster relief. Over 1,500 evacuees were given basic assistance and fifteen families were given furnished temporary housing.

- Planned, organized, and implemented four mission trips to Louisiana to aid in the recovery process. Partnered with Hope Presbyterian Church and Lindenwood Christian Church on two of these trips. Helped to salvage the homes of several families resulting in a cost savings of approximately \$30,000 for the families.
- Facilitated weekly meetings with the volunteers to keep them apprised of pertinent information as it pertained to the relief effort, as well as obtaining feedback and service area updates.

DELTA BLUFF, LLC dba Applebee's Family Grill, Memphis, TN
Director of Human Resources

2004

Directed the daily operations of Human Resources. Assisted with the strategic planning and operations of twelve area restaurants.

- Responsible for all employee related matters involving the restaurants, including employee relations, benefits, compensation, recruiting and planning.
- Oversight of Benefits, Workers Compensation, and General Liability, as a result was able to reduce cost to employees as well as for the company.
- Instituted procedures that helped improve daily operations and communication between staff and management, providing better productivity.
- Ensured the company's compliance with all State and Federal labor laws, and Equal Employment Opportunity requirements.

ALSAC/ST JUDE CHILDREN'S RESEARCH HOSPITAL, Memphis, TN
Training Specialist

2002- 2004

Facilitate and develop training for VSC Memphis to help improve the productivity of the employees.

- Created training modules and facilitated training for over 250 employees and provided one on one coaching.
- Designed several tools to help measure the effectiveness of training.
- Developed a training assessment tool that provided the employees a vehicle to give feedback and suggestions concerning training.
- Works effectively and interacts well with all members of the staff.

SECRET SHOP INC., Memphis, TN
Owner

1998-present

Provide customer service training and staff development for established companies, as well as growing companies. Work closely with management to assess methods for business improvements. Assist with various Human Resources functions as request by the customer.

- Successfully provide customized training for companies in the Memphis area.
- Consult with managers to assess their needs and design customized training materials to fit their particular needs.
- Conduct mystery shops to provide companies with information regarding the treatment of customers as well as the general condition of the business. Provide detail reports of findings and recommendations for improvements.
- Managed various Human Resource projects for area companies.

EDUCATION

Bachelor of Science, Marketing, UNIVERSITY OF TENNESSEE, Martin, Tennessee

City of Memphis

A C WHARTON, JR.
MAYOR

TENNESSEE

October 7, 2014

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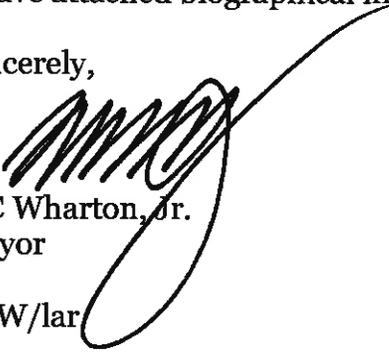
Subject to Council approval, it is my recommendation that:

Courtney Murrah

be appointed to the Memphis City Beautiful Commission with a term expiring
June 30, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Memphis City Beautiful
BOARD/COMMISSION

Name: Courtney Murrah Race C M F X

E-Mail Address: cwmurrah@yahoo.com Fax 901-682-2097

Profession/Employer: Realtor, Marx-Bensdorf, Realtors

Business Address: 5860 Ridgeway Ct. Pkwy #100 Zip 38120 Phone: 901-682-1868 ^{office}

Education: B.A., University of Alabama * call 901-493-9536 (* preferred)

Name of Spouse: John Murrah Number of Children: 2 (1 grown)

Home Address: 2887 Catawba Lane Phone: 901-417-8373

City: Memphis State: TN Zip: 38111

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes X or No _____ If yes, how long? lifelong - 49 years

Professional Organization/Associations: Memphis Area Association of Realtors, Graduate Realtor Institute (GRI), Accredited Buyer's Representative (ABR)

Other Organizations/Association: Junior League of Memphis - Past President Company D - Board of Directors, Leadership Memphis Graduate (current)

Other Interests: St. John's Episcopal Church, arts/theatre, All things Memphis - the Greenline, downtown development, Overton Park/Levitt Shell, Memphis Farmer's Market, etc.

Signature Courtney Murrah Date 5/2/14

Courtney W. Murrah
2887 Catawba Lane
Memphis, TN 38111
(901) 493-9536
cmurrah@marx-bensdorf.com

EXPERIENCE:

Affiliate Broker, Marx-Bensdorf, REALTORS 2010-Present

- Market and sell new and existing homes; work with buyers on purchase of new property and coordinate details of property closings with lending institutions and attorneys.
- Accredited Buyer's Representative
- Graduate Realtor Institute
- MAAR Multi Million Dollar Club Member 2012

Director of Marketing and Special Events, Exchange Club Family Center 2008-2009

- Planned and produced all aspects of the Hands of Hope Auction Gala and the Race for Hopes and Dreams 5K.
- Worked with ad agency to produce annual report and yearly newsletter.
- Coordinated media appearances and approved press releases, story pitches and other media contact by ad agency.
- Promoted and coordinated Holiday Honorarium fundraiser.

Assistant Manager, Development and Marketing, Memphis Zoological Society 1991-1993

- Managed all aspects of Adopt-an-Animal program, including program development, production of marketing materials, promotion and processing.
- Produced both large and small fund raising events.
- Assisted in developing and managing response from direct mail and telemarketing efforts for the zoo's capital and annual fund campaigns.
- Tracked and acknowledged all honorarium and memorial gifts received by the zoo.
- Contributed feature articles and promotional columns to zoo newsletter.
- Made television and radio appearances to market the zoo's programs and events.

Marketing and Development Intern, Memphis Zoological Society 1990-1991

- Assisted Director of Development and Marketing in all aspects of fund raising and public relations, including on-going promotion and development of new programs.
- Coordinated events including donor appreciation parties, donor prospect luncheons and board meetings.

Affiliate Broker, Reeves-Williams Builders; Jacobson & Lovitt Realtors 1988-1991

- Marketed and sold new and existing homes, worked with buyers on purchase of new property and coordinated details of property closings with lending institutions and attorneys.

President, Junior League of Memphis 2005-2006

- Served as chief executive officer of philanthropic organization with over 1,800 members, overseeing board of directors and all operations, management of budget, personnel and volunteers.
- Directed committee chairs on day-to-day management of projects and volunteers and worked with them to solve problems.
- Planned and conducted monthly membership meetings to inspire enthusiasm among members and promote league-wide communication.
- Supervised all internal and external communication for the league, including approval of content and editorial direction of the magazine, newsletter and website. Contributed letters and articles to Volunteer Voices magazine.
- Guided the organization's annual and long-term strategic planning process and led the effort by the board of directors to develop a new, visionary strategic plan.

President-Elect, Junior League of Memphis 2004-2005

- Assisted president in all areas of administration and management of the organization.
- Served on committees responsible for developing the league's budget, bylaws, policies and strategic plan.
- Acted as personnel director of the organization and managed seven paid staff members. Responsibilities included chairing monthly staff meetings, conducting annual and mid-year employee evaluations, interviewing potential employees and filling vacancies. Chaired personnel committee, which developed and administered policies and made all decisions regarding human resources.
- Developed a new training course for provisional members, resulting in a significant increase in provisional member retention after its first year of implementation.
- Conducted orientation and training for incoming committee chairs to ensure a smooth transition of leadership.

Volunteer, Junior League of Memphis 1993-2006

- Planned and facilitated training classes for league members and participants from the community.
- Served on planning committees of Merry Marketplace and Crystal Ball, the organization's primary fund raisers.
- Tracked and organized paperwork for Crystal Ball auction and wrote all follow-up correspondence to donors.
- Researched community projects for the league's participation. Planned and developed new volunteer programs.
- Oversaw volunteer appreciation programs and recognition of outstanding members.
- Developed and implemented a method of tracking fulfillment of membership requirements, leading to greater member responsibility and involvement.
- Participated as a hands-on volunteer for various organizations including Hope House, Salvation Army, St. Jude Children's Research Hospital and Habitat for Humanity.

EDUCATION:

University of Alabama, Bachelor of Arts, 1987
The Hutchison School, graduated 1983

COMMUNITY AFFILIATIONS AND HONORS:

Company d

- Board of Directors 2009-Present

Junior League of Memphis

- Community Advisory Board 2006-2008
- Community Volunteer of the Year 2001

Desoto Family Theatre

- Board of Directors 2008-2010
- Sponsorship Chair 2008-2009
- Volunteer Coordinator 2007

Presbyterian Day School

- Annual Fund Phone-a-Thon Chair 2008
- Capital Campaign Kick-off Event Committee 2008

Church Health Center Race for Grace 5K

- Chair 2007

Leadership Memphis

- Class of 2005, Executive Leadership Program

St. Mary's Episcopal School

- Lower School Community Service Chair 2003-2004
- Annual Fund Parent Chair 2002

St. John's Episcopal Church

- Episcopal Church Women Treasurer 2002-2003
- Young Adults Chair 1995

National Society of Fund Raising Executives

- 1993 national convention scholarship recipient

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

October 7, 2014

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

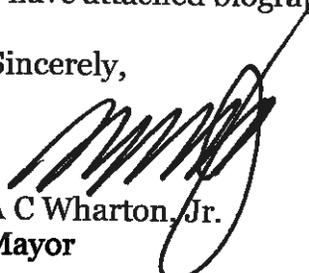
Subject to Council approval, it is my recommendation that:

Jake E. Allen, Jr.

be reappointed to the Memphis City Beautiful Commission with a term
expiring June 30, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Memphis City Beautiful Commission
BOARD/COMMISSION

Name: Jake P. Allen, Jr. Race Black M F

E-Mail Address: JAKE Allen B@hotmail.com Fax: 901-416-1089

Profession/Employer: City & Regional Planner / Shelby County Schools

Business Address: 1100 South Hollyman Zip: 38112 Phone: 901-416-4715

Education: Undergraduate
degree in finance - University of Memphis / ^{masters degree} City & Regional Planning - University of Memphis

Name of Spouse: NO Number of Children: 1

Home Address: 29 South Bingham Phone: 901-289-4149

City: Memphis State: TN Zip: 38112

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 39 yrs

Professional Organization/Associations:
Cornelia Crenshaw - Branch President
- Graduate of the Leadership Memphis First Track Program

Other Organizations/Association:

Other Interests:
Traveling, reading, anything involving moving
Memphis Forward.

Signature: Jake P. Allen Jr. Date: 9-22-14

Jake E. Allen, Jr.
29 South Bingham
Memphis, Tennessee 38112
JakeAllen13@hotmail.com
Phone (901) 289-4149

EDUCATIONAL BACKGROUND

Bachelor of Business Administration, Finance, University of Memphis
Masters Degree, City and Regional Planning, University of Memphis

Earned August 1999
Earned May 2006

EXPERIENCE

- | | | |
|--------------------------|--|-------------|
| March 2008
Present | Memphis City Schools
<i>Comprehensive Planning Analyst</i> | Memphis, TN |
| | <ul style="list-style-type: none">• Assists in project planning, presentation and implementation as it relates to facility planning• Responsible for developing a project to modify 12 MCS athletic fields to synthetic turf• Monitoring and assessing impact of annexation actions by the City of Memphis• Assist with developing Annual Capital Budget pursuant to the Capital Facilities Plan with necessary amendments• Assist with strengthen the academic program through the growth of the Pre-Kindergarten and Optional Programs by locating space throughout the District.• Lead Space Planning efforts for district administrative space, in conjunction with the Division of Facilities Management• Coordinate with qualified appraisers and qualified real estate brokers regarding assistance with real estate acquisition or disposition• Assist with creating and maintaining database of MCS Board-owned properties | |
| April 2006
March 2008 | Memphis/Shelby County Office of Planning and Development
<i>Planner</i> | Memphis, TN |
| | <ul style="list-style-type: none">• Prepare comprehensive plans that resolve zoning incompatibilities improve transportation and promote a regional quality of life• Review development cases to assure compatibility with general planning principles• Assist with or prepare redevelopment plans• Prepare neighborhood plans that protect with historic zoning, include neighborhood green space/open space/recreation space and advance a sense of community• Managed and wrote a publication project of Historic African-American Churches and Congregation in Memphis and Shelby County | |
| May 2003-
April 2006 | Memphis Depot Redevelopment Agency & Airways/Lamar Business Association
<i>Code Enforcement Coordinator</i> | Memphis, TN |
| | <ul style="list-style-type: none">▪ Identified zoning, residential and commercial code violations in the Airways/Lamar coverage area.▪ Created maps using Geographical Information Systems of problem properties within the Airways/Lamar coverage area.▪ Coordinated efforts with the City/County Code Enforcement agencies, Shelby County District Attorney's General Office to alleviate problem properties.▪ Performed monthly presentations on the status and direction of code enforcement efforts and related issues. | |

May 2004- University of Memphis/Southeast Memphis Community Development Corporation Memphis, TN
Dec. 2005 *Graduate Assistant*

- Assisted with problem property audits in Southeast Memphis, Soulsville/Lemoyne and New Chicago.
- Researched and compiled data on housing and community safety issues
- Managed and compiled data for a comprehensive community resource document for Southeast Memphis.
- Researched and analyzed data on residential mortgage foreclosures in Southeast Memphis

August 2003- Cooper Young Community Development Corporation Memphis, TN
May 2004 *Graduate Assistant*

- Identified vacant lots, abandoned/dilapidated residential and commercial properties in the Cooper-Young neighborhood.
- Researched ownership information for problem properties.
- Coordinated efforts with the City/County Code Enforcement agencies, Shelby County District Attorney's General Office to alleviate problem properties.
- Analyzed property tax information for vacant lots, abandoned/dilapidated residential and commercial properties

July 2000- Community Capital Memphis, TN
Nov. 2001 *Financial Analyst*

- Performed financial feasibility analyses of proposed community development projects.
- Assisted in preparing financing proposals to be submitted to potential funding entities.
- Assisted in preparing the information and applications needed to get an allocation of low-income housing tax credits from relevant state agencies.
- Assisted in preparing materials needed to get an allocation of tax-exempt and taxable debt.

COMMUNITY INVOLVEMENT

Board Member-Memphis City Beautiful Commission

Board Member- President of Friends Group -Cornelia Crenshaw Library

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

October 7, 2014

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

Subject to Council approval, it is my recommendation that:

Ginger Acuff

be reappointed to the Memphis City Beautiful Commission with a term
expiring June 30, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Memphis City Beautiful

BOARD/COMMISSION

Name: Ginger Acuff Race white M F

E-Mail Address: gingeracuff@yahoo.com Fax _____

Profession/Employer: _____

Business Address: _____ Zip _____ Phone: _____

Education: _____

Name of Spouse: Fred Acuff (deceased) Number of Children: 2 step

Home Address: 2252 Jefferson Ave Phone: 901-274-5984

City: Memphis State: TN Zip: 38104

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 56 years

Professional Organization/Associations:

Other Organizations/Association:
Junior League of Memphis Sustainer
JLM Garden Club
Grace St. Luke's Church

Other Interests:

Reading
swimming
hiking

Signature Vignia R. Acuff Date September

21, 2014

Ginger Acuff

2252 Jefferson Avenue
Memphis, TN 38104
(901-274-5984
gingeracuff@yahoo.com

Business Experience

2007- Present

Antiques Within and Abbey's Too – 4760 Poplar Ave - Memphis
Part time sales – responsible for selecting purchasing and scheduling timely arrival of merchandise, receipt of merchandise and resolving any problems with vendors, retail sales.

2006-2007

Little Lambs and Ivy - 1227 Ridgeway Road – Memphis
Part time sales- responsible for displaying merchandise, reordering baby gifts, monitoring inventory and retail sales.

2001 –2005

Dress for Success Memphis - 1750 Union Ave – Memphis

Executive Director

- Managed entire operation of Dress for Success Memphis and it's salaried staff and volunteers
- Ensured that client's needs were always supplied
- Provided strategies to the Board of Directors to carry out the strategic mission of DFSM
- Structured staff positions to carryout the DFSM responsibilities. Recruited, supervised and evaluated all DFSM Staff positions
- Fiscal Responsibility: Fundraising, resource development, grants, budget analysis, and planning.
- DFSM Board Liaison

Accomplishments and Sources of Major Financial Support

- Number of agency referral relationships from 18 in 2001 to over 50 in 2005.
- The annual client base has grown from approximately 200 appoints in 2001 to 578 in 2004.

- The annual **Valentine Fundraiser**, Dress for Success Memphis' primary fund raising event, more than doubled in proceeds from \$7,200 in 2001 to \$41,000 in 2005
- The Junior League of Memphis \$8,000 in 2000-2001, \$8,000 in 2001-2002, \$13,000 in 2002-2003, 2003-2004 and to \$15,000 in 2004 - 2005
- Established the Professional Women's Group in 2001. Initial funding provided by Dress for Success Worldwide (\$10,000 in FY 2001, solely for the establishment of the PWG; additional funding of \$10,000 in FY 2002 for ongoing PWG needs).
- Steps to Success program.
- Other donating organizations: AKA Sorority Alumni Association, Hope Presbyterian Church, AT&T Wireless, Fed Ex and Medtronic Sofamor Danek totaling over \$4,000.00 in 2005
- Other Foundations: Women's Foundation, Federated Foundation, Briggs Foundation, Smith Family Foundation, and the Goodlett Foundation totaling over \$35,000 in 2005.

1996-2001

The Gift Garden – 4556 Poplar Ave – Memphis

Store Manager – responsible for selecting, purchasing and scheduling timely arrival of merchandise, accounts receivable and accounts payable, pay roll, preparing end of month/year reports, supervised the receipt of merchandise and resolved any problems with vendors, retail sales.

1993- 1996

Hilti Distribution – 1835 Nonconnah – Memphis

Distribution Service Representative – In charge of tracking merchandise to ensure timely delivery of material to customer with a minimum of freight charged. Keeping fifty- three salesmen supplied with information and material to demonstrate to customers.

1990-1993

Antiques & Interiors – 610 South Cox – Memphis

Store Manager – retail sales, selecting and purchasing new gifts and fabric, interior design, planning and executing store promotions and bookkeeping.

1986 – 1990

Holliday's Fashions – 208 South Dudley – Memphis

Import buyer – In charge of private label programs. Negotiated prices, selected garment styles, color fabric and number of units ordered. Wrote letters of credit, specialized in India, Nepal and Bangladesh, with attention to documentation that allowed expedient execution of the contract before, during and after production. Booked passage on most timely and economical carriers. Calculated duty, freight, insurance, and bank costs that add to the cost of goods.

Domestic Buyer – Career separates, dresses and accessories. Negotiated best price for merchandise, monitored stock levels to reflect rate of turn of the department involved, scheduled the timely arrival of merchandise to meet budget constraints, and purchased apparel toward planned promotions.

Advertising Manager – Newspaper, TV/Radio and Direct Mail. Executed weekly newspaper ads (wrote copy, stylized ads, reserved space, etc.), executed monthly direct mail pieces (wrote copy, stylized adds, reserved space, etc), TV/radio spots (booked air time, proofread ads, edited and stylized ads), and executed direct mail pieces (wrote copy, reserved merchandise to cover the number, stylized the mailer and supervised printing and color separations.)

Community Involvement

- 2006-2010 Memphis City Beautiful Commissioner – Secretary 2007-2008
- 2006-2007 Episcopal Church Women of West TN – Social Secretary
- 2004-2007 – Grace-St-Luke's Food Pantry
- 2004-2006 – Macon Elementary - tutor
- 2004-2005 Board of Directors – Park Friends
- 1998-1999 – MIFA Estival Place
- 1997-1998 – Board of Directors for the Junior League of Memphis – Fund Development
- 1996-1997 – Junior League of Memphis – American Dialogue Fundraiser
- 1995-1996 – Junior League of Memphis – Recording Secretary for finance council and Training council
- 1993-1995 – Church Health Center

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

October 7, 2014

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

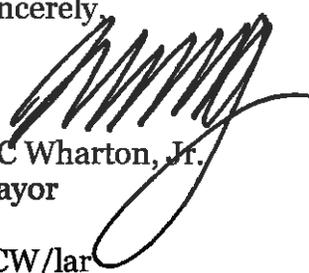
Subject to Council approval, it is my recommendation that:

Drew Daniel

be reappointed to the Memphis City Beautiful Commission with a term
expiring June 30, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

City Beautiful Commission
BOARD/COMMISSION

Name: Drew Daniel Race W M F

E-Mail Address: goddrewster@aatt.net Fax (901) 432-5595

Profession/Employer: Bankruptcy Collector / Shelby County Trustee

Business Address: 157 Poplar Ave ^{Memphis} TN Zip 38103 Phone: (901) 432-5583

Education: B.A. University of Memphis (1997), M.P.A. University of Memphis (1999)

Name of Spouse: n/a Number of Children: n/a

Home Address: 805 Watson Phone: (901) 494-0018

City: Memphis State: TN Zip: 38111

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 11 years

Professional Organization/Associations:
American Society for Public Administration (1999), Pi Alpha Alpha

Other Organizations/Association:
Normal Station Neighborhood Assoc, University District, Inc. (2001 to 2003), TN Republican State Exec Comm., Shelby County Young Republicans, Univ. of Memphis Alumni Assoc.

Other Interests:
Tiger athletics, running

Signature Drew Daniel Date 9/15/14
High Point Church

DREW DANIEL

805 Watson St

Memphis, TN 38111

Phone: (901) 494-0018 E-mail: gopdrewster@comcast.net

EXPERIENCE

WEICHERT REFERRAL ASSOCIATES- March 2008 to November 2008

Referral associate

WEICHERT REALTORS-CHAPMAN & ASSOCIATES- August 2007 to March 2008

Part-time real estate agent

CRYE-LEIKE PROPERTY MANAGEMENT-November 2006 to July 2007

Part-time real estate agent

SHELBY COUNTY TRUSTEE-Memphis, TN September 1999 to present

Bankruptcy Collector -December 2006 to present:

- Flagged/unflagged bankruptcy cases involving Shelby County Trustee and paperwork involving cases
- Processed monthly checks from Chapter 13 U.S. Bankruptcy Trustee and worked with Microsoft Access to make processing payments easier
- Processed consent orders to request attorneys add Shelby County Trustee bankruptcy claims

Accountant C -October 2003 to December 2006

- Performed all tax assessment adjustments to all types of properties, including realty, personalty, and public utilities
- Administered the payment in-lieu of tax (PILOT) program for Trustee, maintaining a database of almost 500 tax freeze agreements for Shelby County
- Created Access format to separate assessment changes that could and could not be processed by the Trustee and developed a macro to run automated files in less than two minutes.
- Flagged/unflagged bankruptcy cases involving Shelby County Trustee and paperwork involving cases

Program Administrative Specialist D September 1999 to October 2003

- Streamlined the month-end process for tax adjustments by creating Excel spreadsheets to track daily tax changes made by the Trustee's office, eliminating extra time spent on month end reports
- Created an Access format in 2003 to run over 1,000 Tennessee public utility property changes electronically, saving at least three days of work performing manual changes, which was the previous method.
- Compiled information for 2001 Trustee Annual Report, creating graphs and spreadsheets regarding investment information, tax collections, and tax relief. The 2001 Report was the first ever done by the Shelby County Trustee.
- Administered the Trustee's positive pay program, which handled at least 50 Shelby County accounts, and saved Shelby County thousands of dollars from fraudulent check items. Streamlined and professionalized positive pay process by eliminating manual tasks by creating Excel spreadsheets and Access macros to save time and paperwork.

CITY OF GERMANTOWN- Germantown, TN Summer 1998 and Summer 1999
Intern/ Research Assistant

- Performed research study on the public safety officer program nationwide and a privatized fire department and made recommendations to city administrators regarding their effectiveness
- Compiled a Germantown business database to track potential loss of sales tax revenue. This database helped Germantown recover over substantial lost sales tax revenue.

UNIVERSITY OF MEMPHIS- Memphis, TN September 1997 to May 1999
Graduate Assistant

- Designed the first University of Memphis M.P.A. program web site and a site for the League of Women Voters for Memphis/Shelby County
- Prepared a study on immigrants in Memphis/Shelby County and their benefit to the community

EDUCATION

UNIVERSITY OF MEMPHIS, M.P.A. – Memphis, TN May 1999

- Inducted into Pi Alpha Alpha Honor Society

UNIVERSITY OF MEMPHIS- Memphis, TN May 1997

- Bachelor of Arts- Political Science
- Graduated *magna cum laude*
- Inducted into Phi Kappa Phi, Omicron Delta Kappa, Golden Key, and Gamma Beta Phi Honor Societies
- Phi Sigma Kappa fraternity

INTERESTS AND COMMUNITY INVOLVEMENT

- LEADERSHIP MEMPHIS- Grassroots Leadership Program Graduate Fall 2008
- GREATER MID-SOUTH JAYCEES January 2003-present (current treasurer)
- MPACT MEMPHIS: September 2001-present
- NORMAL STATION NEIGHBORHOOD ASSOCIATION- 2003 to present (current neighborhood president)
- UNIVERSITY DISTRICT, INC. – February 2008 to present (current treasurer)
- HIGH POINT CHURCH: 2004 to present
- SHELBY COUNTY YOUNG REPUBLICANS
- TENNESSEE YOUNG REPUBLICAN FEDERATION (immediate past chair)
- YOUNG REPUBLICAN NATIONAL FEDERATION (assistant treasurer)

REFERENCES

PROFESSIONAL:

Paul Mattila
Shelby County Trustee
(901) 545-4802

Patrick Lawton
City Administrator, Germantown (TN)
(901) 757-7275

PERSONAL:

Bill Giannini
Morris Auctions
(901) 326-9791

Barrett Rich
Bank of Fayette County
(901) 828-3637

Dr. Joy Clay
Graduate Studies Coordinator
School of Urban Affairs and Public Policy
University of Memphis
(901) 678-3360

Kemp Conrad
CEO, Commercial Advisors
(901) 292-4653

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

October 7, 2014

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

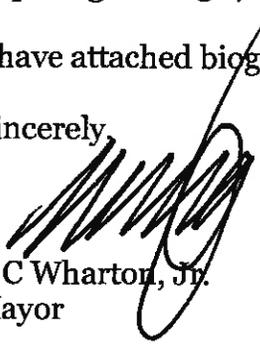
Subject to Council approval, it is my recommendation that:

Daphne Thomas

be reappointed to the Memphis City Beautiful Commission with a term
expiring June 30, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Memphis City Beautiful

BOARD/COMMISSION

Name: Daphne Thomas Race Black M F

E-Mail Address: thomasd39@hotmail.com Fax (901) 435-1549

Profession/Employer: Public Relations & Marketing / LeMoyne-Owen College

Business Address: 807 Walker Ave.
Memphis, TN Zip 38126 Phone: 901/435-1539

Education: B.A. and M.A. in Journalism

Name of Spouse: NA Number of Children: 0

Home Address: 1194 Sledge Avenue Phone: 901/278-4999

City: Memphis State: TN Zip: 38104

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 44 years

Professional Organization/Associations:

Public Relations Society of America - Memphis Chapter

Other Organizations/Association:

Other Interests:

Reading, writing, fishing, watching forensic shows and researching health topics.

Signature

Date

09/11/14

Daphne J. Thomas

1194 Sledge Ave.
Memphis, TN 38104
(901) 277-4681

Biography

Daphne Thomas has combined her love of the written word with continued professional development to emerge as an award-winning communicator. A native Memphian, Daphne has served on the boards of the Memphis Convention & Visitors Bureau and Memphis in May. Her service on the Memphis chapter of the Public Relations Society of America's board of directors led to her being the first African American woman elected to serve as the prestigious society's board president.

With a public relations and broadcasting career dating back to the mid-1990s, Daphne began her career as producer of two nationally syndicated radio programs for the Memphis Public Library & Information Center. Promoted shortly thereafter to coordinate the Library's public and media relations activities, she also produced and anchored the organization's monthly television news program, Library NewsLINC. In 1998, Daphne joined Memphis chapter of the American Red Cross where she developed fundraising publications and messages and served as media representative and spokesperson for the agency's local and national disaster relief efforts.

In 2000, she embarked on a career in public service when then Mayor Willie W. Herenton appointed her to execute communications for his office, later reappointing her to serve as his communications officer. As such, Daphne wrote and developed publications, press materials, business correspondence and the mayor's annual budget address. She also produced and hosted the City of Memphis monthly public affairs television program, Talkback Memphis. More than seven years later, the mayor selected Daphne to serve as the assistant director for library communication at the Memphis Public Library & Information Center where she supervised the organization's public relations, marketing and broadcasting activities. She continues her public service career in the human resources department at the Memphis Public Library.

Daphne received her Bachelor of Arts and Master of Arts degrees in Journalism from the University of Memphis in 1996 and 2004, respectively. Her academic achievements include winning the Memphis Area Radio Station's scholarship in 1995 and graduating with honors in 1996. While pursuing her advanced degree, Daphne was accepted into national honor societies Phi Kappa Phi and Kappa Tau Alpha.

City of Memphis



A C WHARTON, JR.
MAYOR

TENNESSEE

October 7, 2014

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

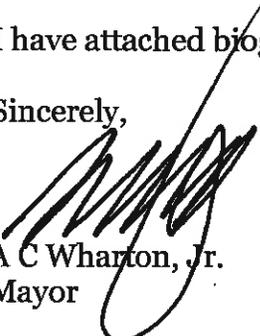
Subject to Council approval, it is my recommendation that:

Michelle E. Smith

be reappointed to the Memphis City Beautiful Commission with a term
expiring June 30, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

BOARD/COMMISSION

Name: Michelle E. Smith Race Black M F

E-Mail Address: omco2471@gmail.com Fax _____

Profession/Employer: Asst. Director - Administration + Finance / University of Memphis

Business Address: 3890 Central Ave zip 38152 Phone: 901-678-4884

Education: BA - Political Science, BBA - Finance + Accounting, MBA - Management

Name of Spouse: _____ Number of Children: _____

Home Address: 2757 Select Avenue Phone: 901-412-0477

City: Memphis State: TN Zip: 38114

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 40 yrs

Professional Organization/Associations:

SACUBO, NACUBO, NCCI, National Black MBA Association, Tennessee Association of Realtors, MAAR, National Association of Professional Women

Other Organizations/Association:

Orange Mound Civic Organization, Orange Mound Parade Committee, Slow Food Memphis, Cooper-Young Farmers Market, United Way,

Other Interests:

reading, tutoring/mentoring, playing the piano, singing, volunteering, Swimming, travelling

Signature Michelle E. Smith Date 9/19/14

MICHELLE E. SMITH

2757 Select Avenue • Memphis, TN 38114
mesmith@memphis.edu • 901-678-4884 • cell 901-412-0477

Assistant Director- Administration and Finance (CERI)

Extensively experienced and goal-oriented Assistant Director for the Center for Earthquake, Research and Information with a demonstrated track record of leading the preparation and analysis of financial reports to summarize and forecast financial position. Proven expertise in driving efficiency and productivity through evaluation of financial management systems and implementation of process improvements. Talented leader within an organization that aids in supporting achievement of overall University goals and objectives.

Core competencies include:

- Accounting Management
- Financial Analysis
- Forecasting
- Tax Returns
- Cash Management
- Budgeting
- Cost Reductions
- Grant Writing
- Technology Integration
- Regulatory Compliance
- Efficiency Improvements
- 501 (c)(3) preparation

CAREER EXPERIENCE

University of Memphis, Memphis, TN, 2008 – Present

Assistant Director, Administration and Finance – Center for Earthquake, Research and Information

Plans and directs the financial operation of CERI. Develops and prepare monthly financial statements, financial forecasts, and budgets. Oversees grant account reconciliation and manages HR databases. Maintain Banner HR issues and concerns of departments through redistribution and appropriate split percentages allowable within the granting agency. Advises the Director concerning personnel matters and acts as a liaison with the Human Resources department. Assumes administrative responsibility for the Director in his absence. Interact with the Sponsors and University Personnel concerning financial reports and forecasts.

- Assists with the oversight of pre-award and post-award finance/administrative activities of sponsored research projects.
- Restructuring financial reporting processes in accordance with organizational changes.
- Prepares financial reporting for various publications.
- Manages the business/administrative staff of CERI
- Performs budget projections and trend analyses.

Professional Taxes, Etc., Memphis, TN, 2002 – Present

Owner/Operator

Income tax preparation, financial planning and business consulting for individuals, self-employed individuals, small and large businesses, and non-profit entities. Grew practice from 85 clients to 280

**CITY BEAUTIFUL COMMISSION
35 Member Board
(2) yrs. Staggering Terms**

Acuff, Virginia 'Ginger'	F/W	06-30-14	2yr. Term
Alexander, John O.	M/W	06-30-15	2yr. Term
Allen Jr., Jake	M/B	06-30-14	2yr. Term
Daniel, Drew	M/W	06-30-14	2yr. Term
Henslee, Lou	F/W	06-30-15	2yr. Term
Lerner, Syd	M/W	06-30-15	2yr. Term
McCall, Stacy L.	F/W	06-30-15	2yr. Term
McLaughlin, Frederick	M/W	06-30-14	2yr. Term
Normoyle, Cat	F/W	06-30-15	2yr. Term
Reilly, Deni Carr	F/W	06-30-15	2yr. Term
Smith, Bethany	F/W	06-30-14	2yr. Term
Smith, Michelle	F/B	06-30-14	2yr. Term
Thomas, Daphne	F/B	06-30-14	2yr. Term
Trippel, Andrew J.	M/W	06-30-15	2yr. Term
Virgilio, Damone	M/W	06-30-15	2yr. Term
Wells, Valesa S. J.	F/B	06-30-14	2yr. Term

Memphis City Beautiful Commission
Attendance Report - FY 2014

	3-Jun-14	1-Apr-14	11-Feb-14	3-Dec-13	1-Oct-13	13-Aug-13
Ginger	1	exc	1	exc	exc	exc
John	exc	1	1	exc	1	
Jake	1	exc	1	1	exc	exc
Drew	0	1	1	1	1	
Andre						
Ken						exc
Hall						exc
Lou	0	1	1	1	1	1
Syd	1	1	1	exc	1	1
Ted	0	1	exc	1	0	0
Cat	1	1	exc	1	1	
Stacy	1	exc	1	1	1	
Deni Carr	0	0	0	1	exc	1
Bethany	1	exc	1	1	1	0
Michelle	1	1	1	1	1	1
Daphne	1	1	exc	1	1	0
Andrew	0	1	1	1	1	1
Damone	1	1	1	1	1	1
Valesa	xc	exc	exc	1	0	exc
total present	9	10	11	13	11	6