

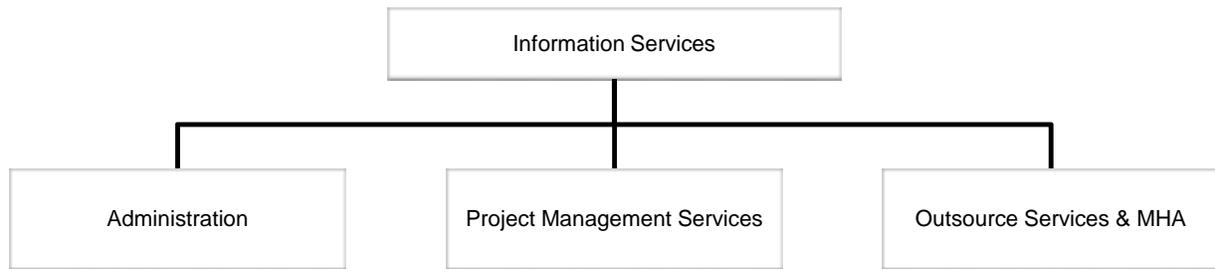
■ Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	1,376,252	1,528,180	1,528,180	1,643,885
Materials and Supplies	13,210,716	13,784,706	14,803,889	14,634,078
Total Expenditures	14,586,967	15,312,886	16,332,069	16,277,963
Program Revenues	(574,792)	(152,000)	(343,573)	(70,000)
Net Expenditures	14,012,175	15,160,886	15,988,496	16,207,963
Authorized Complement				17

Mission

To lead all City of Memphis divisions in leveraging technology to provide responsive and cost effectiveness services.

Structure



Services

The Office of Information Services provides information technology services and consulting in support of the City’s business goals. Information Services implements the City’s short and long-term information technology needs through business strategic planning, budget planning, business process, and re-engineering technology recommendations to resolve business and organizational challenges. Information Services’ technology partner, a contracted vendor, provides the daily operation and support of the City’s data processing and telecommunication services, application development and maintenance, help desk, system security and other critical projects.

■ charges for services

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
MHA	(505,932)	(50,000)	(277,670)	0
Other - Local Shared Revenue	(68,861)	(102,000)	(65,902)	(70,000)
Total Charges for Services	(574,792)	(152,000)	(343,573)	(70,000)

Description

Effectively manages City's contracts with third party organizations and supports City divisions' information technology funding needs by providing capital budget planning and procurement assistance.

Operating Budget

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Personnel Services	1,376,252	1,528,180	1,528,180	1,643,885
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Information Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
<u>Personnel Services</u>				
Full-Time Salaries	986,648	1,174,798	1,230,470	1,341,006
Holiday Salary Full Time	52,391	61,276	9,365	0
Vacation Leave	55,626	63,365	13,425	0
Bonus Leave	11,206	18,748	3,326	0
Sick Leave	42,873	0	11,604	0
Overtime	33	0	0	0
Out of Rank Pay	1,557	0	0	0
Retirement Benefits	9,247	0	36,677	36,000
Pension	63,703	73,495	71,133	80,460
Social Security	368	0	552	0
Pension ARC Funding	0	0	0	34,427
Group Life Insurance	2,394	3,491	2,669	6,087
Unemployment	2,975	2,465	2,465	2,400
Medicare	16,122	21,092	17,684	21,456
Long Term Disability	3,058	3,955	3,546	3,723
Health Insurance - Basic	7,573	11,495	2,784	4,281
Health Insurance - Premier	93,496	99,235	99,587	132,744
Other Post Employment Benefits	13,465	13,464	13,464	0
Salaries - Part Time/ Temporary	5,904	0	9,429	0
Payroll Reserve	7,613	0	0	0
Attrition	0	(18,699)	0	(18,699)
Total Personnel Services	1,376,252	1,528,180	1,528,180	1,643,885
<u>Materials and Supplies</u>				
City Shop Charges	1,271	8,700	1,137	2,000
City Shop Fuel	2,822	4,500	2,000	2,000
City Computer Svc Equipment	63,437	10,000	10,027	19,250
Data/Word Process Software	10,462	20,000	76,306	15,000
City Telephone/ Communications	29,908	0	0	0
Supplies - Outside	17,014	16,000	16,000	16,000
Outside Postage	2,458	1,500	500	1,000
Outside Equipment Repair/ Maintenance	304	0	0	0
Advertising/Publication	2,195	0	0	0
Outside Phone/ Communications	2,185,905	2,375,131	2,374,747	2,375,131
Janitorial Services	12,826	14,000	11,757	13,000



Information Services Legal Level Detail

Category	FY 2013 Actual	FY 2014 Adopted	FY 2014 Forecast	FY 2015 Projected
Seminars/Training/Education	86,115	70,000	5,200	35,000
Misc Professional Services	12,805,945	13,439,881	14,194,675	14,457,477
Travel Expense	6,432	10,000	10,000	5,000
Unreported Travel	0	0	500	0
Mileage	0	1,500	0	0
Utilities	32,192	40,000	30,000	36,000
Insurance	779	188	188	1,047
Claims	0	199	199	203
Dues/Memberships/ Periodicals	2,105	2,105	2,990	2,105
Rent	295,339	250,166	228,019	271,000
Misc Services and Charges	3,653	3,500	2,788	167,500
Expense Recovery - Telephones	(767,178)	(682,664)	(600,002)	(682,664)
Expense Recovery - M & S	(1,583,270)	(1,800,000)	(1,563,142)	(2,101,971)
Total Materials and Supplies	13,210,716	13,784,706	14,803,889	14,634,078
TOTAL EXPENDITURES	14,586,967	15,312,886	16,332,069	16,277,963
<u>Intergovernmental Revenues</u>				
MHA	(505,932)	(50,000)	(277,670)	0
Total Intergovernmental Revenues	(505,932)	(50,000)	(277,670)	0
<u>Other Revenues</u>				
Other - Local Shared Revenue	(68,861)	(102,000)	(65,902)	(70,000)
Total Other Revenues	(68,861)	(102,000)	(65,902)	(70,000)
TOTAL PROGRAM REVENUES	(574,792)	(152,000)	(343,573)	(70,000)
NET EXPENDITURES	14,012,175	15,160,886	15,988,496	16,207,963

INFORMATION SERVICES

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Information Services</u>			
ANALYST PROCUREMENT IT	2		
ANALYST TELECOMMUNICATIONS	1		
ASST ADMINISTRATIVE	1		
COORD GIS TECHNICAL	1		
COORD INFORMATION TECH	1		
COORD TECHNOLOGY SVCS	1		
MGR BUDGET CONTRACT	1		
MGR GIS PROGRAM	1		
OFFICER CHIEF INFO	1		
OFFICER CHIEF INFO DEPUTY	1		
OFFICER INFO SECURITY	1		
OFFICER INFORMATION TECH	4		
SPEC COMPLIANCE IT	1		
Total Information Services	<u>17</u>		
<u>TOTAL INFORMATION SERVICES</u>	<u>17</u>		

