

**Legal Notice  
Request for Bid  
For  
SARP10 Program**

**RFB No. 179821.71.0411 Mainline Sewer Point Repairs**

Black & Veatch and Overland Contracting (a subsidiary of Black & Veatch), as the Program Manager and Construction Manager for the Sewer Assessment and Rehabilitation (SARP10) Program on behalf of the City of Memphis, is soliciting Request for Bid (RFB) for the Mainline Sewer Point Repair scope of Work.

Beginning on July 8, 2014, the documents comprising the RFB may be obtained from Overland Contracting Inc., Attn: Brad Davis, 3485 Poplar Avenue, Suite 230, Memphis, TN 38111 during the hours of 8:30 AM-4:00 PM Monday through Friday. This information is also available on the City of Memphis website

<http://www.memphistn.gov/Government/PublicWorks/UpcomingProjects.aspx>

A copy of the documents comprising the RFB may also be obtained from the Nashville Minority Business Office, 1919 Charlotte Avenue, Suite 310, Nashville, TN 37203. The contact person at the Nashville Minority Business Office is Ms. Marilyn Robinson, Executive Director (615) 255-0432.

The scope of Work for this proposal generally consists of performing point repairs on sewer mains throughout the City of Memphis. In most cases the work will include, but is not limited to, saw cutting a paved surface, digging down to the point where a repair needs to be made, replacing around 10' of existing sewer pipe with new ductile iron pipe, backfilling the excavation with rock and then resurfacing the disturbed area. Repairs will be made on pipe sizes ranging from 6" to 24" and down to a maximum depth of 20'. Other related work may include repair to service wyes and some lateral lines, sidewalk repair, curb and gutter repair, and repair of disturbed vegetated areas.

The Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) Requirements:

**Per Executive Order 11625:**

MBE minimum	<b>2.6%</b>
WBE minimum	<b>2.6%</b>

**Per Executive Order 11246:**

MBE minimum	<b>32.3%</b>
WBE minimum	<b>6.9%</b>

Please note there is a local contractor preference of 5% per City of Memphis requirements. For evaluation purposes the 5% will be applied to the Total Estimated Unit Price Value.

Beginning on July 8, 2014, the Registry will be available. Instructions are provided below detailing the Registry.

OCI registration is valid for one year from date of approval and will apply for all related construction contracts under the SARP10 Program.

Firms must electronically submit the following registration information as soon as possible, but no later than July 18, 2014. If the Firm is currently prequalified with OCI the Firm is not obligated to reapply.

- Successful completion of Black & Veatch's Supplier/Subcontractor Registry process:
  - First step is to register at the following web address and reference "SARP10 Program" in the Products, Services, Location (s) field Web Address: <http://bv.com/home/capabilities/service/Procurement> Then select Supplier and Subcontractor Registration on the left hand side of the screen.
  - During the second step, a Black & Veatch Sourcing Specialist will send a separate email requesting the following information for review and approval by OCI:

#### **Financial Information**

- Firm's Dunn & Bradstreet number and the Annual Financial Report for the last two years. Note Black & Veatch will require a D&B rating of a Financial Stress Score and Commercial Credit Class Score both at a 3 or above and 20% of sales must be greater to or equal to the potential contract value. If either of these criteria are not met, further financial review will be required. Please also include bonding capacity letter for review.

#### **Safety Requirements**

- Written safety, health and accident prevention policy.
- Full time Safety and Health Manager. If yes, provide resume.
- Documented safety, health, and accident prevention program/system.
- Documented safety and health training program.
- Documented drug & alcohol free workplace program that includes pre-employment testing, post accident testing, for cause testing, random testing, and if program includes all employees.
- The Firm's present Experience Modification Rate (EMR), expected to be less than 1.0.
- The Firm's EMR rate for the prior two years, expected to be less than 1.0.
- A copy of the last three years OSHA 300 and 300A logs, the recordable injury rate is expected to be 3.5% or less and the days away rate is less than 1.2%.
- Details of any federal or state plan OSHA citations received in the past 3 years.

#### **Quality**

- Written quality assurance policy, and provide an uncontrolled copy.
- Full time QA Manager resume.

#### **Profile & Capabilities**

- Number of years in business
- Corporate headquarters address
- Address of the local office where work on this project will be performed
- Copy of Tennessee certifications pertinent to type of work
- Copy of Tennessee licenses pertinent to the type of work
- Total number of employees overall and in the local office
- Breakdown of the number of employees by job classification. For example, list number of project managers, superintendents, trades, estimators, field people, clerical, etc., overall and in the local office.
- To the extent possible, provide names and addresses of any subcontractors that are contemplated for the project, and the services they will provide.

- Brief description of all litigation and outcome(s) during the last three years, plus any pending litigation.

**Project Staffing**

- Resumes for key staff.

**Experience of the Firm**

- List at least 5 recent similar projects completed by the firm of at least \$50,000 or more.
- Detail how the firm has managed and partnered with DBE/MBE/WBE/SBE companies on other projects with similar scope and magnitude.
- Identify the specific year(s) projects were completed; owner name; owner contact person, telephone number and email address; brief project description, project size; project location; project completion date; initial and final contract price. List all local projects first.

**Experience of the Project Manager(s)**

- List at least 2 similar recent projects completed by the Project Manager and Project Superintendent of at least \$50,000 or more for project construction.
- List the specific year(s) projects were completed; owner name; owner contact person, telephone number and email address; brief project description, project size; project location; project completion date; initial and final contract price. List all local projects first.

**Licenses**

- The Firm must be properly certified by the Tennessee Secretary of State to do business in Tennessee. Provide a copy of certification for proper incorporation from the Tennessee Secretary of State. State if company is a corporation, joint venture, or partnership.
- The Firm must be properly licensed at the time of submission. Provide copy of current Tennessee General Contractor license.

No bids will be accepted from any Firm who has not successfully completed the registration process and met the minimal qualification standard ratings as defined above.

**SELECTION SCHEDULE**

The following schedule will be adhered to during the selection process. It is subject to change at the sole discretion of OCI.

<b>Event</b>	<b>Completed By</b>
Advertising date	July 8, 2014
Pre-Bid meeting	July 15, 2014
Registration Information submitted per 179821.71.0411 Advertisement	July 18, 2014
Last date for questions	July 21, 2014
Issue Addendum for answers to questions	July 23, 2014
Receive all Bids	July 29, 2014 by 3:00 pm local time
Public Opening	July 29, 2014 immediately following receipt of bids

<b>Event</b>	<b>Completed By</b>
Public Notice of Award	August 7, 2014
Tentative Notice to Proceed	August 18, 2014
Preconstruction Meeting with Subcontractor	August 21, 2014

Sealed bids will be received at the Office of the City of Memphis Environmental Administration, Room 620, City Hall, 125 N. Main, Memphis, TN 38103, until **3:00 p.m. central time, July 29, 2014** for: SARP10 Mainline Sewer Point Repairs. Late bids will be rejected and will not be considered for award.

**DAVIS-BACON ACT REQUIREMENTS**

This project is being funded by a State Revolving Fund loan from FY 2010 (or later) EPA Capitalization Grant Funds. The loan recipient must be in compliance with all applicable Davis-Bacon Act requirements.

**DISADVANTAGED BUSINESS ENTERPRISES (DBE) REQUIREMENTS**

Any contract or contracts awarded by the Owner through this invitation for bids will be funded by a State Revolving Fund (SRF) loan from the State of Tennessee. State and Federal funds will be involved in this project, and, as a result, Bidders must comply with the SRF Loan Program’s Disadvantaged Business Enterprises (DBE) requirements including contacting a minimum of 10 qualified DBE sub-contractors, professional service providers, vendors, and/or suppliers by certified mail to solicit bids. The apparent successful Bidder must submit to the Owner copies of the certified letters and return receipts prior to contract award. Neither the State of Tennessee nor any of its departments, agencies, or employees is or will be a party to this Invitation for Bids or any resulting contract(s) awarded by the Owner.

OCI is an affirmative action employer. Accordingly, the parties hereby incorporate by reference the requirements of Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60; 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 and/or 60-300; and 29 C.F.R. Part 471, Appendix A to Subpart A.

**SPECIAL NOTICE TO DISADVANTAGED BUSINESS ENTERPRISES (DBE) FIRMS**

All qualified Disadvantaged Business Enterprises (DBE) firms desiring to bid as a General Contractor, subcontractor, professional service provider, supplier, or equipment vendor are encouraged to contact Ms. Marilyn Robinson at the Nashville Minority Business Center office listed below to review bidding/contract documents. Qualified Disadvantaged Business Enterprises (DBE) firms may also contact Brad Davis, 3485 Poplar Avenue, Suite 230, Memphis, TN 38111 during the hours of 8:30 AM-4:00 PM Monday through Friday (901) 495-2646, in order to obtain a list of prospective bidding General Contractors or to obtain copies of bidding/contract documents.

Ms. Marilyn Robinson, Executive Director  
Nashville Minority Business Office  
1919 Charlotte Avenue, Suite 310  
Nashville, TN 37203  
(615) 255-0432