



Fire Recruit Information Sheet

City of Memphis Government is seeking qualified applicants for the position of Fire Recruit. The position will be posted **December 9, 2015 – January 8, 2016**. Listed below is pertinent information regarding the position and guidelines on how to apply.

The Fire Division and Human Resources Division will host **Informational Sessions** for all persons interested in becoming a Fire Recruit. The Informational Sessions will be held at the Chester Anderson Training Center located at 4341 O.K. Roberson Road on the following dates:

Saturday, December 19, 2015 (9:00 a.m. -1:00 p.m.)
Monday, January 4, 2016 (9:00 a.m. – 1:00 p.m.)

Interested Candidates can visit the Chester Anderson Training Center on these dates anytime between the hours of 9:00 a.m. and 1:00 p.m. to receive information about the Fire Recruit position, expectations of the job, the application process, and other important information regarding a career with the Memphis Fire Services Division.

POSITION: FIRE RECRUIT -

Fire Services/Firefighting; J.O. #FRENTY2016

Fire Salary and Salary Schedul

Entry salary Fire Recruit \$32,629.48 (\$1,254.98 biweekly)
Fire Private II (Yr 1) \$46,593.56 (\$1,792.06 biweekly)
Fire Private II (Yr 2) \$49,950.68 (\$1,921.18 biweekly)
Fire Private II (Yr 3+) \$51,721.02 (\$1,989.27 biweekly)

The City Charter requires that City Employees must establish residence within Shelby County within six (6) months from Date of Employment. Proof of residence will be requires at the time of hire.

ESSENTIAL JOB FUNCTIONS: Works under an assigned Lieutenant. Listens for alarm and details of radio message received from alarm office. Puts on protective equipment such as air pack, turnouts, and gloves; searches for victims in smoky areas; and determines safest evacuation routes for self/victims. Pries open vehicles, equipment, or structures using specialized equipment such as the hydraulic rescue tool. Drags or carries an unconscious victim down ladders or stairs; connects hoses and couplings to water sources, pumps, nozzles, etc.; and advances charged hose lines to fight fire. Identifies flammable or hazardous materials; lifts and maneuvers hand-held and hand-raised ladders; and extinguishes fires in areas where there is no visibility and extreme heat. Opens holes in structures using axes, pike poles, or other equipment; preserves evidence of arson for use by an arson investigator. Develops and maintains current knowledge of well-established firefighting procedures and maintains certifications and licenses. Cleans equipment and inspects or tests equipment on apparatus. Questions patients or other bystanders to gather medical information; conducts assessments of patients; and administers emergency medical care as a pre-hospital care provider and/or transports patients to the appropriate hospital for appropriate treatment in response to patient's condition.

OTHER FUNCTIONS: Performs additional functions (essential or otherwise) which may be assigned.

TYPICAL PHYSICAL DEMANDS: Requires walking, running, crawling, standing, climbing, stooping, and lifting and carrying a victim, hose, or other equipment weighing an average of 160-200 lbs. while wearing turnouts, Self-Contained Breathing Apparatus (SCBA), air mask, gloves, etc. for long periods of time. Requires the ability to meet all physical demands required to extinguish fires and to make routine inspections of buildings, hydrants, and immediate surrounding for existence of fire hazards.

TYPICAL WORKING CONDITIONS: Will be exposed to extreme heat, thick smoke, and toxic fumes in firefighting situations and the sick and injured in emergency situations. Will potentially work in close proximity to patients with communicable diseases. Works from assigned fire station to perform firefighting duties in emergency vehicles, such as aerial trucks, engines, or other apparatus at the scene of fires and/or on other emergency calls. Works a twenty-four (24) hour shift, fifty-six (56) hours a week. Exposed to all types of weather conditions. Deals with the public under possibly stressful and/or dangerous conditions.

THE MINIMUM QUALIFICATIONS PRIOR TO INITIAL EMPLOYMENT:

1. Must be a citizen of the United States.
2. High school graduate or equivalent required.
3. Candidate's age must be at least twenty-one (21) years by the starting date of the Fire Recruit Class for which he/she is considered; and candidate's age cannot exceed forty (40) years by the date of the employment in this position.
4. Must be record-free of any felony and/or misdemeanor conviction involving moral turpitude and pass required background investigation.
5. Must pass comprehensive medical examination which meets the National Fire Protection Association Standards (NFPA-1582). Must pass a battery of tests which may include written fire selection tests and physical ability test.
6. Must have and maintain a valid Class D Tennessee Driver's License with Endorsement F, as a condition of employment. Out of State applicants must have a valid driver's license upon entry into the Fire Training Academy and within six (6) months must have a valid Tennessee Driver's License with Endorsement F. Knowledge of the Memphis geographical area preferred.
7. Advanced Emergency Medical Technician (AEMT) Certification preferred.

SPECIAL REQUIREMENTS THAT MUST BE COMPLETED AS A CONDITION OF CONTINUED EMPLOYMENT:

1. Must successfully progress through the State of Tennessee Firefighter I Certification Program within twelve (12) months with the Memphis Fire Department and must successfully progress through the State of Tennessee Firefighter II Certification Program within thirty-six (36) months with the Memphis Fire Department (as specified in NFPA Standard 1001), as a condition of continued employment.

FIREFIGHTER CERTIFICATION REQUIREMENTS

DEADLINE TO OBTAIN LICENSE FROM DATE OF EMPLOYMENT

FIREFIGHTER I 12 MONTHS*
FIREFIGHTER II 36 MONTHS*

*Must successfully complete certification as a condition of continued employment

2. Must successfully complete course work/testing and become certified by the State of Tennessee as an Emergency Medical Technician (EMT) and as an Advanced Emergency Medical Technician (AEMT) within timeframe (below) based on their medical certification level at time of employment and maintain licensure, as a condition of continued employment. If State of Tennessee laws and/or regulations change enacting a new title for an Emergency Medical Technician (EMTs) license, the employee must successfully complete course work and testing within twelve (12) months reflective of the equivalent EMT licensure to be determined by the Fire Division as a condition of continued employment.

3. As dictated by staffing needs of the Memphis Fire Department, some Fire Recruits **will be required to complete coursework/testing and become Paramedics licensed by the State of Tennessee** within timeframe (below) based on their medical certification level at time of employment and maintain licensure, as a condition of continued employment. Successful applicants will be notified if this requirement applies to them at the time of the employment offer.

**Emergency Medical Technician License Requirements
Deadline to Obtain License from Date of Employment**

License at Entry:

No License

EMT- 12 Months
AEMT- 30 Months
Paramedic- 54 Months

With EMT License

EMT- N/A
AEMT- 18 Months
Paramedic- 42 Months

With AEMT or EMT-IV License

EMT- N/A
AEMT or EMT-IV- N/A
Paramedic- 24 Months

*Must successfully complete licensure program, testing, application requirements, and submit license at specific deadlines to be defined and communicated by the Fire Services Division, as a condition of continued employment

How to Apply: Interested Candidates must apply online. Visit our website at www.memphistn.gov or www.cityofmemphis.org during the posting period and follow the instructions below.

1. Click on Career Opportunities with the City under Most Poplar
2. Click Blue Box that says Career Opportunities (To view the job posting, Click on Fire Recruit under the Job Title Column)
3. Click on Sign In at the top right side of your computer screen.
4. If you already have an account, enter your username or email and password.
5. If you do not have an account, click on Create an Account. Follow the instructions to create an account.

OR

1. Click on Residents at the top of the webpage
2. Click I Want To
3. Click Learn about Becoming a City of Memphis Employee
4. Click on Discover Career Opportunities
5. Click Blue Box that says Career Opportunities (To view job posting, click on Fire Recruit under the Job Title Column)
6. Click on Sign In at the top right side of your computer screen
7. If you already have an account, enter your username or email and password
8. If you do not have an account, click on Create an Account. Follow the instructions to create an account.

Please contact Recruitment and Selection at 901-576-6509 for assistance.

Special Note: The email address on your application must be valid to receive information regarding the Fire Recruit Process