Please return to:
Tracy Dunlap, PPP Coord.
2350 Appling City Cove
Memphis, TN 38133
901-636-1448
901-636-1430 FAX

MEMPHIS ANIMAL SERVICES'

Memphis Animal Services (M.A.S.) works with local and national Breed Placement groups. In an effort to ensure that groups desiring to participate in the City's Pet Placement Partner Program are legitimate and have a responsible adoption philosophy, applicants are screened in accordance with the following criteria:

Documentation Used in Qualification

Individuals or Breed Placement Groups interested in participating in Memphis Animal Services' "Pet Placement Partners" program must complete the following application. The following items must accompany the application before an agency may be considered for acceptance into the Pet Placement Partners Program:

A copy of the group's charter as a nonprofit organization.
A copy of the group's adoption guidelines and adoption contract.
A letter verifying that the group currently has a working relationship with a veterinarian.
A working valid phone number on file with Memphis Animal Services.
A list of all persons who are authorized to act as agents of the group.
The completed Authorization for Release of Veterinary Medical Information form.

General Rules for Breed Placement

- If Memphis Animal Services has an available home on its list or a member of the public is interested in adopting the animal, Memphis Animal Services will attempt to directly place the animal in a suitable home, in accordance with MAS policies and procedures. If no home is available or a member of the public has not expressed an interest in the animal, **only then** will MAS contact a Pet Partner Group.
- An animal placed with a Pet Partner group shall be committed to and/or removed from the MAS Center within 24 hours of completing sterilization surgery. The Pet Partner group is responsible for calling to verify that surgery has been completed. If the designated group does not pick-up an animal, MAS will make the judgment on final disposition of animal.
- MAS reserves the right to refuse to accept a group into the Pet Placement Partners program and to discontinue association with any Pet Placement Partner.

Guidelines for Memphis Animal Services Pet Placement Partners Program

Memphis Animal Services abides by local and state laws concerning the care of animals. As a Pet Placement Partner, the Agency shall comply with these laws as well. One of the main concerns for MAS is to ensure that new "partners" are not warehousing animals. Therefore, MAS requires that Pet Placement Partners have adequate space for animals housed at the facility with a separate quarantine area for new arrivals to be housed until a thorough determination of the animal's health is obtained. Also, MAS will examine proposed sites for proper air circulation, a healthy diet for all animals at the facility, and access to all records pertaining to other animals housed in the facility.

Memphis Animal Services may, at any reasonable time, inspect any Pet Partner facility for verification of compliance with guidelines and local and state laws. Individuals and Breed Placement Groups may be subject to annual and/or periodic recertification. Pet Placement Partners will be required to execute a Release and Hold Harmless agreement.

PET PLACEMENT PARTNERS

PPP

Application for Acceptance in Pet Placement Partners Program

Name of Breed Placement organization: _____

Type of animal(s) your group is interested in placing: Limitations for animal placement or any other information you think might be helpful in placing an animal with your group. (i.e. no seniors, no mixed breeds, etc.)

_____

_____

Main contact person for your group: _____

Main contact address: _____ Home phone: (____) _____

City/ST/ZIP: _____ Work: (____) _____

Email address _____ Cell: (____) _____

Other authorized person(s) for your group:

Name: _____ Phone: (____) _____

Name: _____ Phone: (____) _____

Name: _____ Phone: (____) _____

Veterinary Services for your group provided by (attach a copy of letter and/or agreement verifying services):

Name: _____ Phone: (____) _____

Address: _____ FAX: (____) _____

City/ST/ZIP: _____

Does your group transport animals to other states for adoption? ☐ Yes ☐ No
If yes, please provide the name and business charter of your transporter.

Does your group have a Web site? ☐ Yes ☐ No
If so, what is the URL? _____
May we list your Web site on the Memphis Animal Services links page? ☐ Yes ☐ No

Return all necessary documents and the completed contract to: **Memphis Animal Services, 2350 Appling City Cove, Memphis, TN 38133, and Attn: Tracy Dunlap (901) 636-1448 FAX: (901) 636-1430**

Comments: _____

Signature: _____ Date: ____/____/____