



MEMPHIS CITY COUNCIL

BERLIN BOYD

Chairman

| | |
|-------------------------|---------------------|
| Joe Brown | Reid Hedgepeth |
| Ford Canale | Martavius D. Jones |
| Frank Colvett, Jr. | Worth Morgan |
| Kemp Conrad | Bill Morrison |
| Dr. Edmund H. Ford, Jr. | Patrice J. Robinson |
| Janis Fullilove | Jamita E. Swarengen |

November 21, 2018

To the Citizens of District 6:

Having received a letter of resignation from Councilman Edmund Ford, Jr. effective November 25, 2018, a vacancy will be declared on that date for the City Council District 6 seat.

The City Charter requires a vacant seat to be filled within 30 days. The City Council will fill the interim appointment according to our Rules of Procedure, Rule No. 56. A citizen of District 6 will be appointed by the Council on December 18, 2018.

Below is the City Council's process for filling a City Council vacancy per our Rules of Procedure:

Upon notification of a vacancy on the Council, the Chairman shall request written nominations from Council members of a qualified individual(s) they would like considered for the position. Additionally, the public may nominate candidates and interested candidates must personally submit a resume (include an email address) and letter indicating their interest in the vacant seat. The name, address and birthdate of all candidates should be included in the nominating letter. Interested candidates will also be asked to provide proof of residency as described by the City of Memphis Human Resources Division. The names of the supporters of the candidates will be certified by the Shelby County Election Commission. All other information will be verified by the Council Staff.

Required documents for Proof of Residency shall be at least one (1) of the following:

- valid Tennessee driver's license or state identification
- Tennessee vehicle registration
- current Memphis Light Gas & Water bill (within previous 30 days)

and at least two (2) of the following:

- mortgage papers or lease agreement in candidate's or spouse's name
- address section of federal tax return or tax bill for residence
- recent bank or credit union statement in candidate's or spouse's name (within previous 30 days)
- voter registration card

Signatures of twenty-five (25) registered voters residing in the Council district in which the vacancy exists shall be obtained. Said signatures and proof of residency shall be submitted to the Council Office on a form which includes a sworn, affirmative statement regarding the residency of the candidate by noon on Thursday, December 13th .

The Council will make its selection at its Council meeting on December 18, 2018. During the Regular Meeting of the Council, all nominees will be given an opportunity to deliver a speech, may be questioned by the Council, and will be voted on at the same time.

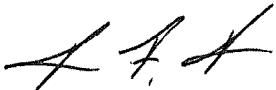
The Chairman will have the discretion to establish time limits for voting.

All citizens of District 6 interested in serving in this capacity may pick up their petition, affidavit form and proof of residency from the City Council and submit completed documents back to the Council no later than 12:00 noon on Thursday, December 13th to:

Chairman Berlin Boyd
Memphis City Council
City Hall
125 N. Main St., Suite 514
Memphis, TN 38103

A map of District 6 is available on the Council's website at www.memphistn.gov/citycouncil

Sincerely,



Berlin Boyd
Chairman

Attachment: Rules of Procedure, Rule No. 56

cc: All Council Members
Mayor Jim Strickland