



## Public Service Announcement

Effective Monday, **October 5th, 2020**, The Municipal Courts of The City of Memphis will resume In-Court appearances. The Courts will continue the staggered scheduling to maintain physical distancing of 6ft.

Division 1-Judge Teresa Jones

1st) Morning session 8:30 a.m.

2nd) Afternoon session 12:30 p.m.

Division 2-Judge Tarik Sugarmon

1st) Afternoon session 2:00 p.m.

2nd) Evening session 4:00 p.m. (*this was advanced from 5:00 p.m.*)

Division 3-Judge Jayne Chandler

1st) Morning session 11:00 a.m.

2nd) Afternoon session 1:30 p.m.

If you were scheduled to appear between **August 27th thru October 2, 2020** and have not received a reset notice, please call the City Court Clerk's Office at 901-636-3400, 901-636-3450 or 901-636-3499 to get your new date.

Additionally, the Poplar Avenue entrance at the Northwest corner of Poplar and 3rd Street remains a dedicated entrance for citizens coming to City Courts. You may enter at any public security entrance but there may be lines.

### **PLEASE NOTE:**

- 1) Only the person who was ticketed will be allowed into the building.
- 2) You must wear a mask or some form of facial covering to enter the building.
- 3) Your temperature will be checked at the door and anyone with a temperature of 100.4 or higher will not be allowed in Court.
- 4) Please bring any necessary documentation such as registration, proof of insurance, valid driver's license, etc. and have them available for the clerks.

The Judges of The Memphis Municipal Courts, Judge Teresa Jones, Judge Jayne Chandler, and myself, along with the City Court Clerk, Myron Lowery remain grateful for your patience and cooperation.

Sincerely,

Tarik B. Sugarmon

Administrative Judge

City of Memphis Municipal Courts

A handwritten signature in black ink, appearing to read 'TS', written over the typed name of Tarik B. Sugarmon.