



CANNON CENTER
FOR THE PERFORMING ARTS

NOTICE OF
MEMPHIS CONVENTION CENTER COMMISSION
REGULAR COMMISSION MEETING
Wednesday, November 17th, 2021 – 3:00 PM Central Daylight Time
255 North Main Street, Memphis, TN 38103

This Notice of Meeting contains instructions on how members of the public may provide written comments concerning any agenda item or any other matter prior to the meeting.

A G E N D A

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| I. Opening Remarks and Approval of the Commission | Chairman Wayne Tabor |
| a. Meeting Minutes from October 27 th , 2021* | |
| II. Report of the Finance Committee | Commissioner Lee Jackson |
| a. Review/Approval of
October 2021 Financials* | N/A |
| b. Cash Flow Estimate, CIP, and Reserve Account | Chuck Jabbour |
| III. Construction Follow-up Report | Dean Dennis |
| a. Miscellaneous Items | |
| IV. Communications Update | Regena Bearden |
| a. Memphis Tourism | Kevin Kern |
| V. Report from Memphis Tourism | President Kevin Kane |
| a. Sales Prospecting | Malvin Gipson |
| VI. Report from the RCC General Manager and Directors | Dean Dennis, <u>et al.</u> |
| a. Miscellaneous, Dashboard, Survey | Dean Dennis |
| b. Dashboard / Closed Sales | Nicole Seltzer |
| c. Customer Service Survey | LeeAnn Shewbart |
| d. Art Vitrines | Rich Peterson |
| VII. Comments from the Commissioners | Chairman Calvin Anderson |

VIII. Adjournment

Chairman Calvin Anderson

*denotes voting item

For any questions regarding this agenda or meeting, please submit e-mail to: info@memphisrcc.com