



**CITY OF MEMPHIS**

**REQUEST FOR INFORMATION**

**Addendum One (1)**

**RFI #2022/001**

**SYSTEM ASSESSMENT OF TRANSPORTATION AND MOBILITY  
PLANNING AND IMPLEMENTATION  
ANSWERS TO QUESTIONS**

**PLEASE NOTE THE DUE DATE OF THIS RFI IS EXTENDED THRU 9  
DECEMBER 2022 NO LATER THAN 12:00PM**

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## Questions & Answers

Except to remove vendor names and addresses, questions are provided exactly as submitted.

#		Section	Question / Answer
1	Q		Due to prolonged shipping delays surrounding the holidays throughout North America, we kindly request the City of Memphis accepts electronic submittals via email or secure file transfer for responses to the System Assessment of Transportation and Mobility Planning and Implementation RFI.
1	A		Accepted
2	Q		At a minimum we would like to request the acceptance electronic submittals with corresponding tracking information to be deemed responsive in case the hard copies are delivered after the RFP closing period.
2	A		Accepted
3	Q		Does the City of Memphis have an estimated budget or level of effort this project?
3	A		The budget is under review. At this time, the City is seeking requests for information regarding consultant interest and qualifications.
4	Q		Are you looking for a fee in the materials we submit? If yes, can we assume the proposal cost will be negotiated after the award?
4	A		No, the cost proposal will be negotiated after the award.
5	Q		The EBO Program pages in the RFP include placeholder values for the project's M/WBE goals. What is the participation target
5	A		There is not a set goal for this solicitation.
6	Q		Responses are due on November 29 <sup>th</sup> with a selected firm under contract on or before December 1. This reads as if there will be no interviews for the solicitation – can you confirm?
6	A		The City reserves the right to modify the schedule as well as conduct interviews, as needed.

7	Q		I am reaching out regarding The City of Memphis's, RFQ for a system assessment of transportation and mobility planning (RFI #2022/001). In section IV. Deadlines, it states: "The deadline for submitting questions will be by end of day Tuesday, November 14, 2022." Could you please confirm if questions are due today, Monday, 11/14, or tomorrow, Tuesday, 11/15?
7	A		N/A