



SCIF WORKSHOP FY24

Monday, December 5, 2022

City of Memphis

Division of Housing and Community Development



HOPWA DEFINED

The Housing Opportunities for Persons with AIDS (HOPWA) Grant Program provides assistance to low-income individuals diagnosed with HIV/AIDS and their family members living with them. The program is designed to:

- ▶ Provide a stable living environment in housing that is safe, decent and sanitary and reduces risks of homelessness for persons with HIV/AIDS; and improves access to HIV treatment and other health care services for the program participants
- ▶ Serve persons with HIV/AIDS living in **Fayette, Shelby** and **Tipton** counties in Tennessee, **DeSoto, Marshall, Tate** and **Tunica** counties in Mississippi, and **Crittenden** County in Arkansas
- ▶ Develop and maintain a continuum of affordable housing assistance programs to prevent homelessness, serve the homeless, and provide other permanent housing opportunities and related supportive services for HOPWA-eligible clients
- ▶ Provide services to program participants based on need since this is not an entitlement.



HOPWA ELIGIBLE APPLICANTS

- The Housing Opportunities for Persons with AIDS program provide assistance to low- income individuals diagnosed with HIV/AIDS and their family members who live with them.

- Eligible Applicants
 - Nonprofit Organizations Only
 - Demonstrate at least one year of experience in serving its community.
 - Chartered by the state
 - With 501 (c) (3) tax exempt designation
 - That meet other requirements listed in the Agency Profile Matrix
 - Clients must be documented with HIV/AIDS diagnosis and meet HUD income guidelines for the county of their residence within the service area.
 - Must increase the availability of decent, safe and affordable housing for low-income persons living with HIV/AIDS.



HOPWA ELIGIBLE ACTIVITIES

- Acquisition and/or Rehabilitation
- New Construction of SRO's or Community Residences
- Operating costs for housing
- Short-Term Supported Housing
- Rental Assistance
- Short-Term Rent Mortgage, and Utility (STRMU)
- Permanent Housing Placement
- Housing Information
- Resource Identification
- Supportive Services
- Administrative Cost



HOPWA ELIGIBLE ACTIVITY ACQUISITION AND/OR REHABILITATION

Acquisition, rehabilitation, conversion, lease and repair of housing provides housing with or without on-site supportive services; it may include independent apartments or shared residences; rehabilitation must bring the facility up to current ADA standards; this may include master leasing of an existing facility.



HOPWA ELIGIBLE ACTIVITY – NEW CONSTRUCTION

New Construction of Housing is limited to building single room occupancy (SRO) facilities or community residences. This activity provides funding for construction of housing, which will include multi-unit dwellings that meet local housing codes and quality standards, HUD Fair Market rent standards, rent reasonableness requirements and HUD's rent guidelines.



HOPWA ELIGIBLE ACTIVITY

Operating Cost for Housing

Operating Costs for Housing include costs of property maintenance and upkeep, security measures, insurance, utility costs, furnishings and equipment, operating supplies and other incidental expenses. This category includes costs associated with the operation of Short-Term Supported Housing like emergency and transitional shelters.



HOPWA ELIGIBLE ACTIVITY

Short-Term Supported Housing

Short-term supported housing provides funding for temporary shelters which may include emergency / transitional shelters. This type of housing may provide residence to any eligible person for up to 60 days during any 6-month period. (The 60 days do not have to be consecutive.)



HOPWA ELIGIBLE ACTIVITY

Rental Assistance

Rental assistance includes payment of rent, including utilities, for housing which meets local housing codes / quality standards, HUD's standards for Fair Market Rent in the MSA and Marshall, Tate and Tunica counties, and rent reasonableness requirements. Persons that receive rental assistance under this program must pay a portion of their rent and utilities as dictated by HUD guidelines.



HOPWA ELIGIBLE ACTIVITY

Short-Term Rent, Mortgage and Utility

Short-Term Rent, Mortgage, and Utility (STRMU)

Assistance provides payments to prevent the homelessness of a tenant or mortgagor of a dwelling for costs accruing over a period of no more than 21 weeks during any 52 week period. STRMU activities must comply with the City's Guidelines.



HOPWA ELIGIBLE ACTIVITY

Permanent Housing Placement (PHP)

Permanent Housing Placement is a supportive housing activity that helps establish the household in a housing unit and may include reasonable costs of security deposits and first months rent for homeless persons. This shall not exceed two months of rent costs.



HOPWA ELIGIBLE ACTIVITY

Housing Information

Housing Information Services include housing counseling, fair housing information, housing advocacy activities, housing information and referral, and housing search and assistance.



HOPWA ELIGIBLE ACTIVITY

Resource Identification

Resource Identification includes outreach and relationship building with landlords, costs involved in creating brochures and web resources as well as staff time to locate and identify affordable housing vacancies.



HOPWA ELIGIBLE ACTIVITY

Supportive Service

Supportive Services include the costs of providing a wide range of supportive services like health, mental health, assessment, permanent housing placement, drug and alcohol abuse treatment and counseling, housing case management and other services necessary to ensure the housing stability of the program participant.



HOPWA ELIGIBLE ACTIVITY

Administrative Costs

Administrative Costs - Each project sponsor receiving a HOPWA grant may use no more than 7 percent of the amount received for administrative costs. Costs may include only those for general management, oversight, coordination, evaluation and reporting on eligible activities.



HOPWA ELIGIBILITY

Application must contain:

FY2024 Agency Profile & required agency documents

FY2024– HOPWA Grant Application Program Information

FY2024– HOPWA Budget Justification



HOPWA ELIGIBILITY

- **Definition** – A budget justification gives a detailed break down of the requested expenses.
- **Key Issues**
 - Please justify **ALL** of your expenses.
 - If you do not supply us with a program budget and budget justification then your application will not be reviewed.



HOPWA ELIGIBILITY

- **Key Issues**
 - **CHECK YOUR MATH!**
 - **Only request funds for what is needed for the project.**
 - **Please place your expenses in the correct category.**
 - **Your budget should not be Handwritten.**



HOPWA GOALS

- ▶ **Specific**
 - One goal at a time.

- ▶ **Measurable**
 - In time and quantity.

- ▶ **Achievable**
 - Accomplishable, reasonable, attainable.

- ▶ **Relevant**
 - Addresses an activity that is funded through the HOPWA and makes a positive difference.

- ▶ **Trackable**
 - Ability to monitor progress.



Technical Assistance Guides

HCD

- ▶ HCD Website

<http://memphistn.gov/hcd/>

- ▶ SCIF– Grants

<http://www.memphishcd.org/scif.html>

HUD

- ▶ HOPWA

<https://www.hudexchange.info/programs/hopwa/>

HRSA

Ryan White

<https://hab.hrsa.gov/>



Contact Information

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