

## Memphis City Council Summary Sheet

**1. Description of the Item (Resolution, Ordinance, etc.)**

This is a resolution to accept grant funds in the amount of Four Hundred Thousand Dollars (\$400,000.00) from Department of Justice Office of Justice Programs to assist in Hate Crimes investigations and Victim Services.

**2. Initiating Party (e.g. Public Works, at request of City Council, etc.)**

The City of Memphis Division of Police Services is awarded this grant from the Department of Justice Office of Justice Programs.

**3. State whether this is a change to an existing ordinance or resolution, if applicable.**

This item does not change an existing ordinance or resolution.

**4. State whether this will impact specific council districts or super districts.**

All Districts

**5. State whether this requires a new contract, or amends an existing contract, if applicable.**

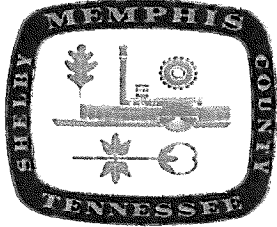
This is a new grant award pending Council approval.

**6. State whether this requires an expenditure of funds/requires a budget amendment**

Acceptance will require an amendment to the FY 2024 Operating Budget to appropriate the funds.

**7. If applicable, please list the MWBE goal and any additional information needed**

Not Applicable.



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**A Resolution to accept grant funds in the amount of Four Hundred Thousand Dollars (\$400,000) from the United States Department of Justice Office of Justice Programs Bureau of Justice Assistance through the BJA FY23 Matthew Shepard & James Byrd, Jr Hate Crimes Grant Program.**

**WHEREAS**, The City of Memphis Division of Police Services has been awarded grant funds in the amount of Four Hundred Thousand Dollars (\$400,000) from the United States Department of Justice Office of Justice Programs Bureau of Justice Assistance for the BJA FY23 Matthew Shepard & James Byrd, Jr Hate Crimes Grant Program; and

**WHEREAS**, this award will provide funding to create a reliable process to identify, report, investigate, and track bias-motivated crimes; and

**WHEREAS**, it is necessary to accept the grant funding and amend FY2024 Operating Budget to establish funds for the BJA FY23 Matthew Shepard & James Byrd, Jr Hate Crimes Grant Program; and

**WHEREAS**, it is necessary to appropriate the FY2024 grant funds in the amount of Four Hundred Thousand Dollars (\$400,000) through the BJA FY23 Matthew Shepard & James Byrd, Jr Hate Crimes Grant Program;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Memphis that the United States Department of Justice Office of Justice Programs Bureau of Justice Assistance BJA FY23 Matthew Shepard & James Byrd, Jr Hate Crimes Grant Program funds in the amount of Four Hundred Thousand Dollars (\$400,000) be accepted by the City of Memphis.

**BE IT FURTHER RESOLVED**, That the Fiscal Year 2024 Operating Budget for Grant Funds 205 be and is hereby amended by appropriating the Expenditures and Revenues for the BJA FY23 Matthew Shepard & James Byrd, Jr Hate Crimes Grant Program in the amount of Four Hundred Thousand Dollars (\$400,000) as follows:

**REVENUE**

<u>Department of Justice</u>	<u>\$400,000</u>
<b>TOTAL</b>	<b>\$400,000</b>

**EXPENDITURES**

Full-Time Salaries	\$364,000
Training	\$12,000
Travel	\$6,000
<u>Equipment</u>	<u>\$18,000</u>
<b>TOTAL</b>	<b>\$400,000</b>



# GRANT AWARD NOTIFICATION



## AWARD INFORMATION

**ARRA STIMULUS GRANT:** Yes \_\_\_ No

### **Division Information**

**Please Attach Copy of Contract**

Division: Police Services Program Area: 0205 Misc Grants  
 Division Contact: Janille Townsel Phone: 901.636.3404



### **Funding Source**

Name of Grantor: Department of Justice Office of Justice Programs BJA  
 Grantor Award Number: 15PBJ-23-GG-05366-HATE Assistance Listing Number/CFDA: 16.040  
 Full Name of Program: BJA FY23 MATTHEW SHEPARD & JAMES BYRD, JR HATE CRIMES PROGRAM  
 Start Date: 10/1/2023 End Date: 09/30/2027 Check one: Operating  CIP \_\_\_  
 Award Type: FED Award Amount: 400,000

### **Will matching funds be provided?**

Amount of Matching Funds: 0 Source of Matching Funds: 0

**To be completed by Accounting Department**  
 Award Number: 13325 Purpose Area: 0205-Misc Grants

## PROJECT INFORMATION

Amount	Project Name (30 characters or less including spaces)	Project Number
400000	HATE CRIMES FY23	PD90277

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### **Check here if the grant requires splitting funds into multiple projects.**

If yes, please provide the specific amounts and project names in the box above.

If no, list the entire award amount and project name in the first row in the box above.

### **Check here if this award being applied to an existing project(s).**

If yes, please identify the specific amounts, projects and project numbers in the box above.

If no, the Accounting Department will assign new project numbers.

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DocuSigned by:  
 Justin White Date: 11/9/2023  
 Reviewed by Grants Compliance Office: Justin White  
 DocuSigned by:  
 Justin White Date: 11/13/2023  
 Reviewed by Accounting/Entered in Oracle: Justin White



## Memphis City Council Summary Sheet

**1. Description of the Item (Resolution, Ordinance, etc.)**

This is a resolution to accept grant funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) from the Department of Justice Office of Community Oriented Policing Services for training.

**2. Initiating Party (e.g. Public Works, at request of City Council, etc.)**

The City of Memphis Division of Police Services is awarded this grant from the Department of Justice Office of Community Oriented Policing Services.

**3. State whether this is a change to an existing ordinance or resolution, if applicable.**

This item does not change an existing ordinance or resolution.

**4. State whether this will impact specific council districts or super districts.**

All Districts

**5. State whether this requires a new contract, or amends an existing contract, if applicable.**

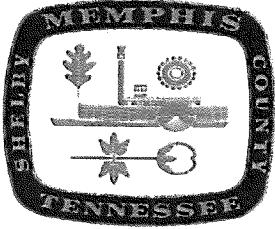
This is a new grant award pending Council approval.

**6. State whether this requires an expenditure of funds/requires a budget amendment**

Acceptance will require an amendment to the FY 2024 Operating Budget to appropriate the funds.

**7. If applicable, please list the MWBE goal and any additional information needed**

Not Applicable.



**A Resolution to accept grant funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) from the United States Department of Justice Office of Community Oriented Policing Services through the FY23 Law Enforcement Agency De-Escalation Grant Program.**

**WHEREAS**, The City of Memphis Division of Police Services has been awarded grant funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) from the United States Department of Justice Office of Community Oriented Policing Services; and

**WHEREAS**, this award will provide funding for training and an assessment of advance de-escalation tactics to deal with people in crisis; and

**WHEREAS**, it is necessary to accept the grant funding and amend FY2024 Operating Budget to establish funds for the FY23 Law Enforcement Agency De-Escalation Grant Program; and

**WHEREAS**, it is necessary to appropriate the FY2024 grant funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) through the FY23 Law Enforcement Agency De-Escalation Grant Program;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Memphis that the United States Department of Justice Office of Community Oriented Policing Services FY23 Law Enforcement Agency De-Escalation Grant Program funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) be accepted by the City of Memphis.

**BE IT FURTHER RESOLVED**, That the Fiscal Year 2024 Operating Budget for Grant Funds 205 be and is hereby amended by appropriating the Expenditures and Revenues for FY23 Law Enforcement Agency De-Escalation Grant Program in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) as follows:

<b>REVENUE</b>	
<u>Department of Justice</u>	<b><u>\$250,000</u></b>
<b>TOTAL</b>	<b>\$250,000</b>
<b>EXPENDITURES</b>	
Salaries – Part Time	<b>\$20,909</b>
Professional Services	<b>\$128,690</b>
Overtime	<b>\$60,401</b>
<u>Equipment</u>	<b><u>\$40,000</u></b>
<b>TOTAL</b>	<b>\$250,000</b>



## Department of Justice (DOJ)

Office of Community Oriented Policing Services (COPS  
Office)

Washington, D.C. 20531

<b>Name and Address of Recipient:</b>	CITY OF MEMPHIS, TENNESSEE 125 N MAIN ST	
<b>City, State and Zip:</b>	MEMPHIS, TN 38103	
<b>Recipient UEI:</b>	LSWERD3XLNU8	
<b>Project Title:</b> FY23 City of Memphis, TN De-Escalation Grant	<b>Award Number:</b> 15JCOPS-23-GG-02519-PPSE	
<b>Solicitation Title:</b> FY23 Law Enforcement Agency De-Escalation Grants -Community Policing Development Solicitation		
<b>Federal Award Amount:</b> \$250,000.00	<b>Federal Award Date:</b> 11/2/23	
<b>Awarding Agency:</b>	Office of Community Oriented Policing Services	
<b>Funding Instrument Type:</b>	Grant	
<b>Opportunity Category:</b> D		
<b>Assistance Listing:</b> 16.710 - Public Safety Partnership and Community Policing Grants		
<b>Project Period Start Date:</b> 10/1/23	<b>Project Period End Date:</b> 9/30/25	
<b>Budget Period Start Date:</b> 10/1/23	<b>Budget Period End Date:</b> 9/30/25	
<b>Project Description:</b>		
<p>The Memphis Police Department (MPD) seeks funding for the design, production, and implementation of a purpose-built Virtual Reality program. The program will be used in the forty-hour CIT certification and the annual eight-hour in-service training of MPD officers, outside agencies, federal agencies, fire department personnel, school security, and others. MPD officers are trained on advanced de-escalation tactics to deal with people in crisis and suffering from mental health issues, along with understanding the role that implicit bias plays in the decision-making process. With the aid of assessment surveys, we plan to collect and analyze basic demographic information from multiple datasets in order train, identify trends, and expose biases.</p>		



## Memphis City Council Summary Sheet

**1. Description of the Item (Resolution, Ordinance, etc.)**

This is a resolution to accept grant funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) from the Department of Justice Office of Justice Programs for training.

**2. Initiating Party (e.g. Public Works, at request of City Council, etc.)**

The City of Memphis Division of Police Services is awarded this grant from the Department of Justice Office of Justice Programs.

**3. State whether this is a change to an existing ordinance or resolution, if applicable.**

This item does not change an existing ordinance or resolution.

**4. State whether this will impact specific council districts or super districts.**

All Districts

**5. State whether this requires a new contract, or amends an existing contract, if applicable.**

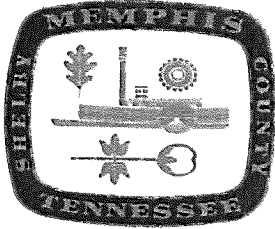
This is a new grant award pending Council approval.

**6. State whether this requires an expenditure of funds/requires a budget amendment**

Acceptance will require an amendment to the FY 2024 Operating Budget to appropriate the funds.

**7. If applicable, please list the MWBE goal and any additional information needed**

Not Applicable.



**A Resolution to accept grant funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) from the Department of Justice Office of Justice Programs through the BJA FY23 Collaborative Crisis Response and Intervention Training Grant Program.**

**WHEREAS**, The City of Memphis Division of Police Services has been awarded grant funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) from the Department of Justice Office of Justice Programs; and

**WHEREAS**, this award will provide funding for the Crisis Assessment and Response to Emergencies (CARE) Team program assessment; and

**WHEREAS**, it is necessary to accept the grant funding and amend FY2024 Operating Budget to establish funds for the BJA FY23 Collaborative Crisis Response and Intervention Training Program; and

**WHEREAS**, it is necessary to appropriate the FY2024 grant funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) through the BJA FY23 Collaborative Crisis Response and Intervention Training Program;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Memphis that the BJA FY23 Collaborative Crisis Response and Intervention Training Program funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) be accepted by the City of Memphis.

**BE IT FURTHER RESOLVED**, That the Fiscal Year 2024 Operating Budget for Grant Funds 205 be and is hereby amended by appropriating the Expenditures and Revenues for BJA FY23 Collaborative Crisis Response and Intervention Training Grant Program in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) as follows:

**REVENUE**

<u>Department of Justice Office of Justice Programs</u>	<u>\$250,000</u>
<b>TOTAL</b>	<b>\$250,000</b>

**EXPENDITURES**

Subawardee	\$241,667
<u>Supplies-Outside</u>	<u>\$8,333</u>
<b>TOTAL</b>	<b>\$250,000</b>





# GRANT AWARD NOTIFICATION



**AWARD INFORMATION**

**ARRA STIMULUS GRANT:** Yes \_\_\_ No

**Division Information**

*Please Attach Copy of Contract*

Division: POLICE SERVICES Program Area: 0205 Misc Grants  
 Division Contact: Janille Townsel Phone: 901.636.3404



**Funding Source**

Name of Grantor: DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS  
 Grantor Award Number: 15PBJA-23-GG-02242-NTCP Assistance Listing Number/CFDA: 16.738  
 Full Name of Program: BJA FY23 Collaborative Crisis Response & Intervention Training Program  
 Start Date: 10/01/2023 End Date: 09/30/2026 Check one: Operating  CIP \_\_\_  
 Award Type: federal Award Amount: 250,000

**Will matching funds be provided?**

Amount of Matching Funds: 0 Source of Matching Funds: 0

**To be completed by Accounting Department**  
 Award Number: 13330 Purpose Area: 0205-Misc Grants

**PROJECT INFORMATION**

Amount	Project Name (30 characters or less including spaces)	Project Number
250,000	FY23 CCRIT Program	PD90281

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**Check here if the grant requires splitting funds into multiple projects.**

If yes, please provide the specific amounts and project names in the box above.  
 If no, list the entire award amount and project name in the first row in the box above.

**Check here if this award being applied to an existing project(s).**

If yes, please identify the specific amounts, projects and project numbers in the box above.  
 If no, the Accounting Department will assign new project numbers.

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DocuSigned by:  
 Justin White Date: 11/20/2023  
 Reviewed by Grants Compliance Office  
 DocuSigned by:  
 An Verna Jones Date: 11/20/2023  
 Reviewed by Accounting/Entered in Oracle: \_\_\_\_\_ Date: \_\_\_\_\_  
6CC5FCCDD8184E3...

Please complete and return with a copy of the Grant Award Letter or other Official Notification to the Grants Compliance Office • 170 N Main St. 6<sup>th</sup> floor • [COMGRantsCompliance@memphistn.gov](mailto:COMGRantsCompliance@memphistn.gov)



## Memphis City Council Summary Sheet

**1. Description of the Item (Resolution, Ordinance, etc.)**

This is a resolution to accept TLETA grant funds in the amount of Two Hundred Thousand Dollars (\$200,000.00) from State of TN Department of Commerce and Insurance to provide for hiring and recruitment.

**2. Initiating Party (e.g. Public Works, at request of City Council, etc.)**

The City of Memphis Division of Police Services is awarded this grant from the State of TN Department of Commerce and Insurance.

**3. State whether this is a change to an existing ordinance or resolution, if applicable.**

This item does not change an existing ordinance or resolution.

**4. State whether this will impact specific council districts or super districts.**

All Districts

**5. State whether this requires a new contract, or amends an existing contract, if applicable.**

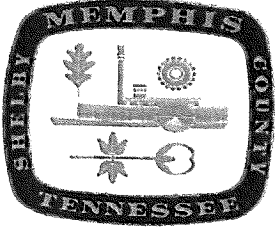
This is a new grant award pending Council approval.

**6. State whether this requires an expenditure of funds/requires a budget amendment**

Acceptance will require an amendment to the FY 2024 Operating Budget to appropriate the funds.

**7. If applicable, please list the MWBE goal and any additional information needed**

Not Applicable.



**A Resolution to accept grant funds in the amount of Two Hundred Thousand Dollars (\$200,000.00) from the State of Tennessee Department of Commerce and Insurance.**

**WHEREAS**, The City of Memphis Division of Police Services has been awarded grant funds in the amount of Two Hundred Thousand Dollars (\$200,000.00) from the State of Tennessee Department of Commerce and Insurance; and

**WHEREAS**, this Tennessee Law Enforcement Hiring, Training, and Recruitment Program award will assist with hiring and recruitment efforts for the City of Memphis Division of Police Services; and

**WHEREAS**, it is necessary to accept the grant funding and amend FY2024 Operating Budget to establish funds for the Tennessee Law Enforcement Hiring, Training, and Recruitment Program; and

**WHEREAS**, it is necessary to appropriate the FY2024 grant funds in the amount of Two Hundred Thousand Dollars (\$200,000) through the Tennessee Law Enforcement Hiring, Training, and Recruitment Program;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Memphis that the Tennessee Law Enforcement Hiring, Training, and Recruitment Program funds in the amount of Two Hundred Thousand Dollars (\$200,000.00) to be accepted by the City of Memphis.


**BE IT FURTHER RESOLVED**, That the Fiscal Year 2024 Operating Budget for Grant Funds 205 be and is hereby amended by appropriating the Expenditures and Revenues for the Tennessee Law Enforcement Hiring, Training, and Recruitment Program in the amount of Two Hundred Thousand Dollars (\$200,000.00) as follows:

**REVENUE**

<u>State of TN Department of Commerce and Insurance</u>	<u>\$200,000</u>
<b>TOTAL</b>	<b>\$200,000</b>

**EXPENDITURES**

<u>MPD Sign on Bonus Pay</u>	<u>\$200,000</u>
<b>TOTAL</b>	<b>\$200,000</b>

 <b>GOVERNMENTAL GRANT CONTRACT</b> (cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)					
<b>Begin Date</b>		<b>End Date</b>		<b>Agency Tracking #</b>	
January 8, 2024		March 7, 2028		33501-2448166	
<b>Edison ID</b>				Non-Edison Contract	
				77833-181	
<b>Grantee Legal Entity Name</b>				<b>Edison Vendor ID</b>	
City of Memphis				0000004104	
<b>Subrecipient or Recipient</b>			<b>Assistance Listing Number</b>		
<input type="checkbox"/> Subrecipient <input checked="" type="checkbox"/> Recipient					
			<b>Grantee's fiscal year end</b>		
<b>Service Caption (one line only)</b>					
Grant funds for Tennessee Law Enforcement Hiring, Training and Recruitment Program					
<b>Funding —</b>					
<b>FY</b>	<b>State</b>	<b>Federal</b>	<b>Interdepartmental</b>	<b>Other</b>	<b>TOTAL Grant Contract Amount</b>
2024	\$40,000.00				\$40,000.00
2025	\$40,000.00				\$40,000.00
2026	\$40,000.00				\$40,000.00
2027	\$40,000.00				\$40,000.00
2028	\$40,000.00				\$40,000.00
<b>TOTAL:</b>	<b>\$200,000.00</b>				<b>\$200,000.00</b>
<b>Grantee Selection Process Summary</b>					
<input checked="" type="checkbox"/> Competitive Selection			This contract resulted from a competitive procurement pursuant to authority delegated by the Central Procurement Office in accordance with Tenn. Comp. R. & Regs. 0690-03-01-.04.		
<input type="checkbox"/> Non-competitive Selection					
<b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				CPO USE - GG	
<b>Speed Chart (optional)</b>		<b>Account Code (optional)</b>			



## Memphis City Council Summary Sheet

**1. Description of the Item (Resolution, Ordinance, etc.)**

This is a resolution to accept Body Worn Camera Policy grant funds in the amount of Two Million Dollars (\$2,000,000.00) from Dept. of Justice Office of Justice Programs

**2. Initiating Party (e.g. Public Works, at request of City Council, etc.)**

The City of Memphis Division of Police Services is awarded this grant from the Dept. of Justice Office of Justice Programs

**3. State whether this is a change to an existing ordinance or resolution, if applicable.**

This item does not change an existing ordinance or resolution.

**4. State whether this will impact specific council districts or super districts.**

All Districts

**5. State whether this requires a new contract, or amends an existing contract, if applicable.**

This is a new grant award pending Council approval.

**6. State whether this requires an expenditure of funds/requires a budget amendment**

Acceptance will require an amendment to the FY 2024 Operating Budget to appropriate the funds.

**7. If applicable, please list the MWBE goal and any additional information needed**

Not Applicable.



**A Resolution to accept grant funds in the amount of Two Million Dollars (\$2,000,000) from the United States Department of Justice Office of Justice Programs Bureau of Justice Assistance through the BJA FY23 Body-worn Camera Policy and Implementation Program to Support Enforcement Agencies.**

**WHEREAS**, The City of Memphis Division of Police Services has been awarded grant funds in the amount of Two Million Dollars (\$2,000,000) from the United States Department of Justice Office of Justice Programs Bureau of Justice Assistance for the BJA FY23 Body-worn Camera Policy and Implementation Program to Support Enforcement Agencies; and

**WHEREAS**, this award will provide funding to equip sworn officers with body-worn cameras and establish comprehensive policies and procedures; and

**WHEREAS**, it is necessary to accept the grant funding and amend FY2024 Operating Budget to establish funds for the BJA FY23 Body-worn Camera Policy and Implementation Program to Support Enforcement Agencies; and

**WHEREAS**, it is necessary to appropriate the FY2024 grant funds in the amount of Two Million Dollars (\$2,000,000) through the BJA FY23 Body-worn Camera Policy and Implementation Program to Support Enforcement Agencies;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Memphis that the United States Department of Justice Office of Justice Programs Bureau of Justice Assistance BJA FY23 Body-worn Camera Policy and Implementation Program funds in the amount of Two Million Dollars (\$2,000,000) be accepted by the City of Memphis.

**BE IT FURTHER RESOLVED**, That the Fiscal Year 2024 Operating Budget for Grant Funds 205 be and is hereby amended by appropriating the Expenditures and Revenues for the BJA FY23 Body-worn Camera Policy and Implementation Program in the amount of Two Million Dollars (\$2,000,000) as follows:

<b>REVENUE</b>	
<u>Department of Justice</u>	<u>\$2,000,000</u>
<b>TOTAL</b>	<b>\$2,000,000</b>
<b>EXPENDITURES</b>	
<u>Equipment</u>	<u>\$2,000,000</u>
<b>TOTAL</b>	<b>\$2,000,000</b>



## Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

<b>Name and Address of Recipient:</b>	CITY OF MEMPHIS, TENNESSEE 125 N MAIN ST
<b>City, State and Zip:</b>	MEMPHIS, TN 38103
<b>Recipient UEI:</b>	LSWERD3XLNU8
<b>Project Title:</b> Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies	<b>Award Number:</b> 15PBJA-23-GG-02662-BWCX
<b>Solicitation Title:</b> BJA FY 23 Body-worn Camera Policy and Implementation Program to Support Law Enforcement Agencies	
<b>Federal Award Amount:</b> \$2,000,000.00	<b>Federal Award Date:</b> 9/25/23
<b>Awarding Agency:</b>	Office of Justice Programs Bureau of Justice Assistance
<b>Funding Instrument Type:</b>	Grant
<b>Opportunity Category:</b> D	
<b>Assistance Listing:</b> 16.835 - Body Worn Camera Policy and Implementation	
<b>Project Period Start Date:</b> 10/1/23	<b>Project Period End Date:</b> 9/30/26
<b>Budget Period Start Date:</b> 10/1/23	<b>Budget Period End Date:</b> 9/30/26
<b>Project Description:</b> The Memphis Police Department (MPD) seeks funding through the BJA FY23 Body-worn Camera Policy and Implementation Program to Support Law Enforcement Agencies. MPD's proposed project aims to equip 2,200 sworn officers with BWCs and establish a comprehensive BWC program to enhance transparency and accountability in policing. The program will include policies and procedures for BWC activation, video management, privacy protections, officer training, and community outreach. The project will also establish performance measures to assess the impact of the BWC program on officer behavior, citizen complaints, and public trust. MPD's project will help strengthen the department's commitment to constitutional policing and build stronger relationships with the communities it serves. Additionally, MPD will seek TTA from BJA to strengthen its policies, procedures, and practices regarding utilization of its BWC program in the furtherance of priority areas of focus, to include the following: investigations of deaths of individuals while in custody, recruiting and retaining diverse and service-oriented law enforcement professionals, collecting and reporting use of force and misconduct data, improving community and law enforcement dialogue, responding to individuals in mental health crisis or with disabilities, the proper and responsible use of technology, restrictions on unannounced entries and certain restraints, addressing implicit bias, restricting the use of militarized equipment, broader criminal justice reform, and officer wellness and mental health.	

## **Memphis City Council Summary Sheet for MLGW Items**

### **1. Description of the Item**

Resolution approving Change No. 3 to Contract No. 12202, Network Maintenance with ConvergeOne, Inc., (This change is to renew the current contract for the third of four annual renewal terms for the period covering February 15, 2024 through February 14, 2025) in the funded amount of \$1,110,072.11.

### **2. Additional Information**

The project scope is to provide maintenance and support services for MLGW's corporate computer network at various MLGW locations. The maintenance and support services are utilized to support the corporate network bandwidth connections with MLGW's internet service providers and provide protection against major web attacks. The contract award was based on the lowest and best bid using the sealed bid process.



## RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of December 20, 2023 approved Change No. 3 to Contract No. 12202, Network Maintenance with ConvergeOne, Inc. to renew and change the current contract in the funded amount of \$1,110,072.11, and is now recommending to the Council of the City of Memphis that it approves said renewal and change as approved; and

WHEREAS, the project scope is to provide maintenance and support services for MLGW's corporate computer network at various MLGW locations. The maintenance and support services are utilized to support the corporate network bandwidth connections with MLGW's internet service providers and provide protection against major web attacks. The contract award was based on the lowest and best bid using the sealed bid process; and

WHEREAS, this change is to renew the current contract for the third of four (4) annual renewal terms for the period covering February 15, 2024 through February 14, 2025 in the amount of \$1,110,072.11, which reflects a 46.2% decrease in rates from the previous year. The decrease is due to the removal of Cisco items covered under SmartNet and items which do not require monitoring under the network monitoring service, OnGuard. This change also includes the addition of maintenance and support services for new equipment which was added during this term. This renewal and change complies with all applicable laws and policies. The new contract value is \$6,436,489.52; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Change No. 3 to Contract No. 12202, Network Maintenance with ConvergeOne, Inc. to renew and change the current contract in the funded amount of \$1,110,072.11 as approved.

**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**December 20, 2023**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 3 to Contract No. 12202, Network Maintenance with ConvergeOne, Inc. to renew and change the current contract in the funded amount of \$1,110,072.11.

The project scope is to provide maintenance and support services for MLGW's corporate computer network at various MLGW locations. The maintenance and support services are utilized to support the corporate network bandwidth connections with MLGW's internet service providers and provide protection against major web attacks. The contract award was based on the lowest and best bid using the sealed bid process.


This change is to renew the current contract for the third of four (4) annual renewal terms for the period covering February 15, 2024 through February 14, 2025 in the amount of \$1,110,072.11, which reflects a 46.2% decrease in rates from the previous year. The decrease is due to the removal of Cisco items covered under SmartNet and items which do not require monitoring under the network monitoring service, OnGuard. This change also includes the addition of maintenance and support services for new equipment which was added during this term. This renewal and change complies with all applicable laws and policies. The new contract value is \$6,436,489.52.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 3 to Contract No. 12202, Network Maintenance with ConvergeOne, Inc. to renew and change the current contract in the funded amount of \$1,110,072.11, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Renewal and Change.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular ~~special~~ meeting held on 20th day of December, 2023, at which a quorum was present.

  
\_\_\_\_\_  
SVP, CFO & CAO Secretary - Treasurer

## **Memphis City Council Summary Sheet for MLGW Items**

### **1. Description of the Item**

Resolution approving the ratification of purchase order number 7046157 to Brighter Days and Nites, Inc., for S-1 and S-2 electric pedestals in the amount of \$1,466,000.00.

### **2. Additional Information**

The S-1 and S-2 electric pedestals are needed to complete residential and commercial work orders. Manufacturers on the approved products list for the electric pedestals are having issues securing raw materials which is causing shipping delays and extended lead times. Purchase order number 7046157 was issued to Brighter Days and Nites Inc. to ensure we have adequate inventory to meet work order demand and to get added into the manufacturer's production schedule to prevent inventory outages and new subdivision project delays. This ratification complies with all applicable laws and policies.

## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of December 20, 2023 approved ratification of purchase order number 7046157 for S-1 and S-2 electric pedestals and is now recommending to the Council of the City of Memphis that it approves said ratification as approved in the 2023 fiscal year budget; and

**WHEREAS**, the S-1 and S-2 electric pedestals are needed to complete residential and commercial work orders. Manufacturers on the approved products list for the electric pedestals are having issues securing raw materials which is causing shipping delays and extended lead times. Purchase order number 7046157 was issued to Brighter Days and Nites Inc. to ensure we have adequate inventory to meet work order demand and to get added into the manufacturer's production schedule to prevent inventory outages and new subdivision project delays. This ratification complies with all applicable laws and policies.

**NOW THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved ratification of purchase order number 7046157 to Brighter Days and Nites Inc. in the amount of \$1,466,000.00 chargeable to MLGW 2023 fiscal year budget.

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**December 20, 2023**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approves the ratification of purchase order number 7046157 to Brighter Days and Nites Inc. for S-1 and S-2 electric pedestals in the amount of \$1,466,000.00.

The S-1 and S-2 electric pedestals are needed to complete residential and commercial work orders. Manufacturers on the approved products list for the electric pedestals are having issues securing raw materials which is causing shipping delays and extended lead times. Purchase order number 7046157 was issued to Brighter Days and Nites Inc. to ensure we have adequate inventory to meet work order demand and to get added into the manufacturer's production schedule to prevent inventory outages and new subdivision project delays. This ratification complies with all applicable laws and policies.

The 2023 budgeted amount for Electric – Residential Services not Subdivision and Electrical - Joint Trench Residential Services Subdivision is \$4,434,000.00; the amount spent to date is \$1,048,607.72; leaving a balance available of \$3,385,392.28; of which \$1,466,000.00 was spent on this purchase order in 2023; leaving a balance of \$1,919,392.28 after award; and



**NOW THEREFORE BE IT RESOLVED** BY the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis approve the ratification of purchase order number 7046157 with Brighter Days and Nites Inc. for S-1 and S-2 electric pedestals is approved as outlined in the foregoing preamble.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular ~~special~~ meeting held on 20<sup>th</sup> day of December, 2023, at which a quorum was present.

  
\_\_\_\_\_  
SVP, CFO & CAO Secretary - Treasurer

## **Memphis City Council Summary Sheet for MLGW Items**

### **1. Description of the Item**

Resolution approving the ratification of purchase order number 7046271 to Mansfield Oil Company of Gainesville, Inc., for unleaded and diesel fuel in the amount of \$7,098,669.56.

### **2. Additional Information**

On October 11, 2023, pursuant to the City of Memphis option to extend the contract term as set forth in Contract Number 39897, the City of Memphis approved the extension to ensure there is ample processing time for MLGW to approve contract extension of purchase order number 7046271 with Mansfield Oil Company of Gainesville, Inc. This request is needed to supply MLGW with fuel on our current combined fuel supply contract for MLGW and the City of Memphis that was executed and approved by the Light, Gas and Water Board of Commissioners on August 16, 2023, and the Memphis City Council on September 12, 2023.

Unleaded and diesel fuel is needed to fuel MLGW's fleet at various fuel pumping stations. On October 23, 2023, the City of Memphis notified MLGW it had finalized its option to use its first-year renewal to extend the contract from October 31, 2023, through October 30, 2024, which leaves one remaining option to extend the contract for one additional one-year period. This ratification complies with all applicable laws and policies.

## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of December 20, 2023 approved the ratification of purchase order number 7046271 for unleaded and diesel fuel and is now recommending to the Council of the City of Memphis that it approves said ratification as approved in the 2023 fiscal year budget; and

**WHEREAS**, On October 11, 2023, pursuant to the City of Memphis option to extend the contract term as set forth in Contract Number 39897, the City of Memphis approved the extension to ensure there is ample processing time for MLGW to approve contract extension of purchase order number 7046271 with Mansfield Oil Company of Gainesville, Inc. This request is needed to supply MLGW with fuel on our current combined fuel supply contract for MLGW and the City of Memphis that was executed and approved by the Light, Gas and Water Board of Commissioners on August 16, 2023, and the Memphis City Council on September 12, 2023; and

**WHEREAS**, unleaded and diesel fuel is needed to fuel MLGW's fleet at various fuel pumping stations. On October 23, 2023, the City of Memphis notified MLGW it had finalized its option to use its first-year renewal to extend the contract from October 31, 2023, through October 30, 2024, which leaves one remaining option to extend the contract for one additional one-year period. This ratification complies with all applicable laws and policies; and

**NOW THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved ratification of purchase order number 7046271 for unleaded and

diesel fuel in the amount of \$195,289.23 chargeable to the MLGW 2023 fiscal year budget and the remaining balance of \$6,903,380.33 chargeable to subsequent budget year as approved.

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**December 20, 2023**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approves the ratification of purchase order number 7046271 to Mansfield Oil Company of Gainesville, Inc. for unleaded and diesel fuel in the amount of \$7,098,669.56.

On October 11, 2023, pursuant to the City of Memphis option to extend the contract term as set forth in Contract Number 39897, the City of Memphis approved the extension to ensure there is ample processing time for MLGW to approve contract extension of purchase order number 7046271 with Mansfield Oil Company of Gainesville, Inc. This request is needed to supply MLGW with fuel on our current combined fuel supply contract for MLGW and the City of Memphis that was executed and approved by the Light, Gas and Water Board of Commissioners on August 16, 2023, and the Memphis City Council on September 12, 2023.

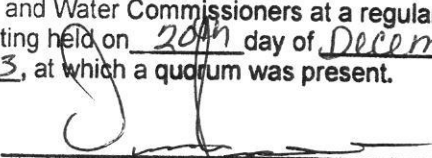
Unleaded and diesel fuel is needed to fuel MLGW's fleet at various fuel pumping stations. On October 23, 2023, the City of Memphis notified MLGW it had finalized its option to use its first-year renewal to extend the contract from October 31, 2023, through October 30, 2024, which leaves one remaining option to extend the contract for one additional one-year period. This ratification complies with all applicable laws and policies.

The 2023 budgeted amount for Fuel Management is \$4,588,364.00; the amount spent to date is \$4,531,815.05; leaving a balance available of \$56,548.95; of which \$195,289.23 will be spent on this purchase order in 2023; the remaining balance of \$6,903,380.33 to be spent in subsequent budget year as approved; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis, approves ratification of Purchase Order Number 7046271 to Mansfield Oil Company of Gainesville, Inc. for unleaded and diesel fuel as outlined in the foregoing preamble.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular ~~special~~ meeting held on 20th day of December, 2023, at which a quorum was present.

  
\_\_\_\_\_  
SVP, CFO & CAO Secretary - Treasurer

## **Memphis City Council Summary Sheet for MLGW Items**

### **1. Description of the Item**

Resolution approving the ratification of Purchase Order Number 7051332 to AutoNation Ford Memphis for ten, one-ton cab and chassis trucks with service bodies in the amount of \$634,907.60.

### **2. Additional Information**

This purchase is for ten, one-ton cab and chassis trucks with service bodies that will be used by crews to maintain the electric, gas and water systems. The one-ton cab and chassis trucks with service bodies will replace existing one-ton cab and chassis trucks with service bodies that will be retired from service. To lock in pricing and guarantee immediate delivery, Purchase Order Number 7051332 was issued to AutoNation Ford of Memphis and approval is needed to ratify the purchase order. This ratification complies with all applicable laws and policies.

## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of December 20, 2023 approved ratification of purchase order number 7051332 for ten, one-ton cab and chassis trucks with service bodies and is now recommending to the Council of the City of Memphis that it approves said ratification; and

**WHEREAS**, this purchase is for ten, one-ton cab and chassis trucks with service bodies that will be used by crews to maintain the electric, gas and water systems. The one-ton cab and chassis trucks with service bodies will replace existing one-ton cab and chassis trucks with service bodies that will be retired from service. To lock in pricing and guarantee immediate delivery, Purchase Order Number 7051332 was issued to AutoNation Ford of Memphis and approval is needed to ratify the purchase order. This ratification complies with all applicable laws and policies.

**NOW THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved ratification of purchase order number 7051332 to AutoNation Ford Memphis in the amount of \$634,907.60 chargeable to MLGW 2023 fiscal year budget as approved.



**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**December 20, 2023**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approve the ratification of Purchase Order Number 7051332 to AutoNation Ford Memphis for ten, one-ton cab and chassis trucks with service bodies in the amount of \$634,907.60.

This purchase is for ten, one-ton cab and chassis trucks with service bodies that will be used by crews to maintain the electric, gas and water systems. The one-ton cab and chassis trucks with service bodies will replace existing one-ton cab and chassis trucks with service bodies that will be retired from service. To lock in pricing and guarantee immediate delivery, Purchase Order Number 7051332 was issued to AutoNation Ford of Memphis and approval is needed to ratify the purchase order. This ratification complies with all applicable laws and policies.

The 2023 budgeted amount for Transportation and Fleet Services is \$13,357,772.00; the amount spent to date is \$5,326,817.42; leaving a balance available of \$8,030,954.58; of which \$634,907.60 will be spent on this purchase order; leaving a balance of \$7,396,046.98 after award; and

**NOW, THEREFORE, BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis approve the ratification of purchase order number 7051332 with AutoNation Ford Memphis for ten, one-ton cab and chassis trucks with service bodies is approved as outlined in the foregoing preamble.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular ~~special~~ meeting held on 20<sup>th</sup> day of December 2023 at which a quorum was present.

  
\_\_\_\_\_  
SVP, CFO & CAO Secretary - Treasurer

## **Memphis City Council Summary Sheet for MLGW Items**

### **1. Description of the Item**

Resolution approving the ratification of Purchase Order Number 7045929 to Stuart C. Irby Company for arm apitong dead-ends 96” in the amount of \$347,500.00.

### **2. Additional Information**

The Memphis area suffered damage from several severe storms in June and July of 2023. In accordance with MLGW's emergency policy, purchase order number 7045929 was issued to procure arm apitong dead-ends 96” needed to repair the overhead electrical system, assemble storm kits, replenish depleted inventory, and to meet future work order demand. This ratification complies with all applicable laws and policies.

## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of December 20, 2023 approved ratification of purchase order number 7045929 for arm apitong dead-ends 96” and is now recommending to the Council of the City of Memphis that it approves said ratification as approved in the 2023 fiscal year budget; and

**WHEREAS**, the Memphis area suffered damage from several severe storms in June and July of 2023. In accordance with MLGW’s emergency policy, purchase order number 7045929 was issued to procure arm apitong dead-ends 96” needed to repair the overhead electrical system, assemble storm kits, replenish depleted inventory, and to meet future work order demand. This ratification complies with all applicable laws and policies.

**NOW THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved ratification of purchase order number 7045929 to Stuart C. Irby Company in the amount of \$347,500.00 chargeable to MLGW 2023 fiscal year budget.

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**December 20, 2023**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approve the ratification of Purchase Order Number 7045929 to Stuart C. Irby Company for arm apitong dead-ends 96” in the amount of \$347,500.00.

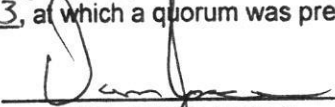
The Memphis area suffered damage from several severe storms in June and July of 2023. In accordance with MLGW’s emergency policy, purchase order number 7045929 was issued to procure arm apitong dead-ends 96” needed to repair the overhead electrical system, assemble storm kits, replenish depleted inventory, and to meet future work order demand. This ratification complies with all applicable laws and policies.

The 2023 budgeted amount for Electric New Circuits is \$12,025,000.00; the amount spent to date is \$4,334,065.70; leaving a balance of \$7,690,934.30; of which \$347,500.00 was spent on this purchase order in 2023; leaving a balance of \$7,343,434.30 after award; and

**NOW, THEREFORE, BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis approve the ratification of Purchase Order Number 7045929 with Stuart C. Irby Company for arm apitong dead-ends 96” is approved as outlined in the foregoing preamble.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular - ~~special~~ meeting held on 20<sup>th</sup> day of December, 2023, at which a quorum was present.

  
\_\_\_\_\_  
SVP, CFO & CAO Secretary - Treasurer

## Memphis City Council Summary Sheet for MLGW Items

### 1. Description of the Item

Resolution approving the ratification of Purchase Order Number 7016142 to Anixter, Inc., for #2 triplex cable for an additional amount of \$8,395.89.

### 2. Additional Information

On September 25, 2019, the Board of Light, Gas and Water Commissioners approved the purchase of #2 triplex cable in the amount of \$570,126.79. The #2 triplex cable is used to provide overhead electrical service to customers as well as for planned jobs throughout Memphis and Shelby County, Tennessee. Additional funds of \$8,395.89 are requested to ratify the overage. The pricing for the cable was subject to escalation / de-escalation based on aluminum content. Rising aluminum prices are responsible for the overage. This ratification complies with all applicable laws and policies.

## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of December 20, 2023 approved ratification of purchase order number 7016142 for #2 triplex cable and is now recommending to the Council of the City of Memphis that it approves said ratification as approved in the 2023 fiscal year budget; and

**WHEREAS**, on September 25, 2019, the Board of Light, Gas and Water Commissioners approved the purchase of #2 triplex cable in the amount of \$570,126.79. The #2 triplex cable is used to provide overhead electrical service to customers as well as for planned jobs throughout Memphis and Shelby County, Tennessee. Additional funds of \$8,395.89 are requested to ratify the overage. The pricing for the cable was subject to escalation / de-escalation based on aluminum content. Rising aluminum prices are responsible for the overage. This ratification complies with all applicable laws and policies.

**NOW THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved ratification of purchase order number 7016142 to Anixter, Inc. in the amount of \$8,395.89 chargeable to MLGW 2023 fiscal year budget.



**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**December 20, 2023**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approves the ratification of Purchase Order Number 7016142 to Anixter, Inc. for #2 triplex cable for an additional amount of \$8,395.89.

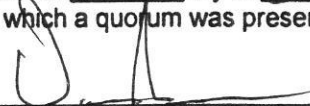
On September 25, 2019, the Board of Light, Gas and Water Commissioners approved the purchase of #2 triplex cable in the amount of \$570,126.79. The #2 triplex cable is used to provide overhead electrical service to customers as well as for planned jobs throughout Memphis and Shelby County, Tennessee. Additional funds of \$8,395.89 are requested to ratify the overage. The pricing for the cable was subject to escalation / de-escalation based on aluminum content. Rising aluminum prices are responsible for the overage. This ratification complies with all applicable laws and policies.

The 2023 budgeted amount for Emergency Residential Service not S/D is \$2,881,000.00; the amount spent to date is \$1,699,806.92; leaving a balance of \$1,181,193.08; of which \$8,395.89 was spent on this purchase order in 2023; leaving a balance of \$1,172,797.19 after award; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis approve the ratification of Purchase Order Number 7016142 with Anixter Inc. for #2 triplex cable is approved as outlined in the foregoing preamble.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular ~~special~~ meeting held on 20<sup>th</sup> day of December 2023, at which a quorum was present.

  
\_\_\_\_\_  
SVP, CFO & CAO Secretary - Treasurer

## Memphis City Council Summary Sheet for MLGW Items

### 1. Description of the Item

Resolution approving Change No. 3 to Contract No. 12186, Family Medical Leave Act with Unum Group to ratify and renew the current contract in the funded amount of \$140,550.00.

### 2. Additional Information

The project scope is to provide Short Term Disability (STD) Absence Management services for MLGW which includes the following: 1) Centralize/Streamline processes to make it efficient for the business; 2) FMLA (Family Medical Leave Act)/ STD (Short Term Disability) intake, submission, and distribution of forms; 3) Notification of approval, denial, and delay of Family Medical Leave Act (FMLA) requests to employees; and 4) General multi reports to support the need for absences, length of absences and potential abuse. The contract award was based on the Request for Proposal ("RFP") evaluation process.

This change is to ratify and renew the current contract for the following services: 1) Leave Administration for the second of four (4) annual renewal terms covering the period January 1, 2024 through December 31, 2024 (\$2.48 per employee per month) with an estimated annual fee of \$74,400.00 and 2) ADA Services for the first of two (2) annual renewal terms covering the period January 1, 2024 through December 31, 2024 (\$2.25 per employee per month) with an estimated annual fee of \$66,150.00 with no increase in rates from the previous renewal term. The total funded amount of this renewal is \$140,550.00. This ratification and renewal complies with all applicable laws and policies. The new contract value is \$365,686.00.

## RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of December 20, 2023 approved Change No. 3 to Contract No. 12186, Family Medical Leave Act with Unum Group to renew the current contract in the funded amount of \$140,550.00, and is now recommending to the Council of the City of Memphis that it approves said ratification and renewal as approved; and

WHEREAS, the project scope is to provide Short Term Disability (STD) Absence Management services for MLGW which includes the following: 1) Centralize/Streamline processes to make it efficient for the business; 2) FMLA (Family Medical Leave Act)/ STD (Short Term Disability) intake, submission, and distribution of forms; 3) Notification of approval, denial, and delay of Family Medical Leave Act (FMLA) requests to employees; and 4) General multi reports to support the need for absences, length of absences and potential abuse. The contract award was based on the Request for Proposal (“RFP”) evaluation process; and

WHEREAS, this change is to ratify and renew the current contract for the following services: 1) Leave Administration for the second of four (4) annual renewal terms covering the period January 1, 2024 through December 31, 2024 (\$2.48 per employee per month) with an estimated annual fee of \$74,400.00 and 2) ADA Services for the first of two (2) annual renewal terms covering the period January 1, 2024 through December 31, 2024 (\$2.25 per employee per month) with an estimated annual fee of \$66,150.00 with no increase in rates from the previous renewal term. The total funded amount of this renewal is \$140,550.00. This ratification and renewal complies with all applicable laws and policies. The new contract value is \$365,686.00; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Change No. 3 to Contract No. 12186, Family Medical Leave Act with Unum Group to ratify and renew the current contract in the funded amount of \$140,550.00 as approved.

**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**December 20, 2023**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 3 to Contract No. 12186, Family Medical Leave Act with Unum Group to ratify and renew the current contract in the funded amount of \$140,550.00.

The project scope is to provide Short Term Disability (STD) Absence Management services for MLGW which includes the following: 1) Centralize/Streamline processes to make it efficient for the business; 2) FMLA (Family Medical Leave Act)/ STD (Short Term Disability) intake, submission, and distribution of forms; 3) Notification of approval, denial, and delay of Family Medical Leave Act (FMLA) requests to employees; and 4) General multi reports to support the need for absences, length of absences and potential abuse. The contract award was based on the Request for Proposal (“RFP”) evaluation process.

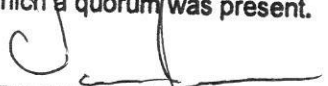
This change is to ratify and renew the current contract for the following services: 1) Leave Administration for the second of four (4) annual renewal terms covering the period January 1, 2024 through December 31, 2024 (\$2.48 per employee per month) with an estimated annual fee of \$74,400.00 and 2) ADA Services for the first of two (2) annual renewal terms covering the period January 1, 2024 through December 31, 2024 (\$2.25 per employee per month) with an estimated annual fee of \$66,150.00 with no increase in rates from the previous renewal term. The total funded amount of this renewal is \$140,550.00. This ratification and renewal complies with all applicable laws and policies. The new contract value is \$365,686.00.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 3 to Contract No. 12186, Family Medical Leave Act with Unum Group to ratify and renew the current contract in the funded amount of \$140,550.00, as outlined in the foregoing preamble, is approved and further,

THAT, the President, or his designated representative is authorized to execute the Ratification and Renewal.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular ~~special~~ meeting held on 20th day of December, 2023, at which a quorum was present.

  
\_\_\_\_\_  
SVP, CFO & CAO Secretary - Treasurer

**AN ORDINANCE TO AMEND CHAPTER 2, ARTICLE II, SECTION 2-19 OF THE CODE OF ORDINANCES OF THE CITY OF MEMPHIS, TO CREATE HEALTH BENEFITS FOR ELECTED OFFICIALS.**

**WHEREAS**, the City Council adopted Ordinance 5219, establishing the authority of the Council to create, appoint, and regulate City Council Staff; and

**WHEREAS**, Article 27, Section 190.1 of the Charter of the City of Memphis, gives the City Council the authority by Ordinance to create a hospitalization plan for officers and employees of the City of Memphis; and

**WHEREAS**, the Council has determined that the creation of a broader hospitalization plan for elected officials should be implemented; and

**WHEREAS**, pursuant to this established authority, the City Council desires to create a program to provide health benefits for elected officials in the legislative division.

**SECTION 1. NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF MEMPHIS** that the Code of Ordinances for the City of Memphis, Tennessee Chapter 2, Article II, Section 2-19, is hereby amended by adding a new section with the following language, which shall read as follows:

Section 2-19. – Council Staff Positions

- (f) The Director of Personnel shall create a program and structure to provide medical, vision, dental, and other health benefits to Elected Officials in the Legislative Division upon completion of two full terms in office:
  - a. The Director of Personnel shall determine how the program will be administered to provide the same medical, vision, and dental benefits afforded city employees under the mayor's jurisdiction for all qualified elected officials dating back to January 1, 2015.
  - b. Qualified Elected Officials will be required to submit financial contributions equal to that of city employees under the mayor's jurisdiction for medical dental, and vision benefits to maintain coverage.
  - c. Elected officials who leave office before completing two full terms or elected officials who are removed from office for malfeasance or misconduct will not be included.

**SECTION 2. BE IT FURTHER ORDAINED BY THE COUNCIL OF THE CITY OF MEMPHIS** that the provisions of this Ordinance are hereby severable. If any of these sections, provisions, sentences, clauses, phrases, or parts are held unconstitutional or void, the remainder of this Ordinance shall continue in full force and effect.

**SECTION 3. BE IT FURTHER ORDAINED BY THE COUNCIL OF THE CITY OF MEMPHIS** that this Ordinance shall take effect from and after the date it shall have been passed by the Council, signed by the Chairman of the Council, certified and delivered to the Office of the Mayor in writing by the Comptroller, and become effective as otherwise provided by law.

SPONSOR:  
MARTAVIUS JONES

CHAIRMAN  
MARTAVIUS JONES



**RESOLUTION TO CREATE A CITY OF MEMPHIS FLEET TASK FORCE TO  
PROVIDE RECOMMENDATIONS TO THE DIVISION OF GENERAL SERVICES AND  
CITY COUNCIL FOR IMPLEMENTATION OF BEST PRACTICES FOR THE  
MAINTENANCE AND PROCUREMENT OF THE CITY OF MEMPHIS' FLEET**

**WHEREAS**, the Memphis City Council recognizes the need for improvements in the way the City of Memphis maintains and procures its fleet; and

**WHEREAS**, the City of Memphis' fleet provides the means for officers to patrol our city and keep individuals safe, and for other divisions to provide vital services to our communities; and

**WHEREAS**, it is the intent of the Memphis City Council that the processes for maintenance and procurement of fleet be improved and implemented to ensure that the City of Memphis may continue to operate and provide services in an efficient and effective manner; in order for such improvements to take place, the Council would like to receive recommendations from key stakeholders on the issue.

**NOW, THEREFORE, BE IT RESOLVED** that the Memphis City Council, committed to improving the quality of the current fleet and the City's ability to adequately and effectively procure additional fleet when necessary, hereby establishes a City of Memphis Fleet Task Force to provide recommendations to the Division of General Services and the Memphis City Council for implementation of best practices for procuring and maintaining fleet owned and operated by the City of Memphis.

**BE IT FURTHER RESOLVED** that the Fleet Task Force shall consist of (i) two self-nominated City Council members, (ii) the City's Director of General Services or their designee, (iii) a representative from the City of Memphis Office of Fleet Management, (iv) a representative from the City of Memphis Chief Operating Officer's Office, (v) the City's Director of Police Services or their designee, (vi) the City's Director of Fire Services or their designee, and (vii) the City's Chief Financial Officer or their designee.

Ad Hoc Committee assignments and details are as follows:

- (1) At the first meeting, the Task Force shall elect a Chair and Vice Chair.
- (2) Meetings of the Task Force shall be subject to the open meetings provisions of T.C.A. Title 8, Chapter 44.
- (3) The Task Force Shall meet monthly for six (6) months.
- (4) The Task Force shall identify and address opportunities for improvement and implementation of current City efforts to procure and maintain the City of Memphis' fleet.
- (5) At the conclusion of six (6) months, the Fleet Task Force will share their recommendations to the Memphis City Council Public Works Committee.

Sponsor:

Chase Carlisle

Chairman:

Martavius Jones



City Council Resolution

A resolution transferring allocation from \$3,000,000 from Mud Island River Park Contract Construction to further capital improvements to Tom Lee Park;

**WHEREAS**, the Council of the City of Memphis did include Mud Island Contract Construction in project GA07007, as a part of the FY23 Capital Improvement Program budget; and

**WHEREAS**, Mud Island Contracted Improvements is a cover line, it is necessary to transfer the \$3,000,000 allocation to the Memphis River Parks Partnership for the benefit of the continued improvements to Tom Lee Park.

**NOW, THEREFORE, BE IT RESOLVED**, that there be and is hereby transferred allocations of \$3,000,000 from project GA07007 to Memphis River Parks Partnership; and

**BE IT FURTHER RESOLVED**, that the sum of \$3,000,000 be funded by GO Bonds.

December 19, 2023

27. **ORDINANCE TO ESTABLISH CITY COUNCIL MEETING DATES FOR 2024, UP FOR UP FOR T H I R D AND F I N A L READING. ORDINANCE NO. 5891 IS SPONSORED BY CHAIRMAN JONES.**

MOTION: Carlisle

SECOND: Warren

AYES: Carlisle, Colvett, Ford, Johnson, Logan, Morgan, Smiley, Swearingen-Washington, and Chairman Jones.

NAY: Warren

ABSTAIN: Robinson

Canale and Easter-Thomas were absent.

**APPROVED**

28. **ORDINANCE TO FIX AND DETERMINE THE SALARY AND COMPENSATION OF THE MAYOR PURSUANT TO HOME RULE AMENDMENTS, UP FOR T H I R D AND F I N A L READING. ORDINANCE NO. 5892 IS SPONSORED BY CHAIRMAN JONES.**

Chairman Jones recognized the following person(s) who spoke from the audience:

Richard Massey, 3615 Central Ave., Memphis, Tennessee 38111

MOTION: Swearingen-Washington

SECOND: Warren

AYES: Colvett, Ford, Johnson, Logan, Smiley, Swearingen-Washington, Warren, and Chairman Jones.

NAY: Morgan

ABSTAIN: Robinson

Carlisle did not cast a vote.

Canale and Easter-Thomas were absent.

**APPROVED**

29. **REFERENDUM ORDINANCE PURSUANT TO ARTICLE XI, § 9 OF THE CONSTITUTION OF THE STATE OF TENNESSEE (HOME RULE AMENDMENT), TO AMEND PROVISIONS OF THE CHARTER OF THE CITY OF MEMPHIS, THE SAME BEING CHAPTER 11 OF THE ACTS OF 1870, AS AMENDED, RELATIVE TO MAYOR, COUNCIL, AND APPOINTED SALARIES, UP FOR T H I R D AND F I N A L READING. ORDINANCE NO. 5893 IS SPONSORED BY CHAIRMAN JONES.**

**From:** [Morris-Scullark, Tasha](#)  
**To:** [Hyman, Brooke](#)  
**Cc:** [Snipes, Valerie](#)  
**Subject:** The mayor declines to sign (veto) 5893  
**Date:** Thursday, January 4, 2024 12:03:41 PM  
**Attachments:** [5893 DECLINE TO SIGN \(VETO\).pdf](#)

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Good afternoon, Brooke

I hope all is well.

Attached above is a copy of Ord. #5893 the mayor declines to sign (veto).

December 19, 2023

MOTION: Chairman Jones  
 SECOND: Swearingen- Washington  
 AYES: Carlisle, Colvett, Ford, Johnson, Logan, Morgan, Robinson, Smiley,  
 Swearingen- Washington, and Warren.  
 Chairman Jones did not cast a vote.  
 Canale and Easter-Thomas were absent.

**APPROVED**

30. **RESOLUTION FOR APPROVAL OF PARADE OR RACE ROUTES PER ORDINANCE #5675. ALL COUNCIL DISTRICTS. THIS RESOLUTION IS SPONSORED BY THE ENGINEERING DIVISION.**

MOTION: Smiley  
 SECOND: Swearingen-Washington  
 AYES: Carlisle, Colvett, Ford, Johnson, Logan, Morgan, Robinson, Smiley,  
 Swearingen-Washington, Warren, and Chairman Jones.  
 Canale and Easter-Thomas were absent.

**APPROVED**

35. **RESOLUTION TO REALLOCATE AND REAPPROPRIATE \$3,000,000.00 IN CAPITAL IMPROVEMENT PLAN FUNDS PREVIOUSLY EARMARKED FOR MUD ISLAND CONTRACT CONSTRUCTION. ALL COUNCIL DISTRICTS. THIS RESOLUTION IS SPONSORED BY CHAIRMAN JONES. (REQUEST FOR SAME NIGHT MINUTES)**

MOTION: Carlisle  
 SECOND: Swearingen-Washington  
 AYES: Carlisle, Colvett, Ford, Johnson, Morgan, Robinson, Smiley, Swearingen-Washington,  
 Warren, and Chairman Jones.  
 ABSTAIN: Logan  
 Canale and Easter-Thomas were absent.

**APPROVED, as amended**

36. **RESOLUTION TO AMEND THE MEMPHIS CITY COUNCIL RULES OF PROCEDURE. ALL COUNCIL DISTRICTS. THIS RESOLUTION IS SPONSORED BY COUNCILMEMBERS CARLISLE AND SMILEY.**

MOTION: Carlisle  
 SECOND: Smiley  
 AYES: Carlisle, Colvett, Ford, Johnson, Logan, Robinson, Smiley, Swearingen-Washington,  
 Warren, and Chairman Jones.  
 Morgan did not cast a vote.  
 Canale and Easter-Thomas were absent.