

Memphis City Council Summary Sheet for MLGW Items

1. Description of the Item

Resolution awarding thirty-six-month purchase order to Crayon Software Experts LLC. for Microsoft end user licenses in the amount of \$4,554,119.35.

2. Additional Information

The Microsoft end user licensing agreement allows MLGW to license Microsoft products to host software services and applications for Division employees. The Microsoft software products are critical resources needed for the Division's daily operations.

Crayon Software Experts LLC. is approved for furnishing:

6,750 - Microsoft 365 G5 licenses (software applications, including WORD, EXCEL, Powerpoint, and others);

3,300 - Azure Active Directory P2 (identity management software);

2,400 - Exchange Online (email, calendar, contacts, and tasks);

Totaling \$4,554,119.35

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of April 17, 2024 approved a thirty-six-month purchase order for Microsoft end user licenses and is now recommending to the Council of the City of Memphis that it approves said purchase as approved in the 2024 fiscal year budget and subsequent budget years as approved; and

WHEREAS, the Microsoft end user licensing agreement allows MLGW to license Microsoft products to host software services and applications for Division employees. The Microsoft software products are critical resources needed for the Division's daily operations; and

WHEREAS, bids were opened on January 17, 2024. Notice to Bidders was advertised. Nine bids were solicited, and two bids were received with the lowest and best complying bidder being the firm of Crayon Software Experts LLC. This award complies with all applicable laws and policies; and

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Memphis that there be and is hereby approved a thirty-six-month purchase order for Microsoft end user licenses from Crayon Software Experts LLC. in the amount of \$900,000.00 chargeable to the MLGW 2024 fiscal year budget and the remaining balance of \$3,654,119.35 chargeable to subsequent budget years as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
April 17, 2024

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it award a thirty-six-month purchase order to Crayon Software Experts LLC. for Microsoft end user licenses in the amount of \$4,554,119.35.

The Microsoft end user licensing agreement allows MLGW to license Microsoft products to host software services and applications for Division employees. The Microsoft software products are critical resources needed for the Division's daily operations.

Bids were opened on January 17, 2024. Notice to Bidders was advertised. Nine bids were solicited, and two bids were received with the lowest and best complying bidder being the firm of Crayon Software Experts LLC. This award complies with all applicable laws and policies.

The 2024 budgeted amount for Data Processing / Office Automation is \$1,001,800.00; the amount spent-to-date is \$583.10; leaving a balance available of \$1,001,216.90; of which \$900,000.00 will be spent in 2024; leaving a balance of \$101,216.90 after award; the remaining balance of \$3,654,119.35 will be spent in subsequent budget years as approved; and

NOW, THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis, award a thirty-six-month purchase order to Crayon Software Experts LLC. is approved for furnishing:

6,750 – Microsoft 365 G5;

3,300 – Azure Active Directory P2;

2,400 – Exchange Online;

Totaling \$4,554,119.35; f.o.b. Memphis, Tennessee, transportation prepaid; our dock; said prices being firm; delivery as requested; terms net 30 days.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular - ~~regular~~ ^{special} meeting held on 17 day of April, 2024, at which a quorum was present.



SVP, CFO & CAO Secretary - Treasurer

Memphis City Council Summary Sheet for MLGW Items

1. Description of the Item

Resolution to amend purchase order number 7038519 to Cooper Power Systems for network protectors for an additional amount of \$123,000.00.

2. Additional Information

On September 21, 2022, the Board of Light, Gas and Water Commissioners approved a sixty-month purchase order for network protectors in the amount of \$3,265,618.13. Additional funds are needed to add an Arc Flash Reduction Maintenance System (ARMS) to all network protectors operating at secondary voltages of 277/480V. Arch flash incidents at 277/480V don't self-extinguish which presents safety hazards to employees working in the vicinity. The ARMS will extinguish the arc fault providing increased safety for Division employees. The ARMS module was not included in the specifications when bids were solicited in 2022. The new contract value is \$3,388,618.13. All existing terms and conditions will remain the same.